

REGULAR MEETING
MONDAY JANUARY 6, 2020

AGENDA

1. Minutes of December 16, 2019
2. Business Arising
3. Tax Arrears – Possible Tax Sales
4. Business Tax - Write off
5. Request for Donation – RNC Association
6. Request from Town of Bay Bulls – Shared Services
7. Application to build shed at 25 Main Road – Petty Harbour
8. Request for the town to clear driveway –31A Motion Bay Road
9. Expense Claims
10. Bills
11. New Business
12. Adjourn

BILLS

Ackland Grainger (Employee Clothing Expense)	\$823.50
Apex Construction (Road Maintenance Expense)	\$506.00
Bell Aliant (Telephone Expense)	\$566.67
Brenntag (Water Expense)	\$1,116.16
Cal LeGrow (Insurance Expense)	\$1,165.02
Geomatics Services (GIS Mapping expense)	\$1,610.00
Irving Oil Marketing (Gas Expense)	\$1,283.81
John Layden Trucking (Road Maintenance Expense)	\$474.38
Kent (Truck Expense)	\$35.45
NF Power (Street Lighting Expense)	\$2,492.56
McDonald's Home hardware (Truck Expense)	\$26.39
MFB Trucking (Road Maintenance & Water Expense)	\$3,406.87
Martin's Fire (Fire Protection Expense)	\$55.78
Orkin (Pest Control Expense)	\$86.25
Staples (Office Expense)	\$37.93
Rogers (Office Expense)	\$97.67
The Business Post (Advertising Expense)	\$473.51
NF Power (Hydro Expense)	<u>\$4,150.07</u>
	\$18,408.02

TOWN OF PETTY HARBOUR/MADDOX COVE

REGULAR MEETING

MONDAY JANUARY 6, 2020

PRESENT: Sam Lee, Sam Stack Linda Hearn, David Green, Harry Chafe, and Stephanie Stack
ABSENT: Kimberly Orren, Rick Raymond

#		ITEM
1		Mayor Lee brought the meeting to order at 6:37pm. Mayor Lee wished council and everyone present in chambers a Happy New Year.
2		Minutes of December 16, 2019 were read. Motion #1 Sam Stack/David Green Proposed minutes of December 16, 2019 be approved. All in favor, motion carried.
	BUSINESS ARISING	
3		# 4 The town is still waiting for Newfoundland Power to move guide wire on Southside Road in order to move the rock to help alleviate the water/drainage problem.
4		#6 The gravel on the shoulder of Southside Road has been removed.
5		#9 Council will be meeting with the town's engineer to discuss Motion Bay Road Extension on Monday January 13, 2020.
6		#17 Council will be meeting with the Minister of Municipal Affairs – Derrick Bragg to discuss the ticketing issue on the Main Road on Wednesday January 22 at 3:00 pm.
	TONIGHT'S AGENDA	
7		<p>Tax arrears – Potential Tax Sales 20 -30 Shore Lane – A letter has been sent to a legal firm that is the executor of the estate to have account settled. Staff will follow up with this.</p> <p>149-153 Main Road, Maddox Cove – Council will be waiting until the beginning of April to see if the account is paid. If not paid they will discuss the possibility of a tax sale.</p> <p>160 Main Road, Maddox Cove - Council will be waiting until the beginning of April to see if the account is paid. If not paid they will discuss the possibility of a tax sale.</p> <p>27-31 Main Road, Maddox Cove - Council will be waiting until the beginning of April to see if the account is paid. If not paid they will discuss the possibility of a tax sale.</p> <p>JC Snacks – Council will write taxes in the amount of \$216.75 due to the fact that the business has not operated since 2014. Motion #2 Sam Stack/Harry Chafe Proposed to write taxes in the amount of \$216.75 due to the fact that the business has not operated since 2014. All in favor, motion carried.</p> <p>66-76A Motion Bay Road – Motion #3 David Green/Lynn Hearn Proposed to commence a tax sale on 66-76A Motion Bay Road. All in favor, motion carried.</p> <p>78-86A Motion Bay Road – Councillor Chafe has been in contact with this property owner and he is considering donating the property to the town. Councillor Chafe will request the property owner put something in writing and council will discuss at the next council meeting.</p> <p>31 Motion Bay Road - Council will be waiting until the beginning of April to see if the account is paid. If not paid they will discuss the possibility of a tax sale.</p> <p>29-43 Shore Lane – This account has been paid in full.</p>

		<p>115-119 Long Run Road - Motion #4 Sam/Stack/David Green Proposed to commence a tax sale on 115-119 Long Run Road. All in favor, motion carried.</p>
8		<p>Item # 4 on agenda (Write-off of business tax). This item has been dealt with in the previous agenda item.</p>
9		<p>Request for Donation – RNC Association Motion #5 Sam/Stack/David Green Proposed not to donate to the RNC Association at this time. All in favor, motion carried.</p>
10		<p>Request from Town of Bay Bulls to share services with regard to by-law enforcement. Mayor Lee noted that the town would first have to get approval from the province to ticket vehicles on the Main Road in order to make this proposed project a worthwhile venture. He noted that if the town does not get the authority to ticket then this would not be something that he would recommend the town to move forward with. Council will be meeting with the Minister of Municipal Affairs on Wednesday January 22 to discuss this matter. It was noted that council cannot give the Town of Bay Bulls an answer on whether or not they will be approved to ticket on the Main Road. Staff will send a letter to the Town of Bay Bulls informing them that the Town of Petty Harbour/Maddox Cove will need approval for ticketing before they can make any commitments to enter into an agreement with regard to shared services.</p>
11		<p>Application to build shed at 25 Main Road – Petty Harbour There was some discussion with regard to the ownership of the property. The survey states that the property was claimed by the applicant. It was noted that the town requested the survey of the property and has done its due diligence with regard to the application. The application has all the information requested by the town attached. Motion #6 Harry Chafe/Sam Stack Proposed to approve the application to build a shed at 25 Main Road, Petty Harbour. All in favor, motion carried.</p>
12		<p>Request for the town to clear driveway –31A Motion Bay Road due to the fact that a child with a disability lives in the home. Deputy Mayor Stack noted that he doesn't not agreed with the town paying to have this driveway snow cleared. He noted that there are other residents residing in the town that may be sick or have someone living in the house that is sick. He noted that the owner of the property should clear his own driveway. Councillor Hearn noted that this is an added cost to the town and there could be more requests. Mayor Lee noted that this is a difficult request but you do need to draw a line somewhere. Councillor Hearn noted that she feels that the town should not be considering this type of request. She noted that the town could potentially have a number of these requests each snow clearing season. Councillor Green noted the property owner should be looking after the snow clearing of their property. He also stated that the town should not be paying for it. Motion # 7 Harry Chafe/David Green Proposed to snow clear driveway at 31A Motion Bay Road for this year and if more requests are received then council will look at it again. Councillor Chafe and Councillor Green in favor. Mayor Lee, Deputy Mayor Stack, Councillor Hearn not in favor, motion defeated. Motion # 8 Lynn Hearn/David Green Proposed to snow clear driveway at 31A Motion Bay Road for this year only. This type of service/request will be discontinued after this year. This would only include snow clearing during weekdays and not during holidays and would only be done after all roads in the community were completed. The town will also set a cap on this type of request at \$500 for the snow clearing season. After this year the town will not consider any requests of this type for snow clearing driveways. Councillor Green, Councillor Hearn and Councillor Chafe in favor. Mayor Lee and Deputy Mayor Stack opposed. Motion carried.</p>
13		<p>Expense claim for Stephanie Stack in the amount of \$40.00 was tabled. Motion #9 Harry Chafe/David Green Proposed expense claim for Stephanie Stack in the amount of \$40.00 be approved. All in favor, motion carried.</p>
14		<p>Bills in the amount of \$18,408.02 were tabled. Motion #10 David Green/Harry Chafe Proposed to pay bills in the amount of \$18,408.02. All in favor, motion carried.</p>

	NEW BUSINESS	
15		Councillor Chafe wanted to confirm with council that if someone's line freezes up and then in turn freezes past the curb stop into the main water line that it will be the responsibility of the home owner to have the line repaired. Council confirmed that this was correct. It was also noted that staff will send out a notice by email and in the next newsletter.
16		Councillor Chafe – Chimney removal Mayor Lee noted that staff has some concerns that there may be asbestos in the area around the chimney and would like it to be tested before they work in the area. Mayor Lee noted that the town should have it checked. Deputy Mayor Stack noted that if the structure is sound then it does not need to be removed. Deputy Mayor Stack noted that the town should get a price to have the area checked for asbestos.
17		Councillor Green - RNC Traffic Unit enhancement proposal Staff will get an update on this proposal.
18		Deputy Mayor Stack noted that all vendors should have all bills submitted within 30 days. Staff will advise vendors of this.
19		Deputy Mayor Stack noted that staff recently sent out an email with regard to concerns over water running and chlorine/soda ash consumption. Stephanie Stack informed council that this email was sent out due to the fact that there is an increase in water consumption this year compared to previous years. The foreman noted that it was either from more people running their water or leaks in the system. Staff will get a cost to have leak detection completed on the town's water lines.
20		Garbage scheduled for today was postponed until tomorrow due to the weather.
21		Mayor Lee noted that the next meeting of the North East Avalon Joint Council will take place on January 15, 2020 in Mt. Pearl.
22		The foreman's report was not tabled as it was not available.
23		Motion #11 David Green/Harry Chafe Proposed meeting be adjourned. All in favor, motion carried. Meeting adjourned at 8:07pm.

Mayor, Sam Lee _____

Stephanie Stack, Chief Administrative Officer _____