

TOWN OF PETTY HARBOUR/MADDOX COVE

REGULAR MEETING

MONDAY, JANUARY 16, 2006

PRESENT: Nat Hutchings, Sam Stack, Chris Worthman, Jerry Hearn, Reg Carter, Randy Burton, Richard Clements, Noreen Costello

#	Who's Responsible	Item
1		Mayor Hutchings brought the meeting to order at 7:07pm.
2	Sam/Nat	Christine Snow, Capital Coast Development Alliance, Tim Murphy and Louise Hudson from the TI Murphy Centre were present to discuss the possibility of accessing funding to paint murals on the penstock. Council is presently in consultation with NF Power on this matter. Council would like to partner with TI Murphy Centre, CCDA and NF Power on this project. Tim and Louise stated that the TI Murphy Centre would be interested in partnering on this project. Once Council meets again with NF Power they will inform Tim and Louise on the status.
3	Sam/Nat	Council would like to initiate funding through CCDA for a youth centre. Christine stated she will look at types of funding that are available and deadlines for applications. Council will meet with Christine to discuss this further.
4	Council	Ron Bidgood presented a letter concerning the river adjacent to his property. He is requesting the river be put back to its natural state at no cost to him. He has obtained a permit to realign the river from the Department of Environment. Council will meet with the Development Corporation on this matter and get back to Ron.
5		Council was in favour to make an amendment to the agenda to include the following: St. George's Church; Come Home Year Committee; Letter from Orca Inn.
6		Minutes of December 20, 2005 were read. Randy Burton should be included as in attendance. Motion #01 Richard Clements/Randy Burton Proposed minutes of December 20, 2005 be adopted with above noted correction. All in favour, motion carried.
	BUSINESS ARISING	
7	Randy	#5 Randy will follow up with Gerard Lewis, City of Mt. Pearl regarding a template for Policies and Procedures Manual and a Regulations Manual.
8	Noreen	#20 Letters were sent to Gary Chafe and Doug Howlett requesting they repair or tear down their waterfront property. Will follow up with a letter informing them they have to repair or tear down by May 1, 2006.
	TONIGHT'S AGENDA	

9	Jackie/Eddie	There are some concerns on water running down Cribbies Road. If it freezes overnight the road is very slippery. Will have Jackie inspect the area to see where the water is coming from and a recommendation to solve the problem. Maybe its possible to have the road salted and sanded at 6:00am.
10		The Strategic Planning Session follow up is scheduled for 6pm on Thursday, January 19 th .
11		Sam has completed an application to be submitted to the Conservation Corps requesting funding to continue repairs to the walking trail.
12		Sam proposed a discussion for Council to talk about remuneration for Recreation Members. He suggested the \$3,000.00 Council has budgeted for Recreation be given in remuneration to the committee members due to the lack of interest in getting people to volunteer. There was some discussion on this and it was agreed by Council not to put these funds into a remuneration for Recreation members.
13	Inspections & Development Committee & Jackie/Eddie	An application from Nat Hutchings to build a shed. Motion #2 Randy Burton/Richard Clements Proposed to approve the application for Nat Hutchings to build a shed subject to the approval and inspection of the Inspections and Development Committee and Jackie/Eddie. Sam, Chris, Jerry, Reg, Randy and Richard in favour. Nat abstained from voting. Motion carried.
14		A letter from Keith Warren, Dept. of Municipal & Provincial Affairs in response to a letter from Jennie Bidgood with respect seeking fair market value on their property located on Cribbies Road as the main water line runs through the property. Mr. Warren responded stating the issue with respect to the development of this land is a municipal issue and therefore is a matter to be dealt with by the Town.
15	Noreen	A doctor's note from Dr. Keith Noble stating Cyril Turner has a heart problem and is unable to shovel his driveway. Mr. Turner is requesting the Town plow his driveway. Motion #3 Sam Stack/Jerry Hearn Proposed to have the snowclearing contractor plow Cyril Turner's driveway. This is to be done on a low priority basis. Nat, Sam, Reg, Jerry and Richard in favour. Chris and Randy not in favour, motion carried.
16	Jackie/Eddie	A letter from Gerard Chafe stating as of January 1, 2006 his apartment will longer be rented and requesting his taxes be adjusted accordingly. Will have Jackie/Eddie inspect to confirm apartment is longer rented.
17		A letter from Moya Greene, Canada Post Corporation replying to the Town's correspondence in response to the campaign initiated by the Canadian Union of Postal Workers regarding service in rural and urban postal facilities across Canada.
18	Noreen	A letter from Matthew Windsor requesting approval to operate trail tours and a trail store/gift shop to be located on the Southside Road. A notice will be sent to the residents informing them of Matthew's proposed business.
19		Newfoundland and Labrador Parks/Recreation Association is hosting a World Class Service, Builds World Class Communities seminar on January 20 th at the St. John's Arts & Culture Centre, 2:00pm - 5:00pm.

20		<p>Motion #4 Randy Burton/Reg Carter Proposed the following bills be approved for payment. All in favour, motion carried.</p> <table><tr><td>Aliant Mobility</td><td>\$ 102.00</td></tr><tr><td>Babb Security Systems</td><td>145.42</td></tr><tr><td>Bill Vincent Service Centre</td><td>1016.72</td></tr><tr><td>City of St. John's</td><td>852.15</td></tr><tr><td>Chester Dawe</td><td>65.19</td></tr><tr><td>Clean & Clear Mobile Wash</td><td>4200.38</td></tr><tr><td>Dicks & Company</td><td>275.56</td></tr><tr><td>East Chem Inc.</td><td>340.69</td></tr><tr><td>Imperial Oil</td><td>397.30</td></tr><tr><td>Irving Oil</td><td>362.33</td></tr><tr><td>Kent Building Supplies</td><td>222.64</td></tr><tr><td>Municipal Assessment Agency</td><td>3146.00</td></tr><tr><td>McDonald's Home Hardware</td><td>273.65</td></tr><tr><td>Morneau Sobeco</td><td>1004.97</td></tr><tr><td>NF Power</td><td>4302.43</td></tr><tr><td>NLFM</td><td>709.58</td></tr><tr><td>Petty Harbour Café</td><td>160.30</td></tr><tr><td>Rogers Cable</td><td>114.94</td></tr><tr><td>S&S Supply</td><td>216.78</td></tr><tr><td></td><td><u>\$17909.03</u></td></tr></table>	Aliant Mobility	\$ 102.00	Babb Security Systems	145.42	Bill Vincent Service Centre	1016.72	City of St. John's	852.15	Chester Dawe	65.19	Clean & Clear Mobile Wash	4200.38	Dicks & Company	275.56	East Chem Inc.	340.69	Imperial Oil	397.30	Irving Oil	362.33	Kent Building Supplies	222.64	Municipal Assessment Agency	3146.00	McDonald's Home Hardware	273.65	Morneau Sobeco	1004.97	NF Power	4302.43	NLFM	709.58	Petty Harbour Café	160.30	Rogers Cable	114.94	S&S Supply	216.78		<u>\$17909.03</u>
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21	Noreen	Send a cheque of \$200.00 to NLFM for their building fund. Council agreed to pay \$100.00 per year to the NLFM building fund, the \$100.00 was not submitted in 2005.																																								
22	Jackie/Eddie	Richard stated the road going to Western Barnes pond is not drive able. Nat stated Jackie is following up with Paul Porter, Newfoundland Design on this matter.																																								
23		Richard stated that St. George's Church is connecting to the water and sewer line and would like to know the cost of tapping into the system. Motion #5 Sam Stack/Chris Worthman Proposed to tap St. George's Church into the water and sewer line at no charge. Council also agreed to purchase the toilet for St. George's Church. All in favour, motion carried.																																								
24		A letter from Mildred Carter, Orca Inn stating as of January 1, 2006 the Orca Inn will not be in operation. Motion #6 Sam Stack/Richard Clements Proposed as of January 1, 2006 Orca Inn will not be charged a business tax. All in favour, motion carried.																																								
25		The Come Home Year Committee is requesting that Council attend their meeting on Thursday, January 26th.																																								
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26		Sam - Presented each Councillor with a complimentary pass to the Business Show on January 19 th at the Convention Centre.																																								
27		Sam - Any resident inquiring about high chlorine in the water system to inform them that it will take 2 to 6 months for the chlorine to flow properly through the new system.																																								
28		Chris - Asked what the status was on the purchasing of road signs. Will follow up with Jackie on this matter.																																								

29		Jerry - A resident inquired on the assessment tax of \$26.50 that is going to charged per piece of property in 2006. Sam responded stating Council has to put the cost back on residents to balance the budget.
30		Richard - Due to the fact that First Pond is no longer been used there may be concerns with over flowing of the pond. Will follow up with Jackie on this matter.
31		Nat - Gave Council an update on the staff contract.
32		Motion #7 Reg Carter/Randy Burton Proposed the meeting be adjourned. All in favour, motion carried. Meeting adjourned at 10:48 pm.

Nat Hutchings, Mayor _____

Noreen Costello, Town Clerk _____

TOWN OF PETTY HARBOUR/MADDOX COVE

REGULAR MEETING

MONDAY, JANUARY 30, 2006

PRESENT: Nat Hutchings, Sam Stack, Reg Carter, Richard Clements, Noreen Costello

ABSENT: Chris Worthman, Jerry Hearn, Randy Burton

#	Who's Responsible	Item
1		Mayor Hutchings brought the meeting to order at 7:30 pm.
2	Noreen	David and Stephanie Stack were present to get clarification on how much property is included in 54 - 56 Main Road, Petty Harbour. Public Works Canada has obtained some or all of this property through Crown Lands. Noreen will call Ken Masters at Public Works Canada and request he meet with council to clarify the details of this property.
3		Minutes of January 16, 2006 were read. #3 should read Council would like to initiate funding in partnership with CCDA for a youth centre. Motion #8 Richard Clements/Reg Carter Proposed to approved minutes of January 16, 2006 with above noted correction. All in favour, motion carried.
	BUSINESS ARISING	
4		#4 Noreen will contact Barry Bridger who was the engineer hired by the Development Corporation during the construction of the wharf to inquire if and any permits were acquired concerning the river by Bidgood's property. Also to inquire if he has a letter on file that was given to Ron Bidgood concerning culverts.
5	Council	#2 Council will meet with Christine Snow, CCDA on February 3 rd at 2pm concerning funding and painting of murals.
6	Randy	#7 Randy will follow up with Gerard Lewis, city of Mt. Pearl regarding a template for Policies and Procedures Manual and a Regulations Manual.
7		#9 A letter has been sent to Richard Raymond concerning water running off his property on to Cribbies Road which is causing slippery conditions on the road when it freezes.
8		#16 Have Jackie follow up with Gerard Chafe to confirm his apartment is no longer rented.
9		#21 Will send cheque of \$300.00 to NLFM for their building fund.
10		#22 Nat, Sam, Jerry and Jackie met with Newfoundland Design concerning the road going to Beer Pond and the over runs of the water supply intake project.
11		#23 The toilet will be delivered on Tuesday for St. George's Church.
12	Noreen	#25 Noreen will call Peter Halley, Spirit of Newfoundland Productions to inquire if they would perform a show for the Come Home Year celebrations.

13	Randy	#28 Jackie is waiting on Randy for a template for the road signs.												
	TONIGHT'S AGENDA													
14		The Development Corporation is requesting Council consider leasing the lobster pound property from Bidgood's. Will contact the Development Corporation to invite them to the next meeting to discuss this issue.												
15	Noreen	A letter from Jennie Bidgood inquiring of any of their lots on Cribbies Road can be salvaged due to the water line running through them. Will write Mrs. Bidgood to request she have her contractor meet with the Town's Superintendent of Operations to view this property in order to determine the status of these lots.												
16		Sam informed Council he is the Recorder for the NEAJC. Sam will be emailing the minutes for the NEAJC to the Town.												
17		Sam informed Council he is outlining priorities from the Strategic Planning Session held on January 19 th .												
18		A letter from Yvonne Scott, Director of Labour Relations to inform Council that John Hodder has been appointed by the Minister of Human Resources Labour and Employment as the conciliation officer to assist the parties in negotiations. Mr. Hodder will be contacting both parties immediately to arrange meetings.												
19		Motion #9 Reg Carter/Richard Clements Proposed the following bills be approved for payment. All in favour, motion carried. <table><tr><td>Aliant</td><td>\$140.30</td></tr><tr><td>Bill Vincent Service Centre</td><td>276.00</td></tr><tr><td>Bidgood's Wholesale</td><td>85.11</td></tr><tr><td>McDonald's Home Hardware</td><td>7.31</td></tr><tr><td>Dicks & Company</td><td><u>142.97</u></td></tr><tr><td></td><td>\$651.69</td></tr></table>	Aliant	\$140.30	Bill Vincent Service Centre	276.00	Bidgood's Wholesale	85.11	McDonald's Home Hardware	7.31	Dicks & Company	<u>142.97</u>		\$651.69
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	NEW BUSINESS													
20	Jackie	Richard - Sand boxes need to be refilled.												
21	Jackie	Nat - Have Jackie contact snow clearing contractor to salt and sand Motion Bay Road Extension.												
22	Finance Committee	Sam - A finance meeting will be held before the meeting with John Hodder, Department of Labour concerning staff negotiations.												
23		Motion #10 Reg Carter/Sam Stack Proposed the meeting be adjourned. All in favour, motion carried. Meeting adjourned at 8:55pm.												

Nat Hutchings, Mayor _____

Noreen Costello, Town Clerk _____

TOWN OF PETTY HARBOUR/MADDOX COVE

REGULAR MEETING

MONDAY, FEBRUARY 13, 2006

PRESENT: Nat Hutchings, Sam Stack, Chris Worthman, Jerry Hearn, Reg Carter, Randy Burton, Richard Clements, Noreen Costello

#	WHO'S RESPONSIBLE	ITEM
1		Mayor Hutchings brought the meeting to order at 7:35 pm.
2		All of Council were in favor of making the following amendments to the agenda: One Way Street, NEAJTC, Come Home Year, Recreation AGM, Cribbies Road, Street Lights
3		Minutes of January 30, 2006 were read. There were no errors or omissions. Motion #11 Randy Burton/Reg Carter Proposed minutes of January 30, 2006 be adopted as read. All in favor, motion carried.
	BUSINESS ARISING	
4		#2 Ken Masters, public Works Canada will meet with Council to clarify how much property is included in 54 - 56 Main Road, Petty Harbour.
5		#3 Nat and Sam met with Capital Coast Development Alliance to discuss accessing of funding for a youth centre. Also discussed was signage for our community and naming our loop which would include Cape Spear. A meeting will be set up with the Department of Tourism to discuss tourism potential in our area.
6		#4 Noreen spoke with Barry Bridger who was the engineer hired by the Development Corporation during the construction of the wharf. Barry stated all permits were in place for this construction through Fisheries and Oceans and the Department of Environment. He will look in the file to see what information he has with respect to the river next to Bidgood's property. Sam asked Noreen to see if Barry Bridger would send council a copy of all permits.
7	Randy	#6 Randy will follow up with Gerard Lewis, City of Mt. Pearl regarding a template for Policies and procedures Manual and a Regulations Manual.
8	Jackie	#7 Richard stated that Richard Raymond would like to know where he can divert the water coming off his property onto Cribbies Road. Will follow up with Jackie to inspect the area.
9		#9 A cheque of \$300.00 has been sent to NLFM for their building fund.
10		#10 Council is waiting on the cost of pumps for the chlorination station from Dan Hynes before submitting a final over run on the water switch over to government requesting additional funding.
11		#12 The Spirit of Newfoundland has been booked to do a show on August 3, 2007 for the Come Home Year celebrations.

12		<p>#13 Randy presented a cost of signs which are going to be \$35 to \$45 plus tax depending the length, the cost of a cap is \$16.95 plus tax. The cost of posts will be extra.</p> <p>Motion #12 Richard Clements/Randy Burton Proposed to purchase road signs for the Town at a later date. All in favor, motion carried. Nat & Sam will follow up on proposed funding initiatives.</p>
13	Noreen	<p>#14 A letter to be sent to the Development Corporation to invite them to the next meeting regarding their request for the Town to lease Bidgood's Lobster Pound property.</p>
14		<p>#15 A letter has been sent to Jennie Bidgood requesting she have her contractor meet with the Town's Superintendent of Operations to view the property on Cribbies Road in order to determine the status of the lots.</p>
15		<p>#16 NEAJTC meeting is scheduled for Wednesday, February 15th</p>
16	Sam	<p>#17 Sam stated he is working on the list of priorities from the Strategic Planning Workshop followup meeting held on January 19th. Council will meet on March 22 and 23 to discuss these priorities.</p>
17	Labour Management	<p>#18 The Labour Management Committee will meet the Department of Labour and Nape regarding staff negotiations on Tuesday, February 14th at 10:00am.</p>
	TONIGHT'S AGENDA	
18	Noreen	<p>A letter from Canada-Newfoundland Infrastructure program approving additional funding in the amount of \$113,693 in order to supplement the existing funding of \$339,000 for the relocation of the water supply intake. The funding is as follows: Federal \$35,590, Provincial \$64,417 and Municipal \$6,762. There is a reduction of the GST rebate in the amount of \$6,924 which makes the actual funding provided to be \$106,769. Council is requested to notify the Department of Municipal and Provincial Affairs of their formal decision on the matter of acceptance or rejection not later than three weeks from the date of this letter.</p> <p>Motion #13 Sam Stack/Randy Burton Proposed to accept funding in the amount of \$113,693 with a reduction of \$6,924 for GST rebate from the Canada-Newfoundland Infrastructure program as follows: Federal portion \$35,590, Provincial portion \$64,417, Municipal portion \$6,762. All in favor, motion carried.</p>
19	Noreen	<p>A letter from John Layden, Layden's Trucking requesting permission to remove rock from the properties of Nicholas and Jonathan Kieley.</p> <p>Motion #14 Richard Clements/Randy Burton Proposed to give permission to John Layden, Layden's Trucking to remove rock from the properties of Nicholas and Jonathan Kieley. All in favor, motion carried.</p>

20	Noreen	<p>A letter from Boreal Gift and Coffee House requesting to have business taxes waived for 6 months as they will only be opened on a seasonal basis.</p> <p>Motion #15 Richard Clements/Chris Worthman Proposed to charge a business tax of 6 months to Boreal Gift and Coffee House based on the fact that they will only be opened on a seasonal basis. Will inform them they will have to make a request each year to have business tax waived for a certain period pending the fact they are operating on a seasonal basis. Nat, Sam, Chris, Jerry, Reg and Richard in favor. Randy not in favor, motion carried.</p>																														
21	Noreen	<p>Motion #16 Sam Stack/Chris Worthman Proposed any business given prior approval or future approval to have business tax waived for a 6 month period will need to submit their request on an annual basis. All in favor, motion carried.</p>																														
22	Jackie	<p>Will follow up with Jackie on having snow moved back on Cavelle's Lane.</p>																														
23	Noreen	<p>Will send a letter to David Connolly regarding the website he created for the Town to state Council is no longer interested in having this website up and running. Council will look at having a new website created.</p>																														
24		<p>Motion #17 Sam Stack/Randy Burton Proposed the following bills be approved for payment. All in favor, motion carried.</p> <table><tr><td>Clean & Clear Mobile Wash</td><td>\$ 7388.75</td></tr><tr><td>ITT Flygt</td><td>360.01</td></tr><tr><td>Kent Building Supplies</td><td>171.18</td></tr><tr><td>NF Power</td><td>4307.01</td></tr><tr><td>Stewart McKelvey Stirling Scales</td><td>746.24</td></tr><tr><td>The Telegram</td><td>530.16</td></tr><tr><td>Dicks & Company</td><td>67.66</td></tr><tr><td>City of St. John's</td><td>758.54</td></tr><tr><td>East Chem Inc.</td><td>617.74</td></tr><tr><td>Aliant Mobility</td><td>89.24</td></tr><tr><td>Irving Oil</td><td>355.40</td></tr><tr><td>Rogers Cable</td><td>114.94</td></tr><tr><td>O'Keefe's Flowers</td><td>79.35</td></tr><tr><td>Morneau Sobeco</td><td><u>1004.97</u></td></tr><tr><td></td><td>\$16591.19</td></tr></table>	Clean & Clear Mobile Wash	\$ 7388.75	ITT Flygt	360.01	Kent Building Supplies	171.18	NF Power	4307.01	Stewart McKelvey Stirling Scales	746.24	The Telegram	530.16	Dicks & Company	67.66	City of St. John's	758.54	East Chem Inc.	617.74	Aliant Mobility	89.24	Irving Oil	355.40	Rogers Cable	114.94	O'Keefe's Flowers	79.35	Morneau Sobeco	<u>1004.97</u>		\$16591.19
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25	Jackie	<p>A street light needs to be installed in the area of Billy Lee's.</p> <p>Motion #18 Sam Stack/Randy Burton Proposed to approve the installation of a street light in the area of Billy Lee's located on the Main Road. All in favor, motion carried. Will have Jackie ask NF Power place a higher wattage in the street light in the Council office area and to have the light face the road.</p>																														
26	Chris	<p>Chris suggested that Skinner's Hill be made a one way road for safety reasons. Chris will poll residents in the area on this matter.</p>																														
27		<p>Richard stated the Development Corporation plan to upgrade the Bidgood's property for Come Home Year.</p>																														
28		<p>The Come Home Year Committee have licence plates for sale at a cost of \$10.00 each. Council will purchase a licence plate for the 2 vehicles.</p>																														
29		<p>The Recreation AGM will be held on Sunday, February 19th at 2:00pm. All council members are encouraged to attend.</p>																														

30		Motion #19 Randy Burton/Chris Worthman Proposed the meeting be adjourned. All in favor, motion carried. Meeting adjourned at 10:00pm.
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Nat Hutchings, Mayor _____

Noreen Costello, Town Clerk _____

TOWN OF PETTY HARBOUR/MADDOX COVE

REGULAR MEETING

MONDAY, FEBRUARY 27, 2006

PRESENT: Sam Stack, Chris Worthman, Jerry Hearn, Reg Carter, Randy Burton, Richard Clements, Noreen Costello

ABSENT: Nat Hutchings

#	WHO'S RESPONSIBLE	ITEM
1		Deputy Mayor Sam Stack brought the meeting to order at 7:40pm.
2		Motion #20 Richard Clements/Randy Burton Proposed to approve tonight's agenda. All in favor, motion carried.
3		Ron Bidgood was present to see if Council had obtained information from the engineer, Barry Bridger concerning the river next to his property. Noreen spoke with Barry Bridger, he stated there was no permit issued for the river as the river was not changed. Jerry stated in his opinion the river had been altered since the Development Corporation completed work on the wharf. Ron is requesting culverts be put in the river and fill be brought up to the same level. He is also requesting a piece of property owned by the town which is next to his property. A drawing of the request is attached to the minutes. Council will discuss and get back to Ron with their decision.
4	Council	A tentative date of March 6 th at 8:00pm is set for a privileged meeting to discuss Ron Bidgood's request. A letter from Phyllis Weir, Chair, Development Corporation will also be discussed at this meeting which concerns the Bidgood property. Phyllis also indicated in the letter that the Board withdraws any request made to Council on leasing the Bidgood's Lobster Pound as the former Council did not wish to take the liability risk and therefore decided not to enter into a lease. As a volunteer Board the majority of members are not willing to assume the liability associated with entering into a lease of this property.
5		Minutes of February 13, 2006 were read. There were no errors or omissions. Motion #21 Richard Clements/Reg Carter Proposed minutes of February 13, 2006 be adopted as read. All in favor, motion carried.
	BUSINESS ARISING	
6	Nat	#4 Will follow up with Nat regarding the meeting with Ken Masters, Public Works Canada concerning 54 - 56 Main Road, Petty Harbour.
7	Noreen	#5 Will follow up with the Department of Tourism on setting up a meeting to discuss tourism potential in our area.

8	Noreen	#6 According to Barry Bridger there wasn't a permit to alter the river as he stated the river was not altered. All other permits should have been in place and would be in the possession of the Development Corporation. Noreen will email Phyllis to request a copy of any or all permits by Friday, March 3 rd for Phase 1 which was the construction of the wharf.
9		#7 Sam spoke with Gerard Lewis, they are reconfiguring a template for municipal policies and procedures for Mt. Pearl which will suite smaller municipalities.
10		#8 Richard stated the Inspections and Development Committee and Jackie inspected Richard Raymond's property with respect to water coming off his property and onto Cribbies Road. Jackie recommended this problem be left until the spring to resolve.
11		#11 The Spirit of Newfoundland show booked for August 3, 2007 will be paid for by the Come Home Year Committee.
12		#10 Dan Hynes will have the cost of pumps for the chlorination station to submit to the government requesting additional funding to cover the cost of the over run of the water in take supply project.
13		#12 Randy submitted a quote for road sign posts from Coady's Metal Works Ltd. Each metal post with anchors and pop riveted cap will cost \$40.00 plus tax. A copy of the quote is attached to the minutes. Roughly each sign will cost \$100.00.
14		#15 The NEAJTC has agreed to have a Strategic Planning Session on March 10 th and 11 th . All municipalities are invited to attend.
15		#16 Sam presented a report on the Strategic Planning Session held on November 11 and 12, 2005 and January 19, 2006 for the Town.
16		#17 An agreement has been reached on the staff negotiations. 1 st year - .25 cents per hour, 2 nd year - .35 cents per hour, 3 rd and 4 th years - .40 cents per hour.
17		#22 The snow has been removed on Cavelle's Lane.
18		#23 A letter has been sent to David Connolly informing him that the Town no longer is interested in having his website up and running.
19		#25 The street light has been installed in the area of Billy Lee's located on the Main Road.
20		#26 Chris indicated that the majority of people living on Skinners Hill already use the road as one way. Motion #22 Chris Worthman/Randy Burton Proposed to have Skinners Hill as a one way road. All in favor, motion carried.
21		#29 A new committee has been elected on Recreation. It now holds 10 members.
	TONIGHT'S AGENDA	
22		Discussion on Volunteer Night will be deferred for the next meeting.
23		Strategic Planning Session for Council will be held March 22 and 23.
24	Sam	Sam will contact Eugene Healey at the Liquor Corporation to have Recreation's liquor licence reinstated.

25		Sam stated the Town will soon be in need of another pickup. Council has the opportunity to purchase a 2000 F150 four wheel drive pickup for \$12,075 which has 90000 kms. There was some discussion on this. Motion #23 Randy Burton/Chris Worthman Proposed to purchase the 2000 F150 four wheel drive pickup for \$12.075, will request approval from Dept. Municipal and Provincial Affairs to borrow this amount on a short term loan. Sam, Chris, Jerry, Reg and Randy in favor. Richard not in favor, motion carried
26		There was some discussion on charging water tax for a full year to waterfront properties who have the water running to their sheds. It was agreed to leave as status quo. Anyone not having water running to their shed year round will have to request an exemption if this is the case.
27		The Summer Career Placement Program application has to be submitted by March 31, 2006.
28		A letter from Neil Martin, City of St. John's requesting written agreement for the City to apply to Aliant for 311 Access Service. Sam will follow up with Neil Martin on this matter. Motion #24 Jerry Hearn/Randy Burton Proposed to give approval to the City of St. John's to apply to Aliant for 311 Access Service providing it does not impede negatively on the town. All in favor, motion carried.
29		A copy of a letter from NLFM to the Minister of Human Resources and Skills Development Canada concerning the resolution put forth by the Town on Fairer Distribution of Employment Insurance which was debated at the AGM in Corner Brook in November 2005.
30		Motion #25 Jerry Hearn/Richard Clements Proposed to approve a resolution put forth by the NEAJTC to seek a policing service to be increased by the Royal Newfoundland Constabulary and the Royal Canadian Mounted Police. All in favor, motion carried.
31		A letter from Brandon Williams to Mayor Hutchings will be deferred for the next meeting.
32		Motion #26 Jerry Hearn/Reg Carter Proposed the following bills be approved for payment. All in favor, motion carried. Aliant \$ 137.64 Petty Harbour Café 21.49 Imperial Oil 526.85 City Tire & Auto 133.69 NEAJTC 100.00 Clean & Clear Mobile Wash 18768.00 Stewart McKelvey Stirling Scales 117.30 McDonald's Home Hardware 30.04 Hickman Motors 191.33 \$ 20026.34
	NEW BUSINESS	
33		Chris - Requesting a street light be installed on Main Road Lane.

34		Reg - Mrs. Beryl Healey wasn't living in her house for 6 months, would it be possible she be exempted from paying water and sewer taxes for 6 months. Council stated all household properties are liable to pay water and sewer taxes for 12 months as the service is running by their properties.
35		Richard - There will be a Come Home Year meeting for the public on March 9 th at 7:30pm.
36		A letter from Phyllis Weir, Herbie's Olde Shoppe requesting an exemption from business tax for 6 months of 2006 as she is anticipating her business will only be open for 6 months during 2006 as this is a seasonal business with the tourist base as the target market. Motion #27 Chris Worthman/Jerry Hearn Proposed to charge Herbie's Olde Shoppe a business tax for 6 months only for 2006. All in favor, motion carried.
37		Sam - A meeting is scheduled for March 6 th at the NLFM office to discuss the France-Newfoundland & Labrador Municipal Exchange in recognition of the 90 th Anniversary of the battle of the Beaumont Hamel on July 1 st . Requested Noreen to attend with Nat and Sam.
38		Motion #28 Chris Worthman/Richard Clements Proposed the meeting be adjourned. All in favor, motion carried. Meeting adjourned at 11:00pm.

Sam Stack, Deputy Mayor _____

Noreen Costello, Town Clerk _____

TOWN OF PETTY HARBOUR/MADDOX COVE

REGULAR MEETING

MONDAY, MARCH 13, 2006

PRESENT: Nat Hutchings, Sam Stack, Chris Worthman, Jerry Hearn, Reg Carter, Richard Clements, Noreen Costello

ABSENT: Randy Burton

#	WHO'S RESPONSIBLE	ITEM
1		Mayor Hutchings brought the meeting to order at 7:35pm.
2		Becky Childs and Julie Weir from Memorial University were present to inform Council they will be doing an oral history of the community. Becky is in the process of seeking government funding for this project. Once the project is completed copies of the oral history will be given to the Town. Becky asked for Council to endorse this project. Council is in total agreement of this project and feels it will be very worthwhile. Will do up a letter of support for Becky to help in the process of seeking funding.
3		Bernard Chafe was present to discuss lobbying the City of St. John's to extend boundaries to allow property on Maddox Cove Road come under the boundaries of Petty Harbour/Maddox Cove. Bernard attended a recent meeting of the City of St. John's and according to Councillor Shannie Duff over the next few months there will be a regional alignment. Bernard stated if Council is interested in having the boundaries extended he will volunteer his time to see this through. Council is in agreement to lobby the government to extend boundaries on both sides of the community.
4		Council agreed to make an amendment to the agenda to include Strategic Planning Sessions.
5		Minutes of February 27, 2006 were read. There were no errors or omissions. Motion #29 Sam Stack/Chris Worthman Proposed minutes of February 27, 2006 be adopted as read. All in favor, motion carried.
	BUSINESS ARISING	
6		#3 The issue of the river next to Ronald Bidgood's property is being followed up by the Town's lawyer, Steve Penney.
7		#6 Ken Masters, Public Works Canada is in the process of having another survey completed with respect to 54 - 56 Main Road, Petty Harbour. Once the survey has been completed Ken will contact Council to set up another meeting.
8		#4 Council will request a meeting with the Development Corporation.
9		#7 Noreen spoke with Norm Morris, Department of Tourism, he is willing to meet with council to discuss tourism potentials in our area. Will talk to the Development Corporation on having a representative present at this meeting and then get back to Norm with a meeting date.

10		#14 The NEAJTC strategic planning sessions went really well. Sam will be writing up a report on these sessions.
11		#18 Council will discuss setting up a website for the town at the next meeting.
12		#22 Council agreed to plan a volunteer night. A tentative date will be June 16 th .
13		#23 Strategic Planning Session for Council and staff will be held March 22 and 23 starting at 6:00pm.
14		#25 Council is waiting on approval from Dept. Municipal and Provincial Affairs for approval to borrow for the purchase of a pickup.
15		#28 Sam will follow up with Neil Martin, City of St. John's in which they are requesting a written agreement for the city to apply to Aliant for 311 Access Service.
16		#31 A letter from Brandon Williams, age 11 recommending some things Council can do for children in the community.
17	Noreen	#37 NLFM prepared a draft letter to send to both levels of government seeking funding for the Town to attend the 90 th Anniversary of Beaumont Hamel. Noreen will send this request to both federal and provincial governments.
	TONIGHT'S AGENDA	
18	Noreen	Motion #30 Sam Stack/Chris Worthman Proposed to write off the amount of \$90.00 for water and sewer tax charged in error to Samuel Lee in 2005. All in favor, motion carried.
19		Richard stated the Come Home Year Committee were disappointed with the small turn out at their public meeting on March 9th.
20		Richard asked if it would be possible for the Come Home Year Committee to have portable toilets hooked up to the sewer line during the come year celebrations. Will consult with Jackie on this matter.
21		Richard stated the Come Home Year Committee would like Come Year Home Year 2007 posted on the sign. Council suggested they put a corrugated sign on both sides of the community.
22		Motion #31 Chris Worthman/Sam Stack Proposed to approve the application for Matthew Windsor to operate a business which will include trail tours and a trail store/gift shop to be located on Southside Road, Petty Harbour. A notice was sent to residents, there were no questions or concerns submitted on this proposed business. All in favor, motion carried.
23		An email from Beni Malone and Diana Baird, Co-Executive Directors, Northeast Avalon, Atlantic Coastal Action Program (ACAP) requesting to meet with Council to give a presentation of the activities of ACAP. Will invite them to the next meeting for 7pm.
24		A letter from Wellness Coalition - St. John's Region requesting the town join the Wellness Coalition who promote healthy living. Will pass this letter on to Recreation to follow up.
25		The Goulds are looking for support for a recycling depot.

26	Noreen	<p>A letter from the Canada/Newfoundland & Labrador Municipal Rural Infrastructure Fund concerning the town applying for projects. Applications will be accepted at any time up to September 30, 2009, however the deadline for receipt of applications to be considered in Round 1 of funding allocations is April 3, 2006.</p> <p>Motion #32 Sam Stack/Jerry Hearn Proposed Council will submit applications for (1) the replacement of comminutors; (2) retaining wall in river; (3) Upgrading of Cavelle's Lane. Will contact Mae Design to complete drawings and application. Will contact Town's auditor, Greg Stokes to complete the financial evaluation form. All in favor, motion carried.</p>																				
27	Noreen	<p>A letter from Barry and Cynthia Hearn requesting their business Home Away From Home be charged a business tax for 6 months only as this is a seasonal operation.</p> <p>Motion #33 Richard Clements/Jerry Hearn Proposed to charge a business tax to Home Away From Home for 6 months only for 2006. All in favor, motion carried.</p>																				
28		<p>A letter from Dan Hynes, Atlantic Technical Services concerning the chlorination system pumps which Council will submit to provincial government seeking additional funding for the water supply intake to compensate for the over run of this project.</p>																				
29		<p>A letter from Minister of Health and Community Services stating a public consultation will be held in St. John's on March 31st on our aging population and seniors.</p>																				
30		<p>A letter from the Federation of Canadian Municipalities inviting Council to join their federation. Council is not interesting in joining at this time.</p>																				
31	Noreen	<p>Motion #34 Sam Stack/Jerry Hearn Proposed to change the Town's 2006 Tax Structure by increasing the water and sewer tax from \$360.00 to \$390.00 and take out the assessment fee of \$26.50 per parcel. All in favor, motion carried.</p>																				
32		<p>Motion #35 Jerry Hearn/Richard Clements Proposed the following bills be approved for payment. All in favor, motion carried.</p> <table><tr><td>Hiscock Rentals</td><td>\$ 79.80</td></tr><tr><td>NF Power</td><td>4189.87</td></tr><tr><td>Sani Pro</td><td>264.18</td></tr><tr><td>Atlantic Technical Services</td><td>10745.27</td></tr><tr><td>Workers Compensation</td><td>3529.99</td></tr><tr><td>Irving Oil</td><td>235.00</td></tr><tr><td>Aliant Mobility</td><td>99.99</td></tr><tr><td>Morneau Sobeco</td><td>1004.97</td></tr><tr><td>Provincial Ticketing Centre</td><td><u>15.00</u></td></tr><tr><td></td><td>\$20164.07</td></tr></table>	Hiscock Rentals	\$ 79.80	NF Power	4189.87	Sani Pro	264.18	Atlantic Technical Services	10745.27	Workers Compensation	3529.99	Irving Oil	235.00	Aliant Mobility	99.99	Morneau Sobeco	1004.97	Provincial Ticketing Centre	<u>15.00</u>		\$20164.07
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	NEW BUSINESS																					
33		<p>Chris - Recreation would like a copy of the monthly bill for the building.</p>																				
34		<p>Chris - Inquired if Recreation needs a permit for repairs and extension to the centre. No permits are required as this is Council building.</p>																				

35		Recreation have plans to put materials into building and therefore will not pay their portion of the hydro bill for the building
36		Sam - The Capital Coast Development Alliance have extended an invitation for Council to attend their Strategic Planning Session on March 31 st and April 1 st .
37	Noreen	Sam - Asked Noreen to contact Greg Stokes to inquire when the financial statements for Recreation will be available.
38		Richard - Had an inquiry from a couple of residents wanting to know if Council can do anything to prevent skidoos and bikes from using Cavelle's Lane. Council has a sign at the bottom of Cavelle's Lane which says "No Vehicle Traffic".
39		Nat - Has been contacted by some of our residents to say they are very pleased with the good job the snowclearing contractor has done with snowclearing the roads.
40		Motion #36 Sam Stack/Reg Carter Proposed to borrow from the Canadian Imperial Bank of Commerce a government guaranteed loan in the amount of \$64,417.00 pertaining to the Water Intake Supply Project. All in favor, motion carried.
41		Motion #37 Richard Clements/Chris Worthman Proposed the meeting be adjourned. All in favor, motion carried. Meeting adjourned at 10:15pm.

Nat Hutchings, Mayor _____

Noreen Costello, Town Clerk _____

TOWN OF PETTY HARBOUR/MADDOX COVE

REGULAR MEETING

MONDAY, APRIL 10, 2006

PRESENT: Nat Hutchings, Sam Stack, Chris Worthman, Jerry Hearn, Reg Carter, Randy Burton, Richard Clements, Noreen Costello

#	WHO'S RESPONSIBLE	ITEM
1		Mayor Hutchings brought the meeting to order at 7:05pm.
2	Richard/Jerry	Benie Malone and Diane Baird from Northeast Avalon ACAP were present to make a presentation to Council. They were originally formed to establish a strategy for a sewage treatment plant for the City of St. John's. They focus on river cleanups, environmental issues and conduct watershed workshops. They are willing to partner with the Town to help on any environmental issues. Richard to follow up with the community spring clean up initiative. Jerry was recommended by Nat to be the contact person for the Town.
3		Members of the Development Corporation were present. Nat informed them the only property conveyed to the Town by Roger Bidgood is where the fish plant was. Sherry Maher stated she spoke to Jim Hamlyn who stated the other piece of property has been conveyed to the Town and will provide documentation to the Town within the next couple of days. The Development Corporation gave an update on their meeting with Christine Snow, Capital Coast Development Alliance. Council will meet with the Development Corporation at a later time to discuss Phase II of their plan.
4		Dr. Zachary Pan was present to give a presentation on a proposed Mooseland Research Centre to be located on Maddox Cove Road. Dr. Pan was looking for any feedback from the Town on his proposed initiative.
5		Jerry Hearn left the meeting at 9:35pm.
6		Minutes of March 13, 2006 were read. There were no errors or omissions. Motion #38 Sam Stack/Randy Burton Proposed minutes of March 13, 2006 be adopted as read. All in favor, motion carried.
	BUSINESS ARISING	
7	Noreen	#9 Noreen will email Norm Morris, Department of Tourism to set up a meeting with Council for next week to discuss tourism potentials in our area.
8		#10 NLFM & NEAJC will hold a town hall meeting on Thursday, May 25 th at the Foran Room, City of St. John's starting at 7pm.
9	Chris	#11 Chris will check on some quotes for a website for the Town.
10		#13 Sam presented a report on the strategic planning sessions. Each member of Council and staff are to follow through with their respective tasks.

11	Sam	#15 Sam will follow up with Neil Martin, City of St. John's in which they are requesting a written agreement for the city to apply to Aliant for 311 Access Service.
12		#14 CIBC Bank approved a loan in the amount of \$12075.00 to purchase a truck.
13		#17 The provincial government has approved 50% of the air fare for members of Council to attend the 90 th anniversary of Beaumont Hamel in France.
14		#20 Jackie stated portable toilets cannot be hooked up to the sewer line during the come home year celebrations.
15		#26 The application for Canada/Newfoundland & Labrador Municipal Rural Infrastructure Fund has been submitted by Mae Design on behalf of the Town.
16		#28 Dan Hynes should have a report on the valve system with a couple of days.
	TONIGHT'S AGENDA	
17	Finance Committee	The 2005 Financial Statements are completed. The Finance Committee will review these statements at a meeting on April 19 th .
18	Jackie	Quotes for signs were received from Alan Murphy Welding at \$100.00 each plus tax, Construction Signs at \$74.00 each plus tax and Parrott Signs at \$178.00 each plus tax Motion #39 Chris Worthman/Randy Burton Proposed to accept quote from Construction Signs at \$74.00 each plus tax for road signs. All in favor, motion carried.
19	Jerry	The 2005 Water Quality Report was received from Department of Environment. Will pass on to Jerry for review.
20	Richard	Council agreed to submit the 2006 Tidy Towns application. The cost for this application is \$90.00. Richard to follow through with setting up a committee.
21		Motion #40 Reg Carter/Randy Burton Proposed to write off the amount of \$54.67 for home based business tax and interest for Anita Whitten as this business is no longer in operation. All in favor, motion carried.
22		The issue of barking dogs will be deferred for the next meeting.
23		A letter from NLFM on the federal gas tax revenue will be deferred for the next meeting.
24		A letter from Conservation Corps stating the Town's application for funding was not selected.

25		<p>Motion #41 Sam Stack/Chris Worthman Proposed the following bills be approved for payment. All in favor, motion carried.</p> <table><tr><td>Aliant</td><td>\$ 97.87</td></tr><tr><td>Imperial Oil</td><td>510.09</td></tr><tr><td>Bill Vincent Service Centre</td><td>471.25</td></tr><tr><td>City of St. John's</td><td>1121.94</td></tr><tr><td>Bidgood's Wholesale</td><td>26.77</td></tr><tr><td>Dicks & Company</td><td>79.43</td></tr><tr><td>McDonald's Home Hardware</td><td>53.86</td></tr><tr><td>Rogers Cable</td><td>200.13</td></tr><tr><td>Shoppers Drug Mart</td><td>39.09</td></tr><tr><td>Clean & Clear Mobile Wash</td><td>13940.88</td></tr><tr><td>Baine Johnston Insurance</td><td>13353.80</td></tr><tr><td>Central Cashier's Office</td><td>9736.48</td></tr><tr><td>East Chem</td><td>754.01</td></tr><tr><td>Gregory Stokes</td><td>1926.25</td></tr><tr><td>Layden's Trucking</td><td>155.25</td></tr><tr><td>NF Power</td><td>3787.09</td></tr><tr><td>S&S Supply</td><td>162.73</td></tr><tr><td>The Telegram</td><td>175.26</td></tr><tr><td>Aliant Mobility</td><td><u>61.98</u></td></tr><tr><td></td><td>\$ 46654.16</td></tr></table>	Aliant	\$ 97.87	Imperial Oil	510.09	Bill Vincent Service Centre	471.25	City of St. John's	1121.94	Bidgood's Wholesale	26.77	Dicks & Company	79.43	McDonald's Home Hardware	53.86	Rogers Cable	200.13	Shoppers Drug Mart	39.09	Clean & Clear Mobile Wash	13940.88	Baine Johnston Insurance	13353.80	Central Cashier's Office	9736.48	East Chem	754.01	Gregory Stokes	1926.25	Layden's Trucking	155.25	NF Power	3787.09	S&S Supply	162.73	The Telegram	175.26	Aliant Mobility	<u>61.98</u>		\$ 46654.16
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26		<p>Motion #42 Randy Burton/Sam Stack Proposed to sell the 1997 Ford Pickup to Jack Ershler for the amount of \$1,000.00. Sam, Chris, Reg and Randy in favor. Nat and Richard abstained from voting due to conflict of interest. Motion carried.</p>																																								
27		<p>Motion #43 Richard Clements/Randy Burton Proposed the meeting be adjourned. All in favor, motion carried. Meeting adjourned at 10:40pm.</p>																																								

Nat Hutchings, Mayor _____

Noreen Costello, Town Clerk _____

TOWN OF PETTY HARBOUR/MADDOX COVE

REGULAR MEETING

MONDAY, APRIL 24, 2006

PRESENT: Nat Hutchings, Sam Stack, Chris Worthman, Reg Carter, Randy Burton, Richard Clements, Noreen Costello

ABSENT: Jerry Hearn

#	WHO'S RESPONSIBLE	ITEM
1		Mayor Hutchings brought the meeting to order at 7:40pm.
2		Council agreed to make the following amendments to tonight's agenda and add the following: Paramedics of Health Science; Spring Community Clean up; Street Lighting; Garbage
3		Minutes of April 10, 2006 were read. There were no errors or omissions. Motion #44 Chris Worthman/Reg Carter Proposed minutes of April 10, 2006 be adopted as read. All in favor, motion carried.
	BUSINESS ARISING	
4		#3 Nat informed Council that the Development Corporation submitted documentation to show that the property in question has been signed over to the Town by the late Roger Bidgood. Documents have been sent to Steve Penney for his review and have the legal deed of conveyance prepared.
5		Nat, Sam, Phyllis and Becky met on Sunday to talk about moving forward with Council and the Development Corporation. Nat and Sam stated this was a very productive meeting.
6	Noreen	#7 Noreen to email Norm Morris, Department of Tourism to request a meeting for Wednesday of this week or Tuesday or Thursday of next week.
7	Chris	#9 Chris to follow up on some quotes for a website for the Town.
8		#10 Each Councillor and Staff need to follow through with their respective tasks from the strategic planning sessions. This will be a continuous agenda item.
9		#11 Council is in agreement with the application by the City of St. John's to Aliant for 311 Access Service.
10	Nat	#16 Nat to follow up with Dan Hynes to see if he has completed the report on the valve system.
11	Finance Committee	#17 The Finance Committee will review the 2005 Financial Statements.
12	Jackie/Randy	#18 Follow up with Jackie on the road signs. Randy will check on having a road map done for the Town.
13		#19 Council agreed to strike the 2005 Water Quality Report as this relates to the old water supply.

14	Richard	#20 Richard to follow up on setting up a committee for Tidy Towns.
15		#23 A letter from NLFM stating the five year allocation of the federal gas tax revenue for the Town as follows: Year One - \$17,076.93, Year Two - \$17,076.93, Year Three - \$22,580.68, Year Four - \$27,489.27, Year Five - \$50,773.00.
	TONIGHT'S AGENDA	
16	Jackie	Danny Madden, Corey Lee and Melissa Layden were present to discuss the running of 350 feet of sewer line to Corey and Melissa's property on Motion Bay Road Extension. There was some discussion on the cost of installing this line. Corey and Melissa will submit a total cost of the project for Council's review. They are willing to pay the cost and in turn have a credit on their taxes until the total amount is exhausted. Will have Jackie look to see where the water line runs on Motion Bay Road Extension on Wednesday morning.
17		Richard stated that Roy Brophy will provide the music for \$150.00 on Volunteer Night. Nat stated Heads Up will cater for the dinner. The committee will meet on Wednesday at 7:00pm.
18		Nat, Sam, Richard and Phyllis Weir met with Loyola Sullivan on Monday morning. Loyola will support the Town in requesting an extension of their boundaries. Loyola will get 50% of the funding for the extension to the community centre. Also will get 50% funding for the street signs. Loyola stated .50 cents on a dollar will be provided for paving of the by roads. The Youth programs will be discussed with Loyola Hearn. Council will apply to the CAS program for a feasibility study on the Bidgood's Centre, community centre and youth centre. Will seek funding to hire a student to do the study as well from the High School Student Employment Program. Loyola will call NF Power to give his support on having murals painted on the floom. Will discuss with Dept. Of Tourism on signage for Cape Spear Loop. A notice will be sent out for community enhancement program. The final phase of paving on the Main Road has been awarded to Concord Construction.
19		Council is requesting that the Development Corporation and Recreation Committee submit copies of their minutes of each meeting.
20		Waiting to hear back from the federal government on requested funding for the trip to Beaumont Hamel in France.
21	Noreen	A letter from O'Brien & Associates concerning Arthur Stack's property on 60 Main Road, Petty Harbour. Will pass this letter on to Steve Penney for his review and response.
22	Noreen	A letter from Clean & Clear Mobile Wash requesting approval to operate a business in the community. A notice will be sent to residents informing them of this proposed business.
23	Noreen	A letter from a resident concerning the annoyance of a barking dog. Will send a letter to the dog owner requesting to have the dog restrained from barking.

24		<p>A letter from Bonnie Wright stating her cottage rental is on a seasonal basis which is rented only during the summer months.</p> <p>Motion #45 Richard Clements/Randy Burton</p> <p>Proposed to charge business tax for 6 months only to Bonnie Wright due to cottage rental is on a seasonal basis. All in favor, motion carried. Bonnie will have to submit a request each year for an exemption on business tax.</p>
25	Noreen	<p>A letter from Doug Howlett requesting an extension to the repairs of his stage until September 1, 2006. Council is in agreement to grant an extension to repairs of his shed until September 1st. Doug also stated his fence was knocked down during the winter's snowclearing operations. Will inform Doug that the snowclearing contractor is not responsible for damages done to fences during snowclearing operations.</p>
26	Inspections & Development	<p>A letter from Terry and Colleen Chafe requesting a guide rail be installed on Shore Lane. Also the road is in very bad shape (photos included). The Inspections & Development Committee/Jackie will inspect the road. Will inform Jackie to have some fill placed on the road for Wednesday morning.</p>
27	Sam	<p>Emergency Measures training will take place May 3 - 5 in St. John's and November 28 - 30 in St. John's. Council will look at attending the November training sessions. Sam to organize a committee and attend training session.</p>
28	Inspections & Development	<p>An application from Wade & Karen Kennedy to build a shed.</p> <p>Motion #46 Randy Burton/Richard Clements</p> <p>Proposed to approve in principal the application for Wade & Karen Kennedy to build a shed subject to the inspection and approval of the Inspections and Development Committee/Jackie. All in favor, motion carried.</p>
29	Noreen	<p>A letter from Canada-Newfoundland Infrastructure Program approving additional funding of \$16,100 in order to supplement the existing funding of \$452,693 for the water supply intake.</p> <p>Motion #47 Sam Stack/Chris Worthman</p> <p>Proposed to approve additional funding of \$16,100 for the water supply intake project. All in favor, motion carried.</p>
30	Noreen	<p>Sam stated Paramedics of the Health Science Centre were present at the last NEAJC meeting to state their concerns of not having sufficient paramedics and are requesting municipalities to send a letter of support to the Dept of Health and George Tilley, President & CEO of the Eastern Health Board to provide sufficient paramedics and ambulances for the Northeast Avalon area.</p> <p>Motion #48 Richard Clements/Randy Burton</p> <p>Proposed that the Town write a letter to Minister Tom Osborne, Department of Health and CEO George Tilley advising them that the Joint Council recently met with the paramedics servicing the St. John's and neighboring communities and that we are voicing their concerns of it not being enough ambulances and paramedics servicing the Northeast Avalon area and to bring the paramedic services and dispatching services up to national standards or better. All in favor, motion carried.</p>
31	Jackie	<p>Will confirm with Jackie when spring cleanup will begin. Also follow up with NL Power on spring cleanup and other initiatives.</p>

32	Inspections & Development	There was some discussion on the amount of street lighting in the War Memorial area. The Inspections and Development will look at this on Wednesday and bring back a recommendation for the next meeting.
33		Having the covering of garbage made mandatory will be discussed at the next meeting.
34		Motion #49 Chris Worthman/Reg Carter Proposed the following bills be approved for payment. All in favor, motion carried. <div style="display: flex; justify-content: flex-end;"> <div style="text-align: right;"> Aliant \$ 197.25 Bidgood's Wholesale 28.75 Imperial Oil 350.74 Irving Oil 130.64 Layden's Trucking 345.00 Morneau Sobeco 1004.97 Petty Harbour Convenience 142.86 Workers Compensation 545.27 \$ 2745.48 </div> </div>
	NEW BUSINESS	
35	Chris	Chris to check with Hanlon's Tire on taking used tires.
36		Sam - Thanked Noreen for all she does and in recognition of Professional Administrators Week and in appreciation give Noreen a gift of \$100.00. Motion #50 Sam Stack/Richard Clements Proposed to give Noreen a gift of \$100.00 in recognition of Professional Administrators Week. All in favor, motion carried.
37	Noreen	Richard - Asked Noreen to contact Spirit of Newfoundland to get a cost of the dinner theater for Come Home Year.
38		Reg - Stated his fence facing Kennedy's Lane has been damaged during snowclearing operations. Nat recommended he should speak to the contractor concerning this matter.
39	Richard	Nat - Asked Richard to make a request to the Recreation Committee to have the centre wired for the air conditioners.
40		Motion #51 Randy Burton/Reg Carter Proposed the meeting be adjourned. All in favor, motion carried. Meeting adjourned at 10:40pm.

Nat Hutchings, Mayor _____

Noreen Costello, Town Clerk _____

TOWN OF PETTY HARBOUR/MADDOX COVE

REGULAR MEETING

MONDAY, MAY 8, 2006

PRESENT: Nat Hutchings, Sam Stack, Jerry Hearn, Reg Carter, Randy Burton, Richard Clements, Jack Ershler, Noreen Costello

ABSENT: Chris Worthman

#	WHO'S RESPONSIBLE	ITEM
1		Mayor Hutchings brought the meeting to order at 7:40pm.
2		Greg Stokes was present to review the 2005 Financial Statements with Council. He stated the statements presently fairly, in actual fact the town had a surplus of \$12,800 in 2005 but the statements show a deficit of \$21,269 after you take off the deficit of \$34,069 at the beginning of 2005. Overall the town's finances are in good shape.
3		Motion #52 Richard Clements/Jerry Hearn Proposed to approve the 2005 Financial Statements as presented by Gregory Stokes Chartered Accountant. All in favor, motion carried.
4		Minutes of April 24, 2006 were read. There were no errors or omissions. Motion #53 Randy Burton/Reg Carter Proposed minutes of April 24, 2006 be adopted as read. All in favor, motion carried.
	BUSINESS ARISING	
5	Noreen	#4 Noreen to follow up with Steve Penney on the Bidgood's property.
6		#6 Nat, Sam and Richard met with Norm Morris, Department of Tourism. He suggested the Development Corporation should set up a meeting with him to discuss their tourism plans. He suggested the Corporation forward the minutes of their meetings so he can be kept update of what their plans are. He suggested Council set up a meeting with Dave Feener, Eastern Director, Department of Tourism to discuss the tourism potential in the community.
7	Randy	#7 Randy spoke with Tina Thistle at Create Design concerning a website for the town. It would cost between \$600 - \$1200 for a design. Randy will set up a meeting for Council to meet with Tina.
8	Jackie	#8 Jackie will follow up on Paul taking driving lessons for the garbage truck.
9		#10 Jackie stated Dan Hynes has the report on the valve system completed and will follow up with him on this.

10	Jerry	Nat, Richard and Jackie met with NL Design on the wash out of the road going to the new water supply. NL Design stated they are not responsible for this wash out as heavy rainfall and an overspill of the pond caused the washout. They are suggesting culverts be put in. Jerry stated he viewed the road and saw that a river has been covered in during the construction of the road. Jerry will review the contract to see if the construction of the road had been included in the contract. Council will meet to discuss this matter.
11	Jackie	#12 Jackie to follow up on the road signs. The Development Corporation submitted a list of names which they are suggesting the roads in the community should be named which are names that were used some years ago. Council agreed to stay with the names as they are at present. Council will suggest that the Development Corporation can do history boards of the former names.
12	Richard	#14 Richard to follow up on setting up a committee for Tidy Towns.
13		#20 There has been no response from the federal government with respect to funding for the trip to Beaumont Hamel therefore the trip has been cancelled.
14		#21 The file concerning Arthur Stack's property at 60 Main Road, Petty Harbour has been passed on to Steve Penney for his review and response.
15		#22 A notice has been sent to residents informing them of the proposed business for Clean & Clear Mobile Wash. Written questions or concerns to be submitted on or before May 17 th .
16	Jackie	#26 Jackie will have a load of gravel put on Shore Lane Road. A letter was sent to Jean Briggs requesting permission to install a culvert across the road going into her property. Jackie will get a price on guiderail for the Shore Lane.
17		#31 Garbage is to be put out by May 17 th for spring cleanup.
18	Noreen	#33 There was some discussion on having garbage covered made mandatory. It was decided to send out a notice to residents recommending they cover their garbage.
19	Noreen	#35 Randy spoke with Elizabeth at Hanlon's regarding the drop off for used tires. They will take tires 16 inches and under. Tires with rims will charged \$5.00 each. A notice will be sent to residents to put out used tires for pickup.
20	Jackie	#38 Jackie to get a price on guiderail for Kennedy's Lane.
	TONIGHT'S AGENDA	
21	Jackie	Jackie will order "No Dumping of Garbage" signs to be placed on the Southside Road.
22		A letter from Dept Municipal Affairs stating as of June 1, 2006 they will no longer provide Canadian Institute of Planners (CIP) to municipalities. Municipalities will now have to arrange to have plans, regulations and amendments certified by a member or fellow of CIP before they are submitted to the department for registration.

23	Noreen	A letter from Robin Summers, Mae Design Limited concerning the commutators which the town has applied to MRIF for funding. Given the significant cost to upgrade the commutators the Dept of Environment is asking if the town would consider screening as a method of primary treatment or if the town would consider a large septic tank at each outfall to provide a means of initial treatment. Screening is expensive to install and maintain while a large septic tank would be more cost effective with minimal maintenance. The Department of Environment does not require any form of treatment at the present time on the town's ocean outfalls. Noreen will contact Robin and invite him to attend the next Council meeting.
24	Jackie	An email from a resident stating there is a deep hole in ground across from Layden's garage. Jackie will place a barricade around this hole until it is repaired by Work Services and Transportation.
25	Sam	Copy of a letter from Wayne Ruth, President NLFM requesting a meeting with Members of Parliament on May 24 th at 10am to discuss the Divisor Rule. Sam will check with Mr. Ruth to see if representatives from the town are able to attend this meeting.
26	Noreen	A letter from Adventure Tours requesting approval to berth and operate a tour business in the community. A notice will be sent to residents informing them of this proposed business.
27	Inspections & Development	Application from Corey Lee and Melissa Layden to build a house on Motion Bay Road Extension. Motion #54 Randy Burton/Richard Clements Proposed to approve application for Corey Lee and Melissa Layden to build a house on Motion Bay Road Extension subject to the inspection and approval of the Inspections & Development Committee/Jackie with the stipulation that the sewer line from the dwelling will have to be connected to the main sewer line at the expense of the builder. All in favor, motion carried.
28	Inspections & Development	Application from Daryl Hutchings to build a shed on his property located on O'Brien's Lane. Motion #55 Randy Burton/Richard Clements Proposed to approve application for Daryl Hutchings to build a shed on his property located on O'Brien's Lane subject to the approval and inspection of the Inspections & Development Committee/Jackie. All in favor, motion carried.
29	Inspections & Development	Application from John Bartlett to build a shed on his property located on Cribbies Road. Motion #56 Jerry Hearn/Reg Carter Proposed to approve application for John Bartlett to build a shed on his property located on Cribbies Road subject to the approval and inspection of the Inspections & Development Committee/Jackie. All in favor, motion carried.
30	Inspections & Development	Application from Laura Burry to replace a deck 8 x 6. Motion #57 Randy Burton/Richard Clements Proposed to approve application for Laura Burry to replace a deck 8 x 6 subject to the approval and inspection of the Inspections & Development Committee/Jackie. All in favor, motion carried. If deck is same size as original or smaller no permit is required.
31		An invitation from Newfoundland & Labrador Consulting Engineers to attend a reception on May 11 th at the Johnson Geo Centre to celebrate the merger of their company and ADI Limited.

32	Richard	Nat is requesting a copy of Recreation's 2005 audit be submitted to Council.
33		Motion #58 Sam Stack/Randy Burton Proposed the following bills be approved for payment. All in favor, motion carried. Hickman Motors \$ 400.72 McDonald's Home Hardware 111.62 Modern Paving 145.45 Municipal Assessment Agency 3146.00 NF Power 1254.31 O'Keefe's Flowers 64.40 Parrott Signs 339.25 Stewart McKelvey Stirling Scales 2120.59 Layden's Trucking 162.50 Clean & Clear Mobile Wash 161.00 Morneau Sobeco 1004.97 \$ 8910.81
	NEW BUSINESS	
34	Noreen	Richard - Suggested a notice be sent to residents requesting a clean up of properties to prepare for the Tidy Towns Competition.
35	Council	Will keep a follow up on Peerless Fish Company with respect to water hook up and taxes.
36		Motion #59 Randy Burton/Reg Carter Proposed the meeting be adjourned. All in favor, motion carried. Meeting adjourned at 10:35pm.

Nat Hutchings, Mayor _____

Noreen Costello, Town Clerk _____

TOWN OF PETTY HARBOUR/MADDOX COVE

REGULAR MEETING

TUESDAY, MAY 23, 2006

PRESENT: Nat Hutchings, Sam Stack, Chris Worthman, Jerry Hearn, Randy Burton, Richard Clements, Jack Ershler, Noreen Costello

ABSENT: Reg Carter

#	WHO'S RESPONSIBLE	ITEM
1		Mayor Hutchings brought the meeting to order at 7:37pm.
2		Robin Summers, Mae Design was present to discuss the application submitted under the infrastructure program for replacement of two commutators. Robin spoke with Ron Goulding, Department of Environment and was informed that the Department does not require treatment of the sewer. If complaints were to come in then something would have to be done. The commutators are very expensive to replace. Council could look at replacing the commutators with large septic tanks. Replacement of the commutators would cost \$110,000, installing septic tanks would cost in the range of \$80,000. There was some discussion on this and Council decided based on the Department of Environment not requiring any treatment of the sewer and the recommendation of Robin they will disconnect the motors from the commutators, do some benching which will have the sewer a free flow. Robin will do an estimate on the benching.
3		Corey Lee and Melissa Layden were present to discuss the access of sewer to their property. They presented letters from Jack Stack and Ross Whitten agreeing for them to connect into their 4 inch sewer line. Jackie recommended that 3 houses on one line would be sufficient and not allow any one else to connect into this line. Council agreed and gave approval for Corey and Melissa to connect into this line.
4	Inspections & Development Committee/Jackie	Corey stated the drain on Motion Bay Road Extension is coming across the road and on to his property. He is willing to pay the cost of having the drain removed. He proposed to burst the rock and put in a head wall to continue the drain down the road. Council stated they will have their engineer inspect the drain on Wednesday morning. Motion #60 Richard Clements/Randy Burton Proposed that Council will go on the recommendation of Corey Lee for the sewer and drainage. All in favor, motion carried.
5	Sam	Corey Lee presented Council with a drawing and cost estimate of putting an extension on the Recreation Centre. Will send the estimate and a copy of the plans to Minister Jack Byrne, Department of Municipal and Provincial Affairs and Minister Loyola Sullivan, Minister of Finance & President of Treasury Board to seek funding for this extension.
6		Corey will get a design done for the ballfield chalet to submit to government for funding.

7	Inspections & Development Committee/Jackie	Dennis Maher was present to discuss a drain that is running on to his property that he recently purchased from the RC Parish. A culvert had been put through this property some years ago and he would like Council to remove it. Council will have their engineer inspect the property on Wednesday morning and will inform Dennis of Council's decision after the inspection has been done.
8		Minutes of May 8, 2006 were read. There were no errors or omissions. Motion #61 Jerry Hearn/Chris Worthman Proposed minutes of May 8, 2006 be adopted as read. All in favor, motion carried.
	BUSINESS ARISING	
9	Randy	#7 Randy spoke with Tina Thistle at Create Design and she is willing to meet with Council to discuss the design of a website. Randy will set up a meeting with Tina for Monday, May 29 th at 7pm in her office.
10	Jackie	Richard stated a lot of garbage has been placed in front of his property for the spring clean up and is going back into his walkway. Jackie will have Eddie pick up this garbage on Wednesday.
11		#9 Jackie spoke with Dan Hynes on the report for the valve system, he will have it faxed in on Wednesday.
12	Jerry	#10 Jerry is reviewing the contract for the water intake supply and will have a report at the next meeting.
13		#11 Road signs have been purchased. Jackie spoke with Bill Thorne who will dig the holes for the posts at \$30.00 per post. Motion #62 Richard Clements/Jerry Hearn Proposed to approve to have posts for signs installed at \$30.00 per post. All in favor, motion carried.
14	Jackie	#12 Will send a letter to owners of vehicle wrecks to have them removed. Richard stated these wrecks need to be taken away before the judging of Tidy Towns.
15		#14 Steve Penney is still working on the file for Arthur Stack's property at 60 Main Road, Petty Harbour.
16		#15 Motion #63 Chris Worthman/Jerry Hearn Proposed to approve the business for Clean & Clear Mobile Wash. All in favor, motion carried.
17		#16 Jean Briggs agreed to allow a culvert to go through her property on Shore Lane to alleviate the problem of water running across the road. The cost for a culvert is \$1707.75 plus the cost of installation. Jackie is waiting on a price for a guiderail and the build up of the road.
18		Estimates from Modern Paving for paving in the subdivision are as follows: Section A \$19,000 plus HST, Section B \$32,000 plus HST. The Finance Committee will meet at 7:30pm on May 30 th to discuss where funding can be availed of for paving.
19		#25 The meeting with Members of Parliament scheduled by NLFM on May 24 th has been cancelled. Sam stated if the meeting will be rescheduled will be know at the NEAJC meeting on Thursday night.

20		#26 Motion #64 Chris Worthman/Richard Clements Proposed to approve the boat tour business for Adventure Tours. All in favor, motion carried.
	TONIGHT'S AGENDA	
21	Inspections & Development Committee/Jackie	Jerry suggested silt in rivers be removed for better flow of the water. The Inspections and Development Committee/Jackie will inspect the rivers on Wednesday.
22	Noreen	Motion #65 Randy Burton/Chris Worthman Proposed to write off interest in the amount of \$27.38 for Keith Noble. All in favor, motion carried.
23	Noreen	A request from Dr. James Zhang to operate a medical clinic in his home on Cribbies Road. A notice will be sent to residents informing them of this proposed business.
24		Mayor's March on Heart Disease and Stroke is scheduled for June 24 - 30.
25		Nat presented a fact sheet on the paramedic issue which he obtained from his meeting with George Tilley from Eastern Health.
26		Council will do a follow up meeting with Lee Ann Surrett, Newfoundland Power concerning the meeting they had on May 9, 2006.
27		A letter from Mayor Baxter Newman, Town of King's Point seeking support of not wanting the government to close down existing community waste sites and opening centralized waste sites to service large regions. Will defer a response until the next meeting.
28		A letter from Mayor Wayne Ruth, President, NLFM with a copy of a letter from Diane Finley, Minister of Human Resources regarding the Fairer Distribution of Employment Insurance.
29		NEAJC meeting is scheduled for Thursday, May 25 th at City of St. John's.
30		Motion #66 Randy Burton/Chris Worthman Proposed the following bills be approved for payment. All in favor, motion carried. Aliant \$ 149.32 Aliant Mobility 61.98 Baine Johnston Insurance 169.05 City of St. John's 685.63 East Chem Inc. 617.74 Emco 98.31 Imperial Oil 367.04 Irving Oil 262.72 McDonald's Home Hardware 98.80 NF Power 2124.43 Parrott Signs 230.00 Rogers Cable 86.14 Gregory Stokes 1523.75 \$ 6474.91
	NEW BUSINESS	

31		Jerry - Suggested Council should lobby government on changing utilities act for the amount Council can charge utility companies which is presently 2.5% of gross revenue. Jerry will review some information on this.
32		Chris - Asked to follow up with Jackie on street lights in the area of the war memorial site.
33		Motion #67 Randy Burton/Jerry Hearn Proposed to approve Recreation's Audited Financial Statements as of January 31, 2006 with an accumulated surplus of \$7,978. All in favor, motion carried.
34		Randy - Have Development & Inspections Committee/Jackie inspect Stack's Lane as it has washed out with heavy rainfall.
35		Richard - Informed Council Recreation had \$720 stolen from their cash can on May 13 th . Richard will contact police to investigate this matter.
36		Motion #68 Jerry Hearn/Randy Burton Proposed meeting be adjourned. All in favor, motion carried. Meeting adjourned at 11:21pm.

Nat Hutchings, Mayor _____

Noreen Costello, Town Clerk _____

TOWN OF PETTY HARBOUR/MADDOX COVE

REGULAR MEETING

MONDAY, JUNE 5, 2006

PRESENT: Nat Hutchings, Sam Stack, Randy Burton, Reg Carter, Richard Clements

ABSENT: Chris Worthman, Jerry Hearn

#	WHO'S RESPONSIBLE	ITEM
1		Mayor Hutchings brought the meeting to order at 7:35pm.
2	Council	Residents were present to discuss recommended amendments to the animal control by law. There is some concern on roaming foxes in the community. Will contact the Wildlife Department on this matter. The following are some proposed changes to the by law: 1. Include coyotes (2f) 2. Council shall develop a process on issuing fines 3. Council shall develop a clear process on deeming animal nuisance 4. Education program to be led by Shelly Bryant 5. 300 meters from the residential area to have an animal off leash 6. Confinement of animal from 11:00pm to 7:00am 7. Clarify attempting to bite 8. First fine will be \$200.00, second fine doubles
3		Minutes of May 23, 2006 were read. There were no errors or omissions. Motion #69 Randy Burton/Richard Clements Proposed minutes of May 23, 2006 be adopted as read. All in favor, motion carried.
	BUSINESS ARISING	
4	Nat	#2 Noreen emailed Robin Summers, Mae Design to see if a letter can be obtained from Ron Goulding, Department of Environment stating the town's sewer does not need to be treated. Nat will get clarification from Tom Brophy on email concerning commutators. Motion #70 Sam Stack/Randy Burton Proposed to withdraw the application for the replacement of 2 commutators from the MRIF funding and to submit funding for paving of a section of Motion Bay Subdivision under the MRIF program. All in favor, motion carried.
5	Sam	#5 Will follow up with Corey Lee on extension to Recreation Centre.
6		#9 Sam, Randy and Noreen met with Tina Thistle with regards to creating a website for the town. They are recommending Tina proceed on creating the website. Motion #71 Sam Stack/Randy Burton Proposed to give approval to Tina Thistle, Creative Design to create a website for the town. All in favor, motion carried.
7	Jerry	#12 Follow up with Jerry on his review on the contract for the water intake supply.
8		#13 The road signs have been put in place.

9	Jackie	#17 Follow up with Jackie on the price for a guiderail and the build up of the road on Shore Lane.
10	Nat	#18 The Finance Committee has determined the minimum cost to pave a section in the Subdivision will be \$60,000. Nat will talk to Loyola Sullivan on getting fifty cents on the dollar for this paving.
11	Sam	#19 Sam will follow up on whether the meeting with Members of Parliament and NLFM has been rescheduled.
12	Nat	#26 Nat will set up a follow up meeting with Lee Ann Surrect, Newfoundland Power
13		#27 Will defer a response to the Town of Kings Point with respect to them looking for support of not wanting the government to close down existing community waste sites and opening centralized waste sites to services large regions.
14	Jackie	#34 Follow up with Jackie on the wash out of Stack's Lane.
	TONIGHT'S AGENDA	
15		Council has received six students for the Summer Career Placement Program. The Recreation Committee received eleven. Council will place their students on enhancing the walking trail in Maddox Cove plus helping out with the installation of 3 windows and one door in the museum area of the building. A notice will sent out to have resumes submitted on or before June 16 th . The program will start on June 26 th .
16		Lorraine Burton is the only application received for the part time position of office worker. Council is in agreement to hire Lorraine for this position. Randy abstained from any discussion on this due to conflict of interest.
17		A letter from NL Design concerning the drainage issue on the vacant lot located on Cribbies Road. They visited the site on May 24 and evaluated the alleged drainage issue. From their site observations it was clear that roadside ditching of Cribbies Road collects surface runoff which then discharges through a 450mm diameter culvert toward the vacant lot. The water then flows overland where it is collected by man made shallow ditches and directed toward the neighboring brook via a second 450mm diameter culvert. After a search through past contract drawings involving Cribbies Road they could not find any record of the installation of this 450mm diameter culvert. In 1979 water and sewer services were installed along Cribbies Road, plan and profile drawings of the time did not indicate the presence of a culvert. In 1989 and again in 2002, road improvements and paving works were conducted along Cribbies Road. Copies of the 1989 and 2002 drawings do not indicate any culverts crossing the road and discharging onto the property in question. Since it is unclear as to who installed the culvert they cannot make any inferences toward responsibility of water discharging onto this lot and suggest the Town seek legal advice regarding the presence of the culvert which is indeed discharging water onto this property. The file has been forwarded to the Town's lawyer for review and recommendation.
18		A letter from John Hearn requesting the stop sign that was recently installed on Main Road Lane be moved approximately 3 feet back on the road. His reason for making this request is that this stop sign is interfering with access to his driveway. Will have Jackie look at this area.

19		A letter from Dan Hynes, Atlantic Technical Sales giving a price to supply and install a pressure reducing valve in the chlorine station - \$18430 plus HST. To complete modifications at the station \$19,910 plus HST. This information will be sent to Department of Municipal Affairs with a copy to Loyola Sullivan seeking funding as this was an oversight of the engineers when doing the cost for the new water supply.																				
20		A letter from Isabelle Fry, Executive Director Miss Teen Newfoundland & Labrador Pageant stating if the town is having an event and would like the present Miss Teen Newfoundland & Labrador, Sabrina Fitzpatrick attend to contact her for arrangements. Letter was passed to Richard to present to the Recreation Committee.																				
21	Inspections & Development Committee/Jackie	An application from Matthew Chafe to build an extension on to the property of Bernard Chafe. Motion #72 Randy Burton/Reg Carter Proposed to approve the application for Matthew Chafe to build an extension on to the property of Bernard Chafe subject to the inspection and approval of the Inspections & Development Committee/Jackie. All in favor, motion carried.																				
22	Inspections & Development Committee/Jackie	An application from Stan & Linda Doyle to build a porch and deck on to their property. Motion #73 Randy Burton/Richard Clements Proposed to approve the application for Stan & Linda Doyle to build a porch and deck on to their property subject to the inspection and approval of the Inspections & Development Committee/Jackie and them submitting a drawing of porch and deck. All in favor, motion carried.																				
23		Richard stated the money that was stolen from Recreation has been reported to the RNC and they are conducting an investigation.																				
24		Motion #74 Sam Stack/Randy Burton Proposed the following bills be approved for payment. All in favor, motion carried. <table><tr><td>Construction Signs Ltd.</td><td>\$ 2042.40</td></tr><tr><td>Chester Dawe</td><td>45.78</td></tr><tr><td>Hiscock Rentals</td><td>82.11</td></tr><tr><td>Layden's Trucking</td><td>621.00</td></tr><tr><td>McDonald's Home Hardware</td><td>38.50</td></tr><tr><td>Modern Paving Ltd.</td><td>155.25</td></tr><tr><td>NF Power</td><td>1254.31</td></tr><tr><td>Petty Harbour Café</td><td>81.46</td></tr><tr><td></td><td><u>81.46</u></td></tr><tr><td></td><td>\$ 4320.81</td></tr></table>	Construction Signs Ltd.	\$ 2042.40	Chester Dawe	45.78	Hiscock Rentals	82.11	Layden's Trucking	621.00	McDonald's Home Hardware	38.50	Modern Paving Ltd.	155.25	NF Power	1254.31	Petty Harbour Café	81.46		<u>81.46</u>		\$ 4320.81
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	\$ 4320.81																					
	NEW BUSINESS																					
25		Nat - Volunteer Dinner and Dance is Friday night, June 9 th . Ensure everyone has their tickets by Tuesday, June 6 th .																				
26		Motion #75 Randy Burton/Reg Carter Proposed the meeting be adjourned. All in favor, motion carried. Meeting adjourned at 10:36pm.																				

Nat Hutchings, Mayor _____

Noreen Costello, Town Clerk _____

TOWN OF PETTY HARBOUR/MADDOX COVE

REGULAR MEETING

MONDAY, JUNE 19, 2006

PRESENT: Nat Hutchings, Sam Stack, Randy Burton, Reg Carter, Richard Clements, Noreen Costello

ABSENT: Chris Worthman, Jerry Hearn

#	WHO'S RESPONSIBLE	ITEM
1		Mayor Hutchings brought the meeting to order at 7:40pm.
2	Noreen	Dennis Madden was present to make application to operate a housekeeping unit at his property located on 2-8 Main Road, Maddox Cove. Notice will be sent to residents informing them of proposed business. Dennis is also seeking approval in principal to build on property next to his apartment building located at 33 Motion Bay Road, Maddox Cove. Dimensions: 85X95X100X60 Motion #76 Richard Clements/Sam Stack Approve in principal subject to the approval & inspection of the Inspections & Development Committee/Jackie All in favor, motion carried.
3		Becky Childs & Rachel Deal from Memorial University were present to inform Council they will be soon starting a project of interviewing people in the Community on what it was like growing up in the Petty Harbour/Maddox Cove.
4		Cyril Stack was present to discuss Council giving John Bartlett a permit to build a shed which apparently John is on part of Cyril's right of way. They are in the process of sorting this out. Cyril also stated that Ed Maher has a shed on his property and wanted to know if he was issued a permit for this shed. Will inform Ed he did not obtain a permit for this shed and he will have to submit an application, a permit fee of \$50 plus a \$25 fine.
5		Cyril Stack requested a "Blind Turn" sign to be put on the Point.
6		Council agreed the following amendments be added to the Agenda: (1) request for donation from Gould's Pee Wee All Stars. (2) NEAJC (3) summer break council meetings (4) councillor Chris Worthman
7		Minutes of June 5, 2006 were read. There were no errors or omissions. Motion #77 Richard Clements/Randy Burton Proposed minutes of June 5, 2006 be adopted as read. All in favor, motion carried.
	BUSINESS ARISING	
8		#2 Nat & Sam will meet with John Hartery to go over draft of animal by law either June 23 rd or June 26 th
9	Nat	#4 Nat spoke to Tom Brophy who stated paving of the subdivision under the MARF Program may look good..

10		#5 Corey Lee is working on plans for extension to Recreation Centre.
11		#6 Will send photos to Tina Thistle for website. Will contact Bernard Martin to get copies of Ancient Rights & permission to use excerpts from Ancient Rights on website.
12		#18 Sign by John Hearn's will be moved back 6 or 7 feet and have stop sign painted on road.
13		#8 Some lanes don't have road signs, will look at in 2007 budget.
14		#9 A quote received from Waterworks for guiderail is \$3000.00 plus HST for 180ft. This will be deferred to next finance meeting.
15		#12 A dark grey paint will be put on the penstock. Will follow up to Lee Ann Surret to set up another meeting with Council.
16		#11 Sam will to follow up on whether the meeting with members of Parliament and NLFM has been rescheduled.
17		#15 Council has received funding from Provincial Government for 1 student for 30 hours a week for 5 weeks. The Hiring Committee will set up interviews this week.
18		#14 Jackie is aware of the washout on Stack's Lane and will have repairs done.
19		#19 The letter from Dan Hynes, Atlantic Technical Sales giving a price to supply & install a pressure reducing valve in the Chlorine Station has been sent to Dept of Municipal Affairs with a copy to Loyola Sullivan seeking funding.
20		#22 Stan & Linda Doyle has submitted the floor plan to build a porch & deck on their property.
21		#23 The RNC are still conducting an investigation into the money stolen from Recreation.
22		#25 Nat stated the Volunteer Dinner & Dance went over really well & thanked everyone for attending with special thanks to Sam for doing the MC.
	TONIGHT'S AGENDA	
23		Letter from Tom Osbourne, Minister, Dept of Health & Community Services thanking Council for bringing their concerns to government's attention with respect to providing quality ambulance services to residents across the province.
24		An email from Beni Malone, Northeast Avalon ACAP, Inc stating at Council's convenience they will spend a day doing water quality monitoring on a stream of Council's choice in the Community in July or August. Council will inform Beni the 2 nd week of August will be a good time.
25		<p>An email from Mabella Whitten suggesting the sign on Lee's Lane be changed.</p> <p>Motion #78 Randy Burton/Sam Stack</p> <p>Proposed to change the name of Lee's Lane to Hannaford's Lane. All in favor, motion carried.</p> <p>The sign for Lee's Lane will be placed on the lane where Bill Coady lives. Randy suggested Lane off Cribbie's Lane be named Stack's Lane.</p>

26		<p>Application from Mandy Everard and Michael Dinn to build house on lot #10, Maddox Cove Road.</p> <p>Motion #79 Randy Burton/Richard Clements Proposed to approve application for Mandy Everard & Michael Dinn subject to the approval and inspection of the Inspections & Development Committee/Jackie. All in favor, motion carried.</p>
27		<p>The 2006 Winter Drinking Water Quality Report was received from Dept of Environment, this report will be deferred for Jerry's review.</p>
28		<p>A request from Theresa Russell, Petty Harbour Convenience to have interest written off in the amount of \$8.40 pertaining to interest charged on 2005 taxes.</p> <p>Motion #80 Randy Burton/Sam Stack Proposed to write off interest in the amount of \$8.40 for Theresa Russell, Nat & Randy in favor; Sam, Reg & Richard not in favor. Motion defeated.</p>
29		<p>A letter from Bernard & Flora Chafe indicating their full support to Council in seeking to extend the boundaries of Petty Harbour/Maddox Cove. Follow up land boundaries extension for next meeting.</p>
30		<p>A letter from the Gould's Pee Wee All-stars requesting a donation for the Eastern Canadian Championships in Prince Edward Island this summer.</p> <p>Motion #81 Randy Burton/Richard Clements Proposed to donate the amount of \$50.00 to the Gould's Pee Wee All-stars. All in favor, motion carried.</p>
31		<p>Sam stated the Northeast Avalon Joint Council will be holding their last meeting for the summer on Wednesday, June 21, 2006 located at Worsley Park, Conception Bay South. Sam & Randy to attend.</p>
32		<p>Noreen spoke with Keith Warren, Dept of Municipal Affairs with respect to Councillor, Chris Worthman leaving the province for work and could possibly be gone for four to five months. Chris could request a leave of absence and would be acceptable if Council was in agreement. If he does not request a leave of absence and is absent for three months his seat will automatically vacated. As of today's date Chris has not requested a leave of absence.</p>
33		<p>Motion #82 Randy Burton/Reg Carter Proposed Council take a summer break from meetings but agreed to sit for emergency meetings in needed. The next regular meeting will be held on July 31, 2006. All in favor, motion carried.</p>

34		Motion #83 Sam Stack/Randy Burton Proposed the following bills be approved for payment. All in favor, motion carried. <div style="display: flex; justify-content: flex-end;"> <div> Aliant Aliant Mobility Bill Vincent Service Centre Construction Signs City of St. John's Dick's & Company East Coast Fencing Irving Oil Limited McDonald's Home Hardware Morneau Sobeco NF Power North Atlantic Supplies O'Keefe's Flowers Rogers Cable </div> <div style="text-align: right;"> \$ 147.66 225.46 198.70 1336.60 1152.30 269.70 839.50 693.45 38.39 1414.59 1869.98 1477.75 64.40 <u>86.14</u> \$ 9814.62 </div> </div>
	NEW BUSINESS	
35		Richard - asked John Landrigan be sent a letter to have his property closed up as children are entering the premises.
36		Richard - send Gary Chafe a letter to clean up debris on Waterfront.
37		Richard - send Tom Best letter to remove trap on Waterfront area.
38		Motion #84 Sam Sack/Richard Clements Proposed to hold a Community Competition for Tidy Towns. Prizes: 1 st \$100.00, 2 nd \$50.00 & 3 rd \$25.00 All in favor, motion carried.
39		Sam - suggested softball tournament for Volunteer Committees.
40		Nat - concerned resident is requesting bus shelter be closed for summer. Council agreed not to close the buss shelter but have staff do weekly checks on the shelters. Will have shelters painted.
41		Motion #85 Sam Stack/Randy Burton Proposed to approve the operation of a medical clinic for James Zhang to be located at 85-95 Cribbies Road. All in favor, motion carried.
42		Motion #86 Randy Burton/Reg Carter Proposed the meeting be adjourned. All in favor, motion carried. Meeting adjourned at 11:20pm.

Nat Hutchings, Mayor _____

Noreen Costello, Town Clerk _____

TOWN OF PETTY HARBOUR/MADDOX COVE

REGULAR MEETING

MONDAY, JULY 31, 2006

PRESENT: Nat Hutchings, Sam Stack, Reg Carter, Randy Burton, Richard Clements, Beverly Stack

ABSENT: Chris Worthman, Jerry Hearn

#	WHO'S RESPONSIBLE	ITEM
1		Mayor Hutchings brought the meeting to order at 7:30pm.
2		Bonnie Wright and Melanie Delrizzo were present to discuss the problem with Bonnie's neighbor parking his vehicle close to her property which is in the lane (right of way) on Big Hill. Bonnie is concerned about this from a safety aspect and provided photos of the vehicle parked so close to her house. Sam suggested the Fire Department be asked to come and have a look at the lane to see if it is deemed as a fire lane.
3		David Stack was present concerning the beach property. Sam informed David about the meeting between Council and the Harbour Authority. Sam read the agreement that was drawn up between Council and the Harbour Authority. A copy of this agreement will be given to David, once some minor changes are made and it is signed off again by the Harbour Authority. Motion #87 Richard Clements/Randy Burton Proposed to make changes to the agreement. All in favor, motion carried.
4		Minutes of June 19, 2006 were read. There were no errors or omissions. Motion #88 Randy Burton/Reg Carter Proposed minutes of June 19, 2006 be adopted as read. All in favor, motion carried.
	BUSINESS ARISING	
5	Jackie	#5 Will follow up with Jackie on purchasing a "Blind Turn" sign to be put on the Point.
6	Nat	#8 Nat is trying to set up a meeting with John Hartery concerning the animal control by law. Council should have a draft copy of the by law for the next meeting.
7	Nat/Sam	#9 Nat and Sam will set up a meeting with Tom Brophy for August 7 th to discuss paving of the subdivision under the MARF program.
8	Nat	#15 Nat will contact Lee Ann Surret at NF Power to set up another meeting with respect to the painting of murals on the penstock.
9	Noreen	#14 Sam will ask Noreen to print off the financial statements for the next finance meeting.
10	Sam	#16 Sam will call Reg Anstey with respect to the meeting with members of Parliament and NLFM.

11		#17 Mix up to be straightened out with 30 hours/5 weeks with respect to funding for a student under the provincial government. Nat and Sam to have this item as a topic for the meeting with Minister Loyola Sullivan.
12		#18 The washout on Stack's lane has been repaired.
13		#25 The sign on Lee's Lane has been changed to Hannaford's Lane.
14	Jerry	#27 Will follow up with Jerry for the next meeting on the 2006 Winter Drinking Water Quality Report.
15		#29 Follow up for the next meeting Council requesting land boundaries extension.
16		#32 If Chris Worthman did not submit a letter to Council requesting approval for his absence for sitting on Council and if he has missed 3 consecutive months of meetings then his seat would be considered vacated.
17		#36 Gary Chafe has cleaned up the debris on his property located on the waterfront.
18		#37 A letter was sent to Tom Best asking him to remove the trap from the waterfront area.
19		#38 Judging for Tidy Towns will take place on Friday, August 4th.
20		#39 Richard will bring up at the next recreation meeting the possibility of a softball tournament for Volunteer Committees.
	TONIGHT'S AGENDA	
21		Charlie Anosen from Adventure Tours was present to state he is receiving a good response on his boat tour business from the community. Charlie will set up a meeting with Council, Recreation, the Development Corporation and himself.
22	Sam	Sam will check with Municipal Affairs as to the status of Round 1 of the Municipal Rural Infrastructure program. Will submit application for Round 2 of the program if needed.
23		A letter from Harold & Cindy Howlett to operate a greenhouse business in Maddox Cove to be situated on their property. Motion #89 Richard Clements/Sam Stack Proposed to approve the operation of a greenhouse business by Harold and Cindy Howlett. All in favor, motion carried. A notice to be sent to public regarding this proposed business at a cost to Harold and Cindy to have this mailed to residents.
24		A letter from Robert Doyle requesting his garbage be removed from his garbage box as he is disabled due to 2 back surgeries. Motion #90 Randy Burton/Reg Carter Proposed to remove Robert's garbage from his garbage box due to circumstances. Three in favor, 2 not in favor, motion carried.
25		A letter from Chuck Hamlyn requesting Scott Whitten's lane be renamed Hamlyn's Lane. Chuck is willing to pay for the sign on this lane. Will write Chuck and ask him to come back with a consensus of agreement from other residents in the area.
26		A letter from Jean Stack requesting the lane in front of her house be named Stack's Lane. Will write Jean and ask her to come back with a consensus of agreement from other residents in the area.

27		The NLFM convention will take place in Gander on October 5 - 7. Any councillor interested in attending should let Noreen know before the deadline registration date.																																																						
28		Application from Jason and Nancy Bungay to build an extension and garage. Motion #91 Randy Burton/Richard Clements Proposed to approve the application for Jason & Nancy Bungay to build an extension and garage subject to the inspection and approval of the Inspections and Development Committee and Jackie. All in favor, motion carried.																																																						
29		Application from James Zhang to build a porch and extend veranda. Motion #92 Randy Burton/Richard Clements Proposed to approve the application for James Zhang to build a porch and extend veranda subject to the inspection and approval of the Inspections and Development Committee and Jackie. All in favor, motion carried.																																																						
30		Legal items to be discussed in a privileged meeting are deferred for the next meeting.																																																						
31		Motion #93 Randy Burton/Reg Carter Proposed the following bills be approved for payment. All in favor, motion carried. <table><tr><td>All Brite Lines</td><td>\$ 772.92</td></tr><tr><td>Aliant Mobility</td><td>147.27</td></tr><tr><td>Aliant</td><td>136.06</td></tr><tr><td>City of St. John's</td><td>1212.56</td></tr><tr><td>Construction Signs</td><td>87.40</td></tr><tr><td>City Tire & Auto</td><td>155.33</td></tr><tr><td>Dicks & Company</td><td>130.07</td></tr><tr><td>East Coast Fencing</td><td>299.00</td></tr><tr><td>East Chem</td><td>927.41</td></tr><tr><td>Fix-Quip</td><td>66.64</td></tr><tr><td>Hickman Motors</td><td>1212.79</td></tr><tr><td>Imperial Oil</td><td>750.63</td></tr><tr><td>Irving Oil</td><td>522.80</td></tr><tr><td>Kents</td><td>1481.95</td></tr><tr><td>M Francis Kelly Ltd.</td><td>105.94</td></tr><tr><td>Layden's Trucking</td><td>264.50</td></tr><tr><td>McDonald's Home Hardware</td><td>909.68</td></tr><tr><td>Morneau Sobeco</td><td>1073.24</td></tr><tr><td>Modern Paving</td><td>96.44</td></tr><tr><td>Municipal Assessment Agency</td><td>3146.00</td></tr><tr><td>North Atlantic Supplies</td><td>90.62</td></tr><tr><td>NF Power</td><td>2688.06</td></tr><tr><td>NF Design</td><td>274.23</td></tr><tr><td>Petty Harbour Café</td><td>38.45</td></tr><tr><td>Rogers Cable</td><td>85.39</td></tr><tr><td>Steward McKelvey</td><td>2301.80</td></tr><tr><td></td><td><u>\$18977.18</u></td></tr></table>	All Brite Lines	\$ 772.92	Aliant Mobility	147.27	Aliant	136.06	City of St. John's	1212.56	Construction Signs	87.40	City Tire & Auto	155.33	Dicks & Company	130.07	East Coast Fencing	299.00	East Chem	927.41	Fix-Quip	66.64	Hickman Motors	1212.79	Imperial Oil	750.63	Irving Oil	522.80	Kents	1481.95	M Francis Kelly Ltd.	105.94	Layden's Trucking	264.50	McDonald's Home Hardware	909.68	Morneau Sobeco	1073.24	Modern Paving	96.44	Municipal Assessment Agency	3146.00	North Atlantic Supplies	90.62	NF Power	2688.06	NF Design	274.23	Petty Harbour Café	38.45	Rogers Cable	85.39	Steward McKelvey	2301.80		<u>\$18977.18</u>
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	NEW BUSINESS																																																							
32		For Councillor's information - There has been a couple of accidents with respect to students working of repairs to walking trail.																																																						
33		Motion #94 Randy Burton/Reg Carter Proposed the meeting be adjourned. All in favor, motion carried. Meeting adjourned at 11:00 pm.																																																						

Nat Hutchings, Mayor _____

Noreen Costello, Town Clerk, _____

TOWN OF PETTY HARBOUR/MADDOX COVE

REGULAR MEETING

MONDAY, SEPTEMBER 11, 2006

PRESENT: Nat Hutchings, Sam Stack, Reg Carter, Randy Burton, Richard Clements, Jerry Hearn, Noreen Costello

ABSENT: Chris Worthman

#	WHO'S RESPONSIBLE	ITEM
1		Mayor Hutchings brought the meeting to order at 7:30pm.
2		Council agreed to make the following amendments to add the following to the agenda : Development Committee, Underdeveloped property, Come Home Year Committee, urban Region Regional Plan
3		Minutes of July 31, 2006 were read. There were no error or omissions. Motion #95 Randy Burton/Jerry Hearn Proposed minutes of July 31, 2006 be adopted as read. All in favor, motion carried.
	BUSINESS ARISING	
4		#5 Follow up with Jackie to see if the Blind Turn sign has been purchased for the Point.
5		#7 Tom Brophy has sent the MRIF file numbers to Loyola Hearn for him to follow up on the status of the funding under this program.
6		#8 Nat, Sam and Jerry met with NF Power over the summer. They also met with Gerard Curtis, NF Power last Thursday. Gerard will attend the strategic planning session on October 26 th from 6 - 10 to give a presentation on ways of saving heating costs.
7		#16 Motion #96 Sam Stack/Randy Burton Proposed that Chris Worthman's seat on Council be declared vacant as Chris has been absent from Council meetings for over 3 months consecutively. The last meeting Chris attended was May 23, 2006. All in favor, motion carried.
8		#14 Jerry to follow up with the Department of Environment for the next meeting on water samples of the new water supply.
9		#19 Results of the tidy towns competition will be released at the NLFM Convention in Gander.
10		#21 Will send a letter of thanks to Charles Anonsen for providing free boat tours to our residents on September 4 th .
11		#25 Resident Chuck Hamlyn poled the residents on Scott Whitten's Lane, they are in agreement to rename the lane Hamlyn's Lane. Chuck will provide the sign.
12		#27 Sam, Randy and Reg will attend the NLFM Convention in October which is being held in Gander.

	TONIGHT'S AGENDA	
13		<p>An application from Jeff and Tina Elliott to build a house in Maddox Cove.</p> <p>Motion #97 Randy Burton/Reg Cater</p> <p>Proposed to approve the application for Jeff and Tina Elliott to build a house in Maddox Cove subject to the inspection and approval of the Inspections and Development Committee and Jackie. All in favor, motion carried.</p>
14		<p>Sam stated that the bylaws have been comprised in book form by Holly Best over the summer. A few more additions need to be done. Copies will be available or Councillors over the next month.</p>
15		<p>The Animal ByLaw will be discussed at meeting on Monday, September 18th at 7:00pm. Nat will ask John Hartery to attend.</p>
16		<p>The guide rail on the Main Road in Maddox Cove has been repaired. Will ask Jackie to measure up for a guide rail by Percy Chafe's.</p>
17		<p>Sam recommended that Council meet with the Development Corporation to discuss implementing sign regulations. Will send a letter to Boreal Gift and Coffee House regarding the size of the sign they have placed at the entrance of Maddox Cove.</p>
18		<p>The Finance Committee met over the last couple of weeks to ensure the expenses are being kept in line with the budget.</p>
19		<p>Nat and Sam met with Loyola Sullivan and requested funding on 50/50 ratio for the extension to the Recreation Centre. A request has been sent to Dept. Municipal and Provincial Affairs for this funding.</p> <p>Motion #98 Sam Stack/Randy Burton</p> <p>Proposed that Council will support Recreation on going forward with this extension taken into consideration that 50% of expenses will be funded by the provincial government. All in favor, motion carried.</p>
20		<p>NF Power has given ownership to the Town of all the pillars on the penstock. Council will look at putting murals on these pillars. NF Power will also look at providing a community sign.</p>
21		<p>The Municipal Long Service Awards will be presented at the NLFM Convention for 12 to 30 years of service.</p>
22		<p>A letter from Shirlean Ryan stating she is no longer operating her home based business as of May 2006.</p> <p>Motion #99 Sam Stack/Jerry Hearn</p> <p>Proposed to discontinue charging a home based business tax to Shirlean Ryan as the business is no longer in operation. All in favor, motion carried.</p>
23		<p>A letter from Michael Dwyer, Director of Regional Fire Services stating he will be in contact as to when the next meeting of the Regional Fire Department will take place so Council may attend and discuss the issue of emergency services.</p>

24		An email from Mabella Whitten requesting that Hannaford's Lane be paved and sewer be provided to the houses on the Lane through the gas tax agreement refund. Will email Mabella and inform her that the gas tax agreement refund will be discussed at the NLFM Convention and will inform her of the outcome of these discussions.
25		An application from Kathleen Parrell to build a house in Maddox Cove. Motion #100 Richard Clements/Jerry Hearn Proposed to approved the application from Kathleen Parrell to build a house in Maddox Cove subject to the inspection and approval of the Inspections and Development Committee and Jackie. All in favor, motion carried.
26		An application from Craig Hanlon to build a shed on his property in Maddox Cove. Motion #101 Sam Stack/Richard Clements Proposed to approve the application from Craig Hanlon to build a shed subject to the inspection and approval of the Inspections and Development Committee and Jackie. All in favor, motion carried.
27		An Amendment to Permit to Alter a Body of Water for Newfoundland Power has been issued by the Department of Environment and Conservation.
28		Council is in agreement to vote for Deborah Quilty for Avalon Director with the Municipal Assessment Agency.
29		A report on calls for service for Petty Harbour/Maddox Cove has been received from the Royal Newfoundland Constabulary.
30		A letter from Betty Chafe stating it is her understanding that someone is moving into Kevin Whitten's house and is concerned the chimney is unsafe. Will suggest to Betty that she call the fire department and state her concern. Will send Kevin a letter and request the house be locked for safety reasons.
31		Send Melissa Layden and Corey Lee a letter requesting they have the drain going to their property reconstructed.
32		Send a letter to David Hickey requesting he have the drain next to his property reconstructed.
33		The Come Home Year Committee held a car show fundraiser on Sunday, September 10 th .
34		Council will look at including excavation permits in the 2007 Budget.
35		The Urban Region Regional Plan will take place at the Recreation Centre on September 23 rd from 9:30am to 1:30pm.
36		A letter from Minister Jack Byrne, Dept. Municipal & Provincial Affairs stating all concerns be made directly to the Regional Office due to the considerable volume of correspondence which comes through his office.
37		Motion #102 Sam Stack/Randy Burton Proposed to approve borrowing from Canadian Imperial Bank of Commerce the amount of \$9,122 under a government guaranteed Bank Loan relating to the final drawdown of funds for the water switchover project. All in favor, motion carried.

38		Sam informed Council that it is possible that Council may be able to hire a student through the Conservation Core which will be funded by Chevron who have agreed to pay Council's portion of the funding. The student will be hired for 12 weeks at \$400.00 per week to seek funding for the new proposed Youth Centre.																										
39		A letter from Ian Thorne, Whitchurch Highlands Public School thanking the residents for sending letters to his class for their Petty Harbour Project.																										
40		Motion #103 Sam Stack/Reg Carter Proposed the following bills be approved for payment. All in favor, motion carried. <table><tr><td>Bidgood's Wholesale</td><td>\$ 64.51</td></tr><tr><td>Chester Dawe</td><td>7.40</td></tr><tr><td>Emco</td><td>161.05</td></tr><tr><td>Fix quip</td><td>7.41</td></tr><tr><td>Hiscock Rentals</td><td>176.13</td></tr><tr><td>Hickman Motors</td><td>592.53</td></tr><tr><td>Layden's Trucking</td><td>872.04</td></tr><tr><td>McDonald's Home Hardware</td><td>356.56</td></tr><tr><td>NF Power</td><td>2398.32</td></tr><tr><td>Steward McKelvey</td><td>533.01</td></tr><tr><td>Rogers Cable</td><td>85.39</td></tr><tr><td>Morneau Sobeco</td><td><u>1073.24</u></td></tr><tr><td></td><td>\$ 6327.59</td></tr></table>	Bidgood's Wholesale	\$ 64.51	Chester Dawe	7.40	Emco	161.05	Fix quip	7.41	Hiscock Rentals	176.13	Hickman Motors	592.53	Layden's Trucking	872.04	McDonald's Home Hardware	356.56	NF Power	2398.32	Steward McKelvey	533.01	Rogers Cable	85.39	Morneau Sobeco	<u>1073.24</u>		\$ 6327.59
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41		Richard suggested a sign be placed coming up from the waterfront on the North Side (where O'Brien's fishplant used to be) stating No Right Turn.																										
42		Motion #104 Randy Burton/Jerry Hearn Proposed the meeting be adjourned. All in favor, motion carried. Meeting adjourned at 9:15pm.																										

Nat Hutchings, Mayor _____

Noreen Costello, Town Clerk _____

TOWN OF PETTY HARBOUR/MADDOX COVE

REGULAR MEETING

MONDAY, SEPTEMBER 25, 2006

PRESENT: Nat Hutchings, Sam Stack, Jerry Hearn, Reg Carter, Randy Burton, Richard Clements, Noreen Costello

#	WHO'S RESPONSIBLE	ITEM
1		Mayor Hutchings brought the meeting to order at 7:30pm.
2		Sam Lee was present to request that he be charged water and sewer for his stage for 6 months only as it is only used from May to October each year. Motion #105 Sam Stack/Randy Burton Proposed to charge Sam Lee 6 months only for water and sewer going to his shed. Furthermore to write off \$210.00 for 6 months of water and sewer for 2006 plus \$3.15 interest. All in favor, motion carried.
3		Minutes of September 11, 2006 were read. There were no errors or omissions. Motion #106 Sam Stack/Richard Clements Proposed minutes of September 11, 2006 be adopted as read. All in favor, motion carried.
4		Council agreed to make the following amendments to the agenda: Conservation Core, Foreign Affairs, Dennis Madden, Harbour Authority, Peter Gard re Business Tax.
	BUSINESS ARISING	
5		#4 The lines on the main road will be done within a couple of weeks.
6		#6 The Strategic Planning Session is scheduled for October 26 th from 6 - 10pm.
7		#7 A letter has been sent to Chris Worthman informing him that his seat on Council has been vacated due to the fact that he has been consecutively absent from meetings since June 5, 2006.
8		#8 Jerry reviewed the water quality report for the new water system and informed Council that the average THM levels are 78.2 ugs. Over 100 ugs would be questionable.
9		#15 The Animal Control ByLaw will be finalized at the next meeting.
10		#17 Jerry will follow up with the Development Corporation regarding implementing sign regulations.
11		#19 Funding on 50/50 for an extension to the centre has been denied. Sam is completing an application for 25% of funding through the Department of Innovation and Trade. Loyola Hearn's office is looking into obtaining funding for the labor portion.
12		John Warford and Kevin Chafe from the Harbour Authority were present to sign the agreement on the Beach Property. A copy of the agreement was given to the Harbour Authority.

13		#23 Will follow up with the Fire Department on the right of way on Big Hill and also the meeting with the Regional Fire Department.
14		#35 The Urban Region Regional Plan took place at the Recreation Centre on September 23 rd at which there was a good turn out.
15		#38 Matthew Byrne was hired under the Conservation Core for a 12 week study on obtaining funding for the proposed Youth Centre.
16		#39 Sam will discuss Whitchurch Highlands Public School project at the next meeting.
17		#41 Will follow up with Jackie on getting a No Right Turn sign placed coming up from the waterfront on the North Side (where O'Brien's fishplant used to be).
	TONIGHT'S AGENDA	
18		<p>A letter from the Brigade Council of the CLB offering the opportunity for the Town to place a congratulatory message in their dinner program for their 114th Anniversary. The cost for a 1/4 page is \$150.00.</p> <p>Motion #107 Richard Clements/Randy Burton Proposed to place a congratulatory message in the Brigade Council of the CLB dinner program for their 114th Anniversary at a cost of \$150.00. All in favor, motion carried.</p>
19		A letter from Charles Anonsen, Adventure Tours indicating his support for the town's plans to offer catering services.
20		A letter from Minister Jack Byrne, Department of Municipal and Provincial Affairs stating they are unable to provide any financial assistance towards the extension to the community centre.
21		The Come Home Year Committee would like to meet with Council to give an update on their progress. Nat will follow up with Ron Doyle to confirm a date for the meeting.
22		Jerry to follow up on the 2006 spring drinking water quality report for the next meeting.
23		A letter from Matthew Williams thanking Council and Recreation for been chosen to work on the Summer Career Placement Program this past summer.
24		Nat informed Council that he had a call from Alana Parsons, Dept of Foreign Affairs to say that she will be bringing some international journalists to Petty Harbour to discuss the effects on over fishing on October 14 th at 1:30pm.
25		<p>Motion #108 Sam Stack/Richard Clements Proposed to approve an efficiency unit for Dennis Madden to be located at 2 - 8 Main Road, Maddox Cove. All in favor, motion carried.</p>
26		<p>A letter from Peter Gard requesting business tax be charged on his cottage for a 6 month period instead of 12 due to the fact this business is seasonal.</p> <p>Motion #109 Jerry Hearn/Richard Clements Proposed to approved business tax be charged for 6 months only to Peter Gard for his seasonal cottage operation. All in favor, motion carried.</p>

27		Motion #110 Reg Carter/Randy Burton Proposed the following bills be approved for payment. All in favor, motion carried. <div> <div>McDonald's Home Hardware</div> <div>\$ 203.72</div> </div> <div> <div>Dicks & Company</div> <div>134.12</div> </div> <div> <div>Irving Oil</div> <div>397.37</div> </div> <div> <div>NF Power</div> <div>176.02</div> </div> <div> <div>Imperial Oil</div> <div>349.02</div> </div> <div> <div>Petty Harbour Café</div> <div>101.20</div> </div> <div> <div>Aliant</div> <div>140.67</div> </div> <div> <div>Aliant Mobility</div> <div>80.94</div> </div> <div> <div>City of St. John's</div> <div><u>826.39</u></div> </div> <div> <div></div> <div>\$ 2409.45</div> </div>
	NEW BUSINESS	
28		Motion #111 Richard Clements/Jerry Hearn Proposed to write off \$18411.30 as write off expense and \$8693.19 as interest write off for Peerless Fish Company due to a Supreme Court decision in October 2005 for a total of \$27104.49. All in favor, motion carried.
29		Motion #112 Sam Stack/Richard Clements Proposed in future council meetings start at 7pm. All in favor, motion carried.
30		Motion #113 Jerry Hearn/Reg Carter Proposed the meeting be adjourned. All in favor, motion carried. Meeting adjourned at 8:46pm.

Nat Hutchings, Mayor _____

Noreen Costello, Town Clerk _____

TOWN OF PETTY Harbour/MADDOX COVE

REGULAR MEETING

MONDAY, OCTOBER 23, 2006

PRESENT: Nat Hutchings, Sam Stack, Jerry Hearn, Reg Carter, Randy Burton, Richard Clements, Noreen Costello

#	WHO'S RESPONSIBLE	ITEM
1		Mayor Hutchings brought the meeting to order at 7:15pm.
2		Minutes of September 25, 2006 were read. There were no errors or omissions. Motion #114 Jerry Hearn/Richard Clements Proposed minutes of September 25, 2006 be adopted as read. All in favor, motion carried.
	BUSINESS ARISING	
3	Jackie	#5 Will follow up with Jackie as to when the lines on the main road will be done.
4		#6 The Strategic Planning Session is scheduled for October 26 th . Gerard Curtis, Newfoundland Power will do a presentation of saving energy. Gerard Lewis, City of Mt. Pearl will do a presentation on the do's and don'ts of Councils.
5	Jerry	#10 Jerry will follow up with the Development corporation regarding implementing sign regulations.
6	Sam	#11 Sam submitted an application to Dept Innovation Trade & Rural Development to pay Council's 25% of funding to hire a consultant to identify economic development for the centre. An application has also been submitted to ACOA for funding.
7		A letter has been sent to the Fire Department with respect to the right of way on Big Hill.
8	Sam	#16 Sam will discuss Whitchurch Highlands Public School project at the next meeting.
9	Jackie	#17 Will follow up with Jackie on getting a No Right Turn sign placed coming up from the waterfront on the North Side (where O'Brien's fishplant used to be).
10	Noreen	#21 Spirit of Newfoundland will charge \$4500 plus tax for the dinner theater during the come home year celebrations. Due to the high cost Council will cancel this booking. Randy will follow up on other shows that may be available. The Come Home Year Committee would like to meet with Council once a month to give an update on their progress.
11		#22 Jerry gave an overview of the water quality report. This report which is on the new water supply is much better from reports on the old water supply.
	TONIGHT'S AGENDA	

12		Matthew Byrne was hired by the Conservation Core and Chevron to research for the town the building of a youth centre and was present to give a presentation on what he has done so far to access funding for the centre. Matt is also doing research on energy efficiency to be eligible for funding under certain programs.
13	Jerry	The Animal By Law was reviewed by Council. Jerry will check with the SPCA on the recommended number of animals per household. Jerry will also follow up with John Hartery for approval and confirmation of the animal by law from a lawyer's perspective.
14		The Santa Claus parade is scheduled for December 3 rd .
15	Noreen	Motion #115 Sam Stack/Richard Clements Proposed the 2006/2007 snowclearing contract will be the same as last year with no changes. Noreen will place the tender in the Telegram for October 28th.
16	Randy	Information on a new work station for Noreen was presented. Randy will follow up on another company doing an assessment on the work station.
17	Jackie	A letter from Dept Municipal & Provincial Affairs with respect to the town's request for funding to replace the valve system on the new water supply. They are recommending that Council engage in an engineering firm to investigate the options proposed by Atlantic Technical Services. Will ask Jackie's opinion on how to proceed with this matter.
18		Capital Coast Development Alliance AGM is scheduled for November 9 th . Motion #116 Randy Burton/Richard Clements Proposed to appoint Jerry Hearn as the voting representative for the town. Council agreed to vote for Walter Butt for election to the board of directors. All in favor, motion carried.
19		A letter from St. Kevin's High School requesting a donation for their diploma and scholarship evening scheduled for November 8 th . Council had previously agreed to present three \$100.00 scholarships to St. Kevin's High School.
20		Council will look at bereavement leave in the next collective agreement.
21		The NEAJC is organizing a meeting for the whole avalon on November 2 nd to discuss the City of St. John's wanting 51% control of Robin Hood Bay. All councils are requested to attend this important meeting. Sam Stack has been elected President of the NEAJC. Council will send a letter to Loyola Sullivan and Dept Municipal Affairs to express their concern on St. John's holding 51% control of Robin Hood Bay.
22		John Layden will take care of the drain by David Hickey's property in a couple of weeks.
23		A letter from Allan Weir requesting approval to put a driveway through his property located at 9A O'Brien's Lane and if a permit is needed before beginning. A permit isn't required for excavation.
24		A letter from Veron French law office representing James & Tanya Clements stating Allan Weir has encroached on their property approximately 4 - 6 feet. Council will inform Mr. French that this issue is between the property owners.

25		Planning for Disasters Seminar will take place on November 10 th . Will ask John Warford if he is interested in attending.																																								
26		<p>A letter from Duffy & Associates requesting on behalf of his client William Walsh title to a parcel of newly created land adjacent to his own situated on the waterfront area on the North Side of Petty Harbour through Crown Lands.</p> <p>Motion #117 Richard Clements/Jerry Hearn Proposed to obtain verification from the Harbour Authority that they are satisfied with Mr. Walsh obtaining this parcel of land and if so Council is in agreement with Mr. Walsh's application to Crown Lands to obtain this parcel of land. All in favor, motion carried.</p>																																								
27		<p>Application from David Birmingham to build a baby barn.</p> <p>Motion #118 Sam Stack/Richard Clements Proposed to approve the application for David Birmingham to build a baby barn subject to the inspection and approval of the Inspection and Development Committee and Jackie. All in favor, motion carried.</p>																																								
28		A letter from the Harbour Authority requesting Council give a letter of support to them with respect to funding for two new breakwaters. Council agreed to give this letter of support.																																								
29		The Needs Assessment for the St. John's Region is seeking support to investigate the employable needs of youth between the ages of 18 - 30.																																								
30		The Local Government Gas Tax Funding Agreement has been received from Dept Municipal & Provincial Affairs Over 4 years Council's portion of this agreement is \$134,826.46. Terms and conditions of this agreement has to be met before receiving this funding.																																								
31		<p>Motion #119 Richard Clements/Reg Carter Proposed to approve Sam and Noreen to attend the Core Certification Program on November 16 - 18. All in favor, motion carried.</p>																																								
32		<p>Motion #120 Sam Stack/Randy Burton Proposed the following bills be approved for payment. All in favor, motion carried.</p> <table><tr><td>Crosbie Industrial</td><td>\$ 1431.95</td></tr><tr><td>Petty Harbour Café</td><td>70.22</td></tr><tr><td>Morneau Sobeco</td><td>1100.81</td></tr><tr><td>McDonald's Home Hardware</td><td>1.53</td></tr><tr><td>Kent</td><td>46.34</td></tr><tr><td>NF Power</td><td>2676.54</td></tr><tr><td>Hickman Motors</td><td>1819.71</td></tr><tr><td>Aliant Mobility</td><td>114.16</td></tr><tr><td>Municipal Assessment Agency</td><td>3146.00</td></tr><tr><td>Aliant</td><td>304.18</td></tr><tr><td>Beaver Fencing & Paving</td><td>2781.60</td></tr><tr><td>City of St. John's</td><td>881.13</td></tr><tr><td>Dicks & Company</td><td>94.60</td></tr><tr><td>Emco</td><td>11.23</td></tr><tr><td>Imperial Oil</td><td>323.44</td></tr><tr><td>Irving Oil</td><td>240.07</td></tr><tr><td>Rogers Cable</td><td>85.39</td></tr><tr><td>Sani Pro</td><td>97.81</td></tr><tr><td></td><td><u>97.81</u></td></tr><tr><td></td><td>\$15226.71</td></tr></table>	Crosbie Industrial	\$ 1431.95	Petty Harbour Café	70.22	Morneau Sobeco	1100.81	McDonald's Home Hardware	1.53	Kent	46.34	NF Power	2676.54	Hickman Motors	1819.71	Aliant Mobility	114.16	Municipal Assessment Agency	3146.00	Aliant	304.18	Beaver Fencing & Paving	2781.60	City of St. John's	881.13	Dicks & Company	94.60	Emco	11.23	Imperial Oil	323.44	Irving Oil	240.07	Rogers Cable	85.39	Sani Pro	97.81		<u>97.81</u>		\$15226.71
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	NEW BUSINESS	
33		Richard - Recreation are seeking permission to have a bonfire which will be supervised by adults. Council agreed.
34		Randy - Presented a letter from Harry Everard seeking damages done to his vehicle due a pothole on the Southside Road. There was some discussion on this and Council agreed not to pay these damages due to the fact that Mr. Everard lives on the Southside and travels over this road on a daily basis and should have been aware of this pothole. This pothole had been marked and waiting on Beaver Paving to repair.
35		Nat - The Development Corporation will be meeting with ACOA on October 31 st to seek funding for green space. Nat gave Noreen copies of minutes of meetings from the Development Corporation.
36		Motion #121 Jerry Hearn/Randy Burton Proposed the meeting be adjourned. All in favor, motion carried. Meeting adjourned at 9:50 pm.

Nat Hutchings, Mayor _____

Noreen Costello, Town Clerk _____

TOWN OF PETTY HARBOUR/MADDOX COVE

REGULAR MEETING

MONDAY, NOVEMBER 6, 2006

PRESENT: Nat Hutchings, Jerry Hearn, Reg Carter, Randy Burton, Richard Clements, Noreen Costello

ABSENT: Sam Stack

#	WHO'S RESPONSIBLE	ITEM
1		Mayor Hutchings brought the meeting to order at 7:00pm.
2		Council agreed to add Remembrance Day and CAS Program to the agenda.
3		Minutes of October 23, 2006 were read. There were no errors or omissions. Motion #122 Richard Clements/Randy Burton Proposed minutes of October 23, 2006 be adopted as read. All in favor, motion carried.
	BUSINESS ARISING	
4	Jackie	#3 Follow up with Jackie as to when the lines on the main road will be done.
5		#4 The Strategic Planning Workshop was a great success. Nat thanked Sam Stack on doing such a great job on organizing the session.
6	Noreen	#7 Noreen will follow up with the Fire Department with respect to right of way on Big Hill and emergency services for Petty Harbour/Maddox Cove.
7	Jerry	#5 Jerry will follow up with the Development Corporation regarding implementing sign regulations.
8		#9 Jackie has ordered No Right Turn sign to be placed coming up from the waterfront on the North Side (where O'Brien's fishplant used to be).
9	Randy	#10 Spirit of Newfoundland has been cancelled for the dinner theatre for the come home year celebrations. Randy is speaking with Marie Reins at the Vera Perlin Society for the possibility of them doing a dinner theatre concert.
10	Jerry	#13 Jerry is following up with John Hartery with respect to the Animal By Law and also with the SPCA on the recommended number of animals per household.
11		#16 The cost for Noreen's workstation will be included in the 2007 Budget.

12		<p>#17 A letter has been sent to Municipal Affairs regarding valve system. Dan Hynes and Mae Design are doing up a report on the cost of replacing the two valves, parts have been ordered.</p> <p>Motion #123 Randy Burton/Richard Clements</p> <p>Proposed to apply under the Local Government Gas Tax Funding Agreement to obtain funding for the replacement of two valves for the town's water system. All in favor, motion carried.</p>
13		<p>#21 Nat stated there was a good turn out at the meeting for Waste Management. A letter has been sent to the Minister of Municipal Affairs objecting to the City of St. John's having 50 plus 1 percent controlling interest.</p>
14		<p>#23 Permits for excavation will be considered for the 2007 Budget.</p>
15		<p>#25 Randy will follow up with John Warford to see if he is interested in attending a Planning for Disasters Seminar on November 10th.</p>
16		<p>#26 The Harbour Authority submitted a letter stating they are in favor of William Walsh obtaining a parcel of land adjacent to his own situated on the waterfront area on the North Side of Petty Harbour through Crown Lands. Council will inform Mr. Walsh's lawyer that they are also in favor in him obtaining this parcel of land.</p>
	TONIGHT'S AGENDA	
17		<p>One tender was received for the 2006/2007 snowclearing. Clean and Clear Mobile Wash submitted the following prices:</p> <p>1 - 4x4 wheel drive with plough \$67.00 per hour 1 heavy equipment front end loader or grader with front blade attached \$105.00 per hour 1 - 4x4 rubber tired backhoe \$80.00 per hour 1 dump truck equipped with sand & salt spreader \$80.00 per hour Flat rate to pick up salt & sand for sand truck \$90.00 per tandem, \$115.00 semi dump Flat rate tandem load salt & sand from Work Services to council yard \$90.00 Rate per tandem dump truck hourly for removal of snow \$60.00 Flat rate for snowclearing for one year \$50,000.00</p> <p>Motion #124 Jerry Hearn/Randy Burton</p> <p>Proposed to accept the tender for snowclearing operations submitted by Clean and Clear Mobile Wash based on an hourly rate. Council is in agreement that Clean and Clear Mobile Wash and the Town do not accept responsibility for damage done to fences and other structures whose location impedes snowclearing operations. All in favor, motion carried.</p>
18		<p>Application from Dennis Maher to build a house on Cribbies Road.</p> <p>Motion #125 Jerry Hearn/Reg Carter</p> <p>Proposed to approve the application for Dennis Maher to build a house on Cribbies Road subject to the inspection and approval of the Inspections and Development Committee and Jackie. All in favor, motion carried.</p>

19		<p>A letter from Daphne Chafe stating as of January 1, 2006 her apartment hasn't been rented. She indicated the apartment is going to be an inlaw suite for her mother and father in law in the near future. She is requesting her taxes be adjusted back to January 1, 2006 for the extra water and sewer tax of \$390.00.</p> <p>Motion #126 Randy Burton/Richard Clements Proposed to deem the apartment for Daphne Chafe as an in law suite. The water and sewer tax will not be credited for 2006. All in favor, motion carried.</p>																		
20		<p>Canada Revenue Agency is holding a seminar to provide an educational session to assist the municipality sector in meeting their GST/HST obligations and claiming their entitlements. The seminar will take place on November 28 from 1:00pm to 4:00pm free of charge.</p>																		
21		<p>An Education Session on the Privacy Act will take place on December 8th. Cost of registration per person is \$57.00. Noreen and Jerry will attend the session.</p>																		
22		<p>Motion #127 Randy Burton/Reg Carter Proposed to give Matthew Byrne approval to proceed with the application to the Municipal Rural Infrastructure Fund for the Youth Centre. All in favor, motion carried.</p>																		
23		<p>Will have Jackie/Eddie place the Lest We Forget flag on the pole for Remembrance Day.</p>																		
24		<p>Motion #128 Richard Clements/Jerry Hearn Proposed to donate \$300.00 to the War Memorial Committee for the Remembrance Day activities. All in favor, motion carried.</p>																		
25		<p>Nat stated that Council are applying under the CAS Program with ACOA to access funding for renovations to the recreation centre. Sam Kean has been hired as the consultant for this project. The cost of the project is \$8,000 which includes professional fees and travel. Council may have to contribute \$1,000 to this program and will submit a letter to Recreation Committee requesting they pay half of the cost.</p>																		
26		<p>Motion #129 Jerry Hearn/Reg Carter Proposed the following bills be approved for payment. All in favor, motion carried.</p> <table><tr><td>Bidgood's Wholesale</td><td>\$ 28.90</td></tr><tr><td>Linda Doyle (Dicks & Co)</td><td>133.36</td></tr><tr><td>East Chem</td><td>907.76</td></tr><tr><td>Emco</td><td>120.96</td></tr><tr><td>McDonald's Home Hardware</td><td>99.39</td></tr><tr><td>NF Power</td><td>1296.35</td></tr><tr><td>O'Keefe's Flowers</td><td>63.84</td></tr><tr><td>Petty Harbour Café</td><td><u>26.83</u></td></tr><tr><td></td><td>\$ 2677.39</td></tr></table>	Bidgood's Wholesale	\$ 28.90	Linda Doyle (Dicks & Co)	133.36	East Chem	907.76	Emco	120.96	McDonald's Home Hardware	99.39	NF Power	1296.35	O'Keefe's Flowers	63.84	Petty Harbour Café	<u>26.83</u>		\$ 2677.39
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	NEW BUSINESS																			
27		<p>There was no new business.</p>																		
28		<p>Motion #130 Richard Clements/Randy Burton Proposed the meeting be adjourned. All in favor, motion carried. Meeting adjourned at 7:55pm.</p>																		

Nat Hutchings, Mayor _____

Noreen Costello, Town Clerk _____

TOWN OF PETTY HARBOUR/MADDOX COVE

REGULAR MEETING

MONDAY, NOVEMBER 20, 2006

PRESENT: Nat Hutchings, Sam Stack, Jerry Hearn, Reg Carter, Randy Burton, Richard Clements, Noreen Costello

#	WHO'S RESPONSIBLE	ITEM
1		Mayor Hutchings brought the meeting to order at 7:00pm.
2		Council agreed to add the following items to the agenda: (1) Museum (2) Letter from Gerard Chafe re apartment (3) Development (4) Printer (5) Bus Shelters (6) Drain on Corey Lee's property (7) David Birmingham's shed
3		Minutes of November 6, 2006 were read. There were no errors or omissions. Motion #131 Randy Burton/Sam Stack Proposed minutes of November 6, 2006 be adopted as read. All in favor, motion carried.
	BUSINESS ARISING	
4	Noreen	#6 Noreen will follow up with the Fire Department with respect to right of way on Big Hill and emergency services for Petty Harbour/Maddox Cove.
5	Sam	#7 The Development Corporation feel that the Town is responsible for implementing a policy for signage except in heritage areas. Sam is checking with Marystown to see what regulations they have in place.
6		#4 Nat spoke with Ken Powers, Work Services & Transportation regarding the lines on the road. Ken stated they should be done over the next couple of weeks. He is not certain if the white line on the shoulder of road will be done.
7		#11 Council gave approval to purchase a chair as the beginning process of Noreen's workstation. The cost can be from \$1.00 to \$1,000.
8		#12 Jackie informed Nat that pressure on the valve's water system is at 40 pounds. Parts have been ordered to replace the valves and should be in soon.
9		#18 Dennis Maher's application has been approved. His permit will stipulate that he has to place a culvert in the driveway.
10		#25 The CAS Program has begun. Sam Kean has been hired for the consultant for this project.
	TONIGHT'S AGENDA	

11	Jerry	Sam stated the NEAJC met last week. The City of Mount Pearl are drafting an Animal By Law and would like municipalities to review and adopt if suitable to their needs. They would like a letter of support from the towns in support of their efforts. Jerry will give John Hartery a copy of the draft to review.
12		Sam stated the City of St. John's are supporting the government on the fibre optic initiative. They would like municipalities on the Northeast Avalon to send a letter of support.
13		NEAJC is still lobbying government for an agreement on the location of the Avalon waste management site.
14		Becky Childs and Gerard Van Herk from MUN were present to give an update on the Linguistic Project. Council is pleased with the progress to date.
15		Christmas dinner for Council and Staff will be November 25 th . Noreen will make the arrangements.
16		A letter from Norm Parsons, Dept Municipal Affairs regarding the potential deterioration and failure of pressure reducing valves on the town's water supply system. They are requesting a recommendation from the town's engineers for correction of any problem or modifications to the supply system that would allow departmental consideration of our request for funding. Will have Robin Summers, Mae Design prepare a recommendation.
17		A letter from a resident stating he received a letter from the town indicating he is liable for water and sewer tax from July to December 2006 for his apartment. He stated that his apartment has been rented as of October 2006 and is requesting that he be charged water and sewer tax for October to December. Council is in agreement to charge this resident a water and sewer tax for October to December 2006.
18	Sam & Nat	Richard stated Jackie Stack and Chris Worthman are willing to install the windows and door in the museum. Nat and Sam will talk to Jackie and Chris on Tuesday evening on this matter.
19	Noreen	Sam stated the bus shelter by David Weir's needs to be cleaned out and markings on the walls need to be painted over. Will follow up with Jackie on this matter.
20	Noreen	A letter to be sent to Corey Layden requesting he complete the work on the drain that was outlined in his building permit.
21	Nat & Sam	Nat and Sam will met with ACOA and the Development Corporation on Tuesday concerning site preparation for the Bidgood's property.
22	Noreen	A letter will be sent to David Birmingham stating that Council approved his application to build a shed and they will not be responsible for any damages which may occur to his shed due to the high water mark. A letter will also be sent to the Harbour Authority confirming they are in agreement with this shed to be built on the high water mark.
23	Full Council	Santa Claus Parade will be December 10th.

24		Motion #132 Randy Burton/Reg Carter Proposed the following bills be approved for payment. All in favor, motion carried. City of St. John's \$ 839.27 ITT Flygt 178.98 The Telegram 144.78 Hickman Motors 195.07 Dicks & Company 161.09 Imperial Oil 288.42 Aliant 166.79 Irving Oil 210.79 Construction Signs 54.15 NF Power 1696.22 Aliant Mobility 165.12 Rogers Cable 85.39 Business Logistic Services 418.04 Morneau Sobeco 1100.99 McDonald's Home Hardware 171.05 \$ 5876.15
	NEW BUSINESS	
25	Sam & Jerry possibly Randy	Sam stated on December 13 th the NEAJC will be hosting a planning session. They would like 3 members from each Council to attend. Anyone interested in attending is asked to notify Sam by December 1 st .
26		Motion #133 Randy Burton/Reg Carter Proposed the meeting be adjourned. All in favor, motion carried. Meeting adjourned at 9:00pm.
27		In a privileged meeting Council discussed a legal matter that is ongoing. Council reviewed correspondence dated November 16, 2006 from the lawyer and agreed to go with the lawyer's recommendations on this matter.

Nat Hutchings, Mayor _____

Noreen Costello, Town Clerk _____

TOWN OF PETTY HARBOUR/MADDOX COVE

REGULAR MEETING

MONDAY, DECEMBER 4, 2006

PRESENT: Nat Hutchings, Sam Stack, Jerry Hearn, Reg Carter, Randy Burton, Richard Clements, Noreen Costello

#	WHO'S RESPONSIBLE	ITEM
1		Mayor Hutchings brought the meeting to order at 7:00pm.
2		Matthew Byrne was present to give an update on funding for the Youth Centre. Council will have Matthew submit an application under Green Municipal Fund, MRIF and Regional Sectoral Diversification Fund.
3		Minutes of November 20, 2006 were read. There were no errors or omissions. Motion #134 Randy Burton/Jerry Hearn Proposed minutes of November 20, 2006 be adopted as read. All in favor, motion carried.
	BUSINESS ARISING	
4		#4 Nat will follow up with the Fire Department with respect to right of way on Big Hill and emergency services for Petty Harbour/Maddox Cove.
5		#5 Town of Marystown faxed Sam a copy of their signage regulations. Sam will review the regulations and have recommendations for the next meeting.
6		#6 Council will send Ken Powers, Work Services & Transportation a thank you for having the yellow line put on the road.
7		#7 Noreen will follow up on purchasing a chair for her workstation.
8		#8 The pressure reducing valves have been replaced. A report from Mae Design on the replacement of the valves has been sent to Norm Parsons, Department of Municipal Affairs requesting funding for these valves. Also a letter has been sent to Keith Warren, Department of Municipal Affairs requesting the town's portion of the Gas Tax Rebate to pay the cost of the valve replacements in the event Department of Municipal Affairs does not approve funding.
9		#10 Nat has signed the CAS Program with ACOA. Sam Kean has been hired for the consultant for this project.
10		#11 Jerry reviewed the draft copy of the City of Mount Pearl's Animal By Law. Jerry will highlight some parts of the By Law which could be added to the Town's Animal By Law.
11		#18 Jackie Stack has some medical problems and will be back in a few days to finish the job of putting in the windows and doors in the building.
12		#21 Melissa Layden informed Nat that the drain next to their property has not been altered in any way and once the house has been built the drain will be done properly.

13		Nat & Sam attended the meeting with ACOA and the Development Corporation pertaining to site preparation of the Bidgood's property.
14		#22 David Birmingham has signed a letter agreeing if any damages occur to his shed due to the high water mark he will be responsible.
15		#23 Will ask Jackie to have pickup cleaned out for Santa Claus Parade.
16		#25 Sam, Jerry and Randy will attend the NEAJC planning session on December 13th.
	TONIGHT'S AGENDA	
17		A letter from Jennie Bidgood agreeing to transfer Parcel A and Parcel B for the sum of one dollar to the Town. There is a small piece of land owned by Barry Hearn which has to be removed from the survey. Mrs. Bidgood states to honor Roger's wishes it must be understood the property given to the Town cannot be sold or any part thereof. Mrs. Bidgood would like the Town to keep her informed of any future plans for this property. Noreen will contact Steve Penney to have the necessary documents prepared for the transfer of the property.
18		An application from Clara Quinton to build a house on O'Brien's Lane. Motion #135 Sam Stack/Randy Burton Proposed to approve in principal the application for Clara Quinton to build a house on O'Brien's Lane subject to the inspection and approval of the Inspections and Development Committee and Jackie. All in favor, motion carried.
19		Jerry stated the Development Corporation would like a letter of support from Newfoundland Power and Adventure Tours with respect to seeking funding from ACOA for the Bidgood's property.
20		A fax from Charlie Picco, Steele Communications giving a cost of \$334.00 plus HST to air Christmas Greetings from the Town. This greeting will run 1 a day for 4 days on VOCM and 1 a day for 4 days on Radio Newfoundland. Motion #136 Sam Stack/Jerry Hearn Proposed to air the Christmas Greeting at a cost of \$334.00 plus HST. Sam, Jerry, Reg and Randy in favor. Nat and Richard not in favor, motion carried.
21		Council is in agreement that Staff Christmas Bonus will increase by \$100.00 for each employee. Councillors will receive \$100.00 to purchase a turkey and ham.
22		Motion #137 Sam Stack/Randy Burton Proposed the following bills be approved for payment. All in favor, motion carried. <div style="display: flex; justify-content: space-between;"> <div> Bidgood's Wholesale Clean & Clear Mobile Wash Emco East Chem McDonald's Home Hardware NF Power NLAMA Reprographics Ltd. The Brigade Council </div> <div style="text-align: right;"> \$ 11.91 1139.89 304.95 337.73 187.13 1300.38 114.00 216.60 <u>150.00</u> \$ 3762.59 </div> </div>

	NEW BUSINESS	
23		Sam - The Finance Committee will meet on Tuesday night to prepare the 2007 Budget. A date will be set for Council to meet to pass the budget.
24		Jerry - There is a safety concern on vehicles turning on the Shore Lane. Jerry is recommending that Council expropriate land in that area to allow vehicles to turn around and also put a guide rail in the area. Jerry will contract the owner of the property to discuss the possibility of an agreement to use some of their property for vehicles to turn around.
25		Richard - On behalf on Recreation invited Council to attend the Senior's Christmas Dinner and Dance on Saturday, December 9 th .
26		Nat - Jackie will look at the possibility of placing the town sign by Patsy Lee's on the Long Run Road. Noreen will follow up with Tina Thistle on the town's website domains name to be placed on the sign.
27		Motion #138 Randy Burton/Jerry Hearn Proposed the meeting be adjourned. All in favor, motion carried. Meeting adjourned at 9:15pm. The next meeting will be held on January 18, 2007.

Nat Hutchings, Mayor _____

Noreen Costello, Town Clerk _____