

TOWN OF PETTY HARBOUR/MADDOX COVE

REGULAR MEETING

MONDAY, JANUARY 24, 2011

PRESENT: Nat Hutchings, Ron Doyle, David Stack, Sam Lee, Randy Burton, Jerry Hearn, Judy Noseworthy

Absent: David Doyle

#	WHO'S RESPONSIBLE	ITEM
1		Mayor Hutchings brought the meeting to order at 7:05 pm.
2		Round table discussion regarding the proposed Community Centre. Council discussed the idea of blitz survey was on the centre. Heather Cox will attend the next Community Center meeting.
3		Rob Carter (Adventure Tourism) is asking to attend a meeting in March regarding a business idea of having a zip line in the community.
	BUSINESS ARISING	
4		Council has received more complaint regarding the state of Kevin Whitten's property, particularly the brick falling from the chimney. Stewart Whitten will need to be contacted to see what the intentions are with the property. There was also an inquiry from a resident on this property.
5		Keith Hutchings was scheduled to visit the town on Tuesday to meet with Jerry Hearn and take a look at some areas that need to be addressed.
6		It has been noticed by some councillors that Richard Clarke is pushing snow from his driveway straight across the main road onto the opposite road side. It was suggested that Jackie call and report to department of highways.
7		Invite from Sioban Coady to attend a luncheon on Thursday
8		Email from Melissa and Cory Lee asking to put on the agenda for the next meeting. Noreen to pull file to see what was approved.
9		Sam Lee suggested we have a draft done of a document to state what the future plan is. I.E., where next water and sewer will be installed and the next and so on.

Nat Hutchings, Mayor _____

Noreen Costello, Chief Administrative Officer _____

TOWN OF PETTY HARBOUR/MADDOX COVE

REGULAR MEETING

MONDAY, FEBRUARY 7, 2011

PRESENT: Ron Doyle, David Stack, Sam Lee, David Doyle, Randy Burton, Noreen Costello

ABSENT: Nat Hutchings, Jerry Hearn

#	WHO'S RESPONSIBLE	ITEM
1		Deputy Mayor Doyle brought the meeting to order at 7:04 pm.
2		Mike Bugden, Consultant for the Lifestyle/Youth Centre has been deferred for the next meeting. David Doyle gave an overview stating things are going along well and they are preparing to send out a survey of questions to the residents.
3		Melissa and Corey Lee has been deferred for the next meeting. There was some discussion on a freeze been put on any development on Motion Bay Road Extension. Melissa and Corey applied for crown land back in June of 2008 at which time council completed the municipal portion stating that council had no objections with them applying for crown land. No approvals were given for any construction of this area. Will email Melissa stating council at present does not have plans for development in this area.
4		Minutes of December 13, 2010 were read. There were no errors or omissions. Motion #1 David Stack/Randy Burton Proposed minutes of December 13, 2010 be adopted as read. All in favor, motion carried.
	BUSINESS ARISING	
5		#6 Charging water and sewer to vacant properties and waterfront properties will be deferred for the next meeting.
6		#7 Follow up with Jackie to see if Newfoundland Power has been contacted to install 13 street lights in Maddox Cove and 7 street light in Petty Harbour.
7		#8 Follow up with Jerry with respect to Keith Hutchings making a visit to see some of the areas that need to be resolved with respect to running water onto the roads.
8		#11 Paul Madden's request to rezone open space recreation to residential will be deferred for the next meeting.
9		Will contact Julia Swartzk to look at town plan to help council move forward with planning for the town. Will order some town plans from Department of Municipal Affairs.
10		Minutes of January 24, 2011 were read. There were no errors or omissions Motion #2 Sam Lee/David Stack Proposed minutes of January 24, 2011 be adopted as read. All in favor, motion carried.

	BUSINESS ARISING	
11		#6 Follow up with Jackie to see if he has contacted Department of Work Services to inform them that Richard Clarke is pushing snow from his driveway straight across the main road to the opposite road side.
12		#3 Rob Carter, Adventure Tourism is planning to contact council in March with respect to installing a zip line in the community.
13		#5 Ask Jackie to look at the water that is running on the road by David Doyle's to see if this can be resolved.
	TONIGHT'S AGENDA	
14		Motion #3 David Doyle/David Stack Proposed to approve the purchase of a laptop computer for the office. All in favor, motion carried.
15		The Northeast Avalon Regional Economic Development Board will be hosting workshops February 19, 26 and 27 th to facilitate the development and implementation of an action plan for the Welcoming Communities Strategy.
16		Michael Abbott has requested a refund of his 2010 taxes in the amount of \$1071.85 which was paid by him and also his mortgage company. Motion #4 David Doyle/David Stack Proposed to refund the amount of \$1071.85 to Michael Abbott for 2010 taxes that were paid by him as they had also been paid by his mortgage company. All in favor, motion carried.
17		Three 2011 capital works projects have been submitted to government for funding. Once they are reviewed council will be notified of the status of the applications.
18		The Department of Fire and Emergency Services will be holding training and emergency planning on April 26 th in Witless Bay. This training is free of charge.
19		Will contact Stewart Whitten with respect to the property of Kevin Whitten.
20		Motion #5 David Doyle/Randy Burton Proposed that council is in agreement to spend the 2010 - 2014 Gas Tax as follows: 1. Chlorination Building - Screen Replacement - \$75,000 2. Big Hill Road - Storm Water Drainage Upgrading & Paving - \$125,000. All in favor, motion carried.
21		Motion #6 David Doyle/David Stack Proposed invoices in the total amount of \$4659.99 be approved for payment. All in favor, motion carried.
	NEW BUSINESS	
23		Sam - Asked that the town get a legal opinion on a person living in a shed which is not zoned residential.

24		David - Washouts on road across from Jackie Stack's and Mel Hong's properties on Main Road, Maddox Cove. Have Jackie contact Department of Work Services and Transportation to have these repaired.
25		Ron - Informed Council that he met with Harry Chafe, Recreation to discuss the trophy case that Recreation is installing to caption the people in sport in the community. They plan to have an opening ceremony to recognize the people involved and would like the town to pay the cost of the plaques to present to these people.
26		Motion #7 David Doyle/David Stack Proposed the meeting be adjourned. All in favor, motion carried. Meeting adjourned at 8:25 pm.

Ron Doyle, Deputy Mayor _____

Noreen Costello, Chief Administrative Officer _____

TOWN OF PETTY HARBOUR/MADDOX COVE

REGULAR MEETING

MONDAY, FEBRUARY 21, 2011

PRESENT: Nat Hutchings, Ron Doyle, David Stack, Sam Lee, Jerry Hearn, David Doyle, Randy Burton, Noreen Costello

#	WHO'S RESPONSIBLE	ITEM
1		Mayor Hutchings brought the meeting to order at 7:01 pm.
2		Mike Bugden, Consultant for the proposed Lifestyle/Youth Centre was present to give an overview on the progress of the task group on making a recommendation on whether it is feasible to construct the Lifestyle/Youth Centre. Mike has reviewed the past files, completed a comparative communities report. The task group will be meeting with other community groups on Tuesday, February 22 nd . The task group will complete its work and make a recommendation to Council in March.
3		<p>Melissa Lee and John Layden were present to submit an application for crown land for Melissa and Corey Lee on Motion Bay Road Extension. There was some confusion as to the area of Motion Bay Road Extension that Council had placed a freeze for any further development. The area Melissa and Corey are seeking crown land is not in the freeze area. Melissa and Corey applied for this land back in June of 2008 but because of the confusion of the freeze area she has to reapply to Crown Lands for this property.</p> <p>Motion #8 David Stack/Randy Burton Proposed that council has no objection for Melissa and Corey Lee to apply for crown land in the Motion Bay Road Extension area. Furthermore that it be noted that plans for water and sewer are in the future with no specific time line for installation. Nat Hutchings, Ron Doyle, David Stack, Jerry Hearn, David Doyle and Randy Burton in favor. Sam Lee abstained from voting due to the fact that he is the uncle of Corey Lee. Motion carried.</p>
4		Council agreed to the following amendments for the agenda: (1) Recreation; (2) fire hydrants; (3) rain ware for Jackie
5		<p>Minutes of February 7, 2011 were read. There were no errors or omissions.</p> <p>Motion #9 David Doyle/Randy Burton Proposed minutes of February 7, 2011 be adopted as read. All in favor, motion carried.</p>
	BUSINESS ARISING	
6		<p>#5 Motion #10 Randy Burton/David Stack Proposed any and all properties accessible to water and sewer be charged the water and sewer tax according to Section 130 of the Municipalities Act. Nat, Ron, David Stack, Sam and Randy in favor. Jerry Hearn and David Doyle not in favor. Motion carried.</p>
7		#6 Jackie has contacted Newfoundland Power to install 13 street lights in Maddox Cove and 7 street lights in Petty Harbour.

8		#7 Jerry and Jackie visited all areas in the community that need repairs with Keith Hutchings, MHA. Keith will send a letter to the Regional Director of the Department of Transportation and Works to have these areas assessed for repairs.
9		#13 Inform Jackie that Council would like the running water on the road by David Doyle's resolved.
10		#8 Will ask Paul Madden to present drawings on his proposal to Council requesting to rezone open space recreation to residential with plans to develop the area.
11		#9 Left a message for Julia Schwarz asking that she look at the town plan to help council move forward with planning for the town.
12		#18 Randy is hoping to attend the training and emergency planning on April 26 th in Witless Bay. Will also ask staff Paul Doyle to attend.
13		#19 Contacted Stewart Whitten with respect to the property located at 1 Long Run Road. Stewart indicated he was contacted a couple of weeks ago with an interest to purchase the property. If the interested person does not contact him within a couple of weeks he stated that the town can take over the property. Will contact Stewart in a couple of weeks.
	TONIGHT'S AGENDA	
14		A letter from Greg Stokes, Chartered Accountant stating that he is not aware of any relationship between the municipality and himself that in his professional judgement may reasonably be thought to bear on his independence that have occurred from January 1, 2010 to January 25, 2011 with respect to his conducting the 2010 audit for the town.
15		A letter from Annette Duffy, O'Dea, Earle asking that the town consider writing off \$700.00 of accumulated interest for Ann Chan that Robert Chan allowed to accrue before Ann Chan was awarded the properties of 31, 31A and 32 Main Road in Petty Harbour via a court order from the Ontario Superior Court of Justice on October 20, 2008. The previous decision of council was that Ms. Chan pay the accumulated interest that is owing and therefore will not change that decision.
16		An email from Mike and Jill O'Reilly requesting the laneway leading to their property have the piled up snow removed as this is a real concern to them regarding access should there be a fire etc. Will ask Jackie to have contractor remove the pile up of snow in this area.
17		A letter from Northeast Avalon ACAP indicating their interest in the planning system as it operates in the Northeast Avalon region and how they feel regional planning will benefit watersheds. Jerry will do a follow up to this letter.
18		2010 Summer Drinking Water Quality Report was received from the Department of Environment and Conservation. The running annual average THM concentrations are 108.5 ug/L. The recommended guideline is 100 ug/L. The running average HAA concentrations are 144.3 ug/L. The recommended guideline is 80 ug/L.

19		Paul will relieve Noreen while on annual leave from March 11 th to March 23 rd .
20		Jackie's rainware was stolen from the depot. Council agreed to have the rainware replaced.
21		Nat informed Council that Recreation held their AGM on Sunday, February 20 th . The same committee has been elected from last year as follows: Harry Chafe, Chairperson, Petty Stack, Vice Chairperson; Linda Hearn, Treasurer; Alicia Burry, Secretary. Members at Large - Linda Doyle, Janie Doyle, Gert Kennedy, Gladys Hutchings and Isabel Turner. A copy of the minutes and income and expense statement was present to council.
22		Have Jackie ensure that all fire hydrants are clear of snow.
23		Motion #11 David Doyle/Jerry Hearn Proposed that invoices in the total amount of \$14552.06 be approved for payment. All in favor, motion carried.
24		Motion #12 Jerry Hearn/Randy Burton Proposed the meeting be adjourned. All in favor, motion carried. Meeting adjourned at 9:05 pm.
25		At 9:06 pm Council entered into a private meeting to discuss some legal matters.

Nat Hutchings, Mayor _____

Noreen Costello, Chief Administrative Officer _____

TOWN OF PETTY HARBOUR/MADDOX COVE

REGULAR MEETING

MONDAY, MARCH 7, 2011

PRESENT: Nat Hutchings, Ron Doyle, David Stack, Sam Lee, David Doyle, Noreen Costello

ABSENT: Jerry Hearn, Randy Burton

#	WHO'S RESPONSIBLE	ITEM
1		Mayor Hutchings brought the meeting to order at 7:05 pm.
2		Mike Bugden was present to inform Council that a post card will be sent out to residents over the next couple of days informing residents that they will be receiving a survey in a couple of days concerning the Lifestyle/Youth Centre. Will have some prizes as an incentive for people to send back the survey. A final report will be given to Council the week of March 21 st .
3		Council agreed to the following amendments for the agenda: (1) Liaison for Recreation; (2) Flooding in Dennis Maher's driveway; (3) Dogs in Cribbies; (4) Washouts shoulder of roads.
4		Minutes of February 21, 2011 were read. #21 should read Perry Stack, Vice Chairperson. Motion #13 Sam Lee/David Doyle Proposed minutes of February 21, 2011 be adopted with above noted correction. All in favor, motion carried.
	BUSINESS ARISING	
5		#7 Newfoundland Power has been contacted to install street lights in Maddox Cove and Petty Harbour.
6		#8 Keith Hutchings contacted Don Brennan, Regional Director, Department of Work Services requesting that an assessment be done to address the repairs that need to be done to issue of water draining on the road and freezing on the Long Run road as well as guide rail being knocked over along the road and the cliff in Maddox Cove.
7		#10 Contacted Paul Madden and asked him to submit a set of drawings on his proposal requesting to rezone open space recreation to residential with plans to develop the area next to the ballfield.
8		#11 Julia Schwarz is unable to commit to looking at town plan. She has recommended Mary Bishop. Will contact Mary and ask her to meet with Council over the next couple of weeks if she is interested.
9		#12 Will ask Jackie and Eddie to attend the emergency preparedness training on April 26 th as Paul will be on annual leave.
10		#13 Will contact Stewart Whitten to see if he has made a decision on the property located at 1 Long Run Road.
	TONIGHT'S AGENDA	

11		A letter from Gil and Ruby Hiscock stating their basement was flooded on February 26, 2011 due to heavy rain which caused the ditch and culvert becoming blocked with snow and ice which lead to the water level rising and flooding the drainage ditch and subsequently backing up into their basement. They are requesting compensation in the amount equal to that required to restore their structure and contents of their basement to their original condition. Will inform Mr. & Mrs. Hiscock that there was a 4 inch pipe from his property leading into the town's culvert which should not have been there. If this pipe was not running into the culvert the water would have backed up on the road and not into their basement according to staff person Jack Ershler. Therefore the town does not hold any responsibility for the flooding of this basement.
12		Email from Louise Hickey requesting approval to build a bungalow and car garage on property located at 1 - 13 Shore Lane. The amount of property to be purchased is 190' x 200'. Will have the Inspections and Development Committee and Jackie inspect the area.
13		Letter from Christine Stack requesting approval to build a house on the property located at 31 Motion Bay Road. Also seeking approval to use the old fire lane to access the property. Will have the Inspections and Development Committee and Jackie inspect the area.
14		Email from Selina Careen requesting and adjustment on her 2011 taxes as the house has been torn down with future plans to build a new house on the property. Minimum property tax of \$600 per year would apply, water and sewer line running by property which would be liable to pay. Garbage tax can be exempted. Motion #14 David Doyle/Ron Doyle Proposed to exempt garbage tax in the amount of \$37.50 for January to June due to the fact the property is vacant. Garbage tax will resume once a house has been built on the property. All in favor, motion carried.
15		Letter from Department of Municipal Affairs stating government gas tax funding requires that each fiscal year one administrative representative and one elected representative must attend at least one designated training session offered by Department of Municipal Affairs, Municipalities Newfoundland and Labrador and/or Professional Municipal Administrators.
16		Volunteer week April 1- 16. David Doyle will talk to Recreation on getting some input into acknowledging our volunteers.
17		David Stack agreed to be the town's Liaison with Recreation.
18		Have Jackie check out flooding in Dennis Maher's driveway and the pipe coming from Kelly Sawatzky's driveway which may be causing the problem.
19		The problem of roaming dogs is increasing. Will have staff take pictures of roaming dogs. Will then issue a warning to owners.
20		Have Jackie follow up with Work Services and Transportation on road washouts. Ask Jackie to place pile lines in area until these washouts can be repaired.

21		Motion #15 David Doyle/David Stack Proposed invoices in the total amount of \$36272.59 be approved for payment. Nat, Ron, David Stack, David Doyle in favor. Sam Lee abstained from voting due to the fact T&D Enterprises is owned by his son in law. Motion carried.
22		Motion #16 David Stack/Sam Lee Proposed the meeting be adjourned. All in favor, motion carried. Meeting adjourned at 8:40 pm.
23		At 8:41 Council entered into a private meeting to discuss a legal matter.

Nat Hutchings, Mayor _____

Noreen Costello, Chief Administrative Officer _____

TOWN OF PETTY HARBOUR/MADDOX COVE

REGULAR MEETING

MONDAY, APRIL 4, 2011

PRESENT: Nat Hutchings, Ron Doyle, David Stack, Sam Lee, David Doyle, Randy Burton, Noreen Costello

ABSENT: Jerry Hearn

#	WHO'S RESPONSIBLE	ITEM
1		Mayor Hutchings brought the meeting to order at 7:00 pm.
2		Mike Bugden was present to present the recommendation for the proposed Lifestyle/Youth Centre. It is recommended that Council only proceed with construction of a new Lifestyle Centre if it is able to create a more effective design, extend the 90/10 MRIF agreement to cover the entire capital cost of the project in a timely manner, and if an annual operations plan can be put in place for ongoing programming and operation of the new centre. It is also recommended that Council determine the physical integrity of the existing community centre and put together a recreation program plan that would include the community centre.
3		Harold and Mike Druken were present to present a plan to develop 4 condos on the former Martin property in Maddox Cove. There was some discussion on this and it was agreed by council to sent out a public notice on this proposed development. This will be further discussed at the next meeting. Ask Mr. Druken to have the condos super imposed on the property in order to actually see what the condos will look like on the property.
4		Motion #17 Sam Lee/David Stack Proposed to abandon the construction of the Lifestyle/Youth Centre and take into consideration the recommendations of the report submitted by Mike Bugden and the Task Force. David Stack, Sam Lee, David Doyle and Randy Burton in favor. Nat Hutchings and Ron Doyle not in favor. Motion carried.
5		Nat Hutchings resigned as Mayor effective immediately and left the Council Chambers. Ron Doyle took over the chair as Acting Mayor to continue with the meeting.
		Minutes of March 7, 2011 were read. There were no errors or omissions. Motion #18 David Doyle/Sam Lee Proposed minutes of March 7, 2011 be adopted as read. All in favor, motion carried.
	BUSINESS ARISING	
6		#7 Follow up with Paul Madden about submitting a set of drawings on his proposal requesting to rezone open space recreation to residential with plans to develop the area next to the ballfield.
7		#10 Follow up with Stewart Whitten on the property located at 1 Long Run Road.

8		#11 A letter was sent to Gil and Ruby Hiscock to inform them there was a 4 inch pipe from his property leading into the town's culvert which should not have been there and therefore the town does not hold any responsibility for the flooding of this basement.
9		#12 The lot to build a bungalow and car garage on the property located at 1 - 13 Shore Lane for David and Louise Hickey has been approved. The Shore Lane Road will have to be widened.
10		#13 Christine Stack is no longer interested in building a house on the property located at 31 Motion Bay Road. Also no longer interested in seeking approval to use the old fire lane to access the property.
11		#16 A volunteer breakfast is scheduled for Saturday, April 16 at 10:00 am. This is being cosponsored by Siobhan Coady.
12		Noreen will follow up on getting copies of the Town Plan.
13		Council agreed to the following amendments for the agenda; (1) Email Barry Murphy re property in Maddox Cove
	TONIGHT'S AGENDA	
14		The North Atlantic Zip Line for Petty Harbour to be discussed at the next meeting.
15		A Deed of Conveyance has been received passing the road on Hamlyn Heights over to the town. Before the road is taken over an inspection will be done to ensure all the work has been completed.
16		Application from Rod Jordan to build a house to be located at 49 Old Maddox Cove Road. Motion #19 David Doyle/David Stack Proposed to approve in principal the application for Rod Jordan to build a house to be located at 49 Old Maddox Cove Road subject to the approval and inspection of the Inspections and Development Committee and Jackie. All in favor, motion carried.
17		Application from Stephen Whitten to build a house to be located at 99 Long Run road. Motion #20 David Stack/David Doyle Proposed to approve in principal the application for Stephen Whitten to build a house to be located at 99 Long Run Road subject to the approval and inspection of the Inspections and Development Committee and Jackie. All in favor, motion carried.
18		A letter from Robert Johnston, Chief of Police stating National Police Week is scheduled to take place May 15 - 21, 2011. The Mayor is invited to attend a celebration on Wednesday, May 18 th at 1:00 am at the Seventh Day Adventist Church located at 33 Aldershot Street, St. John's.
19		An email from Harold Howlett concerning the intersection of Motion Bay Road Extension. He is proposing that Council consider installing some sort of sped bump to slow the traffic down before they reach the stop sign to avoid people rolling through the stop sign. Will have this area inspected and a report for the next meeting.
20		Email from Karen and David Green complaining about the dogs next door which are constantly barking and are hoping that Council could help alleviate this problem. Will send Karen and David a copy of the Noise By Law along with a copy to their neighbor.

21		David Doyle stated council should look at water and sewer for vacant properties in the larger planning for the town.
22		Randy stated stop signs are missing from Church Lane, South side Road, Main Road Lane, Weir's lane, Old Maddox Cove Road and O'Brien's Lane. Also the guide rail across from Jackie Stack's needs to be replaced. Will pass this information on to Jackie.
23		Email from Alicia Whitten concerning dog feces in her grandfather's (Arnold Chafe) garden which is been swept down from the patio of the next door neighbor. Will inform Ms. Whitten this is not a council issue.
24		Email from Kathy DaSilva concerning the drainage problem coming from the Ocean View development. She is recommending that the town install a drainage pipe across the main road to accommodate for the excessive drainage required during snow and rain falls. Ms. DaSilva will have to contact Department of Work Services to request a pipe be installed across the main road.
25		Mary Bishop will meet with Council on April 11 at 7:00 pm to discuss planning.
26		Jackie asked that Council be informed that he is having pressure problems with the water system in the Petty Harbour area and is working to find out the problem.
27		Motion #21 Sam Lee/David Doyle Proposed invoices in the total amount of \$27487.34 be approved for payment. All in favor, motion carried.
28		Motion #22 David Doyle/David Stack Proposed the meeting be adjourned. All in favor, motion carried. Meeting adjourned at 10:07 pm.

Ron Doyle, Acting Mayor _____

Noreen Costello, Chief Administrative Officer _____

TOWN OF PETTY HARBOUR/MADDOX COVE

REGULAR MEETING

MONDAY, APRIL 18, 2011

PRESENT: Ron Doyle, David Stack, Sam Lee, Jerry Hearn, David Doyle, Randy Burton, Noreen Costello

#	WHO'S RESPONSIBLE	ITEM
1		Acting Mayor Ron Doyle brought the meeting to order at 7:00 pm.
2		Council agreed to the following amendments for the agenda: (1) Tourist Information Chalet; (2) Parking Main Road Lane; (3) Direct Survey follow up on Lifestyle/Youth Centre; (4) Structural Assessment on building.
3		Minutes of April 4, 2011 were read. There were no errors or omissions. Motion #23 Randy Burton/David Stack Proposed minutes of April 4, 2011 be adopted as read. All in favor, motion carried.
	BUSINESS ARISING	
4		#2 David Doyle suggested that council invite Mike Burden back to go over the report on recommendations to the Lifestyle/Youth Centre. David also suggested to have the town's engineer to do a structural design inspection of the building. Will follow up with Robin on the report he has given on the building.
5		Harold Drunken submitted a super imposed photo of the condos on the property located at 1 - 7 Motion Bay Road. There were six letters of comments received on the proposed development which were read out to Council by Acting Mayor Doyle. There was some discussion that went around the table. Motion #24 David Doyle/Randy Burton Proposed to approve the construction of 4 condominiums to be located at 1 - 7 Motion Bay Road based on the approval of the Inspections and Development Committee and Jackie. Also to have Mr. Drunken submit a copy of the blue prints for the condos. Ron Doyle, Sam Lee, David Doyle and Randy Burton in favor. David Stack and Jerry Hearn not in favor, motion carried.
6		#6 Paul Madden will submit drawings on his proposal requesting to rezone open space recreation to residential with plans to develop the area next to the ballfield.
7		#7 Adam Chafe bought the property located at 1 Long Run Road. Will follow up with Adam on the outstanding taxes on this property.
8		#13 Will have First Copy take copies of the town plan
9		#16 The application for Rod Jordan to build a house to be located at 49 Old Maddox Cove has been inspected and approved by the Inspections and Development Committee and Jackie.

10		#17 The application for Stephen Whitten to build a house to be located at 99 Long Run Road has been inspected and approved by the Inspections and Development Committee and Jackie.
19		#19 The intersection of Motion Bay Road Extension was inspected due to a complaint from Harold Howlett on people going through the stop sign without stopping. Jackie has indicated that the stop sign is where it should be and cannot be placed elsewhere.
20		#22 Will have Jackie replace all the signs that are missing.
21		#25 Mary Bishop forgot to meet with council on April 11 th . She has rescheduled for April 26 th . This date does not work for most of council. Will contact Mary and ask her to reschedule for another date.
22		#26 Sam stated that there are still problems with the water line. Jackie is thinking the problem is between the 2 ponds. Jackie is working with Dan Hynes to resolve the problem.
	TONIGHT'S AGENDA	
23		Motion #25 David Doyle/Jerry Hearn Proposed to hold nominations on Monday, May 9, 2011 for a by election to fill the vacant seat on Council. If required the by election will be held on Monday, May 30, 2011. All in favor, motion carried.
24		The proposal for the North Atlantic Zip Line for Petty Harbour to be deferred for the next meeting. Will invite Robert Carter to the next meeting to discuss the zip line.
25		According to the town's law firm imposing a business tax on an apartment building is not straight forward. The caselaw is somewhat unclear notwithstanding what other town's might or might not be doing. The law firm is currently involved in a matter in the Supreme Court concerning the imposition of business tax in a somewhat comparable situation. Council will await the outcome on the decision from Supreme Court before making a decision to impose a business tax on apartment buildings.
26		Will have Jackie order Ocean View Blvd road sign.
27		Motion #26 David Stack/David Doyle Proposed that Council replace the culvert in Reg Courtney's driveway. All in favor, motion carried.
28		A letter from Lisa Joyce, Newfoundland and Labrador Soccer Association requesting a donation for a girls under 12 tournament to be held in Ottawa July 7 th weekend. Kristyn Lee and Katie Joyce from Maddox Cove will be a part of this team. Motion # 27 David Doyle/Jerry Hearn Proposed to donate \$100.00 to the Newfoundland and Labrador Soccer Association. All in favor, motion carried.
29		Council agreed that all future donations will be \$100.00 per team that involve children from the community.

30		<p>Application from Randy Chafe to build a garage to be located at 50 Cribbies Road.</p> <p>Motion # 28 David Doyle/Jerry Hearn</p> <p>Proposed to approve the application for Randy Chafe to build a garage to be located at 50 Cribbies Road subject to the approval and inspection of the Buildings and Inspections Committee and Jackie. All in favor, motion carried.</p>
31		<p>Application from Glen Hodder to build a shed to be located at 111 - 113 Long Run Road.</p> <p>Motion #29 David Stack/Sam Lee</p> <p>Proposed to approve the application for Glen Hodder to build a shed to be located at 111 - 113 Long Run Road subject to the approval and inspection of the Buildings and Inspections Committee and Jackie. All in favor, motion carried.</p>
32		<p>Tony Conway is requesting a permit to build a house on Motion Bay Road Extension. Will give Mr. Conway a copy of the engineer's site inspection and inform him that the town is in the process of updating their town plan and therefore the freeze on this property is still in effect.</p>
33		<p>Council agreed to hold its annual spring cleanup. Cleanup of the waterfront area needs to be addressed.</p>
34		<p>A quote of \$156.62 from Edward Earles for the replacement of his mirror which was damaged when both his vehicle and the town's garbage truck were driving on the Long Run Road. Edward Maher who was driving the garbage truck stated that it was not his fault that the mirror was damaged. Inform Mr. Earles to go to his insurance as council does not feel it is their responsibility to pay for the mirror.</p>
35		<p>David Stack stated concerns on the activities of people living in Home Away From Home and having their vehicles parked on town property which is next to Home Away From Home. Will send a letter to the owner of Home Away From Home expressing Council's concerns on this matter. Will have Jackie request the owner of the vehicle to have it removed from the town property.</p>
36		<p>Chris Worthman is continuing to park on the Main Road Lane.</p> <p>Motion #30 David Stack/Jerry Hearn</p> <p>Proposed to have staff called in on evenings or weekends to issue tickets to any vehicle that is parked illegally. All in favor, motion carried.</p>
37		<p>Motion #31 Jerry Hearn/Sam Lee</p> <p>Proposed invoices in the total amount of \$41299.24 be approved for payment. All in favor, motion carried.</p>
38		<p>Motion #32 David Doyle/Jerry Hearn</p> <p>Proposed the meeting be adjourned. All in favor, motion carried. Meeting adjourned at 9:00 pm.</p>

Ron Doyle, Acting Mayor _____

Noreen Costello, Chief Administrative Officer _____

TOWN OF PETTY HARBOUR/MADDOX COVE

REGULAR MEETING

MONDAY, MAY 2, 2011

PRESENT: Ron Doyle, David Stack, Jerry Hearn, David Doyle, Randy Burton, Noreen Costello

ABSENT: Sam Lee

#	WHO'S RESPONSIBLE	ITEM
1		Acting Mayor Doyle brought the meeting to order at 7:00 pm.
2		Robert Carter was present to discuss his proposed Zip Line in Petty Harbour. Robert presented a map outlining the run of the zip line. Mr Carter informed Council that he will be employing 5 full time employees and will operate 12 months of the year. In the peak season he will employ 10 - 15 employees. If the project goes forward he would like to rent the Information Centre all year round. Ron stated he will pass his request to rent the Information Centre on to the Development Corporation. Council agreed to send a notice to residents informing them of the proposed zip line which will run from the hills across from the Dam to Crocker's Bridge. Will ask Mr. Carter to provide more information on the length of the trail and possibly do a site visit. Paul Boundridge from the City of St. John's sent an email inquiring as to whether a development application had been submitted for the North Atlantic Zip Line. The application is being reviewed by City staff and a response will soon be prepared for the consideration of the City's Planning Committee.
3		Minutes of April 18, 2011 were read. There were no errors or omissions. Motion #33 David Doyle/David Stack Proposed minutes of April 18, 2011 be adopted as read. All in favor, motion carried.
	BUSINESS ARISING	
4		#4 Copies of the final report from the Task Group on the Lifestyle/Youth Centre were given to each councillor. Mike Bugden is willing to discuss in detail the contents of the report when it is suitable for Council.
5		#5 Follow up with Harold Druken on the blueprints for the condos he is going to build in Maddox Cove.
6		#6 Follow up with Paul Madden on submitting drawings on his proposal requesting to rezone open space recreation to residential with plans to develop the area next to the ballfield.
7		#7 Follow up with Adam Chafe on the outstanding taxes of property located at 1 Long Run Road.
8		#21 Council agreed to meet with Mary Bishop May 11 th at 7:00 pm.

9		#35 A letter was sent to Home Away From Home expressing Council's concerns on the activities of people living at the residence.
10		#34 The town's insurance Baine Johnston is looking into the matter of the damaged mirror on the vehicle of Edward Earles which occurred while both the town's garbage truck and Mr. Earles vehicle were driving on the Long Run Road on or about March 7, 2011.
	TONIGHT'S AGENDA	
11		Notification from Department of Municipal Affairs, Regional Appeal Board on appeal from Thomas Clarke on the Stop Work Order placed on him by the town.
12		Letters from Thomas Clarke regarding issues on the freeze of development on Motion Bay Road Extension. Councillors will be given copies of these letter to keep up to speed on the matter. Because Mr. Clarke has appealed the Stop Work Order Council did not read these letters at the meeting.
13		A letter from Kevin O'Brien indicating that the town's Municipal Operating Grant will increase by 50% to \$60,501 in 2011. This allocation will be paid in two equal installments in May and October.
14		Motion #34 Jerry Hearn/David Doyle Proposed to transfer from Current Account to Information Centre Account the amount of \$12540.00 to pay 2 outstanding invoices which will clear up the account. Once all transactions have gone through the account will give notification to the bank to close out this account. All in favor, motion carried.
15		Application from David and Louise Hickey to build a house to be located at 1 - 13 Shore Lane, Maddox Cove. Motion #35 David Doyle/Jerry Hearn Proposed to approve the application for David and Louise Hickey to build a house to be located at 1 - 13 Shore Lane Maddox Cove subject to the inspection and approval of the Inspections and Development Committee and Jackie. All in favor, motion carried.
16		Application from Chafe's Landing to demolish and replace shed located at 11 Main Road, Petty Harbour. Motion #36 Randy Burton/Jerry Hearn As this area is zoned as a flood zone the application for Chafe's Landing to demolish and replace shed is rejected. All in favor, motion carried.
17		Application from Richard Raymond to build porch located at 24 Cribbies Road, Petty Harbour. Motion #37 David Doyle/Jerry Hearn Proposed to approve the application for Richard Raymond, 22 Cribbies Road to build a porch subject to the inspection and approval of the Inspections and Development Committee and Jackie. All in favor, motion carried.
18		Nominations to fill the vacant seat on council will be held on Monday, May 9 th . If need be the by election will be held on Monday, May 30 th . The Deputy Returning Officer will be paid \$250.00 for nomination day and \$300.00 for election day as in the past..

19		Motion #38 Jerry Hearn/David Doyle Proposed that total invoices in the amount of \$4182.74 be approved for payment. All in favor, motion carried.
	NEW BUSINESS	
20		David Doyle - To discuss vacant land taxes at next meeting.
21		Ron - Council needs to look at the condition of the chalet and ballfield before the summer program begins. Anyone who is available to meet at the ballfield on Tuesday evening.
22		Motion #39 Randy Burton/David Doyle Proposed the meeting be adjourned. All in favor, motion carried. Meeting adjourned at 8:39 pm.

Ron Doyle, Acting Mayor _____

Noreen Costello, Chief Administrative Officer _____

TOWN OF PETTY HARBOUR/MADDOX COVE

REGULAR MEETING

MONDAY, MAY 16, 2011

PRESENT: Ron Doyle, David Stack, Jerry Hearn, David Doyle, Randy Burton, Noreen Costello

ABSENT: Sam Lee

#	WHO'S RESPONSIBLE	ITEM
1		Acting Mayor Doyle brought the meeting to order at 7:00 pm.
2		Minutes of May 2, 2011 were read. There were no errors or omissions. Motion #40 David Doyle/David Stack Proposed minutes of May 2, 2011 be adopted as read. All in favor, motion carried.
	BUSINESS ARISING	
4		#4 David Stack asked if Council is going to report back to the residents on why the Lifestyle/Youth Centre was abandoned. Council will be informing the residents on the final report of the Task Force Committee. Council will meeting with the Task Force Committee to discuss moving forward on Tuesday, May 24 th at 7:30 pm.
5		#5 Harold Druken submitted the blue prints for the condos in Maddox Cove.
6		#7 Follow up with Adam Chafe on the outstanding taxes of the property located at 1 Long Run Road.
7		#8 Council met with Mary Bishop on the town plan. Mary indicated to update/revise the town plan would cost in the vicinity of \$30,000. She informed Council that they can retain her on an as need basis. Motion #41 David Doyle/Jerry Hearn Proposed that Council retain Mary Bishop on an as need basis with respect to the town plan. All in favor, motion carried.
8		#10 On advice from the insurance company it was recommended to pay 50% of the cost to have the mirror replaced as both vehicles were moving at the same time when the Earles mirror was hit. Motion #42 David Doyle/Randy Burton Proposed to pay 50% of the quote to replace the mirror on Edward Earles vehicle in which the amount is \$78.31 which is 50% of \$156.52 which was the amount in the quote submitted by Mr. Earles. All in favor, motion carried.
9		#15 The application for David and Louise Hickey to build a house on Shore Lane has been approved. They will be installing a water and sewer line to connect to the town's main system.

10		<p>#21 Acting Mayor Doyle informed Council that repairs are been done to the chalet on the ballfield. The chalet is in very bad shape and will probably cost ten to fifteen thousand dollars for repairs.</p> <p>Motion #43 Jerry Hearn/David Doyle</p> <p>Proposed to use funds put aside for the Youth Centre which were donated by William Halley. The chalet will be called The William Halley Chalet. All in favor, motion carried. Council will also look at doing some renovations to the front of the centre.</p>
	TONIGHT'S AGENDA	
11		<p>#44 David Doyle/David Stack</p> <p>Proposed to approve the installation of the North Atlantic Zip Line subject to submission of approvals from Department of Environment, City of St. John's and Crown Lands. All in favor, motion carried. Will pass on Geoff Coughlan's recommendation to Robert Carter to try and blend the zip line towers into the landscape of the valley by using grey paint.</p>
12		<p>Motion #45 Jerry Hearn/Randy Burton</p> <p>Proposed to approve to rent the Information Centre to Robert Carter on a yearly basis. Council will decide on a monthly rental over the next couple of weeks. All in favor, motion carried.</p>
13		Randy Burton left the meeting at 7:50 pm.
14		<p>Jackie Connolly was present to discuss tidy towns. Tidy Towns has received a \$1,000 grant from Canadian Heritage to go towards celebrations for Canada Day. Jackie indicated that more volunteers are needed for the tidy towns committee. Regular maintenance of mowing the grass needs to be done. There was some discussion on getting people interested in Adopt A Spot. Will set up a landscape plan for the area around the council office. Also some discussion on purchasing some benches to put around the community. The community cleanup is scheduled for Sunday, May 29th at 2:30 pm. Council agreed to sponsor the hot dogs and drinks for after the cleanup. Jackie stated a notice needs to be sent out concerning the dog feces around the community. Would like to have someone hired for a day to do the painting that needs to be done. Tidy Towns will not keep up the maintenance in the cemeteries as it is difficult to keep up. Council will pay \$500 towards the purchase of the flowers. Will identify properties that need to cleaned up in which a letter will be sent to owners asking that they clean up their properties.</p>
15		<p>Application from David Stack to build a garage. Jackie is not recommending approval of this garage because of safety issues and concerns. David will follow up with Jackie to see if the matter can be resolved.</p>
16		<p>Application from Andrew Cross to build a shed to be located on Hamlyn Heights has been approved by the Inspections and Development Committee and Jackie.</p>
17		<p>Application from James Clements to build a porch located on O'Brien's Lane has been approved by the Inspections and Development Committee and Jackie.</p>

18		<p>Application from Tim Squires to build a house to be located on Old Road, Maddox Cove.</p> <p>Motion #46 David Doyle/David Stack Proposed to approve the application from Tim Squires to build a house to be located on Old Road, Maddox Cove subject to the inspection and approval of the Inspections and Development Committee and Jackie. All in favor, motion carried.</p>
19		<p>Application from Candace Clements and James Harnett to build a shed to be located at Main Road, Maddox Cove.</p> <p>Motion #47 Jerry Hearn/David Doyle Proposed to approve the application from Candace Clements and James Harnett to build a shed subject to the inspection and approval of the Inspections and Development Committee and Jackie. All in favor, motion carried.</p>
20		<p>Application from Michael Doyle to build a shed to be located at Main Road, Maddox Cove.</p> <p>Motion #48 David Doyle/Jerry Hearn Proposed to approve the application from Michael Doyle to build a shed subject to the inspection and approval of the Inspections and Development Committee and Jackie. All in favor, motion carried.</p>
21		<p>Motion #49 David Doyle/David Stack Proposed to hire Ann Payne as the Poll Clerk for the By Election on May 30th with a pay of \$150.00 as was paid in the past. All in favor, motion carried.</p>
22		<p>Jerry will review the 2010 Annual Drinking Water Quality Report and give a report for the next meeting.</p>
23		<p>A letter from CIBC inquiring as to the town's business needs for the coming year.</p> <p>Motion #50 Jerry Hearn/David Stack Proposed the town will request a loan to purchase a pickup. All in favor, motion carried.</p>
24		<p>Application from Christopher Clarke to acquire Crown Land on Motion Bay Road Extension. This application will not be considered because there is a freeze on any further development in this area.</p>
25		<p>A letter from the Town of Torbay stating they are proposing an amendment to its Municipal Plan which will require an amendment to the St. John's Urban Region Regional Plan. Council has no objection to this amendment.</p>
26		<p>Motion #51 Jerry Hearn/David Doyle Proposed to purchase a laptop for the use of the Mayor. All in favor, motion carried.</p>
27		<p>Motion #52 David Doyle/Jerry Hearn Proposed invoices in the total amount of \$13003.07 be approved for payment. All in favor, motion carried.</p>
	NEW BUSINESS	
28		<p>David Doyle - A discussion on vacant land taxes at the next meeting.</p>
29		<p>David Doyle - Asked if remuneration cheques could be given early. Council agreed to have remuneration cheques available this week.</p>
30		<p>David Stack - Have a No Dogs Allowed sign placed on the ballfield.</p>

31		David Stack - Have Jackie inquire about the container that is parked across the road from Ron Hickey's.
32		Motion #53 David Stack/Jerry Hearn Proposed the meeting be adjourned. All in favor, motion carried. Meeting adjourned at 9:05 pm. Next meeting scheduled for June 13, 2011.

Acting Mayor, Ron Doyle _____

Noreen Costello, Chief Administrative Officer _____

TOWN OF PETTY HARBOUR/MADDOX COVE

REGULAR MEETING

TUESDAY, MAY 31, 2011

PRESENT: Ron Doyle, David Stack, Sam Lee, Jerry Hearn, David Doyle, Randy Burton, Karl Chafe, Noreen Costello

#	WHO'S RESPONSIBLE	ITEM
1		Acting Mayor Doyle brought the meeting to order at 7:00 pm.
2		Acting Mayor Doyle congratulated Karl Chafe on winning the by election on May 30 th and welcomed Karl to the chambers.
3		Karl Chafe took the Oath of Office as councillor.
4		Acting Mayor Doyle passed the chair over to Noreen to conduct the nominations for Mayor and Deputy Mayor.
5		Nominations were called for Mayor. Jerry Hearn nominated Ron Doyle. Nomination accepted by Ron Doyle. After third call for nomination for Mayor Sam Lee declared nominations cease for position of Mayor. Ron Doyle is Mayor by acclamation.
6		Nominations were called for Deputy Mayor. Randy Burton nominated David Doyle. Nomination accepted by David Doyle. After third called for nomination for Deputy Mayor Jerry Hearn declared nominations cease for position of Deputy Mayor. David Doyle is Deputy Mayor by acclamation.
7		Council agreed to the following amendments to the agenda: (1) Summer Students; (2) Water running Long Run Road; (3) Culvert Cemetery Road.
8		Minutes May 16, 2011 were read. There were no errors or omissions. Motion #54 Randy Burton/Jerry Hearn Proposed minutes of May 16, 2011 be adopted as read. All in favor, motion carried.
	BUSINESS ARISING	
9		#4 David Doyle to set up a meeting with the Task Force Group and Mike Bugden on the report for the Youth Centre.
10		#6 Noreen to follow up with Adam Chafe on the outstanding taxes of the property located at 1 Long Run Road.
11		#11 All approvals have been given for the North Atlantic Zip Line with the exception of the City of St. John's which will be discussed at the meeting on June 6 th .
12		#15 Motion #55 David Doyle/Jerry Hearn Proposed to approve the application for David Stack to build a garage on the recommendation by Jackie for David to sign a waiver stating council is not responsible if the garage undermines in the event of a water/sewer repair in this area. Jerry, David Doyle, Randy and Karl in favor. Ron, Sam not in favor. David Stack abstained from voting. Motion carried.

13		#22 Jerry stated the 2010 Annual Drinking Water Quality Report is consistent with other water reports. Council needs to look at a new system for water testing.
14		#31 David has furniture stored in this container while waiting on his house to be built.
	TONIGHT'S AGENDA	
15		<p>Application from Danny Mootrey to build a house to be located on Weir's Lane.</p> <p>Motion #56 David Doyle/Jerry Hearn</p> <p>Proposed to approve the application from Danny Mootrey to build a house to be located on Weir's Lane subject to the inspection and approval of the Inspections and Development Committee and Jackie. Ron, David Stack, Sam, Jerry, David Doyle and Randy in favor. Karl Chafe not in favor, motion carried.</p>
16		<p>Email from Lynn Best requesting installing an extra culvert at her expense in front of her property to improve the curb appeal. Will install exactly as town requires.</p> <p>Motion #57 David Stack/David Doyle</p> <p>Proposed to approve the installation of an extra culvert in front of Lynn Best's property as her expense subject to the inspection and approval of the Inspections and Development Committee and Jackie. All in favor, motion carried.</p>
17		David Doyle and Jerry are interested in attending the Northeast Avalon Regional Economic Development Board's AGM on June 23 rd , 12:00 pm at the Capital Hotel.
18		<p>Motion #58 Jerry Hearn/Randy Burton</p> <p>Proposed to pass a resolution that the government of Newfoundland and Labrador be called upon to immediately implement a moose vehicle collision reduction strategy, including reduction of moose densities and construction of moose fencing as supported by cost benefit analysis. All in favor, motion carried.</p>
19		A quote from ITT in the amount of \$342.50 per lift station for preventative maintenance agreement per year. The town has 3 lift stations. Ask Jackie to clarify what the maintenance agreement includes for the next meeting.
20		A letter from Doug Howlett stating he has a water problem in his basement. The problem has gotten worse since Dennis Maher put a drain around his house. He states the problem is from the culvert that runs under the road between Maher's house and Sam Howlett's house. Will have Jackie inspect.
21		David Stack stated the water running onto the Long Run Road needs to be resolved. Also the water running onto the Main Road by David Doyle's. Will have Jackie follow up with Work Services and Transportation to have these areas resolved.
22		Randy stated the culvert on the road going to the Chlorine House is caving in. Will have Jackie look at this.
23		Council agreed to have Jackie replace culverts as needed.
24		Mayor Doyle informed Council that eight summer students have been approved under the Canada Summer Jobs. These jobs are for 7 weeks at 35 hours per week. One student has been approved under the Swasp Program.

25		Motion #59 Jerry Hearn/David Doyle Proposed to approve the rental of the Information Centre and a room in the Development office to Rob Carter, North Atlantic Zip line for \$400.00 per month for the Information Centre and \$100.00 per month for the room in the Development Office for a period of one year. The rental amounts will be looked at each year. The year will run from June to July each year. Ron, David Stack, Sam, Jerry, David Doyle and Karl in favor. Randy not in favor, motion carried.
26		Ron informed Council that Robin Summers of Mae Design looked at the problem of flooding at the chalet. He recommended ditching all the way to river to solve this problem.
27		Motion#60 David Doyle/Randy Burton Proposed invoices in the total amount of \$6274.12 be approved for payment. All in favor, motion carried.
28		Motion #61 Jerry Hearn/Randy Burton Proposed the meeting be adjourned. All in favor, motion carried. Meeting adjourned at 8:25 pm.

Ron Doyle, Mayor _____

Noreen Costello, Chief Administrative Officer _____

TOWN OF PETTY HARBOUR/MADDOX COVE

REGULAR MEETING

MONDAY, JUNE 13, 2011

PRESENT: Ron Doyle, David Doyle, David Stack, Sam Lee, Karl Chafe, Jack Ershler, Noreen Costello

ABSENT: Jerry Hearn, Randy Burton

#	WHO'S RESPONSIBLE	ITEM
1		Mayor Ron Doyle brought the meeting to order at 7:00 pm.
2		Minutes May 31, 2011 were read. There were no errors or omissions. Motion #62 David Doyle/David Stack Proposed minutes of May 31, 2011 be adopted as read. All in favor, motion carried.
	BUSINESS ARISING	
3		#9 David Doyle to set up a meeting with the Task Force Group and Mike Bugden on the report for the Youth Centre.
4		#15 Jackie stated there are no concerns with Danny Mootrey's application to build a house to be located on Weir's Lane except for the snowclearing of the laneway. Will have to go back for another inspection as the pegs have not been placed to show where the house is going. There was some discussion on development in Petty Harbour.
5		#10 Adam Chafe informed the office that he was approached by Bob Chan to say that he is the owner of 1 Long Run Road. This will have to be sorted out. Adam will keep the town informed on the status of the situation.
6		#16 There was some discussion on residents putting in extra culverts on their property. Council will replace only one culvert. The property owner will be responsible to replace any others.
7		#20 Jackie will inspect the area where Doug Howlett is indicating he is having water problems in his basement.
	TONIGHT'S AGENDA	
8		A letter from John and Dorcas Layden requesting council replace the line that are currently in their driveway with plastic lines as they are in the process of paving the driveway. Once the paving is done and if there is a break they will not allow council to do patch work and would hold council responsible to pave the whole driveway. There was some discussion on this. It was agreed by council that they would not replace the pipes that in the Layden's driveway. If a break occurs the pavement that has to be torn up will be replaced not the whole driveway.
9		Jackie informed council that Department of Work Services and Transportation were out to look at the guiderails on the Main Road.

10		Jackie informed council that Department of Work Services and Transportation placed a snow fence on the side of the Main Road across from Jackie Stack's until they can repair the area.
11		<p>A letter from Harry Everard requesting permission to place a 24 inch by 6 foot culvert in the drain next to his parking space on Big Hill Road. The purpose of the culvert is to enable him to back fill where the wall is floundering.</p> <p>Motion #63 David Stack/Karl Chafe Proposed to approve the installation of a 24 inch by 6 foot culvert subject to the inspection and approval of the Inspections and Development and Jackie. All in favor, motion carried.</p>
12		Email from Jayne Rompala requesting a four way stop sign on Main Road, Maddox Cove at the intersection of Motion Bay Road and Old Maddox Cove Road. To slow down traffic going through the community. Council will not place a four way stop sign on the Main Road. Will suggest to Ms. Rompala that she contact the RNC to report any vehicles speeding through the community. Council will contact the RNC and request they drive through from time to time.
13		<p>Application from Brett Wareham to build garage and deck to be located at 14 Cribbies Road.</p> <p>Motion #64 David Stack/David Doyle Proposed to approve the application for Brett Wareham to build a garage and deck subject to the approval and inspection of the Inspections and Development Committee and Jackie. All in favor, motion carried.</p>
14		<p>Motion #65 David Doyle/Karl Chafe Proposed to replace cell phone for Jackie due to the fact he dropped his phone in water and is now not working. All in favor, motion carried.</p>
15		Jackie informed council there are a few culverts in Maddox Cove that need to be replaced. Council agreed to have these culverts replaced. Jackie left the meeting at 8:30 pm.
16		David Doyle informed council that this is Public Service Week. It was agreed to host a luncheon for staff one day this week.
17		David Stack informed council that Richard Clarke inquired about getting his shed on the waterfront connected to the town's water. Will have Jackie get a cost on having a line installed.
18		A letter from Cliff Johnston, Director of Planning, City of St. John's stating the city is reviewing an application to rezone property located on the north side of Maddox Cove Road from Open Space Reserve (OR) Zone to Rural Residential Infill (RRI) Zone. The purpose of the proposed rezoning is to allow for the future development of residential building lots with private on site well and septic systems with building lots having a minimum size of 0.5 acres. As the properties under consideration for rezoning are close to the boundaries of Petty Harbour/Maddox Cove the city is notifying the town of this rezoning application. Should the town wish to provide any comments on the proposed rezoning should submit these comments in writing by Wednesday, June 22 nd . There was some discussion on the boundary issues in which council agreed they are not interested in pursuing this matter with the city.

19		A letter from Robert Anstey law firm concerning Tony Conway requesting information on the town's development regulations and land use zoning map. A map outlining the area of the crown land owned by Mr. Conway was presented to each councillor for review. David Doyle will respond to the Mr. Anstey stating that council has helped Mr. Conway in every way possible. Sam informed council that Mr. Conway approached him to have him point out where on the map his crown land was located. David Doyle offered to deal with Mr. Conway to answer any questions he may have on the freeze council has placed on this area of Motion Bay Road Extension.
20		A public advisory notice from Fire and Emergency Services encouraging residents to prepare for the hurricane season. Will send this advisory notice to residents.
21		Karl stated there is a problem with four wheelers and ATV's driving on the main roads at high speeds. Will send out a notice informing residents they are not permitted on the roads driving four wheelers and ATV's.
22		Mayor Doyle informed council that repairs to the chalet is getting close to completion. Motion #66 David Stack/Karl Chafe Proposed to extend the cost of repairs to the chalet from \$15,000 to \$20,000. All in favor, motion carried.
23		Applications for Canada Summer Jobs will close on Wednesday, June 15 th . Karl agreed to sit on the hiring committee. Karl will contact Harry Chafe to set up a time to conduct the interviews.
24		Council agreed to meet once a month for June, July and August.
25		Jackie Ershler is requesting 2 weeks vacation pay in lieu of time off. Motion #67 David Doyle/David Stack Proposed to pay Jackie Ershler one week vacation pay in lieu of time off. Ron, David Doyle, David Stack in favor. Sam and Karl not in favor, motion carried.
26		Motion #68 Sam Lee/David Stack Proposed invoices in the total amount of \$16,479.21 be approved for payment. All in favor, motion carried.
	NEW BUSINESS	
27		David Stack - Asked if a financial review should be done now that there is a new Mayor and Deputy Mayor. An audit of the town's finances is done each year. The 2010 financial statements should be available over the next couple of days.
28		Sam asked if part time staff is needed for the office.
29		Karl - Informed council that a children at play sign has been requested by Greg Clarke to be placed on the Main Road next to his property. Will ask Jackie to contact Department of Work Services to request this sign.
30		Karl - Asked if there is a policy in place on people keeping their properties clean and tidy. Council does not have a policy in place for this.
31		Karl - Would like a letter of congratulations sent to Jim and Bessie Hearn on their 50 th Wedding Anniversary.

32		Motion #69 David Stack/Sam Lee Proposed the meeting be adjourned. All in favor, motion carried. Meeting adjourned at 9:47 pm.
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Ron Doyle, Mayor _____

Noreen Costello, Chief Administrative Officer _____

TOWN OF PETTY HARBOUR/MADDOX COVE

REGULAR MEETING

MONDAY, JULY 4, 2011

PRESENT: Ron Doyle, David Doyle, Randy Burton, Sam Lee, Karl Chafe, Noreen Costello

ABSENT: Jerry Hearn, David Stack

#	WHO'S RESPONSIBLE	ITEM
1		Mayor Ron Doyle brought the meeting to order at 7:00 pm.
2		Minutes of June 13, 2011 were read. There were no errors or omissions. Motion #70 David Doyle/Karl Chafe Proposed minutes of June 13, 2011 be adopted as read. All in favor, motion carried.
	BUSINESS ARISING	
3		#4 Mr. Mootrey does not have any markings on site as to where the house will be located. This application has been deferred until the markings are placed on site.
4		#3 David Doyle will follow up in the next couple of weeks with the Task Force Committee to summarize the Task Force Report on the Youth Centre. Once completed David will forward the summary on to members of council.
5		#7 Sam and Jackie inspected the area where Doug Howlett is indicating he is having water problems in his basement. The water is running freely through the culvert into the drain and therefore would not be the reason for water in his basement. A letter has been sent to Doug informing him of the inspection.
6		#9 David Doyle will follow up with Keith Hutchings on having the Department of Work Services repair the guiderails on the Main Road and also the side of Main Road across from Jackie's Stack's.
7		#11 A letter was sent to Harry Everard stating his request to install a culvert in the drain next to his parking space on Big Hill was not approved as he would not be able to taper the ground enough to install this culvert. It was recommended that he install a gabion cage.
8		#17 Will have Jackie get contractor's cost of installing water line to Richard Clarke's shed on the waterfront. There was some discussion on having the Development Corporation apply for funding to install water lines to the waterfront area. Council feels this is part of community responsibility for the town to install if the cost is relative.
9		#22 Repairs have been completed to the Chalet. The drain has also been completed. Sam Lee suggested the bank should be hydro seeded before it starts to fall in.

10		<p>#25 The reason Jackie requested two weeks vacation pay in lieu of time off was to come back to work because of the fact there is a lot of work that needs to be done. There was some discussion on this.</p> <p>Motion #71 David Doyle/Karl Chafe</p> <p>Proposed to pay Jackie the extra week's vacation pay provided there is a sign of work been done when Jackie returns. Ron, David, Sam and Karl in favor. Randy not in favor, motion carried.</p>
11		<p>#24 The next meeting of Council will be Monday, August 8, 2011 so as not to interfere with Sam's meetings at the Co-op.</p>
	TONIGHT'S AGENDA	
12		<p>An appeal was received from Eastern Newfoundland Regional Appeal Board for Anthony Conway. Will follow up with Robert Cotter, Department of Municipal Affairs as to how the town needs to prepare for this appeal.</p>
13		<p>Email from Chris and Mabella Whitten making an appeal against any further housing development on the property that was sold next to Derek Sullivan's on the Main Road, Maddox Cove. They are stating in the past they have encountered falling rocks and debris and running muddy water onto their property. They also fear what will happen to their house in years to come. They deeply oppose any future development on anymore property situated above their house. Council cannot make a decision on their request at this time until there is an application put forth for development in this area.</p>
14		<p>Letter from Christa Best inquiring the possibility of a building lot rear of Betty Best's house located on Old Road, Maddox Cove. Will have the Building Improvements Committee and Eddie inspect this area to see if a house can built in this area.</p>
15		<p>Application from Keith Chafe to build a stand alone deck on his property located at 167 Main Road, Maddox Cove.</p> <p>Motion #72 Sam Lee/Randy Burton</p> <p>Proposed to approve the application for Keith Chafe to build a stand alone deck on his property located at 167 Main Road, Maddox Cove subject to the inspection and approval of the Building Improvements Committee and Eddie. All in favor, motion carried.</p>
16		<p>Application from William Walsh to build a shed on his property located at 55 Cribbies Road, Petty Harbour.</p> <p>Motion #73 David Doyle/Karl Chafe</p> <p>Proposed to approve the application for William Walsh to build a shed on his property located at 55 Cribbies Road, Petty Harbour subject to the inspection and approval of the Building Improvements Committee and Eddie. All in favor, motion carried.</p>
17		<p>Application from Bruce Lee to build shed on his property located at 25 Long Run Road, Petty Harbour.</p> <p>Motion #74 Randy Burton/David Doyle</p> <p>Proposed to approve the application for Bruce Lee to build a shed on his property located at 25 Long Run Road, Petty Harbour subject to the inspection and approval of the Building Improvements Committee and Eddie. All in favor, motion carried.</p>

18		<p>An application from Geoff Coughlan to build a deck and shed on his property located at 9 Big Hill Road.</p> <p>Motion #75 Karl Chafe/Sam Lee</p> <p>Proposed to approve the application for Geoff Coughlan to build a deck and shed on his property located at 9 Big Hill Road subject to the inspection and approval of the Building Improvements Committee and Eddie. All in favor, motion carried.</p>
19		<p>Application from Bob and Brenda Lee to build a house to be located on the Long Run Road, Petty Harbour.</p> <p>Motion #76 Randy Burton/David Doyle</p> <p>Proposed to approve the application for Bob and Brenda Lee to build a house to be located on the Long Run Road, Petty Harbour subject to the inspection and approval of the Building Improvements Committee and Eddie. All in favor, motion carried.</p>
20		<p>Email from Darlene Walsh requesting Council sponsor her son Colin who is traveling to Fredericton to represent Newfoundland in the Canadian Fastpitch Championship in August.</p> <p>Motion #77 David Doyle/Karl Chafe</p> <p>Proposed to donate \$50.00 to Softball Newfoundland Labrador to sponsor Colin Walsh in the Canadian Fastpitch Championship in Fredericton in August. All in favor, motion carried.</p>
21		<p>Letter from Harold Howlett requesting donation towards Antique Car Show to be held at the ballfield in Maddox Cove on Sunday, July 10th.</p> <p>Motion #78 David Doyle/Randy Burton</p> <p>Proposed to donate \$50.00 towards Antique Car Show. All in favor, motion carried.</p>
22		<p>Municipalities Newfoundland and Labrador Annual Convention will be held in Corner Brook November 2 - 5. Deadline for registration is September 30th. David Doyle and Randy are interested in attending.</p>
23		<p>A quote from Reprographics to lease a copier in the amount of \$105.20 per month for 60 months to own plus tax; \$159.55 per month for 36 months to own plus tax.</p> <p>Motion #79 David Doyle/Sam Lee</p> <p>Proposed to lease a copier from Reprographics in the amount of \$159.55 per month for 36 months to own plus tax. All in favor, motion carried.</p>
24		<p>Motion #80 Sam Lee/David Doyle</p> <p>Proposed invoices in the total amount of \$10467.58 be approved for payment. All in favor, motion carried.</p>
	NEW BUSINESS	
25		<p>Karl - Inquired as to who is responsible for cutting the grass on the ballfield. The town is responsible for cutting grass on the ballfield. There was some discussion on the time staff has to cut the grass. It was agreed that Karl would contact Enviro Masters to get a quote on cutting the grass for all of the town's properties.</p>
26		<p>Email from John and Dorcas Layden proposing to replace the water line in their driveway with plastic pipe. They will pay for half the cost of the pipe plus 100% of excavation. They are requesting that council pay for half the cost of the plastic pipe. Council agreed to do inspection of the area and consult with staff before a final decision is made.</p>

27		Sam - Asked is property owners or the town owns the curb stops. The town owns all curb stops.
28		Motion #81 Karl Chafe/David Doyle Proposed the meeting be adjourned. All in favor, motion carried. Meeting adjourned at 8:50 pm.

Ron Doyle, Mayor _____

Noreen Costello, Chief Administrative Officer _____

TOWN OF PETTY HARBOUR/MADDOX COVE

REGULAR MEETING

MONDAY, AUGUST 8, 2011

PRESENT: Ron Doyle, David Doyle, David Stack, Sam Lee, Jerry Hearn, Randy Burton, Karl Chafe, Noreen Costello

#	WHO'S RESPONSIBLE	ITEM
1		Mayor Doyle brought the meeting to order at 7:00 pm.
2		Minutes of July 4, 2011 were read. There were no errors or omissions. Motion #82 Randy Burton/Karl Chafe Proposed minutes of July 4, 2011 be adopted as read. All in favor, motion carried.
	BUSINESS ARISING	
3		#4 A draft summary on the Task Force Report will be given to Council over the next couple of days. The Chalet will be dedicated to the Late William Halley who donated money to the town for a recreation facility.
4		#8 A quote from Layden's Trucking in the amount of \$9,900 plus tax to install a 4 inch water main line from Bidgood's property to waterfront property near Richard Clarke's fishing premises 45 meters at \$220.00 per meter. Any busting or blasting of rock will be extra. David Doyle will follow up with Jackie to see if there would be a cheaper way to run a line to Richard's fishing premises. Also follow up with Wolf Construction on the culvert which was installed last December where the ground has collapsed around it.
5		#6 Noreen will follow up with Greg Cooney, Department of Work Services on the work that needs to be done on the main roads.
	TONIGHT'S AGENDA	
6		The 2010 financial statements were presented to council. A copy will be given to each councillor. If there are any questions will set up a meeting with the town's auditor Greg Stokes. Motion #83 Randy Burton/Jerry Hearn Proposed to approve the 2010 financial statements. All in favor, motion carried.
7		It was agreed by council that permits are required for any and all repairs.
8		Thomas Clarke and Anthony Conway have appealed council's decision not to grant permits to build on Motion Bay Road Extension, Maddox Cove with the Eastern Newfoundland Regional Appeal Board. As of this date we have not received a time for these appeal hearings.
9		Motion #84 David Doyle/David Stack Proposed that the town will take over Hamlyn Heights in accordance with the Deed of Conveyance. All in favor, motion carried.

10		Notice from City of St. John's stating effective February 1, 2012 liquid waste will not longer be accepted for disposal at Robin Hood Bay.
11		Notification from City of St. John's on proposed rezoning of rural residential on Maddox Cove Road for Stan Murphy, Bernard Chafe, Colleen Stack and Samuel Stack. The southern portion of Samuel Stack's property is within the Town of Petty Harbour/Maddox Cove.
12		St. John's Winners Walk of Hope for ovarian cancer will be taking place September 11 th .
13		<p>Letter from The Brigade Council of the CLB requesting council place an advertisement page for \$150.00 in their dinner program for their 119th anniversary dinner on November 17th.</p> <p>Motion #85 Randy Burton/Karl Chafe Proposed to place an advertisement page for \$150.00 in the CLB dinner program for their 119 anniversary dinner on November 17th. All in favor, motion carried.</p>
14		<p>A request for a donation for Mitchell Stack to attend the Peewee Boys Fast Pitch in Nova Scotia in August.</p> <p>Motion #86 David Doyle/Karl Chafe Proposed to donate \$50.00 to Mitchell Stack to attend the Peewee Boys Fast Pitch in Nova Scotia in August. Ron, David Doyle, Sam, Jerry, Randy and Karl in favor. David Stack abstained from voting as Mitchell is his son. Motion carried.</p>
15		<p>A request for a donation for Rebecca Maher to attend Newfoundland and Labrador Selects Midget Girls Softball in Cornwall, Prince Edward Island in August.</p> <p>Motion #87 Karl Chafe/David Doyle Proposed to donate \$50.00 to Rebecca Maher to attend Newfoundland and Labrador Selects Midget Girls Softball in Cornwall, Prince Edward Island in August. All in favor, motion carried.</p>
16		<p>A request for a donation for Alexandria Walsh to attend Provincial Eastern Canadian Fastpitch Softball in Quebec in August.</p> <p>Motion #88 David Stack/Sam Lee Proposed to donate \$50.00 to Alexandria Walsh to attend Provincial Eastern Canadian Fastpitch Softball in Quebec in August. All in favor, motion carried.</p>
17		<p>A request for a donation for Travis Coady to attend a Track and Field to Hershey, Pennsylvania in August.</p> <p>Motion #89 Sam Lee/Randy Burton Proposed to donate \$50.00 to Travis Coady to attend a Track and Field to Hershey, Pennsylvania in August. All in favor, motion carried.</p>
18		Council would like to caution if the number of requests for donations increase then council will need to discuss further.
19		A letter from David and Karen Green requesting approval to operate tourist rental accommodations to be located at 47 Long Run Road and 52 Southside Road. A notice will be sent to residents advising them this proposed business.
20		Council agreed to have drains cleaned out which they are responsible for.

21		Motion #90 Jerry Hearn/David Doyle Proposed invoices in the total amount of \$10408.41 be approved for payment. All in favor, motion carried.
	NEW BUSINESS	
22		Noreen will follow up with Greg Cooney on the water running out on the Long Run Road. Ron will follow up with Eddie on having him solve the problem of this water running on the Long Run Road and also on the Main Road by David Doyle's.
23		Karl - The new house by Chris Maher's has a steep driveway which is resulting in rocks coming out onto the road. Will send the owner a letter requesting he prevent rocks from coming out onto the road.
24		David Stack - Heavy equipment driving on the main road has caused damage to the pavement. Will have staff follow up on this.
25		The next regular meeting will be scheduled for Tuesday, September 6th.
26		Motion #91 David Doyle/Jerry Hearn
		Proposed the meeting be adjourned. All in favor, motion carried. Meeting adjourned at 9:15 pm.

Ron Doyle, Mayor _____

Noreen Costello, Chief Administrative Officer _____

TOWN OF PETTY HARBOUR/MADDOX COVE

REGULAR MEETING

TUESDAY, SEPTEMBER 6, 2011

PRESENT: Ron Doyle, David Stack, Jerry Hearn, Randy Burton, Karl Chafe, Noreen Costello

ABSENT: David Doyle, Sam Lee

#	WHO'S RESPONSIBLE	ITEM
1		Mayor Doyle brought the meeting to order at 7:00 pm.
2		Minutes of August 8, 2011 were read. There were no errors or omissions. Motion# 92 Randy Burton/David Stack Proposed minutes of August 8, 2011 be adopted as read. All in favor, motion carried.
	BUSINESS ARISING	
3		#4 A water line was ran from the chalet to connect water to Clarke's shed on the waterfront.
4		#5 Follow up with Greg Cooney, Department of Work Services on the work that needs to be done on the main roads.
5		#7 Layden's property across from the garage on Main Road in Maddox Cove will be discussed at the next meeting.
6		#8 Mary Bishop is gathering information for the appeals on the properties on Motion Bay Road Extension.
7		#19 Motion #93 David Stack/Jerry Hearn Proposed to approve the operation of tourist self contained units to be located at 47 Long Run Road and 52 Southside Road. All in favor, motion carried.
	TONIGHT'S AGENDA	
8		A letter from a resident stating there is a business operating next door.
9		A letter from a resident stating they are not operating a business but a service to the community teaching art classes. This will be deferred for the next meeting. Ron will follow up with other municipalities to see how they deal with these situations.
10		Jerry will review the 2011 Winter Drinking Water Quality Report for the next meeting.
11		Motion #94 Karl Chafe/Jerry Hearn Proposed to approve a quote of \$490.00 plus tax to manufacture and install a tarp for the garbage truck from Petty Harbour Canvas Co. Ltd. All in favor, motion carried.

12		Randy and David Doyle will attend the MNL Convention in Corner Brook November 2 - 5, 2011. David will be attending part of the convention on behalf of his work. Council agreed to pay the hotel cost for Friday and Saturday for David.
13		An email from a resident requesting to build a baby barn. Motion #95 David Stack/Karl Chafe Proposed to lift restrictions on baby barns for Maddox Cove only. All in favor, motion carried.
14		Motion #96 David Stack/Randy Burton Proposed invoices in the total amount of \$10556.35 be approved for payment. All in favor, motion carried.
	NEW BUSINESS	
15		David - A shed on the Northside waterfront plugging into the town's electric outlet. Will have the staff follow up on this.
16		Karl - There are potholes in the subdivision that need to be filled in. Will have staff go around and check where pavement needs to be filled in.
17		Ron - A letter from Ryan Cleary stating he enjoyed meeting with a few members of council and is here to help the town in any way possible. He would like a list of ongoing and proposed projects that may need federal attention. He is specifically interested in receiving a copy of both the application for federal/provincial capital costs and more information about the interest in completing a strategic plan in order to deal with the expansion in Maddox Cove.
18		Jerry - The basement in the town office needs to have a cement floor and walls insulated.
19		Motion #97 Jerry Hearn/David Stack Proposed the meeting be adjourned. All in favor, motion carried. Meeting adjourned at 8:40 pm.

Ron Doyle, Mayor _____

Noreen Costello, Chief Administrative Officer _____

TOWN OF PETTY HARBOUR/MADDOX COVE

REGULAR MEETING

MONDAY, SEPTEMBER 26, 2011

PRESENT: Ron Doyle, David Doyle, David Stack, Sam Lee, Jerry Hearn, Randy Burton, Karl Chafe, Noreen Costello

#	WHO'S RESPONSIBLE	ITEM
1		Mayor Doyle brought the meeting to order at 7:00 pm.
2		Minutes of September 6, 2011 were read. There were no errors or omissions. Motion #98 David Stack/Karl Chafe Proposed minutes of September 6, 2011 be adopted as read. All in favor, motion carried.
	BUSINESS ARISING	
3		#4 Spoke with Greg Cooney, Department of Work Services who stated they will be out in a couple of weeks to do the work that needs to be done on the main roads.
4		#9 Ron will follow up with other municipalities to see how they deal with someone teaching art classes within the community. This will be discussed further at the next meeting.
5		#10 Jerry stated that the 2011 Winter Drinking Water quality Report is showing THM's over 100/120. This is partly due to the failure of the water system. Jerry will talk to staff at the Department of Environment to get suggestions on how to reduce the THM's.
6		#15 It was agreed to put a lockbox on the electric outlet on the Northside waterfront pole. Will inform Mr. Kieley if he needs access he will have to get a key from the office as he has an agreement with council to plug into this outlet.
	TONIGHT'S AGENDA	
7		Avalon Regional Meeting will be held October 14 th and 15 th at the Hotel Mount Pearl. Registration must be returned by Friday, October 7 th .
8		The town website needs to be updated. Will look at having someone do this.
9		Any contractors doing development within the town should be responsible for keeping the area of construction clean at the end of each day. Will ask Eddie to follow up with the contractors and request they clean up any debris at the end of each day. Will also have him follow up on the area of the Old Road which has been excavated to install water and sewer lines.
10		A letter from Mary Bishop, Senior Project Manager, CBCL Limited outlining the preparation of the town's position on appeals by Conway and Clarke. As of today's date a date has not been set for the appeal hearings.

11		A letter from a waterfront property owner stating the water fountain which is launched in the harbour is posing as an inconvenience to him when operating his boat and is requesting it be moved to a different location. Will discuss in the spring where it can be moved.
12		A letter from Minister Kevin O'Brien, Department of Municipal Affairs stating approval of a special assistance grant in the amount of \$15,000 on a 90/10 provincial/municipal cost shared basis to assist with the cost of repairs to the chalet in Maddox Cove. With the reduction of the GST rebate the provincial share provided will be \$12,902.
13		A quote from Beaver Paving in the amount of \$10,910 plus tax for patching of the roads. Motion #99 David Doyle/Karl Chafe Proposed to approve the amount of \$10,910 plus tax from Beaver Paving for patching of the roads. All in favor, motion carried.
14		National Geo Tourism will be in Petty Harbour October 12 th from 2 - 5 pm to launch their map of the area with a press release which will highlight features of history, tourism, businesses and natural features.
15		There is some concern that the house been built on 49 Old Road, Maddox Cove is backing too close on to the Old Road. This will need to be investigated. A retaining wall may need to be installed at the owner's expense.
16		A resident requesting a refund of an overpayment of taxes in the amount of \$1191.50. Motion #100 David Doyle/Jerry Hearn Proposed to approve a refund in the amount of \$1191.50 for an overpayment of taxes. All in favor, motion carried.
17		A request from a resident to be reimbursed in the amount of \$500 for the installation of a culvert in his driveway. Will have Eddie check to see what the town's cost is to install a culvert. If the amount is comparable then Council agrees to reimburse the amount.
18		Application to build a shed to be located at 25 Main Road, Petty Harbour. Motion #101 David Doyle/Sam Lee Proposed to approve the application to build a shed to be located at 25 Main Road, Petty Harbour subject to the inspection and approval of the Inspections and Development Committee and Eddie. All in favor, motion carried.
19		Application to build a shed to be located at 72 Old Maddox Cove Road, Maddox Cove. Motion #102 Jerry Hearn/David Stack Proposed to approve the application to build a shed to be located at 72 Old Maddox Cove Road, Maddox Cove subject to the inspection and approval of the Inspections and Development Committee and Eddie. All in favor, motion carried.
20		David Stack suggested the garden on the Shore Lane should be put back to its original state after digging up to install water and sewer lines.
21		The shoulder of the Main Road in Maddox Cove by Burry's to Stack's needs to be filled in.

22		There has been a car torched by the RC Cemetery. It has been reported to the police. This parking lot seems to be a hang out area. There was some discussion on closing off the area. Will contact the church and ask for their suggestions on solving the problem.
23		David Doyle and Karl will do a letter to residents on the final report of the Task Force for the proposed Youth Centre.
24		Motion #103 David Doyle/Jerry Hearn Proposed invoices in the total amount of \$5497.84 be approved for payment. All in favor, motion carried.
25		Motion #104 David Stack/David Doyle Proposed the meeting be adjourned. All in favor, motion carried. Meeting adjourned at 8:55 pm. Next meeting scheduled for Monday, October 3 rd .

Ron Doyle, Mayor _____

Noreen Costello, Chief Administrative Officer _____

TOWN OF PETTY HARBOUR/MADDOX COVE

REGULAR MEETING

MONDAY, OCTOBER 3, 2011

PRESENT: Ron Doyle, David Doyle, David Stack, Sam Lee, Jerry Hearn, Karl Chafe, Noreen Costello

ABSENT: Randy Burton

#	WHO'S RESPONSIBLE	ITEM
1		Mayor Doyle brought the meeting to order at 7:00 pm.
2		Minutes of September 26, 2011 were read. There were no errors or omissions. Motion #105 David Stack/Karl Chafe Proposed minutes of September 26, 2011 be adopted as read. All in favor, motion carried.
	BUSINESS ARISING	
3		#3 Greg Cooney, Department of Work Services came to the town office today to say that the work that needs to be done on the main roads will be completed during the next couple of weeks unless they are instructed to go elsewhere.
4		#6 Follow up with Eddie on having the lock box places on the electric outlet on the Northside waterfront pole.
5		#8 Will update the website to reflect the change of Mayor and Deputy Mayor and to add Karl Chafe as councillor.
6		#15 The house that is been built on 49 Old Road is 27 feet back from the centre of the Old Road which is too close to the shoulder of the road. A letter will be sent to the owner stating he is required to put in a retaining wall.
7		#17 Will have Eddie double check on the size of the culvert that was installed in the driveway at 6 Motion Bay Road Extension to ensure it is able to carry a heavy flow of water or should a 20 inch culvert be installed. Motion #106 David Doyle/Sam Lee Proposed pending Eddie's review of the culvert it is agreed to reimburse the resident at 6 Motion Bay Road Extension the amount of \$500.00 which he paid to install a culvert in his driveway. All in favor, motion carried.
8		#22 Strickland's will be taking away the torched vehicle by the RC Cemetery at no cost to the town. Will have staff clean up the area after the vehicle has been removed.
9		#23 David Doyle and Karl will do a letter to residents on the final report of the Task Force for the proposed Youth Centre.
	TONIGHT'S AGENDA	

10		The Recreation Committee were unable to attend the meeting tonight. The would like to discuss insurance issues. Santa Claus parade, tree lighting.
11		Application to build a shed to be located at 49 Southside Road, Petty Harbour. Motion #107 David Doyle/Karl Chafe Proposed to approve the application to build a shed to be located at 49 Southside Road, Petty Harbour subject to the inspection and approval of the Inspections and Development Committee and Eddie. All in favor, motion carried.
12		The 2012/2013 Capital Works Program application is due to be submitted by November 4, 2011. Will follow up with the town's engineer Robin Summer on this and also to follow up on the 2011/2012 Capital Works application that was submitted.
13		A request from St. Kevin's High School for a donation for their 2010/2011 diploma and scholarship evening to be held on Wednesday, November 9 th . Motion #108 David Doyle/Karl Chafe Proposed to donate \$600.00 to St. Kevin's High School for their 2010/2011 diploma and scholarship evening. All in favor, motion carried.
14		Noreen will attend Professional Training and Development for Legislative Amendments on October 24 th . Noreen and Sam will attend Effective Interpersonal and Communication Skills on November 24 th .
15		Peter Gard is requesting to adopt a spot across from his property on Skinner's Hill which is next to the river. David Doyle will follow up with Peter to ask what his plans are for the area.
16		A motion to ratify a motion made in a private meeting concerning salary will be put forth at the next meeting.
17		Motion #109 David Stack/Sam Lee Proposed invoices in the total amount of \$3356.77 be approved for payment. All in favor, motion carried.
18		Motion #110 David Doyle/Jerry Hearn Proposed the meeting be adjourned. All in favor, motion carried. Meeting adjourned at 8:25 pm.

Ron Doyle, Mayor _____

Noreen Costello, Chief Administrative Officer _____

TOWN OF PETTY HARBOUR/MADDOX COVE

REGULAR MEETING

MONDAY, OCTOBER 17, 2010

PRESENT: Ron Doyle, David Doyle, David Stack, Sam Lee, Jerry Hearn, Randy Burton, Karl Chafe, Noreen Costello

#	WHO'S RESPONSIBLE	ITEM
1		Mayor Doyle brought the meeting to order at 7:00 pm.
2		Minutes of October 3, 2011 were read. There were no errors or omissions. Motion #111 Jerry Hearn/David Stack Proposed minutes of October 3, 2011 be adopted as read. All in favor, motion carried.
	BUSINESS ARISING	
3		#4 Follow up with Eddie on having the lock box placed on the electric outlet on the Northside waterfront pole.
4		#6 Sam and Eddie visited the site at 49 Old Road and it was determined that a guiderail can be installed. Any erosion of the bank will be the responsibility of the owner. Council is suggesting a second inspection be done in the future before any forms are put in.
5		#13 Randy will attend St. Kevin's diploma and scholarship night on behalf of Council on November 9 th .
6		#15 David Doyle will talk with Peter Gard on his plans to Adopt A Spot across from his property on Skinner's Hill.
	TONIGHT'S AGENDA	
7		The following motion to be ratified from a special meeting held on September 26, 2011. Motion #112 David Doyle/Jerry Hearn Proposed whereas the Chief Administrative Officer (CAO) is the top management position with the Town based on types of duties and responsibilities in both roles as Town Clerk and Town Manager and whereas Council has been through a recent staff reclassification process over the past 2 years and whereas presently this position CAO is being paid a lesser annual salary/wage than a subordinate position Manager of Operations. Be it resolved that Council adjust the CAO positions salary/wage to equal to the Manager of Operations position effective immediately. Ron Doyle, David Doyle, Jerry Hearn and Randy Burton in favor. David Stack, Sam Lee and Karl Chafe not in favor. Motion carried.
8		Training and Emergency Planning training to be held in St. John's on December 1 - 2. Mayor Doyle and Noreen will attend this training.
9		Building Healthy Communities: Bringing Health and Wellness to the Community Planning Table to be held November 29 - 30 at the Sheraton Hotel. Will notify Recreation of this session.

10		A letter from a resident requesting the opening of a daycare in Maddox Cove. Will tell them that Council will need to know the location of this proposed daycare.
11		The Northeast Avalon Joint Council will be holding a second Regional Planning Session on Thursday, October 20 th from 6 - 9 pm at Hotel Mount Pearl. Jerry will attend this session.
12		Jerry left the meeting at 7:35 pm due to other commitments.
13		<p>A letter from Mary Bishop, Senior Projects Manager, CBCL Limited outlining the services they provide plus the standard terms and conditions to be signed. Together the letter and the contract would constitute an agreement between the Town.</p> <p>Motion # 113 David Doyle/David Stack Proposed to retain Mary Bishop of CBCL Limited for the present work she is doing for the town on two appeal hearings and for future needs of the town. Furthermore Council is interested in obtaining a quote for engineering services with CBCL. All in favor, motion carried.</p>
14		<p>A letter from a resident requesting a street light to be installed at the point where the Old Road goes off to the left from the Main Road in Maddox Cove.</p> <p>Motion #114 David Doyle/Randy Burton Proposed to approve the installation of a street light where the Old Road goes off to the left from the Main Road in Maddox Cove subject to the inspection and approval of the Inspections and Development Committee and Eddie. All in favor, motion carried.</p>
15		Tender for snowclearing will be published in the October 22 nd edition of the Telegram. There was some discussion on staff salting and sanding of certain roads. Ron and Sam will meeting with Eddie in the morning at 9:00 am to discuss this matter.
16		<p>Motion #115 David Doyle/Sam Lee Proposed to write off the amount of \$224.20 which was charged in error for water for a waterfront property owner. All in favor, motion carried.</p>
17		The culvert on the Bidgood's property has collapsed. Will contact Danny Madden the engineer who had looked after the installation of this culvert to inspect the area for a resolve to the matter.
18		David Doyle informed Council that the Finance Committee had a meeting on the 2012 Budget. If anyone has anything they would like to be added to the Budget they should pass on the information to the Finance Committee as soon as possible.
19		Will notify property owners of vacant properties that a water and sewer tax will be charged to the vacant property if the services run along side the property.
20		Remembrance Day Ceremonies will be held on Friday, November 11 th . David Doyle will lay a wreath and speak on behalf of the town. Council will donate \$300.00 to this Remembrance Day Services as they have in past years.
21		<p>Motion #116 David Doyle/Randy Burton Proposed invoices in the total amount of \$26870.57 be approved for payment. All in favor, motion carried.</p>
	NEW BUSINESS	

22		Randy - There is still a problem with a vehicle parking on the Main Road Lane. Will have staff check this road and if there is a vehicle parking on that road then they are to issue a ticket.
23		Ron - The fire alarm was deliberately pulled at a function held in the centre on October 15 th . Will ask Recreation to submit an incident report and then will pass this on to the Royal Newfoundland Constabulary for investigation.
24		Motion #117 Randy Burton/Karl Chafe
		Proposed the meeting be adjourned. Meeting adjourned at 8:35 pm. The next meeting scheduled for Monday, October 31 st .

Ron Doyle, Mayor _____

Noreen Costello, Chief Administrative Officer _____

TOWN OF PETTY HARBOUR/MADDOX COVE

REGULAR MEETING

MONDAY, OCTOBER 31, 2011

PRESENT: Ron Doyle, David Doyle, Jerry Hearn, Randy Burton, Karl Chafe, Noreen Costello

ABSENT: David Stack, Sam Lee

#	WHO'S RESPONSIBLE	ITEM
1		Mayor Doyle brought the meeting to order at 7:01 pm.
2		Minutes of October 17, 2011 were read. There were no errors or omissions. Motion #118 Karl Chafe/Randy Burton Proposed minutes of October 17, 2011 be adopted as read. All in favor, motion carried.
3		Council agreed to add the following to the agenda: (1) Dogs roaming in Cribbies; (2) Vacant town properties
	BUSINESS ARISING	
4		#3 A lockbox will be installed on the electric outlet on the Northside waterfront pole. Mr. Kieley would still like to have access to the electric outlet as his agreement with the town.
5		#4 The guiderail has been installed on the Old Road behind the property located at 49 Old Road
6		#10 Council has no problem with the concept of a daycare depending on its location.
7		#17 Met with Danny Madden the engineer who had looked after the installation of a culvert on the Bidgood's property which has collapsed. Danny indicated he will go back to Wolf Construction who installed the culvert to see about getting a price on repairing the culvert. Will follow up with Danny to see if he has contacted Wolf Construction.
8		#22 Will have staff follow up the vehicle parking on the Main Road Lane.
	TONIGHT'S AGENDA	
9		A letter from NAPE stating salting and sanding of specific roads are done by the staff which is stated in the Collective Agreement. Council agreed that staff will continue to salt and sand specific roads as per the Collective Agreement.
10		One tender was received from T & D Enterprises for the 2011/2012 snowclearing season. A flat rate of \$84,700.00. Will meet with the contractor Tuesday morning to ask why the flat rate has gone up \$7,700.00 from last year.

11		<p>Motion #119 David Doyle/Jerry Hearn Proposed to borrow the amount of \$28,000.00 from the Canadian Imperial Bank of Commerce, Water Street, St. John's to purchase a pickup. All in favor, motion carried.</p>
12		<p>Motion #120 David Doyle/Jerry Hearn Proposed to apply for Municipal Capital Works Projects in the amounts of \$165,000 for storm water drainage upgrading and paving; \$175,000 for pressure reducing station and \$116,000 for valve replacement through the town. Furthermore be it proposed to borrow the amounts of \$16,500.00 for storm water drainage upgrading and paving; \$17,500.00 for pressure reducing station and \$11,600.00 valve replacement through the town for the Municipal Capital Works 2012/2013 Projects. Council approves for the Mayor and Chief Administrative Officer to sign on behalf of the town for these projects. All in favor, motion carried.</p>
13		<p>Application to build shed located at 13 Motion Bay Road Extension. Motion #121 Randy Burton/Karl Chafe Proposed to approve the application to build a shed located at 13 Motion Bay Road Extension subject to the inspection and approval of the Inspections and Development Committee and Eddie. All in favor, motion carried.</p>
14		<p>Application to erect a fence located at 25 Long Run Road. Motion #122 Jerry Hearn/David Doyle Proposed to approve the application to erect a fence located at 25 Long Run Road subject to the inspection and approval of the Inspections and Development Committee and Eddie. All in favor, motion carried.</p>
15		<p>Letter from staff member requesting 3 weeks vacation pay in lieu of 3 weeks annual leave. Motion #123 David Doyle/Randy Burton Proposed to approve payment of 3 weeks vacation pay in lieu of 3 weeks annual leave for staff member. All in favor, motion carried.</p>
16		<p>Letter from concerned citizen regarding the use of heavy equipment with a concern for safety. Council will inform the citizen that Council is looking into the matter.</p>
17		<p>A letter from Mary Bishop, CBCL with respect to charging water and sewer tax to vacant properties. Ms. Bishop checked with some towns and they do not charge water and sewer tax on vacant land as they interpret "capable of being serviced" as meaning they have a building to connect to the system. It appears that the town is properly administering the water and sewer tax consistent with what other towns are doing. Section 131 provides for the setting of a water and sewer tax on residential, commercial buildings or properties that have no buildings as a fixed amount in addition to the mill rate as part of the mill rate, or a fixed amount or metered rate. The amount or rate of tax may differ for residential and commercial buildings and different classes of residential and commercial buildings. Ms. Bishop is recommending as we head into budget planning for next year to develop a policy on applying the water and sewer tax and the appropriate fees which would be incorporated into our schedule of rates and fees for 2012. Council agreed to seek further advice from Ms. Bishop on this matter.</p>

18		<p>A proposal from CBCL Limited for engineering services as follows on an as needed basis: Senior Engineer \$135 - 155 per hour Intermediate Engineer \$95 - 115 per hour Senior Technologist \$85 - 95.00 per hour Computer-aided Drafting Technician - \$65 - 75 per hour Construction Inspectors \$55 - 65 per hour They also offer municipal planning services which the town has engaged Mary Bishop on an as needed basis. Motion #124 David Doyle/Randy Burton Proposed to accept the proposal from CBCL Limited for engineering services and municipal planning services. All in favor, motion carried.</p>
19		<p>Land infill at 215 - 219 Main Road, Maddox Cove will be deferred for discussion for the next meeting. Will get advice from Mary Bishop on this matter.</p>
20		<p>A letter from Bryant Law Office requesting due to legal non conforming use of property in a rural area 50 - 64 Shore Lane be designated as a tolerance by the town. Motion #125 David Doyle/Jerry Hearn Proposed to issue a letter of tolerance for 50 - 64 Shore Lane, Maddox Cove. All in favor, motion carried.</p>
21		<p>Guide rail across from Clarke's on the Main Road, Maddox Cove needs to be repaired. Will follow up with Department of Work Services on this matter.</p>
22		<p>A draft letter was submitted to be sent out to the residents on the Lifestyle Centre Report. Will discuss this at the next meeting.</p>
23		<p>A letter and photos from a concerned citizen concerning a roaming dog in the Cribbies area. Will send a warning letter/fine to the owner of the dog.</p>
24		<p>To be discussed at the next meeting whether the town should sell vacant property owned by the town that is not been used.</p>
25		<p>A letter of congratulations was sent to Sherry Maher on her being named the Rose Hodgson Softball Canada Volunteer of the Year.</p>
26		<p>Will send a letter of congratulations to Keith Hutchings on his appointment as Minister of Innovation Business and Rural Development.</p>
27		<p>Motion #126 Jerry Hearn/Randy Burton Proposed invoices in the total amount of \$3648.35 be approved for payment. All in favor, motion carried.</p>
28		<p>Motion #127 Randy Burton/Karl Chafe Proposed the meeting be adjourned. All in favor, motion carried. Meeting adjourned at 9:05 pm.</p>

Ron Doyle, Mayor _____

Noreen Costello, Chief Administrative Officer _____

TOWN OF PETTY HARBOUR/MADDOX COVE

REGULAR MEETING

MONDAY, NOVEMBER 14, 2011

PRESENT: Ron Doyle, David Doyle, David Stack, Sam Lee, Jerry Hearn, Karl Chafe, Noreen Costello

ABSENT: Randy Burton

#	WHO'S RESPONSIBLE	ITEM
1		Mayor Doyle brought the meeting to order at 7:00 pm.
2		Council agreed to add living on waterfront to the agenda.
3		Minutes of October 31, 2011 were read. There were no errors or omissions. Motion #130 Karl Chafe/David Stack Proposed minutes of October 31, 2011 be adopted as read. All in favor, motion carried.
	BUSINESS ARISING	
4		#4 A lockbox has been installed on the electric outlet on the Northside waterfront pole.
5		#7 Follow up with Danny Madden on the repair of the culvert on the Bidgood's property. Council wants this culvert repaired before the snow arrives and if Wolf is dragging their heels on this then they want someone else to do the repairs.
6		#10 Met with the contractor on the tender for the snowclearing. It was agreed to look at a 3 year contract in 2012. They agreed to lower the tender from \$84,700 to \$80,850 for a savings to the town of \$3,850. Motion #131 Jerry Hearn/David Doyle Proposed to accept the snowclearing tender from T & D Enterprises in the amount of \$80,850 for the 2011/2012 snowclearing season. Ron, David Doyle, David Stack, Jerry and Karl in favor. Sam Lee abstained from voting due to the fact that the contractor is his son in law. Motion carried.
7		#11 The tender for a new pickup will close at noon on Friday, November 18, 2011.
8		#14 A letter was sent to resident at 25 Long Run Road stating the application to erect a fence was not approved due to the fact there is a dispute between them and their neighbor. Once the dispute is settled they can reapply to have the fence erected.
9		#17 Council will seek further advice from Mary Bishop on the taxing of water and sewer to vacant properties.
10		#25 A letter of congratulations was sent to Sherry Maher on her being named the Rose Hodgson Softball Canada Volunteer of the Year. Council will recognize Sherry at Volunteer Night in April.

11		<p>Minutes of November 1, 2011 were read. There were no errors or omissions.</p> <p>Motion #132 David Doyle/Jerry Hearn</p> <p>Proposed minutes of November 1, 2011 be adopted as read. All in favor, motion carried. There was no new business arising from the November 1st minutes.</p>
	TONIGHT'S AGENDA	
12		David Doyle requested Private Council Meetings be taken off the agenda to be discussed at the next meeting.
13		David Doyle gave an update on the MNL Convention held in Corner Brook November 3 - 6. Overall it was a very good convention. David spoke with councillors from Bay Bulls who are interested in having a meeting to discuss sharing some services. A session on new structure for taxes. Rex Murphy was the guest speaker who was very interesting. David is recommending that more of council attend the 2012 convention which will be held in Gander.
14		Marg Ryan, Baine Johnston Insurance submitted an accident insurance proposal for volunteer committees. There are a few premiums depending on how much coverage the town would want. Will contact Marg and ask her to meet with council to discuss the proposal. Will give Recreation a copy of the proposal and ask them if they have any questions on the proposal to present to Marg.
15		There was some discussion on possibly selling land owned by the town on Cribbies Road and Motion Bay Road. It was agreed to make these properties a part of the overall plan.
16		Council will be hosting the NEAJC meeting on November 16 th . Jerry indicated there will be approximately 20 - 25 in attendance. Council will order some refreshments for this meeting. Will contact Recreation to book the centre.
17		A letter from Chafe residents seeking approval to operate a small business at home which will be a home based travel sales business conducted by phone and internet. Will send a notice to residents advising them of this proposed business.
18		Mayor Doyle will attend the Northeast Avalon REDB Tourism Consultation session on Thursday, November 17 th from 9am - 11:00 am, 90 O'Leary Avenue.
19		It was agreed to send the Lifestyle Centre Task Force Group Findings letter to residents.
20		Will talk to Layden's on the land infill at 215 - 219 Main Road, Maddox Cove.
21		Letter from Christa Best & George Chaulk requesting approval to build house behind property located at 31 - 33 Old Road, Maddox Cove. Sam indicated he looked at this area and there is concern on getting the grade to install a sewer line. They will need to have confirmation on their accessibility to the sewer before Council would consider approving this application.
22		Council agreed not to spend more than \$500.00 on getting the chassis repaired on the pickup.
23		Will have staff check to see if there is a person living in the camper on the northside waterfront.

24		An invitation for Council to attend the annual Seniors Christmas Dinner and Dance on Friday, December 2 nd . RSVP by November 25 th .
25		Mayor Doyle stated that Council was not represented at the St. Kevin's graduation ceremonies on November 9 th . It is important to remember to attend such events if you committed to attend.
26		Motion #133 David Doyle/Karl Chafe Proposed that invoices in the total amount of \$17978.58 be approved for payment. Ron, David Doyle, David Stack, Jerry and Karl in favor. Sam abstained from voting due to the fact this amount includes an invoice from T&D Enterprises to whom he is related. Motion carried.
27		Contact David Hickey on the garbage he has placed on the Southside Road.
28		Motion #134 Jerry Hearn/David Doyle Proposed the meeting be adjourned. All in favor, motion carried. Meeting adjourned at 8:50 pm.

Ron Doyle, Mayor _____

Noreen Costello, Chief Administrative Officer _____

TOWN OF PETTY HARBOUR/MADDOX COVE

REGULAR MEETING

MONDAY, NOVEMBER 28, 2011

PRESENT: Ron Doyle, David Doyle, David Stack, Sam Lee, Jerry Hearn, Randy Burton, Noreen Costello

ABSENT: Karl Chafe

#	WHO'S RESPONSIBLE	ITEM
1		Mayor Doyle brought the meeting to order at 7:03 pm.
2		Minutes of November 14, 2011 were read. There were no errors or omissions. Motion # 135 David Doyle/David Stack Proposed minutes of November 14, 2011 be adopted as read. All in favor, motion carried.
	BUSINESS ARISING	
3		#5 Spoke with Danny Madden who is waiting on Wolf Construction and Layden's to get back to him with a cost to repair the culvert on Bidgood's property.
4		#16 The NEAJC meeting on November 16 th went well with about 25 people at the meeting.
5		#20 A letter will be sent to Layden's regarding the infill at 215-219 Main Road, Maddox Cove.
6		#22 The cost to have the pickup repaired as \$600.00.
7		#23 Will follow up on whether or not a person is living in a camper on the Northside waterfront. Will ask if there is a valid reason why he is living in a camper on the waterfront.
8		#24 Five councillors will be attending the Senior's Christmas Dinner and Dance.
	TONIGHT'S AGENDA	
9		Motion #136 David Doyle/David Stack Proposed to accept tender in the amount of \$25,604.67 from Hickman Motors to purchase a new 4 x 4 pickup truck. All in favor, motion carried.
10		Council agreed to put the pickup in the Santa Claus Parade on December 11 th .
11		Motion #137 Jerry Hearn/David Doyle Proposed to accept recommendation from Mary Bishop, CBCL Limited on letters to be sent to Hollett and Layden with respect to land infill. In future if anyone applies to place a structure on land that has been infilled they will be required to have a geotechnical investigation to determine the suitability of the ground to support it. Ron Doyle, David Doyle, David Stack, Jerry Hearn, Randy Burton in favor. Sam Lee not in favor, motion carried.

12		David Stack recommended that meetings with the town's engineer's and planner be held in the evenings as he is unable to attend during the day because of his work. Will check to see if the cost would be more to hold meetings in the evenings opposed to daytime.
13		A letter with respect to notifying the public of a home based business. It's not the amount of money involved to send out a notice to inform the public of a proposed business it's the principle. Will inform the resident that it's the policy of the town to send out a notice anytime a person applies to operate a business within the town.
14		Motion #138 David Doyle/Jerry Hearn Proposed to approve a home based travel sales business conducted by phone and internet to be located at 58 Motion Bay Road, Maddox Cove. All in favor, motion carried.
15		The Tidy Town's 2011 evaluation and report was received. Will send a copy to chair of the Tidy Town's committee.
16		MNL Avalon Regional Meeting is scheduled for December 10 at City Hall in Mount Pearl from 9:00 am to 3:00 pm.
17		A letter from a resident concerning parking on a daily basis at the bottom of the Main Road Lane. This truck dangerously impairs the view of oncoming traffic. Council does not have a problem with where this vehicle is parking as they are not breaking any of the town's by laws.
18		A letter from Christa Best outlining options for connection to the water and sewer to build a house behind 31 - 33 Old Maddox Cove Road. Will inform Christa that all options are up to her and at her expense as to which one she should chose.
19		Sam Lee left the meeting at 8:25 pm.
20		Motion #139 David Doyle/Jerry Hearn Proposed council reimburse Wayne Drake in the amount of \$500.00 for his installation of a culvert located at the end of his driveway. All in favor, motion carried.
21		Motion #140 David Doyle/Randy Burton Proposed that the council purchase Volunteer Committees Accident Insurance in the amount of \$100,000 for accidental death and dismemberment with a \$500.00 weekly indemnity for a cost of \$1,232.00 per year. All in favor, motion carried.
22		Council agreed to have their annual Christmas social on December 12 th . There will be an early meeting at 6:00 pm.
23		Motion #141 David Stack/Jerry Hearn Proposed to approve a staff Christmas bonus in the amount of \$500.00 for each employee. All in favor, motion carried.
24		Motion # 142 David Doyle/Randy Burton Proposed to approve a councillor Christmas bonus in the amount of \$200.00 for each councillor. All in favor, motion carried.
25		A letter from a staff member requesting a week's vacation pay in lieu of annual leave. Motion # 143 Randy Burton/Jerry Hearn Proposed to approve a week's vacation pay for a staff member in lieu of annual leave. David Doyle, David Stack, Jerry Hearn and Randy Burton in favor. Ron Doyle abstained from voting due to the fact that he is related to the staff member. Motion carried.

26		Motion #144 David Doyle/Randy Burton Proposed invoices in the total amount of \$3783.24 be approved for payment. All in favor, motion carried.
	NEW BUSINESS	
27		David Doyle - Budget meeting Monday, December 5 th at 5:30 pm.
28		Motion # 145 Jerry Hearn/Randy Burton Proposed the meeting be adjourned. All in favor, motion carried. Meeting adjourned at 8:50 pm.

Ron Doyle, Mayor _____

Noreen Costello, Chief Administrative Officer _____

TOWN OF PETTY HARBOUR/MADDOX COVE

REGULAR MEETING

MONDAY, DECEMBER 12, 2011

PRESENT: Ron Doyle, David Doyle, David Stack, Sam Lee, Jerry Hearn, Randy Burton, Karl Chafe, Noreen Costello

#	WHO'S RESPONSIBLE	ITEM
1		Mayor Doyle brought the meeting to order at 6:00 pm.
2		Minutes of November 28, 2011 were read. #23 should read Motion #141 David Doyle/Jerry Hearn. Motion #146 Randy Burton/Karl Chafe Proposed minutes of November 28, 2011 be adopted with above noted correction. All in favor, motion carried.
	BUSINESS ARISING	
3		#7 Letter from person stating he is living at 43 Main Road, Petty Harbour and not in camper which is parked on the Southside Waterfront. Will ask the town planner how to deal with this situation.
4		#9 A new pickup has been purchased.
5		#10 Santa Claus parade went really well on Sunday.
6		#12 Mary Bishop stated there will be no extra cost with her meeting with council in the evenings after regular working hours.
	TONIGHT'S AGENDA	
7		David Doyle gave an overview of the town's 2012 Budget. Revenues of \$846,265 and Expenditures of \$846,265. There will be no increase in taxes. Motion #147 Jerry Hearn/David Doyle Proposed to accept the 2012 Budget with Revenues of \$846,265 and Expenditures of \$846,265. All in favor, motion carried.
8		Jerry is recommending not to approve the application for Hollett to infill his property at 157 Main Road, Maddox Cove because of the slope of the property and the fact this is a flood plane area which also has a brook. Jerry took some photos of the area and showed them to Mary Bishop of CBCL who is also recommending that this application not be approved. Will ask the town's engineer to inspect the area and give recommendations.
9		A letter from residents requesting to be placed on the agenda for the next meeting pertaining to their property located at 215 - 219 Main Road, Maddox Cove. Council agreed to place them on the agenda for the next meeting which is Monday, January 9, 2012.

10		<p>A letter from owner of 1 - 21A Hannaford's Lane stating their intention to develop this property to include 5 building lots and access or right of way as needed.</p> <p>Motion #148 Jerry Hearn/Randy Burton Proposed to defer this request for the next meeting. All in favor, motion carried.</p>
11		David Doyle left the meeting at 6:55 pm.
12		<p>A quote from John Layden's Trucking to repair the culvert on the Bidgood's property in the amount of \$2100 plus tax.</p> <p>Motion #149 Jerry Hearn/Karl Chafe Proposed to accept the quote of \$2100 plus tax from John Layden's Trucking to repair the culvert on the Bidgood's property. Furthermore council stated they will not engage in the services of engineer to have this work completed. Ron, David Stack, Jerry, Randy and Karl in favor. Sam Lee abstained from voting due to the fact that his son in law is involved with the company. Motion carried.</p>
13		<p>Motion #150 David Stack/Karl Chafe Proposed to sell the 2001 pick up for \$2,000 as is where is. All in favor, motion carried.</p>
14		A letter from Greg Sheppard, Senior Civil Engineer, CBCL outlining a proposal for preparation of preliminary record drawing map for the town at a cost of \$2,000. Council agreed to defer this for the next meeting.
15		Send a letter to North Atlantic Zip Line requesting they ensure a bridge is placed over the river where the zip line runs.
16		A letter from Cluney Mercer, Assistant Deputy Minister, Department of Municipal Affairs advising council that funding in the amount of \$622,309.92 has been cancelled under the MRIF Program for the Youth Centre as per council's request May 11, 2011 arising from a meeting held on April 4, 2011. It is noted that an amount of \$47,690.08 has been spent on engineering fees.
17		Doug Howlett is having problems with flooding in his basement. Jerry will inspect the culvert on Cribbies Road to see if that is causing the problem.
18		<p>Motion #151 Jerry Hearn/Randy Burton Proposed invoices in the total amount of \$23263.12 be approved for payment. Ron, David Stack, Jerry, Randy and Karl in favor. Sam Lee abstained from voting due to the fact his son in law's company is listed on the invoices for payment. Motion carried.</p>
19		<p>Motion #152 Jerry Hearn/David Stack Proposed the meeting be adjourned. All in favor, motion carried. Meeting adjourned at 7:15 pm.</p>

Ron Doyle, Mayor _____

Noreen Costello, Chief Administrative Officer _____