

**REGULAR MEETING**  
**MONDAY APRIL 14, 2025**  
**AGENDA**

1. Minutes of April 7, 2025
2. Business Arising
3. Application (A2025-15) to replace wharf at 56 Main Road, Petty Harbour
4. Application (A2024-82) for a new home construction at 193 Main Road, Maddox Cove
5. Councillor resignation letters
6. Chief Administrative Officer position
7. Request for donation from RNC Association- Annual Crime Prevention Guide
8. Canada Summer Jobs 2025
9. Daily Foreperson's Log
10. Expense Claims
11. Bills
12. New Business
13. Adjourn

**BILLS**

**April 14, 2025**

City of St. John's (Garbage Removal Expense)	\$2,282.05
CIBC Visa (Postage, Office & Truck Expense)	\$3,519.03
Bell Mobility (Cell Phone Expense)	\$325.17
Allnorth (CWP PRV Expence)	\$2,003.59
Grainger (Safety Supplies & Clothing Expense)	\$2,280.80
Central Cashier's Office (Snow Clearing Expense)	\$9,792.48
Impact Signs (Safety Expense)	\$166.75
Municipal Assessment Agency (Assessment Fees Expense)	\$3,926.00
NF Power (Hydro Expense)	<u>\$3,744.91</u>
Total	\$28,040.78

TOWN OF PETTY HARBOUR/MADDOX COVE

REGULAR MEETING

MONDAY APRIL 14, 2025

PRESENT: Rick Raymond, Ed Dyke, Irene Stack and Mandy Dinn

ABSENT: Kayla Parsons

	ITEM
1	Mayor Raymond brought the meeting to order at 6:30pm.
2	Minutes of April 7, 2025, were tabled. <b>Motion # 98 Irene Stack/Ed Dyke</b> Proposed to accept minutes of April 7, 2025. All in favor. Motion carried.
	<b>BUSINESS ARISING</b>
3	No new business
	<b>TONIGHT'S AGENDA</b>
4	Application (A2025-15) to replace wharf at 56 Main Road, Petty Harbour. The Inspections Committee reinspected the area and signed off on the application. The applicant has approval from the Department of Environment and the Harbour Authority. <b>Motion # 99 Ed Dyke/Irene Stack</b> Proposed to approve application (A2025-15) to replace wharf at 56 Main Road, Petty Harbour. All in favor. Motion carried.
5	Application (A2024-82) for a new home construction at 193 Main Road, Maddox Cove. The Inspections Committee inspected the area and signed off on the application. The applicant submitted approval from the Department of Transportation with the application. There are no sewer services in the area so the applicant will have to apply to Service NL for septic approval. <b>Motion # 100 Ed Dyke/Irene Stack</b> Proposed to approve the application (A2024-82) for a new home construction at 193, Main Road, Maddox Cove in principle with the stipulation that approval be granted from Service NL for a septic system. All in favor. Motion carried.
6	Former councillors David Balsom and Agatha Balsom's resignation letters were presented. <b>Motion # 101 Irene Stack/Ed Dyke</b> Proposed to accept the resignations of former councillors David Balsom and Agatha Balsom. All in favour. Motion carried. Councillor Stack noted that she was sad to see both councillors resign. She also noted that different views and opinions are important in a council when discussing issues.
7	CAO Position. <b>Motion # 102 Irene Stack/Ed Dyke</b> Proposed to appoint Mandy Dinn to the position of Chief Administrative Officer effective April 7, 2025. All in favor. Motion carried.
8	Request for donation from RNC Association for the Annual Crime Prevention Guide. <b>Motion # 103 Ed Dyke/Irene Stack</b> Proposed to not donate to the RNC Associations for the Annual Crime Prevention Guide. All in favor. Motion carried.
9	Canada Summer Jobs 2025. The town was successful in acquiring 2 Canada Summer Job positions to be used as Parking Attendants. The town will receive 50 percent funding from Canada Summer Jobs. <b>Motion # 104 Irene Stack/Ed Dyke</b> Proposed to approve the 2 positions for parking attendants through Canada Summer jobs and to pay the town's share of funding. All in favor. Motion carried.

10		Foreman's Log <b>Motion # 105 Irene Stack/Ed Dyke</b> Proposed to accept the foreman's log. All in favor. Motion carried. The pick-up truck has had the necessary repairs and sea can has been ordered.
11		Expense claim in the amount of \$40.00 for Mandy Dinn <b>Motion # 106 Ed Dyke/Irene Stack</b> Proposed to pay expense claim for Mandy Dinn in the amount of \$40.00. All in favor. Motion carried.
12		Bills in the amount of \$28,040.78 were presented. <b>Motion # 107 Ed Dyke/ Irene Stack</b> Proposed to pay bills in the amount of \$28,040.78. All in favor. Motion carried.
	<b>NEW BUSINESS</b>	
13		Councillor Stack thanked Recreation for the Easter brunch and egg hunt. It was a sold-out event. The children had a great day and came from other communities as well to enjoy.
14		Councillor Stack noted that the town will be hiring a second office employee in the near future. The position will be advertised soon.
15		Councillor Dyke noted that a new part-time labourer will also be hired in the near future. This position will also be advertised soon.
16		<b>Motion # 108 Ed Dyke/Irene Stack</b> Proposed meeting be adjourned. All in favor. Motion carried. Meeting adjourned at 6:40 pm.

**Rick Raymond, Mayor** \_\_\_\_\_

**Mandy Dinn, Chief Administrative Officer** \_\_\_\_\_