

TOWN OF PETTY HARBOUR/MADDOX COVE

REGULAR MEETING

TUESDAY, JANUARY 16, 2007

PRESENT: Nat Hutchings, Sam Stack, Jerry Hearn, Reg Carter, Randy Burton, Richard Clements, Noreen Costello

#	WHO'S RESPONSIBLE	ITEM
1		Mayor Hutchings brought the meeting to order at 7:02pm.
2		Council agreed to make the following amendments to the agenda: (1) Capital Coast Development Alliance (2) Extension to Centre (3) Development Corporation (4) Main Road Plowing (5) Matthew Byrne's Report (6) NEAJTC.
3		Minutes of December 4, 2006 were read. #12 was recorded twice in error therefore the second one will be omitted from the minutes. Motion #01 Randy Burton/Jerry Hearn Proposed minutes of December 4, 2006 be adopted with the above noted correction. All in favor, motion carried.
	BUSINESS ARISING	
4		#2 Nat presented the report from Matthew Byrne on the Petty Harbour/Maddox Cove Youth Centre Proposal Internship. All Councillors are asked to read this report.
5	Nat	#4 Still waiting to hear back from Greg Lynch, Fire Commissioner's Office on the right of way on Big Hill. Nat will follow up on this matter.
6	Noreen	#5 Noreen will copy the signage regulations from the Town of Marystown for each Councillor.
7	Noreen	#6 Noreen will send Ken Powers, Dept Work Services a thank you letter for having the yellow line placed on the main road.
8		#8 Have not received the gas tax rebate as of today's date.
9		#9 The CAS program has been approved by ACOA and Dept of Innovation Trade & Rural Development in partnership with the Town. A Strategic Planning Session will be held on February 8 th with Sam Kean giving a report on the CAS Program.
10	Jerry	#10 Jerry will follow up with some highlights on the City of Mt. Pearl's Animal By Law that may be added to the Town's Animal By Law.
11	Richard	#11 Richard will follow up with Jackie Stack as to when the windows and doors will be finished in the building.
12		#18 Clara Quinton has placed her building application on hold.
13		#15 Sam thanked Jackie for having the pickup cleaned for the Santa Claus Parade.
14		#19 Letters have been sent to Newfoundland Power and Adventure Tours requesting a letter of support with respect to seeking funding from ACOA for the Bidgood's property.

15		#25 Sam suggested Council partner with Recreation to give Seniors a free dinner and dance in December.
16		#26 Nat will follow up with Jackie on placing the town sign on the Long Run Road.
17		Minutes of December 5, 2006(Budget) were read. There were no errors or omissions. Motion #02 Sam Stack/Richard Clements Proposed minutes of December 5, 2006 be adopted as read. All in favor, motion carried.
	TONIGHT'S AGENDA	
18		Vincent Dawson, Zone 17 was due to be present to give a presentation on developing a website. Vincent has rescheduled for January 29 th due to the bad weather. Vincent gave Sam a preliminary quote between \$800 - \$1500 which would include hosting the site. Motion #03 Jerry Hearn/Richard Clements Proposed to have Vincent Dawson proceed to develop a website for the Town. All in favor, motion carried.
19		Gregory Stokes submitted a quote of \$1725 for the 2006 Audit. HST is not included in this quote. Motion #04 Sam Stack/Randy Burton Proposed to approve the quote of \$1725 from Gregory Stokes for the 2006 Audit. All in favor, motion carried. Recreation audit will be paid on a 50/50 basis by Council and Recreation.
20		An application from Petty Harbour Co-op to build a snow porch. Motion #05 Richard Clements/Sam Stack Proposed to approve the application from Petty Harbour Co-op to build a snow porch. There will be no charge for the permit. Nat, Sam, Reg, Randy and Richard in favor. Jerry Hearn abstained from voting due to conflict of interest.
21		A letter from Capital Coast Development Alliance stating they have submitted a proposal to Industry Canada under the Community Investment Support Program to access the necessary resources to gather data for community profiles as well as complete the economic cluster analysis. The cost of this initiative is \$46,326. They are looking for financial contributions from municipalities in order to proceed with this project. Motion #06 Sam Stack/Randy Burton Proposed to contribute \$300.00 to Capital Coast Development Alliance for this project. All in favor, motion carried.
22		Motion #07 Sam Stack/Jerry Hearn Proposed that Council will increase the donation to St. Kevin's High School Scholarships from \$300 to \$500. Sam to contact Tony Power, Principal to inform him of Council's decision. All in favor, motion carried.
23		Bob Hand and Chuck Hamlyn were present to discuss plans to build a couple of homes on Old Maddox Cove Road. Council indicated they need to submit an application and plans. If they plan to build more than two homes they will need to submit engineering specifications for the site.

24		A letter from St. John's Regional Fire Department stating there has been no policy change with respect to responding to Petty Harbour/Maddox Cove. While the Goulds Volunteer Fire Department has responded to our community in the past they were dispatched in error and not as per established protocol. Petty Harbour/Maddox Cove is serviced by full time firefighters stationed at the West End and Mount Pearl Fire Stations 24 hours a day and the Goulds Fire Station 8:00am to 4:00pm during the weekdays.
25		A referral letter from Dept of Natural Resources for John Layden Trucking to borrow material from property located 1km north of Maddox Cove. Motion #08 Sam Stack/Randy Burton Proposed to approve referral letter from Dept of Natural Resources for John Layden Trucking to borrow material from property located 1km north of Maddox Cove. All in favor, motion carried.
26		Aliant submitted a quote of \$35.00 per month for internet services. Will follow up and inquire what the cost per month will be after one year and if \$35.00 is the cost for business rate.
27		A letter from Rod Hand asking if Council would be interested in purchasing an original painting Returning Home Petty Harbour for a cost of \$2300 framed. Council indicated they cannot afford to purchase this print.
28	Randy	Funding is available from Conservation Corps for the upcoming 2007 Green Team season. Deadline for proposals is February 2 nd . Randy to follow up with Darren Feltham at Conservation Corps.
29	Jerry	The Water Quality Report for 2006 Summer has been received. Jerry will review this report.
30	Noreen	A letter from Gus Kieley requesting approval to operate an efficiency unit located at 15 - 19 Main Road, Maddox Cove. Notice will be sent to the public at the expense of Mr. Kieley informing them of this proposed business.
31	Noreen	A letter from Jeff Baggs requesting approval to operate a woodworking business located at 47 Long Run Road. Notice will be sent to the public at the expense of Mr. Baggs informing them of this proposed business.
32		A doctor's note from Dr. Keith Noble stating Cyril Turner is unable to shovel snow for medical reasons. A doctor's note from Dr. Tina Squires stating Patricia Lee is unable to shovel snow due to chronic back problems. After some discussion on these Council agreed to snow clear driveways for Cyril Turner and Patricia Lee for the 2007 snowclearing season which ends April 1, 2007.
33	Noreen	Motion #9 Sam Stack/Randy Burton Proposed to write off interest in the amount of \$11.23 for Phyllis Maloney due to the fact they have sold their property and moved from the community. Write off interest in the amount \$11.39 for Hugh Chafe due to the fact Mr. Chafe passed away in 2006. All in favor, motion carried.

34		<p>Motion #10 Sam Stack/Jerry Hearn Proposed the following bills be approved for payment. All in favor, motion carried.</p> <table><tr><td>Aliant Mobility</td><td>\$ 98.66</td></tr><tr><td>Bill Vincent Service</td><td>1127.16</td></tr><tr><td>Babb Security</td><td>19.08</td></tr><tr><td>Blazer Concrete</td><td>456.00</td></tr><tr><td>City of St. John's</td><td>782.92</td></tr><tr><td>Clean & Clear Mobile Wash</td><td>6349.80</td></tr><tr><td>Chester Dawe</td><td>255.53</td></tr><tr><td>Dicks & Company</td><td>310.29</td></tr><tr><td>Emco</td><td>253.12</td></tr><tr><td>Edison Communications</td><td>39.84</td></tr><tr><td>Hiscock Rentals</td><td>187.42</td></tr><tr><td>Hickman Motors</td><td>219.04</td></tr><tr><td>Kent</td><td>539.46</td></tr><tr><td>Layden's Trucking</td><td>2354.10</td></tr><tr><td>Municipal Assessment Agency</td><td>3178.50</td></tr><tr><td>Morneau Sobeco</td><td>2201.98</td></tr><tr><td>Modern Paving</td><td>244.70</td></tr><tr><td>McDonald's Home Hardware</td><td>63.06</td></tr><tr><td>NF Power</td><td>4251.53</td></tr><tr><td>NLFM</td><td>723.82</td></tr><tr><td>New Cap Radio</td><td>380.76</td></tr><tr><td>North Atlantic Supplies</td><td>391.93</td></tr><tr><td>Petty Harbour Café</td><td>307.58</td></tr><tr><td>Rogers Cable</td><td>85.39</td></tr><tr><td>Speedy Muffler</td><td>56.94</td></tr><tr><td>Steward McKelvey</td><td>1741.21</td></tr><tr><td>East Chem</td><td>450.30</td></tr><tr><td>Imperial Oil</td><td>361.40</td></tr><tr><td>Irving Oil</td><td>384.10</td></tr><tr><td></td><td><u>\$ 27815.62</u></td></tr></table>	Aliant Mobility	\$ 98.66	Bill Vincent Service	1127.16	Babb Security	19.08	Blazer Concrete	456.00	City of St. John's	782.92	Clean & Clear Mobile Wash	6349.80	Chester Dawe	255.53	Dicks & Company	310.29	Emco	253.12	Edison Communications	39.84	Hiscock Rentals	187.42	Hickman Motors	219.04	Kent	539.46	Layden's Trucking	2354.10	Municipal Assessment Agency	3178.50	Morneau Sobeco	2201.98	Modern Paving	244.70	McDonald's Home Hardware	63.06	NF Power	4251.53	NLFM	723.82	New Cap Radio	380.76	North Atlantic Supplies	391.93	Petty Harbour Café	307.58	Rogers Cable	85.39	Speedy Muffler	56.94	Steward McKelvey	1741.21	East Chem	450.30	Imperial Oil	361.40	Irving Oil	384.10		<u>\$ 27815.62</u>
Aliant Mobility	\$ 98.66																																																													
Bill Vincent Service	1127.16																																																													
Babb Security	19.08																																																													
Blazer Concrete	456.00																																																													
City of St. John's	782.92																																																													
Clean & Clear Mobile Wash	6349.80																																																													
Chester Dawe	255.53																																																													
Dicks & Company	310.29																																																													
Emco	253.12																																																													
Edison Communications	39.84																																																													
Hiscock Rentals	187.42																																																													
Hickman Motors	219.04																																																													
Kent	539.46																																																													
Layden's Trucking	2354.10																																																													
Municipal Assessment Agency	3178.50																																																													
Morneau Sobeco	2201.98																																																													
Modern Paving	244.70																																																													
McDonald's Home Hardware	63.06																																																													
NF Power	4251.53																																																													
NLFM	723.82																																																													
New Cap Radio	380.76																																																													
North Atlantic Supplies	391.93																																																													
Petty Harbour Café	307.58																																																													
Rogers Cable	85.39																																																													
Speedy Muffler	56.94																																																													
Steward McKelvey	1741.21																																																													
East Chem	450.30																																																													
Imperial Oil	361.40																																																													
Irving Oil	384.10																																																													
	<u>\$ 27815.62</u>																																																													
35		Richard stated Recreation would like to begin the extension of the centre in April. Council is in agreement to start the extension in April.																																																												
36		Richard stated meeting for Recreation and the Development Corporation are conflicting with each other using the Island Flakes Room.																																																												
37		Randy stated the main roads don't seem to be plowed or salted well this season. Will have Jackie contact Ken Powers, Dept Work Services and Transportation.																																																												
38	Jerry	Jerry will have a report for the next meeting from NEAJTC.																																																												
39		Council agreed to plan a celebration for Jack Ershler on his 40 years employed with the Town.																																																												
40		<p>Motion 11 Randy Burton/Jerry Hearn Proposed the meeting be adjourned. All in favor, motion carried. Meeting adjourned at 10:45pm.</p>																																																												

Nat Hutchings, Mayor _____

Noreen Costello, Town Clerk _____

TOWN OF PETTY HARBOUR/MADDOX COVE

REGULAR MEETING

MONDAY, JANUARY 29, 2007

PRESENT: Nat Hutchings, Sam Stack, Jerry Hearn, Randy Burton, Richard Clements, Noreen Costello

ABSENT: Reg Carter

#	WHO'S RESPONSIBLE	ITEM
1		Mayor Hutchings brought the meeting to order at 7:10pm.
2		Council agreed to make the following amendments to the agenda: (1) By Election (2) Main Road Snow clearing (3) Blackout.
3		Vince Dawson and Albert Norman, Marine Resource Opportunities, Zone 17 were present to give a presentation on developing a website for the Town. They are hoping to have the website up and running within the next couple of weeks.
4		Minutes of January 16, 2007 were read. #2 should read NEAJC (Northeast Avalon Joint Councils). Motion #12 Richard Clements/Randy Burton Proposed minutes of January 16, 2007 be adopted with the above noted correction. All in favor, motion carried.
	BUSINESS ARISING	
5	Noreen	#9 The Strategic Planning Session has been changed to February 13 th @ 6:00pm. Noreen will send a letter to the volunteer groups inviting them to attend.
6		#10 Jerry reviewed Mt. Pearl's Animal By Law and will do a list of recommendations to be added to the Town's Animal By Law.
7	Richard	#11 Richard will follow up with Jackie Stack as to when the windows and doors will be finished in the building.
8	Nat	#16 Nat will inform NF Power on the Town's website address.
9		#21 Will send a cheque of \$300.00 to Capital Coast Development Alliance for the Town's contribution towards the Community Investment Support Program project.
10		#26 Council has agreed to stay with Rogers Cable for the internet services.
11	Randy	#28 Randy will submit the application on Tuesday to the Conservation Corps for the upcoming 2007 Green Team season.
12		#29 Jerry reviewed the Water Quality Report. THM's are within the Canadian standards. The report is showing corrosion of pipes are in the high range -3.87. Will see what the next report shows.
13		#35 Richard stated the extension on the centre will begin over the next month. The Recreation Committee will be holding their AGM on Sunday, February 4th.

14		#37 Jackie called Ken Powers, Work Services and Transportation on the plowing of the main roads. They have since been plowed well.
15		#38 Jerry gave a briefing on the NEAJC meeting.
16		#39 A date to celebrate Jackie’s 40 years with the Town will be set at the next meeting.
	TONIGHT’S AGENDA	
17		A letter from Ron Murphy, Access to Information Coordinator, Dept. Municipal Affairs stating the department has received an Access to Information request seeking a copy of all letters and correspondence between the department and municipalities that fall under the proposed Regional Waste Management Authority and the Robin Hood Bay Site between December 1, 2005 and December 11, 2006. A review of their records has located a letter from the Town which will be released to the requester in the near future.
18		A letter from Greg Lynch, Fire Protection Officer stating the Town can place “No Parking Signs” in the lane on Big Hill. Council will defer a decision on this matter for the next meeting.
19	Randy	Windco Enterprises Limited submitted a quote of \$3208.64 for 12 town flags 27 x 54 and 100 town flags 18 x 36. Randy will get another quote for these flags.
20		Council will set a date for a by election at the next meeting.
21		Jerry expressed some concern regarding the power outage on Friday, January 26th.
22		A letter from Steve Kent, Mayor, Mt. Pearl stating their city is currently in the planning and development stage of launching the largest and most exciting facility project in their history. The Newfoundland and Labrador Science Centre/Lifestyle Centre will be many things - beautiful, comfortable, accessible and unique. It will be a place for all ages, a place to be active, to grow, to learn and try new things. They are requesting a letter of support to submit with their submission for funding from both provincial and federal levels of government.
23		Motion #13 Randy Burton/Jerry Hearn Proposed the following bills be approved for payment. All in favor, motion carried. Aliant \$ 142.42 Bill Vincent Service 43.18 City Tire 893.76 Dicks & Company 621.30 Emco 406.00 McDonald’s Home Hardware 27.86 NEAJC 200.00 \$ 2334.52
24		Motion #14 Randy Burton/Jerry Hearn Proposed the meeting be adjourned. All in favor, motion carried. Meeting adjourned at 9:35pm.

Nat Hutchings, Mayor _____

Noreen Costello, Town Clerk _____

TOWN OF PETTY HARBOUR/MADDOX COVE

REGULAR MEETING

MONDAY, FEBRUARY 12, 2007

PRESENT: Nat Hutchings, Sam Stack, Jerry Hearn, Reg Carter, Randy Burton, Richard Clements, Noreen Costello

#	WHO'S RESPONSIBLE	ITEM
1		Mayor Hutchings brought the meeting to order at 7:10pm.
2		Council agreed to make the following amendments to the agenda: (1) Jackie (2) Office Equipment (3) Cribbies Road
3		Minutes of January 29, 2007 were read. There were no errors or omissions. Motion #15 Randy Burton/Richard Clements Proposed minutes of January 29, 2007 be adopted as read. All in favor, motion carried.
	BUSINESS ARISING	
4		#3 Sam informed Council that the website for the Town is in progress. The address for the site is www.pettyharbourmaddoxcove.ca
5		#5 Sam reminded Council that the Strategic Planning Session will be tomorrow, February 13 th stating at 6:00pm.
6		#6 Council will review the animal by law and approve at the next meeting. Jerry spoke to Gerard Lewis, City of Mt. Pearl in which he informed Jerry their old animal by law is still in place as the revised drafted on has not been yet approved. Jerry suggested that Council can always take from the City of Mt. Pearl's animal by law once their draft one has been approved.
7		#7 Richard spoke to Jackie Stack who indicated he will finish the windows and doors in the building once the weather gets better.
8		#11 Randy emailed the application to the Conservation Corps for the upcoming 2007 Green Team season. He will deliver a hard copy of the application on Wednesday.
9		#13 Jerry extended congratulations to members of Recreation who were elected at their AGM on February 4 th . Nat extended thanks to the members who served on Recreation last year. Richard stated that Recreation will start fundraising for the extension of the centre.
10		#13 Council agreed to set a tentative date of July 6 th for celebrations of Jackie's 40 years employed with the Town. Noreen and Sam will begin making the plans.
11		#18 Council will defer making a decision for the next meeting on placing "No Parking Signs" in the lane on Big Hill.
12		#19 Randy will get a quote on town flags for the next meeting.
13		#20 Council agreed to hold a by election to fill the vacant seat on Council to be held on April 23, 2007.

14		#21 Noreen will contact Gerard Curtis at Newfoundland Power concerning the power outages over the last couple of weeks.
15		#22 A letter of support has been sent to Steve Kent, Mayor of Mt. Pearl concerning the planning and development of the Newfoundland and Labrador Science Centre/Lifestyle Centre.
	TONIGHT'S AGENDA	
16		Newfoundland Power will hold an information session in the centre on March 13 th . They will be sending out notices to inform the public.
17		Council reviewed the Health and Safety Policy Statement. Motion #16 Jerry Hearn/Richard Clements Proposed to include in the Health and Safety Policy Statement that Council will have a safety easement back to work with light duties and a clearance from the doctor before the employee would come back on a full time basis. All in favor, motion carried.
18		The Federation of Canadian Municipalities sent out a notice for new funding opportunities for Municipal Solid Waste Projects. The deadline to submit an intent to apply to this funding is March 14, 2007. In addition to capital project funding the Green Municipal Funding provides grants for feasibility studies, field tests and sustain plans. Jerry will review and get information from their website on the feasibility study.
19		Council presented Jackie with a bottle of spirits on the occasion of his 60 th birthday.
20		Sam stated a table and chairs and a mail box slot needs to be purchased for the office.
21		Randy stated there is water running down Cribbies Road which is turning into ice and is very dangerous for vehicles and people walking in the area. Council agreed this is a priority to have a resolution to this problem in the spring.
22		Motion #17 Sam Stack/Richard Clements Proposed the following bills be approved for payment. All in favor, motion carried. City Tire & Auto \$ 1923.27 Clean & Clear Mobile Wash 18578.58 City of St. John's 826.62 The Telegram 675.79 NF Power 3870.02 Sani Pro 141.08 Morneau Sobeco 1100.99 McDonald's Home Hardware 13.61 Rogers Cable <u>85.39</u> \$ 27215.35
23		Motion #18 Randy Burton/Jerry Hearn Proposed the meeting be adjourned. All in favor, motion carried. Meeting adjourned at 8:45pm.

Nat Hutchings, Mayor _____

Noreen Costello, Town Clerk _____

TOWN OF PETTY HARBOUR/MADDOX COVE

REGULAR MEETING

MONDAY, MARCH 12, 2007

PRESENT: Nat Hutchings, Jerry Hearn, Reg Carter, Randy Burton, Richard Clements, Noreen Costello

ABSENT: Sam Stack

#	WHO'S RESPONSIBLE	ITEM
1		Mayor Hutchings brought the meeting to order at 7:20pm.
2		Minutes of February 12, 2007 were read. There were no errors or omissions. Motion #19 Richard Clements/Randy Burton Proposed minutes of February 12, 2007 be adopted as read. All in favor, motion carried.
	BUSINESS ARISING	
3		#4 The web site is in the process of being completed.
4		#5 Council will meet with the volunteer groups on Wednesday, March 14 th @ 8:30pm.
5		#6 Animal By Law will be deferred for the next meeting.
6		#11 Council will defer making a decision for the next meeting on placing "No Parking Signs" in the lane on Big Hill.
7		#12 Will order the town flags from Winco.
8		#13 Nominations for the by election will be held on April 2 nd .
9		#14 Gerard Curtis, Newfoundland Power is checking to see if Petty Harbour/Maddox Cove can be ran of the power plant in the town in the event of an outage.
10		#16 Taking the Community Challenge is scheduled for Tuesday, March 13 th from 7 - 9 pm.
	TONIGHT'S AGENDA	
11		The deadline for submission of the 2007 Canada summer Jobs program is March 30 th .
12		A letter from Mayor Andy Wells, City of St. John's stating they have reviewed our request for municipal boundaries be expanded into the Maddox Cove Road and First Pond areas. Mr. Wells states upon reviewing the matter with the Planning and Housing Committee they have agreed there are no compelling reasons to change the municipal boundaries in these areas and therefore will not support the boundary changes.

13		A letter from Jack Byrne, Minister of Municipal Affairs stating changes to municipal boundaries are subject to a feasibility report as prescribed by the Municipalities Act and require the approval of the Lieutenant Governor of Council. Without the support of the City of St. John's the town would have to develop a very compelling rationale before he could consider initiating a feasibility report.
14		A letter from Jack Byrne, Minister of Municipal Affairs stating the department has approved a Special Assistance Grant in the amount of \$5615 on a 90/10 Provincial/Municipal cost shared basis to help cover an overrun on the water intake relocation project. With the reduction of the GST rebate the actual funding provided will be \$5320 with the Provincial share being \$4788.
15		A letter from Doris Penney, Director of Municipal Finance stating the Department of Municipal Affairs has released a grant of \$34071.82 which represents year 1 and 2 of the 5 year allocation of \$134826.46 of the Gas Tax Program.
16		Mayor Hutchings suggested the town develop a history board to be placed in the town.
17		The town sign has been approved by Newfoundland Power which they are donating to the town.
18		Capital Coast Development Alliance is holding a follow up session on the regional strategic planning held in November 2004. This follow up session is planned for Friday, March 30 and Saturday March 31 at the Capital Hotel on Kenmount Road.
19		The deadline for registration of Tidy Towns is March 30 th . The registration fee is \$75.00. Council is in agreement to submit the registration. Jackie Williams-Connolly is heading up a committee for tidy towns.
20		Motion #20 Jerry Hearn/Richard Clements Proposed to approve a cabinet making business for Jeff Baggs. Nat, Jerry, Randy and Richard in favor. Reg abstained from voting due to the fact he sold the building to Jeff where the business will operate. Motion carried.
21		Motion #21 Richard Clements/Jerry Hearn Proposed to approve an efficiency unit business for Augustus Kieley. All in favor, motion carried.
22		A letter from Ron Goulding, Department of Environment and Conservation requesting we review the system operation, complete the maintenance assurance form and return it by March 31 st . Jackie has completed and reviewed the form.
23		There will be a Newfoundland & Labrador Access & Privacy workshop on May 31 st at the Holiday Inn. Early registration is \$299 per person.
24		Department of Government Services has sent St. George's Anglican Church a notice stating they have to complete an environmental site assessment due to leakage from their oil tank.
25		Public Works and Government Services Canada are requesting approval in writing to obtain Right of Way for Small Crafts Harbours located on the Northside of Petty Harbour. Will contact Ken Masters requesting more information on this piece of property along with mapping for the area.

26		A letter from Elaine Mitchell, Manager of Land Use Planning, Dept Municipal Affairs stating a public hearing will be held on March 14 th @ 7:30pm at City of St. John's with respect to the Mount Pearl Municipal Boundary Expansion Feasibility Report.																																										
27		Motion #22 Reg Carter/Randy Burton Proposed the following bills be approved for payment. All in favor, motion carried. <table><tr><td>Aliant</td><td>\$ 85.17</td></tr><tr><td>Atlantic Technical Services</td><td>13110.00</td></tr><tr><td>Bidgood's Wholesale</td><td>31.42</td></tr><tr><td>Babb Security</td><td>22.97</td></tr><tr><td>City of St. John's</td><td>572.47</td></tr><tr><td>Clean & Clear Mobile Wash</td><td>27455.76</td></tr><tr><td>Dicks & Company</td><td>143.61</td></tr><tr><td>East Chem</td><td>589.69</td></tr><tr><td>Hiscock Rentals</td><td>25.08</td></tr><tr><td>Imperial Oil</td><td>567.63</td></tr><tr><td>Irving Oil</td><td>512.89</td></tr><tr><td>Keith's Take Out</td><td>20.90</td></tr><tr><td>Mae Design Ltd</td><td>384.75</td></tr><tr><td>NF Power</td><td>2185.93</td></tr><tr><td>Petty Harbour Café</td><td>100.96</td></tr><tr><td>Stewart McKelvey</td><td>703.00</td></tr><tr><td>The Telegram</td><td>164.50</td></tr><tr><td>Workers Compensation</td><td>3514.33</td></tr><tr><td>Morneau Sobeco</td><td>1100.99</td></tr><tr><td>McDonald's Home Hardware</td><td><u>21.57</u></td></tr><tr><td></td><td>\$51313.62</td></tr></table>	Aliant	\$ 85.17	Atlantic Technical Services	13110.00	Bidgood's Wholesale	31.42	Babb Security	22.97	City of St. John's	572.47	Clean & Clear Mobile Wash	27455.76	Dicks & Company	143.61	East Chem	589.69	Hiscock Rentals	25.08	Imperial Oil	567.63	Irving Oil	512.89	Keith's Take Out	20.90	Mae Design Ltd	384.75	NF Power	2185.93	Petty Harbour Café	100.96	Stewart McKelvey	703.00	The Telegram	164.50	Workers Compensation	3514.33	Morneau Sobeco	1100.99	McDonald's Home Hardware	<u>21.57</u>		\$51313.62
Aliant	\$ 85.17																																											
Atlantic Technical Services	13110.00																																											
Bidgood's Wholesale	31.42																																											
Babb Security	22.97																																											
City of St. John's	572.47																																											
Clean & Clear Mobile Wash	27455.76																																											
Dicks & Company	143.61																																											
East Chem	589.69																																											
Hiscock Rentals	25.08																																											
Imperial Oil	567.63																																											
Irving Oil	512.89																																											
Keith's Take Out	20.90																																											
Mae Design Ltd	384.75																																											
NF Power	2185.93																																											
Petty Harbour Café	100.96																																											
Stewart McKelvey	703.00																																											
The Telegram	164.50																																											
Workers Compensation	3514.33																																											
Morneau Sobeco	1100.99																																											
McDonald's Home Hardware	<u>21.57</u>																																											
	\$51313.62																																											
	NEW BUSINESS																																											
28		Randy - Policy for signage to be discussed at the next meeting.																																										
29		Richard - Thanked staff and contractor for a great job on snowclearing.																																										
30		Nat - Attended a meeting with Development Corporation on March 6 th . It was suggested that Council should appoint a committee for the Development Corporation. Motion #23 Jerry Hearn/Randy Burton Proposed that Council appoint a committee for the Development Corporation which will replace the annual general meeting for elections. All in favor, motion carried.																																										
31		Nat - The Come Home Year Committee submitted a schedule of events for July 27 to August 4.																																										
32		Motion #24 Randy Burton/Richard Clements Proposed the meeting be adjourned. All in favor, motion carried. Meeting adjourned at 9:05pm.																																										

Nat Hutchings, Mayor _____

Noreen Costello, Town Clerk _____

TOWN OF PETTY HARBOUR/MADDOX COVE

REGULAR MEETING

MONDAY, MARCH 26, 2007

PRESENT: Nat Hutchings, Sam Stack, Jerry Hearn, Reg Carter, Richard Clements, Noreen Costello

ABSENT: Randy Burton

#	WHO'S RESPONSIBLE	ITEM
1		Mayor Hutchings brought the meeting to order at 7:04pm.
2		Minutes of March 12, 2007 were read. There were no errors or omissions. Motion #25 Richard Clements/Reg Carter Proposed minutes of March 12, 2007 be adopted as read. All in favor, motion carried.
	BUSINESS ARISING	
3	Sam	#5 Will ask Gerard Lewis, City of Mt. Pearl to review animal by law.
4		#4 Council will meet with the volunteer groups on Sunday, April 1 st @ 2pm.
5		#6 Council will defer making a decision for the next meeting on placing "No Parking Signs" in the lane on Big Hill.
6	Noreen	#7 Noreen will order the town flags from Winco. 12 large flags and 100 small flags.
7		#8 Nominations for the by election will be held on Monday, April 2 nd from 8am to 8pm. Motion #26 Jerry Hearn/Richard Clements Proposed to pay the Returning Officer \$150.00 for nominations on Monday, April 2 nd . All in favor, motion carried.
8	Noreen	#10 Newfoundland Power were very pleased with the turnout of Taking the Community Challenge. They asked Mayor Hutchings to pass along their thanks and appreciation. Noreen will send Gerard Curtis a letter of thanks for having the town as the host community for this polit project.
9	Noreen	#12 Will send a public notice asking anyone owning property on Maddox Cove and past the Long Run Road to notify Council.
10		#17 The town sign will be ordered on April 4th.
11		#18 Sam and Randy will attend the follow up session Capital Coast Development Alliance is holding on the regional strategic planning held in November 2006 on March 30 th and 31 st .
12		#24 Richard stated that test hole are being done at St. George's Anglican Church due to leakage from their oil tank.
13	Randy	#28 Policy for signage to be discussed at the next meeting.

	TONIGHT'S AGENDA	
14	Noreen	A letter to be sent to Gary Chafe requesting the clean up of his waterfront property. Mr. Chafe will be given until May 1 st to have this property cleaned up or Council will do so and have the cost charged to him.
15	Noreen	A letter to be sent to Kevin Whitten requesting the clean up of his property. Mr. Whitten will be given until May 1 st to have this property cleaned up or Council will do so and have the cost charged to him.
16		Council will discuss volunteer night at the next meeting.
17		A letter and map from Ken Masters, Public Works and Government Services Canada requesting administration and control of the access right of way located on the North Side of Petty Harbour. Motion #27 Jerry Hearn/Reg Carter Proposed to approve access to Public Works and Government Services Canada to right of way located on the North Side of Petty Harbour. All in favor, motion carried.
18	Noreen	A letter from Paul Madden indicating his property located by the ballfield in Maddox Cove is to be placed in the name of Madden's Limited. Motion #28 Sam Stack/Richard Clements Proposed to write off the amount of \$200.00 billed to Paul Madden for property tax January to June as this property is now in the name of Madden's Limited. All in favor, motion carried.
19		The 2006 Annual Drinking Water Quality Report was reviewed by Jerry. Overall the town's water supply is good.
20		A circular from Minister Jack Byrne, Department of Municipal Affairs concerning the sale of Crown Land under the Power of Sale under provisions of the Municipalities Act, 1999. It is imperative that any municipality contemplating a sale of property for tax arrears exhaust all avenues to determine ownership of the property in question before proceeding with the sale. Municipalities which have sold Crown Land for tax arrears will be contacted by the Crown Lands Division in due course to begin discussions as to how this matter can be resolved if crown land property has been sold for tax arrears.
21		A letter from Clyde Jackman, Minister of Environment and Conservation stating over the past several years they have observed an increase in residential development along the coastline of the province. There is a concern that some developments are being constructed in areas that may be subject to flood damage from high tides, storm surge and wave action. With this in mind they are bringing attention to the department's legislation and policies related to coastal development. Under the authority of the Water Resources Act, the department has established policies for development in coastal areas.
22		Council will meet with Keith Hutchings, MHA for Ferryland District on Tuesday, March 27 th @ 7:30pm.

23		Motion #29 Jerry Hearn/Reg Carter Proposed the following bills be approved for payment. All in favor, motion carried. <table><tr><td>Aliant</td><td>\$ 142.88</td></tr><tr><td>Aliant Mobility</td><td>222.53</td></tr><tr><td>Baine Johnston Insurance</td><td>13558.30</td></tr><tr><td>Capital Coast Development</td><td>300.00</td></tr><tr><td>East Chem</td><td>337.73</td></tr><tr><td>Imperial Oil</td><td>578.01</td></tr><tr><td>McDonald's Home Hardware</td><td>18.43</td></tr><tr><td>MMSB</td><td>568.58</td></tr><tr><td>NF Power</td><td>2844.65</td></tr><tr><td>Parrott Signs</td><td>125.40</td></tr><tr><td>Rogers Cable</td><td>85.39</td></tr><tr><td>S&S Supply</td><td><u>214.89</u></td></tr><tr><td></td><td>\$ 18996.79</td></tr></table>	Aliant	\$ 142.88	Aliant Mobility	222.53	Baine Johnston Insurance	13558.30	Capital Coast Development	300.00	East Chem	337.73	Imperial Oil	578.01	McDonald's Home Hardware	18.43	MMSB	568.58	NF Power	2844.65	Parrott Signs	125.40	Rogers Cable	85.39	S&S Supply	<u>214.89</u>		\$ 18996.79
Aliant	\$ 142.88																											
Aliant Mobility	222.53																											
Baine Johnston Insurance	13558.30																											
Capital Coast Development	300.00																											
East Chem	337.73																											
Imperial Oil	578.01																											
McDonald's Home Hardware	18.43																											
MMSB	568.58																											
NF Power	2844.65																											
Parrott Signs	125.40																											
Rogers Cable	85.39																											
S&S Supply	<u>214.89</u>																											
	\$ 18996.79																											
	NEW BUSINESS																											
24		Richard - Renovations to the centre will begin this week.																										
25		Reg - The Come Home Year Committee are requesting \$3,000 which Council has budgeted for them.																										
26		Sam - Sam Kean's report has been completed on the community centre and would like all councillors to read this report. Motion #30 Sam Stack/Richard Clements Proposed to accept Sam Kean's report on the community centre. All in favor, motion carried.																										
27		Sam - There are some concerns from residents on the size of Randy Clarke's house which is been built on Cribbies Road. Will look at Mr. Clarke's building plans for the next meeting.																										
28		Sam - The side of the road on the main road in Maddox Cove has given away. Jackie has been in touch with Work Services and Transportation on this matter. They were out and took photographs of the area and will get back to Jackie on the matter.																										
29		Motion #31 Jerry Hearn/Richard Clements Proposed the meeting be adjourned. All in favor, motion carried. Meeting adjourned at 8:15pm.																										

Nat Hutchings, Mayor _____

Noreen Costello, Town Clerk _____

TOWN OF PETTY HARBOUR/MADDOX COVE

REGULAR MEETING

MONDAY, APRIL 10, 2007

PRESENT: Nat Hutchings, Sam Stack, Reg Carter, Randy Burton, Richard Clements, Noreen Costello

ABSENT: Jerry Hearn

#	WHO'S RESPONSIBLE	ITEM
1		Mayor Hutchings brought the meeting to order at 7:08pm.
2		Minutes of March 26, 2007 were read. #12 should read test holes, #27 should read being built. Motion #32 Richard Clements/Randy Burton Proposed minutes of March 26, 2007 be adopted with above noted corrections. All in favor, motion carried.
	BUSINESS ARISING	
3		#4 Council met with Volunteer Groups on April 1 st . There will be a follow up meeting on April 26 th .
4		#12 Richard stated there was no amount of oil found due to the leakage from the oil tank at St. George's Church. The Department of Environment will test the soil on April 10 th .
5		#13 Policy for signage to be discussed at the next meeting.
6	Sam	#3 Sam will ask Gerard Lewis, City of Mt. Pearl to review animal by law.
7		#14 A letter has been sent to Gary Chafe requesting the clean up of his waterfront property by May 1 st .
8		#15 A letter has been sent to Kevin Whitten requesting the clean up of his property by May 1 st .
9		#16 Volunteer night will be delayed until the renovations of the centre are complete.
10		#22 Council has a good meeting on March 27 th with Keith Hutchings, MHA for Ferryland District.
11		#26 A copy of Sam Kean's report was given to each councillor for review.
12		#27 Randy Clarke's original house plans indicated the house to be 30 x 43. He changed the plans which indicates the house will now be 28 x 42. Council does not have a policy for height restrictions.
	TONIGHT'S AGENDA	
13		Sam Stack will attend the Municipal Symposium in Gander on May 11 - 13 th .

14	Noreen	Nominations for a by election were held on April 2 nd . No nominations were received. Will write Minister Jack Byrne, Municipal Affairs and request that he appoint someone to fill the vacant seat or request Council run the business of the town with 6 members until the next election in September 2009.
15		The 2006 Financial Statements have been completed. There is a deficit of \$5,054. In 2005 there was a deficit of \$21,269. At the beginning of 2005 there was a deficit of \$60,000. Council are very pleased with bringing down the deficit to \$5,054 at the end of 2006. Motion #33 Sam Stack/Randy Burton Proposed to accept the 2006 Financial Statements as prepared by Gregory Stokes Chartered Accountant. All in favor, motion carried.
16	Noreen	A letter from Lorraine Burton stating her concern with the construction of two patios/verandas on the frontage and side of Randy Clarke's home. Before discussion there was a tie vote in deeming Randy Burton to be in conflict of interest. As it was a tie vote Randy was deemed in conflict and therefore left the council chambers. Noreen will contact Randy Clarke to inquire if the patios/verandas are encroaching on someone else's property.
17	Noreen	A letter from Phyllis Weir, Herbie's Olde Shoppe requesting business tax be pro-rated for the time that the business is open which would be for 6 months during the tourist season. Motion #34 Sam Stack/Richard Clements Proposed to charge Herbie's Olde Shoppe business tax for 6 months only for 2007. Nat, Sam, Reg and Richard in favor. Randy not in favor, motion carried.
18	Noreen	A letter from Barry & Cynthia Hearn, Home Away From Home requesting they not be charged 12 months business tax as this business is a seasonal operation. Motion #35 Sam Stack/Richard Clements Proposed to charge Home Away From Home business tax for 6 months only for 2007. Nat, Sam, Reg and Richard in favor. Randy not in favor, motion carried.
19	Inspection & Development Committee and Jackie/Eddie	An application and house plans from Alicia Hanlon to build a house in Maddox Cove. Motion #36 Sam Stack/Randy Burton Proposed to approve in principal the application and house plans for Alicia Hanlon to build a house in Maddox Cove subject to the inspection and approval of the Inspection & Development Committee and Jackie/Eddie. All in favor, motion carried.
20	Inspection & Development Committee and Eddie	An application from Wayne Ershler to build a garage on his property in Petty Harbour. Motion #37 Randy Burton/Sam Stack Proposed to approve in principal the application for Wayne Ershler to build a garage on his property in Petty Harbour subject to the inspection and approval of the Inspection & Development Committee and Eddie. All in favor, motion carried.
21		A copy of a letter from NEAJC sent to Minister Jack Byrne, Department of Municipal Affairs stating concerns on behalf of municipalities with the Local Government Gas Tax Funding Agreement with respect to commitments in order to access the funding.
22		A copy of a letter from NEAJC sent to Minister Jack Byrne, Department of Municipal Affairs outlining the major concerns over the use of Robin Hood Bay as a regional waste management site.

23	Noreen	A letter from Gary Putt in response to a letter sent to him with respect to operating a business from his home. Mr. Putt indicates he is not operating a business from his home but does some woodworking which he occasionally sells locally to family and friends. Noreen will contact the Federation of Municipalities to get a classification on home based business.
		Motion #38 Sam Stack/Randy Burton Proposed invoices in the amount of \$15503.90 be approved for payment. All in favor, motion carried.
24		There will be a finance committee meeting on April 16 th @ 5:30pm.
	NEW BUSINESS	
25		Richard - Inquired if Council would be paying 50% of the cost to have financial statements completed for Recreation. Richard will provide Council with a copy of the financial statements.
26		Motion #39 Reg Carter/Randy Burton Proposed the meeting be adjourned. All in favor, motion carried. Meeting adjourned at 8:30pm.
27		Council held a privileged meeting at 8:30pm concerning river issues.

Nat Hutchings, Mayor _____

Noreen Costello, Town Clerk _____

**TOWN OF PETTY HARBOUR/MADDOX COVE
REGULAR MEETING
MONDAY, APRIL 23, 2007**

PRESENT: Nat Hutchings, Sam Stack, Jerry Hearn, Randy Burton, Richard Clements, Noreen Costello

ABSENT: Reg Carter

#	WHO'S RESPONSIBLE	ITEM
1		Mayor Hutchings brought the meeting to order at 7:03pm.
2		Members of Recreation were present to request a loan from Council to pay expenses for the extension to the centre. There was some discussion on this. Council agreed to pay the Recreation Commission \$6,000.00 which is \$3000.00 for 2006 and \$3000.00 for 2007 that was budgeted. Motion #40 Sam Stack/Jerry Hearn Proposed to advance \$3000.00 to the Recreation Commission which would be Council's share to them for 2008. The total amount Council will be issuing to the Recreation Commission is \$9000.00. All in favor, motion carried.
3		Council agreed to make the following amendments to the agenda: (1) Premier Williams, (2) Conservation Corps, (3) NEAJC.
4		Minutes of April 10, 2007 were read. #10 should read had a good meeting, #25 should read would be paying. Motion #41 Sam Stack/Randy Burton Proposed minutes of April 10, 2007 be adopted with above noted corrections. All in favor, motion carried.
	BUSINESS ARISING	
5		#5 Policy for signage to be discussed at the next meeting.
6		#6 Sam and Noreen attended a meeting at the City of St. John's on animal control. Steve Andrews from the Town of Portugal Cove/St. Philips is doing a report on the meeting and will be available over the next couple of weeks.
7		#6 Council agreed to hold a public meeting to address the new animal control by law before adoption and implementation by Council. The public meeting will be held on Thursday, May 3 rd @ 7pm.
8		#14 A letter has been sent to Minister Jack Byrne, Municipal Affairs requesting he appoint someone to fill the vacant seat on Council or the approval to run the affairs of Council with 6 members until the election in September 2009. As of this date we have not had a reply from the Minister.
9		#16 Randy Clarke submitted a copy of his deed and stated he is not infringing on anyone's property.
10		In future any revisions made to building applications must be approved by Council prior to change. After the foundation of a building has been put in place Council will require another inspection.

11		#25 Recreation submitted their 2006 financial statements.
	TONIGHT'S AGENDA	
12		<p>A quote from Waterworks Supplies of \$1100 plus tax for a magna trak 100 locator.</p> <p>Motion #42 Sam Stack/Jerry Hearn Proposed to purchase the magna trak 100 locator for \$1100 plus tax. All in favor, motion carried.</p>
13	Richard	<p>Email from Tracy Weir informing Council of the St. John's Wellness Coalition which is a group of community organizations with a common interest in promoting health and wellness in their community. She is suggesting that Council or Recreation join the St. John's Wellness Coalition. Membership is free and provides a lot of great information. The added benefit of joining is that it allows you to apply for community grants. The grants are for up to \$1000. Richard will bring this information back to Recreation to follow up.</p>
14	Noreen	<p>A letter from Angela Chafe, Boreal Coffee and Gift House stating the business is open for six months only and requesting the business tax be charged for six months.</p> <p>Motion #43 Jerry Hearn/Richard Clements Proposed to charge business tax to Boreal Coffee and Gift House for six months in 2007 due to the fact that the business is of a seasonal nature. Nat, Sam, Jerry and Richard in favor. Randy not in favor, motion carried.</p>
15	Noreen	<p>An email from Bonnie Wright requesting an exemption of her 2007 business tax for six month as the business is seasonal and only functions for 3 - 6 months a year.</p> <p>Motion #44 Richard Clements/Jerry Hearn Proposed to charge business tax to Bonnie Wright for six months in 2007 due to the fact that the business is of a seasonal nature. Nat, Sam, Jerry and Richard in favor. Randy not in favor, motion carried.</p>
16	Inspection & Development Committee/Jackie	<p>Application from Shane Walsh to build commercial building to be located at 30 - 32 Main Road, Petty Harbour.</p> <p>Motion #45 Randy Burton/Jerry Hearn Proposed to approve the application from Shane Walsh to build a commercial building to be located at 30 - 32 Main Road, Petty Harbour subject to the approval and inspection of the Inspection and Development Committee and Jackie/Eddie. All in favor, motion carried.</p>
17	Noreen	<p>A letter from Shane Walsh/Chantel Martin requesting approval to operate a canvas manufacturing business to be located at 30 - 32 Main Road, Petty Harbour. A notice will be sent to residents informing them of the proposed business and also the Development Corporation.</p>
18	Randy	<p>Emergency Preparedness Week is May 6 - 12. Randy will follow up on setting up a committee for emergency preparedness.</p>
19		<p>Municipal Awareness Day is May 16th. Council will include this day during the volunteer night.</p>

20		<p>Correspondence from Inky Mark, MP stating he has introduced a private member's bill in the House of Commons that would see the creation of a memorial wall for Canada's fallen soldiers and peacekeepers. Mr. Mark is asking that Council support this initiative. He has enclosed a sample resolution for council's consideration and a petition form to collect signatures in support of this legislation.</p> <p>Motion #46 Sam Stack/Randy Burton Proposed to adopt the following resolution. All in favor, motion carried. Bill C-417, the Canadian Soldiers' and Peacekeepers' Memorial Wall Act.</p> <p>WHEREAS Canada has yet to properly honour, in a suitable location that is always accessible to the public, the names of all of our fallen in wars and peacekeeping.</p> <p>AND WHEREAS over 115,000 fallen have their graves in seventy three countries and hundreds of cemeteries;</p> <p>AND WHEREAS their remains, by law, cannot be repatriated to Canada;</p> <p>AND WHEREAS we must create a suitable national shrine to our fallen;</p> <p>AND WHEREAS proper recognition will show our gratitude and respect for their sacrifice;</p> <p>THEREFORE BE IT RESOLVED THAT the Council of the Town of Petty Harbour/Maddox Cove, Petty Harbour, Newfoundland request that the Government of Canada enact Private Members Bill C-417, the Canadian Soldiers' and Peacekeepers' Memorial Wall Act.</p>
21		<p>A letter from Tom Osborne, Minister of Justice stating on May 26, 2007 Newfoundland and Labrador's Human Rights Code will prohibit mandatory retirement protecting employees 65 or more from forced retirement. Employees will now be able to choose the length of time they wish to remain in the workforce so long as they are capable of performing their jobs.</p>
22	Inspection & Development Committee/Jackie	<p>It has been brought to the attention of Council that rock is falling from Mike Byrne's property into the lane on Big Hill. The Inspection and Development Committee/Jackie/Eddie will inspect this area.</p>
23		<p>Motion #47 Sam Stack/Randy Burton Proposed invoices in the amount of \$8460.59 be approved for payment. All in favor, motion carried.</p>
	NEW BUSINESS	
24		<p>Richard - Inquired if Council would be willing to support Premier Williams on the Atlantic Accord Equalization fight with Prime Minister Harper. Council agreed support on this matter should be done on an individual basis.</p>
25		<p>Randy - Informed Council that 4 people have been approved for the Conservation Core. Council's cost for this program will be \$3000.00</p>

26		Sam - The NEAJC will meet with Baxter Rose on April 25 th to discuss waste management. On May 17 th members from the NEAJC will observe a presentation on the gas tax rebate.
27		Richard - Informed Council that a stop sign in Petty Harbour and Maddox Cove have been robbed.
28		Richard - Some concerns on vandalism with the bus shelter located on the Stand. Will have Jackie inspect the bus shelter and repair any damages. A notice will be sent to residents informing them if vandalism continues with the bus shelters they will be permanently removed.
29		Nat - A road sign has been purchased by Chuck Hamlyn for the road leading off the Old Road which was previously agreed by Council. The road will be called Hamlyn Heights.
30		Randy - Jean Stack has obtained names in agreement to have lane located off Cribbies Road to be called Stack's Lane
31		Jerry - Suggested Council bring in a height policy with respect to building applications. This will be discussed at the next meeting.
32		Sam - Jackie Williams/Connolly has set a meeting for Tidy Towns on Tuesday, April 24 th at 7:30 pm.
33		Sam - Suggested June 15 th be set for volunteer night.
34		Motion #48 Sam Stack/Randy Burton Proposed the meeting be adjourned. All in favor, motion carried. Meeting adjourned at 9:25 pm.

Nat Hutchings, Mayor _____

Noreen Costello, Town Clerk _____

TOWN OF PETTY HARBOUR/MADDOX COVE

REGULAR MEETING

MONDAY, MAY 7, 2007

PRESENT: Nat Hutchings, Sam Stack, Jerry Hearn, Richard Clements

ABSENT: Reg Carter, Randy Burton

#	WHO'S RESPONSIBLE	ITEM
1		Mayor Hutchings brought the meeting to order at 7:15pm.
2		Council agreed to make the following amendments to the agenda: (1) Reg Carter, (2) Retaining Wall by Jack Ershler's, (3) Car Wrecks, (4) Shed Restoration, (5) Rivers, (6) Grave Yard, (7) Water to grave yard.
3		Dennis Madden was present to get clarification on the permit for excavating and breaking ground. The 2007 tax schedule states this permit is \$100.00. Dennis is planning to clean up his property located on Motion Bay Road and feels that this is expensive for this permit. There was some discussion on this. Motion #49 Sam Stack/Richard Clements Proposed to change the permit for excavating and breaking ground from \$100.00 to \$25.00. All in favor, motion carried. Jerry will do specifications on this permit.
4		Minutes of April 23, 2007 were read. There were no errors or omissions. Motion #50 Richard Clements/Sam Stack Proposed minutes of April 23, 2007 be adopted as read. All in favor, motion carried.
	BUSINESS ARISING	
5		#5 Policy signage to be discussed at the next meeting.
6	Noreen	#8 As of this date we have not had a reply from Minister of Municipal Affairs with respect to our request he appoint someone to fill the vacant seat on Council or the approval to run the affairs of Council with 6 members until the election in September 2009. Noreen will follow up on this matter.
7		#13 Recreation will apply for a community grant with the St. John's Wellness Coalition.
8	Jackie	#16 The application for Shane Walsh to build a commercial building to be located at 30 - 32 Main Road has been approved. It is recommended the building be moved back as close to end of his boundary as possible. Will have Jackie discuss this with Shane.
9	Randy	#18 Randy to follow up on setting up a committee for emergency preparedness will be deferred for the next meeting.
10		#22 Jackie and Jerry inspected the rock falling from Mike Byrne's property into the lane on Big Hill. A letter will be sent to Mr. Byrne requesting he secure the property. Jackie will order a No Parking Fire Lane sign for the lane.

11		The NEAJC met with Baxter Rose on April 25 th to discuss waste management. The capital cost for waste management will be paid by the City of St. John's, provincial and federal governments. Sam stated that he will be recommending to the NEAJC that the City of St. John's hold controlling interest in the waste management site.
12		#28 It cost \$500 to replace the windows in the bus shelter located on the Stand. A notice has been sent to residents informing them if the vandalism continues the bus shelter will be removed.
13		#31 Jerry is working on getting information on height policies.
14		#32 A general clean up for June 3 rd has been organized by the Tidy Towns Committee.
15		#33 Richard will follow up on booking the centre for June 15 th for Volunteer Night.
	TONIGHT'S AGENDA	
16		Richard stated there are dogs in the community that are roaming. Nat stated that the proposed animal control by law has been given to the town's lawyer to review and to recommend if this by law should be implemented or for the town to abide by the provincial animal by law.
17	Noreen	A letter from Marie Foley requesting approval to operate a convenience store to be located at 4 Main Road Lane, Petty Harbour. A notice will be sent to the public informing them of this proposed business.
18	Jackie	A letter from Harry Lee/Carla Chafe inquiring if water and sewer services are accessible to property located at 27 - 31 Main Road, Maddox Cove as they have intentions of purchasing this property. Will have Jackie inspect the property.
19	Noreen	A letter from Peter Gard, Caplin Cottage requesting exemption on 2007 business tax for 6 months as this is a seasonal operation. Motion #51 Richard Clements/Jerry Hearn Proposed to charge Peter Gard, Caplin Cottage a 2007 business tax of 6 months only due to the fact the business is of a seasonal nature. All in favor, motion carried.
20		A letter from Federation of Canadian Municipalities stating the application submitted by the town for a proposed youth centre energy savings assessment has been denied as it does not appear to be in line with the objectives of the fund.
21		A letter from Fred Best, NLFM asking for help to eliminate the mortgage for the federation so they can invest in developing more and better services to municipalities. In 2006 Council contributed \$300 to the federation and feels that this is satisfactory.
22	Inspections & Development Committee/ Jackie/Eddie	An application from Keith Clarke, 17 O'Brien's Lane to build a shed. Motion #52 Jerry Hearn/Richard Clements Proposed to approve in principal the application for Keith Clarke, 17 O'Brien's Lane to build a shed subject to the approval and inspection of the Inspections and Development Committee/Jackie/Eddie. All in favor, motion carried
23		An invitation from J. F. Browne, Chief of Police to join in the celebration of police week on Tuesday, May 15 th at 11:00am. National Police week is May 13 - 19.

24		Tom Best has been nominated to represent Petty Harbour Fishermen's Co-operative on the restructured PHMC Development Corporation board.
25		Motion #53 Sam Stack/Richard Clements Proposed to nominate Nat Hutchings to represent Council on the restructured PHMC Development Corporation board. All in favor, motion carried.
26		Motion #54 Jerry Hearn/Richard Clements Proposed to nominate Sam Stack as an alternate to represent Council on the restructured PHMC Development Corporation board. All in favor, motion carried.
27		A letter from Reg Carter stating as of April 23, 2007 he will no longer serve the community as a councillor.
28	Noreen	The retaining wall by Jackie Ershler's needs to be done. Noreen will check with Keith Hutchings on the status of the infrastructure projects submitted to government.
29	Noreen	A letter will be sent to owners of vehicle wrecks requesting they be removed. Also will have Jackie get a list of sheds that need to be painted and cleaned up. Will have the town's lawyer draft a generic letter for the removal of vehicle wrecks and clean up of properties. Also will have the town's lawyer send a letter to the owner of 10C Main Road, Petty Harbour to have the property cleaned up.
30		Will check with Jackie on having Paul in for a day to clean up the rivers.
31	Jackie	Jackie Williams/Connolly, Tidy Towns is requesting approval to have a load of stone which she has donated spread in the old RC cemetery. Council is in agreement and will inform Jackie to have this done.
32		Check with Jackie on having water supplied to the RC cemetery.
33		Motion #55 Sam Stack/Jerry Hearn Proposed invoices in the total amount of \$10271.29 be approved for payment. All in favor, motion carried.
	NEW BUSINESS	
34		Richard - Inquired if Jackie could have patio furniture removed from the chalet and placed on site. Recreation will send out a notice to residents informing them of any upcoming events on the ballfield.
35		Jerry - The former sand pit in Maddox Cove should be beautified.
36		Motion #56 Richard Clements/Sam Stack Proposed the meeting be adjourned. All in favor, motion carried. Meeting adjourned at 9:35pm.

Nat Hutchings, Mayor _____

Noreen Costello, Town Clerk _____

TOWN OF PETTY HARBOUR/MADDOX COVE

REGULAR MEETING

TUESDAY, MAY 22, 2007

PRESENT: Nat Hutchings, Sam Stack, Jerry Hearn, Randy Burton, Richard Clements

#	WHO'S RESPONSIBLE	ITEM
1		Mayor Hutchings brought the meeting to order at 7:05pm.
2		Council agreed to make the following amendments to the agenda: (1) Road Work; (2) Renovations
3		Minutes of May 7, 2007 were read. There were no errors or omissions. Motion # 57 Randy Burton/Richard Clements Proposed minutes of May 7, 2007 be adopted as read. All in favor, motion carried.
	BUSINESS ARISING	
4		#3 Council agreed before revising previous decisions of Council they will consult employees.
5		#5 Policy signage to be discussed at the next meeting.
6	Noreen	#6 Motion # 58 Sam Stack/Randy Burton Proposed to hold nominations on June 5, 2007 to fill two vacancies on Council. If required the by election will be held on June 26, 2006. All in favor, motion carried. The notice of nominations will be published in the May 26 th edition of the Telegram and also placed in the mail to residents.
7		#8 Jackie spoke with Shane Walsh and he has agreed to move his building back as close to end of his boundary as possible. Shane agreed and also submitted a copy of his floor plan.
8	Randy	#9 Randy to follow up on setting up a committee for emergency preparedness.
9	Noreen	#10 A letter will be sent to Mike Byrne requesting he secure his property to prevent rocks from falling into the lane on Big Hill.
10	Noreen/Jackie	Motion #59 Randy Burton/Jerry Hearn Proposed on recommendation from the Fire Protection Officer Council will place a No Parking sign at the end of the lane on Big Hill. All in favor, motion carried.
11	Sam	#11 Sam stated he will be recommending to the NEAJC that they accept the new recommended waste management strategy for Robin Hood Bay. The majority of NEAJC agrees with moving forward with this strategy.
12	Council	#15 Council agreed to hold volunteer night in the fall.
13	Jerry	#13 Jerry is working on getting information on height policies.
14		#14 The Tidy Towns Committee will hold a meeting Monday, May 28 th @ 7pm.

15	Noreen	<p>#16 Have not heard back from town's lawyer on his recommendation with respect to the implementation of the animal by law. Noreen to follow up.</p> <p>Motion #60 Sam Stack/Richard Clements</p> <p>Proposed to implement the town's animal control by law effective immediately. All in favor, motion carried.</p>
16	Jackie	<p>#18 Follow up with Jackie with respect to his inspection of the property located at 27 - 31 Main Road, Maddox Cove regarding accessibility of water and sewer services.</p>
17		<p>#24 Harry Chafe will represent the Recreation Commission on the restructured PHMC Development Corporation board. Allan Weir will be the alternate.</p>
18	Noreen	<p>#28 Noreen will check with Keith Hutchings on the status of the infrastructure projects submitted to government.</p>
19	Noreen	<p>#29 A letter will be sent to owners of vehicle wrecks requesting they be removed.</p>
20	Jackie	<p>#32 Check with Jackie on having water supplied to the RC cemetery.</p>
21	Jackie	<p>#34 Have Jackie remove patio furniture from the chalet and placed on site.</p>
	TONIGHT'S AGENDA	
22		<p>A letter from Service Canada stating our application for Canada Summer Jobs received a rating of 29 out of a total of 70 and did not rank high enough in the list of assessed applications to be funded. Since the demand exceeded the budget they are unable to offer us CSJ funding at this time. Apparently applications that were not approved will be reviewed again. We should know the outcome within the next few days.</p>
23	Jackie	<p>Cynthia Hearn is requesting approval to erect a sign 4 x 4 next to the guiderail by her building on the Main Road. Council agreed to approve the erection of this sign and will have Jackie to inspect.</p>
24	Noreen	<p>A letter from Marie Foley requesting approval to operate a portable food wagon on the waterfront area for the summer months. Marie indicated at this time she would like to cancel her application to operate a convenience store. A notice will be sent to residents informing them of the proposed application.</p>
25	Richard	<p>A letter from Woodrow French, Mayor Town of Conception Bay South indicating on June 16th the 8th annual Walk a Mile event will be taking place in various towns throughout the Province. Richard will organize a Walk a Mile for the community.</p>
26	Inspections Development Committee Jackie/Eddie	<p>Application to remove patio deck and replace with a sun room at property 50 Cribbies Road, Petty Harbour.</p> <p>Motion #61 Sam Stack/Jerry Hearn</p> <p>Proposed to approve application for 50 Cribbies Road, Petty Harbour to remove patio deck and replace with a sun room subject to the inspection and approval of the Inspections and Development Committee/Jackie/Eddie. All in favor, motion carried.</p>

27	Inspections Development Committee Jackie/Eddie	Application to build an extension to existing garage at 77 Motion Bay Road, Maddox Cove. Motion #62 Sam Stack/Randy Burton Proposed to approve application for 77 Motion Bay Road to build an extension to existing garage subject to the inspection and approval of the Inspections and Development Committee/Jackie/Eddie. All in favor, motion carried.
28	Jackie	Owner at 9 Long Run Road has agreed to give part of his property to install a guiderail. Will have Jackie get a cost on the guiderail for this and a section behind 43 Long Run Road.
29		Richard stated the cost of installing a chainlink fence on back of the centre is \$1500 plus tax. As this is a security concern Sam recommended using the interest on the GIC to install the fence. Jerry will get a price on installing a security camera.
30		Council are invited to attend the NEAJC June barbeque the third Wednesday in June at Portugal Cove/St. Philips.
31		The deadline for the Conservation Corps Green Team applications is noon May 24 th .
32		The Finance Committee are recommending the purchase of local art to be included in the 2008 budget.
33		The Development Corporation Annual General Meeting is scheduled for May 31 st @ 7pm.
34		Nat stated because of building code regulations and the scope of the property the wheel chair ramp cannot be constructed at this time. Council will look at including this in the 2008 budget. A set of steps will be constructed for the present time.
35	Jackie	Will have Jackie put the guiderail back at the bottom of Big Hill Road.
36		Motion #63 Sam Stack/Randy Burton Proposed invoices in the total amount of \$10614.18 be approved for payment. All in favor, motion carried.
37		Motion #64 Randy Burton/Richard Clements Proposed the meeting be adjourned. All in favor, motion carried. Meeting adjourned at 9:30pm. Council entered into a privileged meeting at 9:30pm.

Nat Hutchings, Mayor _____

Noreen Costello, Town Clerk _____

TOWN OF PETTY HARBOUR/MADDOX COVE

REGULAR MEETING

MONDAY, JUNE 18, 2007

PRESENT: Nat Hutchings, Sam Stack, David Doyle, Randy Burton, Richard Clements, Noreen Costello

ABSENT: Jerry Hearn

#	WHO'S RESPONSIBLE	ITEM
1		Mayor Hutchings brought the meeting to order at 7:25pm.
2		Mayor Hutchings welcomed David Doyle as the new member to Council. David cited and signed the Oath of Office.
3		Minutes of May 22, 2007 were read. There were no errors or omissions. Motion #67 Sam Stack/Richard Clements Proposed minutes of May 22, 2007 be adopted as read. All in favor, motion carried.
	BUSINESS ARISING	
4		#8 Randy to follow up on setting up a committee for emergency preparedness.
5		#8 Nominations were held on June 5, 2007 to fill two vacant seats on Council. David Doyle was declared elected by acclamation as he was the only person put forth. There is still one vacant seat to be filled. Motion #68 Sam Stack/Randy Burton Proposed to hold another nomination to fill the vacant seat on Council. All in favor, motion carried.
6		#9 Mike Byrne spoke with Nat and stated he will have the wall on his property secured by the end of August as he is out of the province with work and won't be home until mid July.
7		Jerry is working on getting information on height policies.
8		#14 Letter from Tidy Towns on the judging process. Will forward information to Jackie Williams/Connolly who is the chairperson for the Tidy Towns Committee.
9		#18 Nat to follow up with Keith Hutchings on the status of the infrastructure projects submitted to government.
10		#19 Will send a letter to Alvin Chafe informing him that his vehicle needs to be operable by the snowclearing season.
11		#20 Jackie is recommending digging a well in the graveyard for residents to have access to water while working on the gravesites. Council is in agreement and will check with the Church for their approval.
12		#21 Patio furniture needs to be repaired.

13		#22 Summer Career Jobs have been approved for 7 students for 6 weeks. Sam, Randy and Noreen will sit on the hiring committee.
14		#29 Noreen will follow up with CIBC bank to get the amount of interest on the GIC.
15		#30 NEAJC June barbeque is on Wednesday evening, June 20 th .
16		#33 The Development Corporation has elected a new executive as follows: Tom Best, Chair - Nat Hutching, Co-chair - Rebecca Lee/Clarke, Secretary, Shelly Bryant - Treasurer.
17		Minutes of June 4, 2007 were read. There were no errors or omissions. Motion #69 Randy Burton/Sam Stack Proposed minutes of June 4, 2007 be adopted as read. All in favor, motion carried.
	TONIGHT'S AGENDA	
18		Derek Sullivan and Dennis Doyle were present to discuss water and sewer on Motion Bay Road Extension and Council's intentions of upgrading the road. Derek asked why he had been turned down from hooking into the water and sewer 6 years ago and recently another household has connected to the line. He stated that Council did approve hookup on June 25, 2001 and a few days later he was informed he could not hook up to this line because there would be too many on the line. Mayor Hutchings stated that this line is privately owned and Council could not give permission for hookup. Derek stated Motion Bay Road Extension is in bad shape. The Inspections and Development Committee/Jackie will inspect the road on Tuesday.
19		Jessica Chafe has done a map of the town for the Come Home Year Committee which would be a good map for the town. Motion #70 Sam Stack/Richard Clements Proposed that Council will use this map. Have Jessica note the permanent structures on the map. It was agreed to pay \$200.00 for this map along with the rights and editing disk. All in favor, motion carried.
20		A letter from Jerome Bidgood stating his vehicle is not a wreck and is waiting to purchase a motor. Will write Mr. Bidgood and ask him for a time frame on when he plans to have his vehicle in working condition.
21		A letter from Robert Clements stating he will be tearing down the shed at the end of June at request of Ronald Bidgood.
22		A letter from Keith Noble requesting the interest on his account be written off as he has paid his taxes in full for 2007. Motion #71 Randy Burton/David Doyle Proposed interest in the amount of \$20.25 be written off for Keith Noble in light of the fact that his taxes for 2007 are paid in full. All in favor, motion carried.
23		Application to build a shed to be located at 53 Motion Bay Road, Maddox Cove. Motion #72 Sam Stack/Richard Clements Proposed to approve the application for a shed to be built at 53 Motion Bay Road, Maddox Cove subject to the approval and inspection of the Inspections and Development Committee/Jackie. All in favor, motion carried.

24		Application for an extension to built at 15 Kennedy's Lane, Petty Harbour. This application will be put on hold as there are some issues surrounding land ownership and boundaries.
25		Motion #73 Richard Clements/Randy Burton Proposed that Council will meet once per month for July and August. Otherwise a meeting will be called by the chair. All in favor, motion carried.
26		A letter from Jeff Baggs requesting approval to combine residence and business at 47 Long Run Road, Petty Harbour. Motion # 74 Richard Clements/Randy Burton Proposed to approve the combination of residence and business at 47 Long Run Road, Petty Harbour pending on Jackie's inspection and approval. All in favor, motion carried.
27		Motion #75 Sam Stack/Randy Burton Proposed to approve the operation of a portable food wagon to be located on the waterfront area by Marie Foley. All in favor, motion carried.
28		Motion #76 Randy Burton/Sam Stack Proposed to approve the operation of a canvas manufacturing shop to be located at 30 - 32 Main Road, Petty Harbour by Shane Walsh/Chantel Martin. All in favor, motion carried.
29		Motion #77 Sam Stack/Richard Clements Proposed to approve the operation of an art class to be located at 25 Long Run Road. All in favor, motion carried.
30		A 2007 Census of Municipalities to be completed by all Councillors and sent back to the Federation of Municipalities.
31		Sam presented three letters sent to government departments on behalf of the NEAJC. Department of Work Services and Transportation requesting that all municipalities be treated equitably in relation to rates charged by the Province for snowclearing operations. Department of Environment and Conservation requesting the Minister to order the upgrading of the Holyrood Generating Station up to environmental and industry standards which would include the installation of electroreceptators and scrubbers. Department of Municipal Affairs seeking written clarification in relation to the need to have a clerk present at meetings of Council and whether a Councillor may be appointed designate at such meeting.
32		The 2007 Water Quality Report will be deferred for the next meeting.
33		Motion #78 Randy Burton/Richard Clements Proposed to approve invoices in the amount of \$10145.29 for payment. All in favor, motion carried.
	NEW BUSINESS	
34		Richard - Property located at 10C Main Road has not been cleaned up. Will serve the owner of this property with an Order to clean up this property.
35		Richard - Property located on Big Hill is in very shape. Will get an address of the owner and send a letter requesting the property be cleaned up and repaired.

36		Randy - Submitted a list of names in favor of having a lane off Cribbies Road named Stack's Lane.
37		David - Suggested Council become a member of Recreation Newfoundland and Labrador. Motion #79 David Doyle/Richard Clements Proposed that Council become a member of Recreation Newfoundland and Labrador. All in favor, motion carried.
38		David - Stated he is interested in sitting on the Inspections and Development Committee.
39		Motion #80 Randy Burton/Richard Clements Proposed the meeting be adjourned. Meeting adjourned at 9:55pm. Council then entered into a privileged meeting.

Nat Hutchings, Mayor _____

Noreen Costello, Town Clerk _____

TOWN OF PETTY HARBOUR/MADDOX COVE

REGULAR MEETING

MONDAY, JULY 16, 2007

PRESENT: Nat Hutchings, Sam Stack, Jerry Hearn, David Doyle, Randy Burton, Richard Clements, Noreen Costello

#	WHO'S RESPONSIBLE	ITEM
1		Mayor Hutchings brought the meeting to order at 7:02pm.
2		Council agreed to make the following amendments to the agenda: (1) Stop Sign; (2) Rocks placed on Bidgood's property; (3) Guiderail
3		Minutes of June 18, 2007 were read. There were no errors or omissions. Motion #81 Randy Burton/Sam Stack Proposed minutes of June 18, 2007 be adopted as read. All in favor, motion carried.
	BUSINESS ARISING	
4		#4 Randy to follow up on setting up a committee for emergency preparedness.
5		#5 Nominations for a by election will be held on Tuesday, July 17 th . If required the by election will be held on Tuesday, August 7 th ..
6		#6 Follow up with Mike Byrne on having the wall on his property secured by the end of August.
7		#8 Tidy Town judges will be judging our community on August 8 th @ 1:30pm.
8		#10 Will hand deliver a letter to Alvin Chafe requesting he have his vehicle removed by July 20 th as it is interfering with the removal of garbage behind his vehicle.
9		#11 Could not find water in the graveyard for a well. Will have Eddie place a hose outside the chlorine station to have available for use in the graveyard.
10		#12 Follow up with Eddie on having patio furniture repaired.
11		#14 \$7576.40 is the amount of interest on the \$50,000 GIC. A chain link fence, paving, jiggs dinner, lumber for the walking trail will be purchased from this interest income.
12		#16 The Development Corporation has submitted an application to ACOA for funding. They are waiting to hear back from NF Power as to whether they will contribute to the project.
13		#18 The strategic plan which lists future plans for the installation of sewer on Motion Bay Road Extension was emailed to Derek Sullivan as per his request.
14		#20 Follow up with Jerome Bidgood requesting a time frame on when he plans to have his vehicle in working condition.

15		#21 With the permission of Ron Bidgood a load of crushed stone was placed on his property by the Development Corporation. Also with the permission of Philip Stack crushed stone was placed on his waterfront property to fill in a hole. Council agreed to purchase more crushed stone if needed to fill in this area.
16		#24 Issues surrounding land ownership and boundaries at 15 Kennedy's Lane, Petty Harbour have been resolved.
17		#30 Requested councillors complete the 2007 Census of Municipalities and submit to Noreen to forward to Municipalities Newfoundland and Labrador.
18		#28 Follow up with Shane Walsh to see when the cut in the road will be paved. Quotes for paving in front of the town office were received from Hilltop Paving \$1900 plus tax and Beaver Paving \$2350 plus tax. Ask Eddie to check and see which company can do the paving as soon as possible.
19		#32 Jerry will review the 2007 Water Quality Report for the next meeting.
20		#35 Will have a letter hand delivered to Cluney Best requesting he clean up and secure his property located at 14A Big Hill Road.
21		#36 Will have Jackie order a street sign for Stack's Lane.
	TONIGHT'S AGENDA	
22		The pavement is breaking down in the area of Gus Kieley's. Jackie spoke with Ken Chidley, Work Services and Transportation who stated they will repair the pavement when it totally breaks down. Council will talk to Municipal Affairs on this matter.
23		Sam suggested a contest should be held to name the town building. Motion #82 David Doyle/Jerry Hearn Proposed to hold a contest to name the town building and pay the winner of the contest \$200.00. All in favor, motion carried. A notice will be sent out to residents.
24		Sam has given the summer students a list of duties to be completed. They have completed a newsletter which will be printed and sent out by the end of this week.
25		Council is hosting a Jiggs Dinner on August 2 nd for the Come Home Year Celebrations which will also mark Municipal Awareness Day. The dinner will be cooked and served by male volunteers. Sam stated t shirts and pins have been ordered for the Jiggs Dinner.
26		An application to build a deck to be located at 82 Southside Road, Petty Harbour. Motion #83 Randy Burton/Jerry Hearn Proposed to approve application to build a deck at 82 Southside Road, Petty Harbour subject to the inspection and approval of the Inspections and Development Committee/Eddie. All in favor, motion carried.

27		<p>An application to build a shed to be located at 114 Motion Bay Road, Maddox Cove.</p> <p>Motion #84 Randy Burton/Richard Clements</p> <p>Proposed to approve application to build a shed at 114 Motion Bay Road, Maddox Cove subject to the inspection and approval of the Inspections and Development Committee/Eddie. All in favor, motion carried.</p>
28		<p>Municipalities Newfoundland and Labrador Convention will be held in St. John's November 15 - 17. Deadline for registration is September 21st.</p>
29		<p>Noreen submitted a request for a donation for Cabot Habitat for Humanity to help build a duplex home on Evans Place in Mt. Pearl on August 12, 2007.</p> <p>Motion #85 Richard Clements/Randy Burton</p> <p>Proposed to make a donation to Cabot Habitat for Humanity in the amount of \$200.00. All in favor, motion carried.</p>
30		<p>An email from Roxanne Williams on behalf of John W. Chafe requesting an inspection of his property to install another guiderail on the back of his house due to the fact that the snowplow has pushed back the guiderail. Also a vehicle has hit his house. There was some discussion on this and it was agreed to look at having this done in the 2008 budget.</p>
31		<p>A letter from Jason and Nancy Bungay, 32 Hamlyn Heights requesting a Children at Play signs and low speed signs be erected at both ends of Old Maddox Cove Road and both ends of Hamlyn Heights due to new development and housing construction. The presence of heavy equipment etc poses a safety issue for residents and children. Will have Eddie get a price on 2 signs "Drive Slowly Children at Play".</p>
32		<p>A letter from Jack Byrne, Minister Municipal Affairs stating a Special Assistance Grant in the amount of \$13,000 has been approved to help finance the cost of making renovation to the community centre. With the reduction of the GST rebate the actual funding to be provided will be \$12,316. Payment for these renovations will be released to the Town upon receipt of invoices to the Municipal Finance Division no later than December 31, 2007.</p>
33		<p>Richard stated some residents are requesting a stop sign at the intersection of the Main Road, Southside Road and Church Lane. Council will have the stop signs repainted on the roads.</p>
34		<p>Rocks have been placed across the entrance to the Bidgood's property to keep traffic out until after Family Fun Day.</p>
35		<p>The guiderail by Gus Kieley's needs to be repaired after a vehicle accident over the weekend. Also the guiderail by the Post Office needs to be repaired. Jerry will contact Ken Powers, Work Services and Transportation on these matters.</p>
36		<p>Motion #86 Sam Stack/Jerry Hearn</p> <p>Proposed to approve invoices in the amount of \$17879.69 for payment. All in favor, motion carried.</p>
	NEW BUSINESS	

37		David - Asked Richard to report on how the summer program was going. Richard stated he is the liaison person with the students and the program is going well.
38		Randy - Asked if people renting the ballfield and chalet are cleaned up after any events on the weekends. Richard stated anyone renting the ballfield is required to clean up afterwards. Recreation will be posting rules pertaining to renting the ballfield. There was some discussion on problems with parking on the roadside next to the ballfield.
39		Nat - John Rankin from ACOA was out to inspect the water intake supply. The intake has turned over and the road going to the water supply has washed away. Mr. Rankin suggested Council contact Municipal Affairs to set up a meeting to discuss the matter. Bob Picco from Municipal Affairs will be out on July 17 th @ 10:00am to inspect the intake and road.
40		Nat - Rocks have been placed in a hole on the Bidgood's Lobster Pound property for safety reasons.
41		Motion #87 Jerry Hearn/Randy Burton Proposed the meeting be adjourned. All in favor, motion carried. Meeting adjourned at 9:05 pm.
42		Council entered into a privileged meeting at 9:15 am to discuss two legal matters.

Nat Hutchings, Mayor _____

Noreen Costello, Town Clerk _____

TOWN OF PETTY HARBOUR/MADDOX COVE

REGULAR MEETING

MONDAY, AUGUST 13, 2007

PRESENT: Nat Hutchings, Sam Stack, Chantal Martin, David Doyle, Richard Clements, Noreen Costello

ABSENT: Jerry Hearn, Randy Burton

#	WHO'S RESPONSIBLE	ITEM
1		Mayor Hutchings brought the meeting to order at 7:10pm.
2		Chantal Martin was sworn in as Councillor. Chantal was elected by acclamation to Council on July 17, 2007 as being the only person to put forth her name for the by election.
3		Minutes of July 16, 2007 were read. There were no errors or omissions. Motion #88 Richard Clements/David Doyle Proposed minutes of July 16, 2007 be adopted as read. All in favor, motion carried.
	BUSINESS ARISING	
4		#4 Randy to follow up on setting up a committee for emergency preparedness.
5		#6 Follow up with Mike Byrne on having the wall on his property secured by the end of August.
6		#7 Tidy Towns judged the community on August 8 th . Sam is recommending if the town does not receive an award from this competition then the town should have their own tidy Towns competition in future.
7		#12 The Development Corporation has received a couple of funding agreements from ACOA and Department of Industry Trade and Rural Development.
8		#8 Follow up with Alvin Chafe on the repair of his vehicle. It has come to the attention of Council that the licence on this vehicle has expired. Will inform Mr. Chafe he has until September 30 th to have his vehicle in working condition.
9		#14 Follow up with Jerome Bidgood on the repair of his vehicle. It has come to the attention of Council that the licence on this vehicle has expired. Will inform Mr. Bidgood he has until September 30 th to have his vehicle in working condition.
10		#19 Follow up with Jerry on his review of the 2007 Water Quality Report.

11		<p>#20 A letter was hand delivered to Cluney Best requesting he clean up and secure his property located at 14A Big Hill Road. As of this date Mr. Best has not responded to the letter.</p> <p>Motion #89 Sam Stack/David Doyle Proposed to start legal proceedings to expropriate the property at 14A Big Hill Road due to outstanding taxes on the property. Nat, Sam, Chantal and David in favor. Richard abstained from voting as this property is located next to his and deemed himself to be in conflict of interest due to the fact if this property is torn down it could possibly increase the value of Richard's property. Motion carried.</p>
12		#21 Will have Jackie order a street sign for Stack's Lane.
13		#23 Sam to follow up on holding a contest to name the town building.
14		#24 Nat thanked the Summer Students for doing a great job on the newsletter and for all their help during the Come Home Year celebrations.
15		#25 The Jiggs Dinner was a great success. Nat thanked everyone who helped make the dinner such a wonderful success.
16		#28 Municipalities Newfoundland and Labrador Convention deadline for registration is September 21 st . Councillors are to notify Noreen by the next meeting if they will be attending the convention.
17		#32 A special assistance grant in the amount of \$13,000 has been approved by Department of Municipal Affairs to help finance the cost of making renovations to the community centre. Council will look to obtain other funding sources to finance the remaining cost of having the floor in the centre completed which has been estimated at \$22,000.00
	TONIGHT'S AGENDA	
18		<p>The Come Home Year celebrations were a tremendous success. The Committee members should be commended for putting off such a great celebration.</p> <p>Motion #90 Sam Stack/David Doyle Proposed to present each member of the committee with a small token of appreciation. Nat, Sam, Chantal, David in favor. Richard abstained from voting as he is a member of the Come Home Year committee. Motion carried.</p>
19		A letter has been sent to CIBC requesting approval for the town to borrow their share of the cost for the MRIF projects on a 50/50 ratio.
20		A letter from Jennifer Carter stating her and Matthew Chafe recently purchased a piece of property from Tom Best on the Southside Road which is the past has been used by the town for snowclearing purposes. They would like to put a fence around this property and turn it into a garden and play area. They would like to meet with Council to come to some agreement on what can be done with this property. Also a letter from Tom Best stating upon selling this property to Matthew and Jennifer they informed them it was agreed by the town to replace the guiderail that was removed from this property along the outer embankment of the property. Council agreed to meet with Matthew and Jennifer.

21		A report from Mae Design on their investigation into the problems the town is experiencing with the newly constructed water supply intake infrastructure. Will send a copy of this report to Minister Jack Byrne, Department of Municipal Affairs requesting funding for the repairs to the water supply and road leading to the water supply.
22		Will have Jackie call Ken Powers, Department Work Services regarding damage to the guiderails on the Point and Bridge.
23		A letter from Thomas Fraize Law Office requesting council's approval of 18 O'Brien's Lane (Lot #9) as an approved building lot for their client who has entered into a purchase and sale agreement with the current owner. Will have Jackie inspect this property to confirm that it is an approved building lot.
24		A letter from Bernard Davis, The Brigade Council of the C.L.B. offering the town an opportunity to be part of their anniversary celebration by placing a congratulatory message in their dinner program. Motion #91 Richard Clements/David Doyle Proposed to place a congratulatory message in the dinner program of the Brigade Council of the C.L.B. on their anniversary celebration. All in favor, motion carried.
25		The deadline for submission of applications to be considered in Round 3 of the 2008/09 Proposed Municipal Rural Infrastructure Fund and Municipal Capital Works Programs is September 17, 2007. Will have Robin Summers, Mae Design submit the application on behalf of the town.
26		A letter from Keith Hutchings, MHA sent to Loyola Hearn, Minister of Fisheries and Oceans stating not allowing individual municipalities be allowed to use their gas tax funds to cover their portion of specific sustainable initiatives seriously limits the town's ability to enhance community infrastructure under the program. This letter supports the letter recently sent to Mr. Hearn by the town identifying the difficulties of rural communities in accessing the gas tax funding to cove the individual town's cost share rather than coming off the total project cost.
27		Application to build extension located at 8 Church Lane. Motion #92 David Doyle/Chantal Martin Proposed to approve in principal the application to build an extension located at 8 Church Lane subject to the approval and inspection of the Inspections and Development Committee/Jackie. All in favor, motion carried.
28		Application to build a porch located at 53 Long Run Road. Motion #93 Richard Clements/Chantal Martin Proposed to approve in principal the application to build a porch located at 53 Long Run Road subject to the approval and inspection of the Inspections and Development Committee/Jackie. All in favor, motion carried.
29		Application to build a garage located at 226 Main Road, Maddox Cove. Motion #94 Richard Clements/Chantal Martin Proposed to approve in principal the application to build a garage located at 226 Main Road, Maddox Cove subject to the approval and inspection of the Inspections and Development Committee/Jackie. All in favor, motion carried.

30		Motion #95 Sam Stack/Richard Clements Proposed to approve invoices in the total amount of \$18880.43 for payment. All in favor, motion carried.
	NEW BUSINESS	
31		David - Suggested the agenda and minutes be available to Councillors the Friday before each meeting.
32		Richard - Water running by Richard Raymond's needs to be resolved before the beginning of winter.
33		Sam - NEAJC meeting will be held September 19 th here at the Town Office. All Councillors are encouraged to attend.
34		Sam - Suggested that Reg Carter be acknowledged for his time served on Council.
35		Sam - The Finance Committee will meet on August 22 at 9:30am to discuss hosting a dinner for Jack Ershler to celebrate his 40 years working for the town.
36		Sam - Council has received an application for a Community Enhancement Program to be submitted by August 31 st . David will review this application.
37		Sam - Follow up with Jackie on the guiderail by Percy Chafe's.
38		Sam - Asked Chantal if she would be interested in sitting on the Communications Committee or any other committee of Council.
39		Motion #96 Richard Clements/David Doyle Proposed the meeting be adjourned. All in favor, motion carried. Meeting adjourned at 8:40pm.

Nat Hutchings, Mayor _____

Noreen Costello, Town Clerk _____

TOWN OF PETTY HARBOUR/MADDOX COVE

REGULAR MEETING

MONDAY, SEPTEMBER 10, 2007

PRESENT: Nat Hutchings, Sam Stack, Chantal Martin, David Doyle, Jerry Hearn, Randy Burton, Richard Clements, Noreen Costello

#	WHO'S RESPONSIBLE	ITEM
1		Mayor Hutchings brought the meeting to order at 7:02 pm.
2		Council agreed to make the following amendments to the agenda: 91) Application for shed; (2) Proposed meetings, (3) Council Committees Representation, (4) NEAJC.
3		Minutes of August 13, 2007 were read. There were no errors or omissions. Motion #97 Randy Burton/Richard Clements Proposed minutes of August 13, 2007 be adopted as read. All in favor, motion carried.
	BUSINESS ARISING	
4		#5Nat spoke to Mike Byrne who had indicated when money becomes available he will secure the wall on his property, in the meantime he will have the wall secured. Will have Jackie inspect the wall to see if it has been secured.
5		#7 Sam stated Council has requested \$7,000 from Minister Hearn's office to finish the cost of the floor in the centre. Sam will fax Randy a copy of the quote for comparison in obtaining other quotes.
6		#8 Follow up with Alvin Chafe on the repair of his vehicle. It has come to the attention of Council that the licence on this vehicle has expired. Will inform Mr. Chafe he has until mid October to have his vehicle in working condition.
7		#9 Follow up with Jerome Bidgood on the repair of his vehicle. It has come to the attention of Council that the licence on this vehicle has expired. Will inform Mr. Bidgood he has until mid October to have his vehicle in working condition.
8		#10 Jerry stated his review of the Water Quality Report indicates the town's water quality has improved a lot.
9		#11 Follow up with Robin Summers on inspecting the property of Cluney Best.
10		#16 Nat, Sam, Randy, David and Chantal will attend the Municipalities Newfoundland and Labrador Convention. Will book a room at the Delta for the use of Councillors attending the convention..

11		#20 Council is in agreement with Matthew Chafe erecting a fence around his property on the Southside Road. Council will place a guiderail on this property as it can be used as a snowclearing area.
12		#22 Follow up with Jackie regarding damage to the guiderails on the Point and Bridge.
13		#23 Jackie inspected the property at 18 O'Brien's Lane (Lot #9) and has approved it as a building lot.
14		#25 Will contact Robin Summers, Mae Design with respect to Round 3 of the 2008/09 Proposed Municipal Rural Infrastructure Fund and Municipal Capital Works Programs.
15		#26 As of today's date there has been no reply from Minister Hearn's office regarding a letter sent to him on the gas tax funding.
16		#32 Water running by Richard Raymond's is on the list of things to do by the staff.
17		#36 David has completed and submitted the application for the Community Enhancement Program.
18		#37 The guiderail by Percy Chafe's has been installed.
	TONIGHT'S AGENDA	
19		A letter from Paul and Louise Walsh expressing their thanks and appreciation to the Come Home Year Committee members for a wonderful celebration.
20		An email from Mabella Whitten requesting a NO EXIT sign to be placed on Hannaford's Lane as vehicles drive on the lane thinking they can get out to the highway. Council agreed to place a NO EXIT on the lane.
21		A letter from Karen Vincent & Peter La pier requesting pre approval to build a house at 52 Southside Road Will have the Inspections and Development/Jackie inspect the property.
22		A letter from the residents of Hamlyn Heights requesting garbage pick up at their homes as part of their service. Motion #98 Randy Burton/David Doyle Proposed to collect garbage at the homes of the residents on Hamlyn Heights. All in favor, motion carried.
23		Application from 89 Motion Bay Road, Maddox Cove to build shed. Motion #99 Randy Burton/Richard Clements Proposed to approved the application for 89 Motion Bay Road, Maddox Cove to build a shed subject to the inspection of the Inspections and Development/Jackie. All in favor, motion carried.
24		A letter from Jack and Carol Guiney concerning roaming cats. Will write Jack and Carol stating if the problem continues they should take photographs of the cats and submit to Council. In the meantime Council will do what they possibly can during working hours to control the situation.

25		A letter from John Hickey, Minister of Transportation and Works the town's approval to erect a No Parking sign at the beginning of a right of way on Big Hill Road is not in the Department of Transportation and Works inventory, therefore they have no jurisdiction in this matter. The decision to proceed, or not, with the erection of a sign rests solely with the Town.
26		A letter from Jack Byrne, Minister of Municipal Affairs stating the department has approved a Special Assistance Grant in the amount of \$9,690 on a 70/30 Provincial/Municipal cost shared basis to help cover the cost of repairs to the water supply intake. With the reduction of the GST rebate the actual funding to be provided will be \$9,180 with the provincial share being \$6,426 and the Municipal share being \$2,754. Will check with the insurance company to see if the cost of having the repairs done is covered under town's insurance policy
27		A request from the Royal Newfoundland Constabulary Association to place an ad in their 17th Annual Community Guide at a cost of \$225.00 for 1/10 of a page. Motion #100 Sam Stack/Richard Clements Proposed to approve placing an ad in the 17 th Annual Community Guide of the Royal Newfoundland Constabulary Association at a cost of \$225.00 for 1/10 of a page. All in favor, motion carried.
28		An email from Shelly Bryant requesting approval for her and Emma Butler to operate a business out of the property located at 13 Main Road, Petty Harbour. The intention is to renovate the main home into a two unit vacation home, operating to supply holiday home rentals to tourists chiefly during the summer months. They intent to make commercial use of the units outside of the main tourism season, however are still in the process of researching who best to market the units to for use during the off season. Will notice to residents informing them of this business venture.
29		Motion #101 Jerry Hearn/David Doyle Proposed to approve invoices in the amount of \$27,105.92 for payment. All in favor, motion carried.
30		Application from 61 Main Road, Petty Harbour to build a shed. Motion #102 Jerry Hearn/Richard Clements Proposed to approve the application for 61 Main Road, Petty Harbour to build a shed subject to the approval and inspection of the Inspections and Development Committee/Jackie. All in favor, motion carried.
31		Sam suggested the possibility of Council considering holding meetings every 3 weeks instead of every 2 weeks. This will be discussed at the next meeting.
32		Nat stated that Council Committee Representation needs to be more involved.
33		The NEAJC meeting will be held in Petty Harbour/Maddox Cove on Wednesday, September 19 th at 7:30pm.
34		Due to other commitments Jerry left the meeting at 8:20pm.
	NEW BUSINESS	
35		Nat - Tender for snowclearing contract needs to be placed in the Telegram. Randy suggested Council should discuss a 3 year contract.

36		Chantal - Stated road going to her property has dropped. Will have Jackie inspect.
37		Sam - Indicated that the Municipal By Laws and Agreements should be read by each Councillor.
38		Richard - St. George's Church will be paving their parking lot over the next couple of weeks.
39		David - The Community Capital Grant application has been completed. The application needs to be signed and submitted.
40		David - Suggested Council should discuss staffing for the office with respect to planning for the future, ongoing work load and responsibilities. Council agreed and will have a special meeting to discuss these issues.
41		Nat - The Bidgood's family presented the Town with a mini history board on the Bidgood's Fishplant. Will have it framed and placed in the office.
42		Motion #103 Randy Burton/David Doyle Proposed the meeting be adjourned. All in favor, motion carried. Meeting adjourned at 8:55 pm.
43		Council then entered into a privileged meeting to discuss ongoing legal issues.

Nat Hutchings, Mayor _____

Noreen Costello, Town Clerk _____

TOWN OF PETTY HARBOUR/MADDOX COVE

REGULAR MEETING

MONDAY, SEPTEMBER 24, 2007

PRESENT: Nat Hutchings, Sam Stack, Chantal Martin, David Doyle, Randy Burton, Richard Clements, Noreen Costello

ABSENT: Jerry Hearn

#	WHO'S RESPONSIBLE	ITEM
1		Mayor Hutchings brought the meeting to order at 7:08 pm.
2		Council agreed to make the following amendments to the agenda: (1) Trees by 25 Main Road, Petty Harbour, (2) Where Cribbies Road meets with Main Road, (3) Proposed resolution, (4) Internet, (5) Letter from Jenny Bidgood.
3		Minutes of September 10, 2007 were read. There were no errors or omissions. Motion # 104 Richard Clements/Randy Burton Proposed minutes of September 10, 2007 be adopted as read. All in favor, motion carried.
	BUSINESS ARISING	
4		#5 Allan Weir is going to get quotes on the cost of flooring for the centre.
5		#6 A letter was sent to Alvin Chafe regarding his vehicle on the Southside Road, Petty Harbour.
6		#7 A letter was sent to Jerome Bidgood regarding his vehicle on the Main Road, Petty Harbour.
7		The MRIF projects for Cavelle's Lane, Retaining Wall next to the river and paving for Motion Bay Road have been approved.
8		#11 Matthew Chafe is to submit a drawing of where the playground and guiderail is to be located on his property on the Southside Road. Matthew agreed to allow Council to use a portion of this property for snowclearing.
9		#12 Have Jackie follow up with Ken Powers, Department of Work Services and Transportation on the damage to the guiderails on the Point and Bridge.
10		#14 Follow up with Robin Summers, Mae Design on the next projects to be submitted under the MRIF project.
11		#16 The water running by Richard Raymonds on Cribbies Road has been resolved.
12		#21 A letter has been sent to Karen Vincent & Peter Lapier to have property located at 52 Southside Road to be pegged before it can be inspected for approval to build.

13		#25 Council will not place no parking signs on Big Hill Road for the winter months.
14		#26 The Insurance Company does not cover infrastructure under the town's insurance policy. A letter has been sent to Department of Municipal Affairs requesting financial assistance to upgrade the road going to the town's water supply.
15		#31 It was agreed that Council will continue to hold meetings every 2 weeks.
16		#33 Nat stated there was a good turn out for the NEAJC meeting on September 19 th .
17		#37 It was agreed that a special meeting is required to discuss Municipal By Laws and Agreements.
	TONIGHT'S AGENDA	
18		Capital Coast is requesting a letter of support for the East Coast Trail. David agreed to do comprise a letter of support for Capital Coast.
19		<p>The Tender for snowclearing will be placed in The Telegram. Council agreed to look at the roads that are currently being snowcleared and do a cost analysis. There was some discussion on a one year contract vs a three year contract.</p> <p>Motion #105 Randy Burton/Richard Clements Proposed that the snowclearing specifications will be the same as the specifications for 2006/2007. All in favor, motion carried.</p>
20		An email from Jackie Williams/Connolly requesting approval to fund raise to install a water fountain in the salt water. Council will inform the Development Corporation of this proposal and get their thoughts.
21		A thank you letter from Mildred Carter on the Come Home Year Celebrations.
22		Correspondence was received from Ocean Net on burning tires.
23		<p>Application to excavate property located at 50 Cribbies Road.</p> <p>Motion # 106 Randy Burton/Richard Clements Proposed to approve the application to excavate property located at 50 Cribbies Road subject to the approval and inspection of the Inspection and Development Committee/Jackie. All in favor, motion carried.</p>
24		<p>Application to build a shed located at 61 Southside Road.</p> <p>Motion # 107 David Doyle/Randy Burton Proposed to approve the application to build a shed located at 61 Southside Road subject to the approval and inspection of the Inspection and Development Committee/Jackie. All in favor, motion carried.</p>
25		Three resumes have been received for the Town Co-ordinator position. Nat, Sam, David and Randy will review the application and conduct interviews.
26		Trees by 25 Main Road, Petty Harbour need to be trimmed. Will inform Jackie to have this done.

27		Richard Clarke is requesting rocks be removed from Bidgood's property in order for him to access his waterfront property. Richard informed him to submit his request in writing. Council will deal with this matter once they receive a written request.
28		Randy stated the flower pots on the rails of the war memorial are causing difficulty for vehicles coming off Cribbies Road. Will have pots taken off the rail and will look at a different location for the future.
29		A letter from Ron Murphy, Department of Municipal Affairs stating the town's application for Community Enhancement Employment Program will be reviewed and upon completion of the review the town will be informed of the status of the application.
30		Community Capital Grant has been submitted.
31		A Recreation Newfoundland and Labrador Kit was given to Richard for Recreation to review.
32		Chantal is requesting a hidden intersection be placed on the road next to Skinners Hill. Will have Jackie contact Ken Power to get approval to have this sign placed on the Main Road.
33		Sam informed Council that he has submitted a resolution to Municipalities Newfoundland and Labrador requesting they lobby the government with respect to taxes paid on remuneration paid to Councillors. Motion #108 David Doyle/Randy Burton Proposed to submit the proposal to Municipalities Newfoundland and Labrador to lobby the government with respect to taxes paid on remuneration paid to Councillors. All in favor, motion carried.
34		Randy is suggesting that Skinners Hill be designated as a One Way road. Randy and Chantal will talk to residents of Skinners Hill to get their thoughts.
35		A letter from Jenny Bidgood expressing thanks on a wonderful Come Home Year Celebration.
36		Motion #109 Randy Burton/David Doyle Proposed to approve for payment invoices in the total amount of \$37579.86. All in favor, motion carried.
37		Motion #110 David Doyle/Randy Burton Proposed the meeting be adjourned. All in favor, motion carried. Meeting adjourned at 9:15 pm.
38		At 9:16 pm Council entered into a privileged meeting to discuss legal matters.

Nat Hutchings, Mayor _____

Noreen Costello, Town Clerk _____

TOWN OF PETTY HARBOUR/MADDOX COVE

REGULAR MEETING

MONDAY, OCTOBER 15, 2007

PRESENT: Nat Hutchings, Sam Stack, Randy Burton, Richard Clements, Noreen Costello

ABSENT: Jerry Hearn, Chantal Martin, David Doyle

#	WHO'S RESPONSIBLE	ITEM
1		Mayor Hutchings brought the meeting to order at 7:00 pm.
2		Council agreed to make the following amendment to the agenda: (1) Remembrance Day.
3		Minutes of September 24, 2007 were read. There were no errors or omissions. Motion #111 Randy Burton/Richard Clements Proposed minutes of September 24, 2007 be adopted as read. All in favor, motion carried.
	BUSINESS ARISING	
4		#4 A quote from Grayline Flooring for the floor in the centre in the amount of \$15743.06 which includes the main hall, stage, coat room, office and kitchen area and taxes. Sam thanked Allan Weir for working on getting this quote. Motion #112 Richard Clements/Sam Stack Proposed to accept the quote from Grayline Flooring in the amount of \$15743.06. All in favor, motion carried.
5		#5 Alvin Chafe informed Noreen that he would have his vehicle in working order before the beginning of the snowclearing season.
6		#6 Jerome Bidgood is out of the Province. Council will deal with the matter of his unlicensed vehicle upon his return.
7		#7 Mae Design will be out in a few days to do site specifications for the MRIF projects.
8		#9 Ken Powers, Department of Work Services informed Jackie that a new culvert running from the War Memorial across the road to the Bidgood's property will be placed in the government's 2008 budget.
9		#17 At the next meeting a date will be set to discuss the town's By Laws
10		#29 Will have David follow up on the application for the Community Enhancement Program.
11		#34 Council agreed to leave Skinners Hill as a 2 way road for now.
	TONIGHT'S AGENDA	
12		The Development Corporation has hired Danny Bath as Project Manager for the Phase 2A of the Tourism Development Project. He will begin work on Wednesday, October 17 th . The tender for the project will be placed in the October 20 th edition of The Telegram.

13		Council will conduct a second interview with the 2 candidates for the Community Co-ordinator on Thursday, October 18 th @ 6:00 pm.
14		A letter from Public Works & Government Services Canada requesting completion of an Assessment Form for Crown Land Applications for the existing wharfs that are in need of major repair Council does not own the land in question which consists of waterfront property on the Southside and Northside of Petty Harbour. Will complete the form and return to Public Works & Government Services Canada.
15		<p>A letter from Gerard Chafe informing Council that his parents are now living in his apartment and requesting that it be designated as an in law apartment. He is requesting to have his water & sewer taxes adjusted for October to December 2007 with respect to the in law apartment.</p> <p>Motion #113 Richard Clements/Sam Stack Proposed to adjust water and sewer taxes for Gerard Chafe for the period October to December 2007 in the amount of \$97.50 due to the fact that his apartment is considered to be an in law apartment. Will have Jackie to inspect to confirm. All in favor, motion carried.</p>
16		<p>Email from Dave Tizzard informing Council that his parents are living in his apartment and requesting that it be designated as an in law apartment. He is requesting to have his water & sewer taxes adjusted for 2006 and 2007 with respect to the in law apartment.</p> <p>Motion #114 Richard Clements/Sam Stack Proposed to adjust water and sewer taxes for Dave Tizzard for the period January to December 2007 in the amount of \$390.00 due to the fact that his apartment is considered to be an in law apartment. Will have Jackie to inspect to confirm. Nat, Sam and Richard in favor. Randy not in favor, motion carried.</p>
17		Letter from Barry & Cynthia Hearn stating they feel that there is not enough business to keep the number of rental accommodations going which is pertaining to the recent public notice for Shelly Bryant to operate a two unit vacation home. Council will respond to Barry and Cynthia and state that Council feels there is no strong opposition to this proposed business and they were the only concern received and the business will be approved.
18		<p>Motion #115 Richard Clements/Randy Burton Proposed to approved the proposed business for Shelly Bryant to operate a two unit vacation home to be located at 13 Main Road, Petty Harbour for the summer months. Because the other business ventures are in the research stage Council is not willing to approve on a blanket statement. All in favor, motion carried.</p>
19		Letter from Shirlean Ryan requesting the No Parking sign be replaced by her property on the Southside Road. Will have Jackie replace the sign.
20		Letter from Shirlean Ryan complaining about roaming dogs. Will have Jackie/Eddie follow up on the roaming dogs.
21		Letter from Capital Coast Development alliance asking if Council were interested in a brief presentation and hearing more about the type of support they can provide. Council agreed to have them do this presentation.
22		Catherine Spitzig is requesting exemption for not having to pay for a permit to build a shed. The majority of Council agreed that she has to pay for this permit.

23		Municipalities Newfoundland and Labrador are requesting a donation to this year's Eastern Night at their Convention in November. Due to financial constraints Council will not be making a donation.
24		A letter from Tony Power, Principal, St. Kevin's High School requesting confirmation that Council will be supporting their scholarship program this year. Council will be donation five \$100.00 scholarships. Nat and Randy will attend the diploma and scholarship on November 7 th .
25		A letter from Margaret Kieley requesting information on the town's requirements to building a 2 bedroom home and a private garage. Will have the Inspections and Development Committee/Jackie inspect the property.
26		A quote from Hickman Motors for a new garbage truck. Diesel \$52,533.16; Gas \$28,907.80. This will be reviewed by the Finance Committee. Randy will check on the cost of leasing a truck.
27		Motion #116 Sam Stack/Randy Burton Proposed to approve for payment invoices in the total amount \$10,109.99. All in favor, motion carried.
	NEW BUSINESS	
28		Nat - Council will donate \$300.00 to the War Memorial Committee for the Remembrance Day Events. Sam will order the wreaths.
29		Randy - Suggested Council discuss a policy on requesting an adjustment on taxes.
30		Richard - Recreation is requesting that Council take a bigger role in this year's Santa Claus Parade.
31		Motion #117 Sam Stack/Richard Clements Proposed the meeting be adjourned. All in favor, motion carried. Meeting adjourned at 9:05 pm.

Nat Hutchings, Mayor _____

Noreen Costello, Town Clerk _____

TOWN OF PETTY HARBOUR/MADDOX COVE

REGULAR MEETING

MONDAY, OCTOBER 22, 2007

PRESENT: Nat Hutchings, Chantal Martin, Jerry Hearn, David Doyle, Richard Clements, Noreen Costello

ABSENT: Sam Stack, Randy Burton

#	WHO'S RESPONSIBLE	ITEM
1		Mayor Hutchings brought the meeting to order at 7:03pm.
2		Council agreed to make the following amendments to the agenda: (1) Parking Southside Road; (2) Revised plans for Lee property.
3		Minutes of October 15, 2007 were read. There were no errors or omissions. Motion #118 Jerry Hearn/Richard Clements Proposed minutes of October 15, 2007 be adopted as read. All in favor, motion carried.
	BUSINESS ARISING	
4		#4 Installation of new flooring on the centre will begin on November 12 th .
5		#7 Have Jackie follow up with Mae Design on the site inspections for the MRIF projects.
6		#10 A notice will be sent out informing residents that the town may be in receipt of a Community Enhancement Program. A total of 665 hours is required to be eligible for EI benefits in this area. Individuals must have at least 245 hours accumulated to apply for this program.
7		#12 Danny Bath commenced employment today as project Manager with the Development Corporation.
8		#9 At the next meeting a date will be set to discuss the town's By Laws.
9		#25 Margaret Kieley's property was inspected which indicates there are plans to develop a small sub division in this area. Mrs. Kieley will be sent a letter stating she is required to submit engineer drawings for Council's review.
	TONIGHT'S AGENDA	

10	<p>Two tenders were received for the 2007/2008 snowclearing as follows:</p> <p>Daniel Layden/Terry Stack 1 - 4x4 wheel drive with plough \$67.00 per hour 1 - heavy equipment front end loader or grader with front blade attached \$105.00 per hour 1 - dump truck equipped with sand & salt spreader, delivery and spreading of salt and sand \$80.00 per hour 1 - 4x4 Rubber Tire Backhoe \$80.00 per hour Flat rate to pick up salt and sand for sand truck \$90.00 with Tandem; \$115.00 per hour with Semi dump Flat rate tandem load salt & sand to council yard \$90.00 Rate per tandem dump truck for removal of snow \$60.00 per hour Flat rate for snowclearing for one year \$55,000.00.</p> <p>Nu-Way Equipment Rentals 1 - 4x4 wheel drive with plough \$55.00 per hour 1 - heavy equipment front end loader or grader with front blade attached \$80.00 per hour 1 - dump truck equipped with sand & salt spreader, delivery and spreading of salt and sand \$70.00 per hour 1 - 4x4 Rubber Tire Backhoe \$60.00 per hour Flat rate to pick up salt and sand for sand truck \$90.00 with Tandem; \$115.00 per hour with Semi dump Flat rate tandem load salt & sand to council yard \$90.00 Rate per tandem dump truck for removal of snow \$55.00 per hour Flat rate for snowclearing for one year \$46,000.00.</p> <p>Motion #119 Jerry Hearn/Richard Clements Proposed to because of past performance to accept the tender from Daniel Layden/Terry Stack for the 2007/2008 snowclearing season. All in favor, motion carried.</p>
11	<p>An email from Shelly Bryant requesting clarification that Council has granted approval to rent the two units during the off season as well as during the tourist season. Council is in agreement for Shelly to rent the two units all year.</p>
12	<p>Letter from James & Patricia Windsor requesting approval to operate a tourist housekeeping unit to be located at 12 Southside Road, Petty Harbour. A notice will be sent to residents informing them of this proposed business.</p>
13	<p>An application from Richard Clarke to build a house to be located at Old Road, Maddox Cove.</p> <p>Motion #120 Jerry Hearn/Chantal Martin Proposed to approve the application for Richard Clarke to build a house to be located at Old Road, Maddox Cove subject to the approval and inspection of the Inspections and Development Committee/Jackie. All in favor, motion carried.</p>
14	<p>Application from Boreal Gift and Coffee House to build an extension to be located at 11 Main Road, Petty Harbour.</p> <p>Motion #121 Richard Clements/David Doyle Proposed to approve the application for Boreal Gift and Coffee House to build an extension to be located at 11 Main Road, Petty Harbour subject to the approval and inspection of the Inspections and Development Committee/Jackie. All in favor, motion carried.</p>
15	<p>A letter from Boreal Gift and Coffee House requesting approval to open a restaurant to be located at 11 Main Road, Petty Harbour. A notice will be sent to residents informing them of this proposed business.</p>

16		A letter from Capital Coast Development Alliance stating they will be hosting a Community Accounts workshop on Wednesday, November 14 th 9 am - 12 pm at the Confederation Building, West Block, 5 th Floor. There is no fee for this training session. Noreen, David and possibly Sam will attend this workshop.
17		The Finance Committee will set up a meeting for the preparation of the 2008 Budget. David Doyle will join the Finance Committee.
18		Motion #122 Chantal Martin/Jerry Hearn Proposed invoices in the total amount of \$5360.50 be approved for payment. All in favor, motion carried.
19		Will have Jackie contact Matthew Chafe on placing markings for the guiderail to be installed on his property on the Southside Road. Also signing an agreement for the town to use a portion of this property for snowclearing.
20		There was some discussion on parking for residents on the Southside for the winter months.
21		A revised plan was submitted for Mr. & Mrs. Eugene Mullins (formerly Ron Lee's property) for an extension. This area will have to pegged out for inspection. Council agrees that these plans are for a new home and not extension. Motion #123 Richard Clements/David Doyle Proposed to approve the revised plans as a new home for Mr. & Mrs. Eugene Mullins subject to the inspection and approval of the Inspections and Development Committee/Jackie. All in favor, motion carried.
22		Noreen will attend the Municipal Core Management Program on October 25, 26 & 27 th .
	NEW BUSINESS	
23		David - Had a complaint from a resident that garbage is been left around the RC Cemetery and the gate to the graveyard is not functioning properly. Nat will bring this to the attention of the Church Committee.
24		Motion #124 Richard Clements/Chantal Martin Proposed the meeting be adjourned. All in favor, motion carried. Meeting adjourned at 8:15 pm.

Nat Hutchings, Mayor _____

Noreen Costello, Town Clerk _____

TOWN OF PETTY HARBOUR/MADDOX COVE

REGULAR MEETING

MONDAY, NOVEMBER 5, 2007

PRESENT: Nat Hutchings, Sam Stack, Jerry Hearn, David Doyle, Randy Burton, Noreen Costello

ABSENT: Chantal Martin, Richard Clements

#	WHO'S RESPONSIBLE	ITEM
1		Mayor Hutchings brought the meeting to order at 7:10 pm.
2		Council agreed to make the following amendments to the agenda: (1) By Laws; (2) Job Creation Partnerships Program; (3) Remembrance Day; (4) Municipalities Newfoundland Labrador Convention.
3		Minutes of special meeting October 29, 2007 were read. There were no errors or omissions. Motion #128 Randy Burton/David Doyle Proposed minutes of special meeting October 29, 2007 be adopted as read. All in favor, motion carried.
4		Minutes of October 22, 2007 were read. There were no errors or omissions. Motion #129 Randy Burton/David Doyle Proposed minutes of October 22, 2007 be adopted as read. All in favor, motion carried.
	BUSINESS ARISING	
5		Special Meeting - A call for tenders for snowclearing was advertised again in The Telegram on Saturday, November 3 rd . Tenders will close at Noon, November 9 th after which time they will be opened in public. Council agreed that staff will do a visual inspection on snowclearing equipment to ensure that all equipment required by the town is available once the contract has been awarded.
6		Jack Ershler, Superintendent of Operations was present to update Council on the problems with the water intake. A request for financial assistance to upgrade the road going to the intake has been submitted to the Department of Municipal Affairs. Noreen spoke to Randy Dillon, Engineer, Department of Municipal Affairs who indicated the town should know something on this request sometime this week.
7		Jack stated that tenders for the MRIF projects should be advertised sometime in November. He will follow up with Robin Summer, Mae Design on the progress of these projects.
8		Sam asked Jack to follow up with Department of Work Services and Transportation on part of the road that is washed out on the Long Run Road.
9		October 22 Minutes Business Arising - #4 Installation of the new flooring on the centre will begin on November 12 th .

10		<p>#6 Two names have been received under the Community Enhancement Program. Margaret Earle - 411 hours required; Michael Clements - 60 hours required.</p> <p>Motion #130 Sam Stack/Jerry Hearn Proposed to accept the names received under the Community Enhancement Program and to notify Keith Hutchings, MHA on the number of total hours required. All in favor, motion carried.</p>
11		<p>#9 A letter has been sent to Margaret Kieley informing her that her property was inspected which indicates there are plans to develop a small sub division in this area and she is required to submit engineer drawings for Council's review.</p>
12		<p>#17 A finance committee meeting will be held on Monday, November 12th at noon.</p>
13		<p>#12 Motion #131 David Doyle/Jerry Hearn Proposed approval for James & Patricia Windsor to operate a tourist housekeeping unit to be located at 12 Southside Road, Petty Harbour. All in favor, motion carried.</p>
14		<p>#19 Have Jackie follow up with Matthew Chafe on placing markings for the guiderail to be installed on his property on the Southside Road. Also signing an agreement for the town to use a portion of this property for snowclearing.</p>
15		<p>#31 The application to build an extension for Mr. & Mrs Eugene Mullins (formerly Ron Lee's property) has been approved. After further review of the plans Council agrees these plans are for an extension and they will charged a permit for an extension not a new home.</p>
	TONIGHT'S AGENDA	
16		<p>A letter from Frank Huxter, Engineer, Department of Municipal Affairs stating the department is prepared to cost share on the established provincial/municipal cost sharing for municipal buildings at 50/50 ratio to a maximum cost of \$10,000 for early engineering review of the proposed Youth Centre. Council must indicate its intention to proceed with this engineering review including acceptance of the indicated cost sharing ratio within 21 days of the date of this letter which is dated October 31, 2007.</p> <p>Motion #132 Sam Stack/Randy Burton Proposed to accept the cost share on a 50/50 ratio to a maximum cost of \$10,000 for early engineering review of the proposed Youth Centre. All in favor, motion carried.</p>
17		<p>A note from Dr. Tina Squires stating Patricia Lee is limited in her ability to shovel snow because of severe chronic back pain. Anything the town can do to help would be of benefit to Mrs. Lee.</p> <p>Motion #133 Jerry Hearn/David Doyle Proposed to snow plow Mrs. Lee's driveway on a low priority basis for the 2007/2008 snowclearing season. All in favor, motion carried.</p>
18		<p>A letter from Christine Snow, Executive Director, Capital Coast Development Alliance inviting Council to their Annual General Meeting on Thursday, November 22 @ 12:00 pm at the Capital Hotel, Kenmount Road. Nat, Sam and Jerry will attend this meeting.</p>

19		Council agreed for Noreen to volunteer on the registration desk for the Municipalities Newfoundland Labrador Convention November 15 and 16 th .
20		Application to build a baby barn to be located at 19 O'Brien's Lane, Maddox Cove. Motion # 134 David Doyle/Randy Burton Proposed to approve the application to build a baby barn to be located at 19 O'Brien's Lane, Maddox Cove subject to the inspection and approval of the Inspections and Development Committee/Jackie. All in favor, motion carried.
21		Application to build a house to be located at 20 O'Brien's Lane, Maddox Cove. Motion #135 David Doyle/Randy Burton Proposed to approve the application to build a house to be located at 20 O'Brien's Lane, Maddox Cove subject to the inspection and approval of the Inspections and Development Committee/Jackie. All in favor, motion carried.
22		Motion #136 Jerry Hearn/David Doyle Proposed to approve invoices in the total amount of \$4042.49 for payment. All in favor, motion carried.
23		A meeting to review the town's by laws will be held November 19 th @ 8:00 pm.
24		Council will resubmit a new application to Service Canada seeking funding for a Town Coordinator.
25		All of Council are encouraged to attend the Remembrance Day ceremony on Sunday, November 11 th @ 11:00 am.
26		Councillors who are registered for the Municipalities Newfoundland Labrador Convention were reminded the convention will be November 15 - 17 th .
27		Motion #137 Jerry Hearn/David Doyle Proposed the meeting be adjourned. All in favor, motion carried. Meeting adjourned at 8:50 pm.
28		Council entered into a privileged meeting at 8:55 pm to discuss a legal matter.
29		Motion #138 Sam Stack/David Doyle Proposed to proceed with a demolition order for 14A Big Hill Road, Petty Harbour. All in favor, motion carried.

Nat Hutchings, Mayor _____

Noreen Costello, Town Clerk _____

TOWN OF PETTY HARBOUR/MADDOX COVE

REGULAR MEETING

MONDAY, NOVEMBER 19, 2007

PRESENT: Nat Hutchings, Sam Stack, Chantal Martin, Jerry Hearn, Randy Burton, Richard Clements, Noreen Costello

ABSENT: David Doyle

#	WHO'S RESPONSIBLE	ITEM
1		Mayor Hutchings brought the meeting to order at 7:05 pm.
2		Council agreed to make the following amendments to the agenda: (1) Electrical Bill; (2) Santa Claus Parade; (3) Rolls Royce; (4) Job Creation Program
3		Minutes of November 5, 2007 were read. There were no errors or omissions. Motion #141 Sam Stack/Jerry Hearn Proposed minutes of November 5, 2007 be adopted as read. All in favor, motion carried.
4		Minutes of Special Meeting, November 12, 2007 were read. There were no errors or omissions. Motion #142 Richard Clements/Sam Stack Proposed minutes of Special Meeting, November 12, 2007 be adopted as read. All in favor, motion carried.
	BUSINESS ARISING	
5		#6 Will follow up with Randy Dillon, Department of Municipal Affairs on the town's request for financial assistance to upgrade the road going to the water intake.
6		#9 3 new toilets will be installed in the centre while the new floor is being installed.
7		#12 A budget meeting is scheduled for Tuesday, November 27 th @ 5:30 pm.
8		#14 Have Jackie follow up with Matthew Chafe on placing markings for the guiderail to be installed on his property on the Southside Road. Also signing an agreement for the town to use a portion of this property for snowclearing.
9		#16 Follow up with Robin Summers, Mae Design on the progress of the early engineering for the Youth Centre.
10		There was no business arising from the minutes of the Special Meeting, November 12, 2007.
	TONIGHT'S AGENDA	
11		A Referral Letter from the Department of Natural Resources to issue a permit to John Layden Trucking to borrow material 1 km north of Maddox Cove. Council has no concerns regarding issuance of this permit which will be for 2008.

12		A letter from Petty Harbour Canvas Co. Ltd requesting permission for the demolition of the old building located on their property at 30 - 32 Main Road, Petty Harbour. They are also requesting approval to build a new structure and to operate a retail store for local crafts etc. They would like to know the guidelines as to the type of building they can erect to coincide with the town's future construction projects. Chantal Martin was deemed to be in conflict of interest and left the chambers. Council agreed to approve the demolition of the old building. An application with building specs will need to be submitted for the new building for review. A notice will be sent out to the public notifying them of the proposed business.
13		A letter from Chuck Hamlyn requesting approval to run water and sewer lines to seven properties on Hamlyn Heights. He states the installation of these lines will be inspected by an engineer. Motion #143 Sam Stack/Chantal Martin Proposed to approve the installation of water and sewer lines to seven properties on Hamlyn Heights subject to the inspection and approval of the Inspection and Development Committee/Jackie and abiding by qualified engineer specs. All in favor, motion carried.
14		Application from Chuck Hamlyn to build a house on Hamlyn Heights. Motion #144 Randy Burton/Jerry Hearn Proposed to approve the application for Chuck Hamlyn to build a house on Hamlyn Heights subject to the inspection and approval of the Inspection and Development Committee/Jackie. All in favor, motion carried.
15		Application from Edward Earles to build a shed to be located at 12 Motion Bay Road, Maddox Cove. Motion #145 Randy Burton/Jerry Hearn Proposed to approve the application for Edward Earles to build a shed to be located at 12 Motion Bay Road, Maddox Cove subject to the inspection and approval of the Inspection and Development Committee/Jackie. All in favor, motion carried.
16		At the Tidy Towns luncheon on Friday, November 16 th the town was awarded the 2007 Tidy Towns Winner for outstanding performance and contribution for the population category 801 - 1200. This is quite an honor for the town to have won this competition. A notice will be sent out to the public notifying them of this award.
17		Christmas Dinner for Council and staff will be on December 22 nd @ 7:30 pm at Belbins Steak House.
18		The NEAJC Annual General Meeting will be held on Wednesday, November 21 st @ 7:30, Town of Paradise.
19		Steve Penney, Stewart McKelvey has informed the town no deeds were found after a title search for 14A Big Hill Road, Petty Harbour.
20		Richard stated that Recreation is requesting Council go over the electrical bill they have for work done in the centre and town office to determine what is owed by the town.
21		The Santa Claus Parade is scheduled for December 8 th .
22		Nat stated that Paul MacDonald a real estate broker is looking for property for their client Rolls Royce for the possibility of a boutique hotel and/or marina.

23		Council agreed to submit an application under the Target Wage Subsidy Program with Service Canada as the Job Creation Application has been turned down.
24		Motion #146 Jerry Hearn/Randy Burton Proposed invoices in the total amount of \$12918.43 be approved for payment. All in favor, motion carried.
25		Motion #147 Richard Clements/Randy Burton Proposed the meeting be adjourned. All in favor, motion carried. Meeting adjourned at 8:10pm.

Nat Hutchings, Mayor _____

Noreen Costello, Town Clerk _____

TOWN OF PETTY HARBOUR/MADDOX COVE

REGULAR MEETING

MONDAY, DECEMBER 3, 2007

PRESENT: Sam Stack, Jerry Hearn, David Doyle, Randy Burton, Richard Clements, Noreen Costello

ABSENT: Nat Hutchings, Chantal Martin

#	WHO'S RESPONSIBLE	ITEM
1		Deputy Mayor Stack brought the meeting to order at 7:15 pm.
2		Council agreed to make the following amendments to the agenda: (1) Seniors Dinner & Dance; (2) 2008 Budget
3		Minutes of November 19, 2007 were read. There were no errors or omissions. Motion # 148 Jerry Hearn/Richard Clements Proposed minutes of November 19, 2007 be adopted as read. All in favor, motion carried.
	BUSINESS ARISING	
4		#8 Have Jackie follow up with Matthew Chafe on placing markings for the guiderail to be installed on his property on the Southside Road. Also signing an agreement for the town to use a portion of this property for snowclearing.
5		#9 Robin Summers, Mae Design will have a proposal submitted on December 4 th for the early engineering review of the proposed Youth Centre.
6		#13 Approval was given by the Inspection and Development Committee/Jackie for the installation of water and sewer lines to seven properties on Hamlyn Heights provided a letter is provided from Glen Green agreeing to put the road 6 feet from his house. Also a letter from the house below giving approval to fill in for the required turn in the road. Follow up with Jackie on the required size and paving of the road.
7		#23 The application to Service Canada for the Target Wage Subsidy has been approved on a 60/40 ratio starting December 10 th for a one year period.
	TONIGHT'S AGENDA	
8		A letter from Telus stating they have determined that Telus does not have any revenue pursuant to section 5(2) of the Taxation of Utilities and Cable Television Companies Act to report. Revenue reported to the town previously was in their view reported in error. Based on this information they are not prepared to honor the invoice requesting payment of \$6391.38 for business tax. Motion #149 Randy Burton/Richard Clements Proposed to write off \$6391.38 business tax for Telus. All in favor, motion carried.

9		<p>Motion #150 Richard Clements/Jerry Hearn Proposed to approve a Christmas Greeting to air on VOCM December 16 - 19 at a tentative cost of \$330.00 plus tax. Tidy Towns winner for 2007 is to be included in the greeting. All in favor, motion carried.</p>
10		<p>A letter from Patrick Hannaford stating he has been informed there is no new development in the area of his property situated on Hannaford's Lane. He is requesting an adjustment to his current property taxes as well as notification as to Council's future plans for this area. Will have the Building and Inspections Committee/Jackie inspect this property.</p>
11		<p>An application from Philip Stack to build a shed at 103 Motion Bay Road.</p> <p>Motion # 151 David Doyle/Jerry Hearn Proposed to approve the application for Philip Stack to build a shed at 103 Motion Bay Road subject to the inspection and approval of the Building and Inspections Committee/Jackie. All in favor, motion carried.</p>
12		<p>A letter from Paul Lane, Avalon Director, Municipalities Newfoundland and Labrador offering an open invitation at any time should Council wish to discuss any issues of concern with the municipality.</p>
13		<p>Motion #152 David Doyle/Randy Burton Proposed to approve a \$400.00 bonus for each staff member and \$100.00 for each Councillor. All in favor, motion carried.</p>
14		<p>A letter from Town Clerk requesting reclassification of her position. Noreen left the council chambers for Council to discuss this matter.</p> <p>Motion #153 Randy Burton/Richard Clements Proposed to start process of identifying reclassification of Town Clerk position. All in favor, motion carried.</p>
15		<p>Motion #154 David Doyle/Jerry Hearn Proposed to approved payment of invoices in the total amount of \$12746.56. All in favor, motion carried.</p>
16		<p>Seniors Christmas Dinner and Dance is Friday, December 7th. Richard encouraged all Councillors to attend.</p>

17	<p>The 2008 Budget and 2008 Tax Schedule was presented with total revenues and expenses in the amount of \$596109.00. There will be no increase in taxes for 2008.</p> <p><u>Expenditures</u></p> <table><tr><td>General Government</td><td>\$269818.00</td></tr><tr><td>Protective Services</td><td>\$ 32500.00</td></tr><tr><td>Transportation Services</td><td>\$116000.00</td></tr><tr><td>Environmental Health</td><td>\$ 25000.00</td></tr><tr><td>Planning & Development</td><td>\$ 5644.38</td></tr><tr><td>Recreation & Cultural Services</td><td>\$ 11700.00</td></tr><tr><td>Fiscal Services</td><td>\$135446.62</td></tr></table> <p><u>Revenues</u></p> <table><tr><td>Taxes</td><td>\$469894.00</td></tr><tr><td>Sales of Goods & Services</td><td>\$ 22600.00</td></tr><tr><td>Other Revenue from Own Sources</td><td>\$ 18000.00</td></tr><tr><td>Government Transfers</td><td>\$ 85615.00</td></tr></table> <p>Motion #155 Jerry Hearn/Richard Clements Proposed to approve the 2008 Budget with total expenditures of \$596109.00 and total revenues of \$596109.00 and the 2008 Tax Schedule (copy attached). All in favor, motion carried.</p>	General Government	\$269818.00	Protective Services	\$ 32500.00	Transportation Services	\$116000.00	Environmental Health	\$ 25000.00	Planning & Development	\$ 5644.38	Recreation & Cultural Services	\$ 11700.00	Fiscal Services	\$135446.62	Taxes	\$469894.00	Sales of Goods & Services	\$ 22600.00	Other Revenue from Own Sources	\$ 18000.00	Government Transfers	\$ 85615.00
General Government	\$269818.00																						
Protective Services	\$ 32500.00																						
Transportation Services	\$116000.00																						
Environmental Health	\$ 25000.00																						
Planning & Development	\$ 5644.38																						
Recreation & Cultural Services	\$ 11700.00																						
Fiscal Services	\$135446.62																						
Taxes	\$469894.00																						
Sales of Goods & Services	\$ 22600.00																						
Other Revenue from Own Sources	\$ 18000.00																						
Government Transfers	\$ 85615.00																						
18	<p>Motion #156 Jerry Hearn/David Doyle Proposed the meeting be adjourned. All in favor, motion carried. Meeting adjourned at 8:30 pm. Next scheduled meeting is January 14, 2008.</p>																						

Sam Stack, Deputy Mayor _____

Noreen Costello, Town Clerk _____