



The Town of Petty Harbour/Maddox Cove
35 Main Road, Petty Harbour, NL A0A 3H0
Telephone: (709) 368-3959 Fax: (709) 368-3994

Office Use Only

Application # _____
Permit # _____

Business Application

Applicant's Name: _____ Telephone Number: _____

Applicant's Address: _____

Business Name: _____ **Legal Business Name:** _____

Business Address: _____

1. Is the person completing this application the property owner? ____ Yes ____ No

If no, written permission from the property owner must accompany this application.

2. Is this a home-based business? ____ Yes ____ No

3. Nature/Type of proposed business (Please also include a detailed business plan):

4. Total floor space to be occupied (Please attach a floor plan): _____

5. Seating capacity (including inside and outside seating): _____

6. Size of property for proposed business (Please attach a survey of the entire property):

Requirements

- The applicant is required to obtain all provincial licensing and inspections related to public health, public safety, and environmental protection. **In addition, an Occupancy Permit is required prior to the commencement of your business.**
- Any new business requires that a "Public Notice" be advertised (at the expense of the applicant), and the public be given an opportunity to comment on all business applications as per the Town of Petty Harbour/Maddox Cove Town Plan and Development Regulations 2014.
- A scaled floor plan illustrating the commercial space or area in which the business will operate.
- Submission of a parking plan and a business plan.

Applicant's Signature

Date

Privacy Statement

Under the authority of the Access to Information and Protection of Privacy Act, 2015, personal information is being collected and will be used for the purpose of processing your application.

Questions about the collection and use of the information may be directed to the Chief Administrative Officer of the Town of Petty Harbour/Maddox Cove – Stephanie Stack, by email: sstack@phmc.nf.net or by phone 709-368-3959.