

**REGULAR MEETING**  
**MONDAY APRIL 17, 2023**  
**AGENDA**

1. Minutes of April 3, 2023
2. Business Arising
3. Application to pave driveway at 53 Main Road, Maddox Cove (A2023-14)
4. Application to combine two sheds and build an extension at 29-31 Southside Road, Petty Harbour (A2023-15)
5. Application to operate a tourist accommodation at 105 Main Road, Petty Harbour (A2023-09)
6. Application to demolish house at 95 Long Run Road, Petty Harbour (A2023-16)
7. Request to discontinue garbage collection at 6A Long Run Road, Petty Harbour
8. Request for Donation- St. Kevin's High School Scholarships
9. Capital Works Project – Shore Lane Storm Runoff and Remediation
10. Approval- Age-Friendly Communities Grant
11. Quotes- Employee Clothing Embroidery
12. Town Plan Amendment
13. Application to relocate steps at 105 Main Road, Petty Harbour
14. Foreperson's Report
15. Expense Claims
16. Bills
17. New Business
18. Adjourn

**BILLS**  
**APRIL 17, 2023**

1. City of St. John's (Garbage Expense)	\$1,720.74
2. CIBC (Postage & Office Expense)	\$1,263.82
3. Bell Mobility (Cell Phone Expense)	\$400.12
4. Cassie Rideout (Cleaning Expense)	\$250.00
5. Irving Oil (Gas Expense)	\$2,113.95
6. Municipal Assessment Agency (Assessment Fees Expense)	\$3,880.50
7. NF Power (Hydro & Street Lighting Expense)	\$5,952.43
8. NF Exchequer (Snow & Ice Control Expense)	\$9,497.85
9. MSS Contracting (Professional Fees Expense)	\$86.25
10. Reprographics (Copier Expense)	\$522.91
11. Stewart McKelvey (Professional Fess Expense)	\$1,676.70
12. Rogers (Office Expense)	\$91.92
13. John Layden Trucking (Road Maintenance Expense)	\$575.00
14. T&D Enterprises (Snow Clearing Expense)	<u>\$21,791.67</u>

**TOTAL** **\$49,823.86**

**TOWN OF PETTY HARBOUR/MADDOX COVE**

**REGULAR MEETING**

**MONDAY APRIL 17, 2023**

**PRESENT: Ron Doyle, Rick Raymond, Ed Dyke, Melissa Pardy, Agatha Stack-Balsom and Mandy Dinn**

**ABSENT: Irene Stack and Beatrice Burry**

#	ITEM
1	Mayor Doyle brought the meeting to order at 6:30pm.
2	Minutes of April 3, 2023 were tabled. <b>Motion #96 Ed Dyke/Agatha Stack-Balsom</b> Proposed to accept minutes of April 3, 2023. All in favor, motion carried.
	<b>BUSINESS ARISING</b>
3	#8 The foreman has been speaking to the supplier of the radar speed sign to problem solve the issue.
4	#5 A letter was sent to the concerned resident regarding the noise issue at The Stand General Store.
	<b>TONIGHT'S AGENDA</b>
5	Application (A2023-14) to pave driveway at 53 Main Road, Maddox Cove. Mayor Doyle left the chambers due to a conflict of interest at 6:32pm. The applicant did receive a permit from the Department of Transportation & Infrastructure to work in their easement. The Inspections & Development Committee visited the area and signed off on the application.  <b>Motion #97 Ed Dyke/Agatha Stack-Balsom</b> Proposed to approve the application (A2023-14) to pave the driveway at 53 Main Road, Maddox. All in favor, motion carried.  Mayor Doyle returned to chambers at 6:34pm.
6	Application (A2023-15) to combine two sheds and build an extension at 29-31 Southside Road. The applicant is requesting to square up the building to a total size of 70 feet X 30 feet 6 inches X 23 feet high. The Inspections & Development Committee inspected the area and signed off on the application. The proposed development is in the Harbour Front Zone and the flood risk area.  <b>Motion # 98 Ed Dyke/Agatha Stack-Balsom</b> Proposed to approve the application (A2023-15) in principle pending approval from the Department of Environment and the Harbour Authority. All in favor, motion carried.
7	Application (A2023-09) to operate a tourist accommodation at 105 Main Road, Petty Harbour. A notice was sent to the public for feedback. No comments were received. The applicant would have to obtain a license to operate from the provincial government before a permit would be issued from the town.  <b>Motion #99 Melissa Pardy/Agatha Stack-Balsom</b> Proposed to approve in principle the application (A2023-09) to operate a tourist accommodation at 105 Main Road, Petty Harbour with the stipulation that a license be obtained to operate from the provincial government. All in favor, motion carried.
8	Application (A2023-16) to demolish house at 95 Long Run Road, Petty Harbour.  <b>Motion #100 Ed Dyke/Melissa Pardy</b> Proposed to approve the application (A2023-16) to demolish the house at 95 Long Run Road. All in favor, motion carried.

9		<p>Request from owner of 6A Long Run Road to have garbage collection discontinued for the property.</p> <p><b>Motion #101 Agatha Stack-Balsom/Melissa Pardy</b> Proposed to discontinue garbage collection and cease charging garbage collection fees for the vacant property at 6A Long Run Road as the property has been vacant for a very long time. All in favor, motion carried.</p>
10		<p>Request from St. Kevin's High School for a donation to their scholarship fund. Councillor Pardy was in a conflict of interest and Councillor Dyke requested that council vote to determine if he was in a conflict of interest. Council was left without a quorum to vote on Councillor Dyke's possible conflict of interest. The request had to be deferred until the next meeting of council.</p>
11		<p>Capital Works Project 17-GI-24-00003 – Shore Lane Storm Runoff Remediation &amp; Mitigation.</p> <p><b>Motion # 102 Ed Dyke/ Agatha Stack-Balsom</b> Be it resolved that, we the Ultimate Recipient Town of Petty Harbour-Maddox Cove accept cost-shared funding as outlined by the Department of Transportation &amp; Infrastructure project approval letter dated April 6<sup>th</sup>, 2023, Project number 17-GI-24-00003- Shore Lane Runoff Run off Remediation &amp; Mitigation with the total value of \$139,998. This council agrees to provide the Ultimate Recipient share value of \$12,695 in funding for this project and authorizes the Mayor and Chief Administrative Officer to enter into this funding agreement with the Department of Transportation &amp; Infrastructure on behalf of the Town of Petty Harbour-Maddox Cove. All in favor, motion carried.</p>
12		<p>Building Age-Friendly Communities Grant.</p> <p>The Town was successful in its application for funding in the amount of \$16,323.03 to convert a washroom at the Tourist Information Centre into a wheelchair accessible, publicly accessible washroom.</p>
13		<p>Quotes were obtained from Universal Corporate Wear and Mark's for the embroidery of employee clothing. When the prices were compared Mark's was the cheaper option.</p> <p><b>Motion # 103 Melissa Pardy/Agatha Stack-Balsom</b> Proposed to accept the quote from Mark's for the embroidery of employee clothing. All in favor, motion carried.</p>
14		<p>Town Plan Amendment The town received correspondence from the town planner that she had reviewed the submissions from the public regarding the proposed amendment to the town plan. The town planner recommends that the town move forward with the amendment.</p> <p><b>Motion #104 Ed Dyke/Rick Raymond</b> Proposed to move forward with the town amendment. All in favor, motion carried.</p>
15		<p>Application (A2023-18) to relocate steps at 105 Main Road, Petty Harbour. The Inspections &amp; Development Committee visited the area and signed off on the application.</p> <p><b>Motion #105 Rick Raymond/Agatha Stack-Balsom</b> Proposed to approve the application (A2023-18) to bring the steps down to the new pavement which is noted as option "B" in the application. All in favor, motion carried.</p>
16		<p>Foreperson's Report.</p> <p>Staff will send a list of projects for the part-time employee to council. The removal of the crushed stone from the grass at the lookout will be added to the list.</p> <p><b>Motion #106 Ed Dyke/Rick Raymond</b> Proposed to accept the Foreperson's Report. All in favor, motion carried.</p>

17		Expense claim for Stephanie Stack in the amount of \$20.00. <b>Motion # 107 Rick Raymond/Agatha Stack-Balsom</b> Proposed to pay expense claim for Stephanie Stack in the amount of \$20.00. All in favor, motion carried.
18		Bills in the amount of \$49,823.86 were tabled. <b>Motion #108 Ed Dyke/Agatha Stack-Balsom</b> Proposed to pay bills in the amount of \$49,823.86. All in favor, motion carried.
	<b>NEW BUSINESS</b>	
19		Councillor Dyke requested that staff seek legal advice regrading the removal of the truck located at 31 Main Road, Petty Harbour and a removal order of the building at 31 Main Road, Petty Harbour, <b>Motion # 109 Ed Dyke/Melissa Pardy</b> Proposed for staff to seek legal advice regrading the removal of the building and truck located at 31 Main Road, Petty Harbour. All in favor, motion carried.
20		Mayor Doyle Acknowledged that National Volunteer Week is taking place between April 16-22, 2023. This year's theme is "Volunteering Weaves us Together". Like each individual thread makes weaving stronger, every volunteer's experience, perspective, and abilities add to our collective resilience. Woven together from coast to coast to coast, volunteering reinforces our ability to grow, thrive, and create change within our community, province, and country.  Mayor Doyle thanked all committee members and volunteers from Petty Harbour-Maddox Cove.  Monies will be set aside in next year's budget for volunteer week.
21		<b>Motion #110 Rick Raymond/ Ed Dyke</b> Proposed meeting be adjourned. All in favor, motion carried. Meeting adjourned at 7:03pm.

**Ron Doyle, Mayor** \_\_\_\_\_

**Mandy Dinn, Administrative Assistant** \_\_\_\_\_