

**TOWN OF PETTY HARBOUR/MADDOX COVE**

**REGULAR MEETING**

**MONDAY APRIL 18, 2016**

**PRESENT: Nat Hutchings, Harry Chafe, David Stack, Corey Lee, Karl Chafe and Stephanie Stack**

**ABSENT: Linda Doyle & Mark Kieley**

#	ITEM
1	Mayor Hutchings brought the meeting to order at 6:30pm
2	Minutes of April 4, 2016 were read. There were no errors or omissions. <b>Motion #392 David Stack/Karl Chafe</b> All in favor, motion carried.
	<b>BUSINESS ARISING</b>
3	#5 Volunteer Week- Staff will set up a meeting with the committee.
4	#14 Retaining wall on Big Hill Road – The Town’s engineer inspected the wall and concluded that the wall is not compromised and just needs patching. This work will be completed when work on Big Hill Road starts in the next couple of months.
5	#17 There are two more additional pole lights out. On Cribbies Road and Skinner’s Hill. Staff will contact NF Power to have repaired.
6	#18 No Parking signs on O’Brien’s Lane – Staff and the Inspections and Development Committee will inspect the area on Thursday April 21, 2016.
7	#20 No Parking Signs by Chafe’s Landing. Staff has been holding off on placing the signs due to the forecast calling for snow. Staff will place them in the area next week.
8	#22 Reminder that the office will be closed from April 20 – 22 due to training.
	<b>TONIGHT’S AGENDA</b>
9	Application to build a shed at 22 Big Hill Road. This is in the Heritage zone and was sent out to surrounding residents. There were no responses or concerns received regarding the application. Staff has inspected the area and signed off on the application. <b>Motion #393 Harry Chafe/Karl Chafe</b> Proposed to approve the application to build a shed at 22 Big Hill Road. All in favor. Motion Carried.
10	A request from The Royal Canadian Legion for a donation for the Annual Military Service Recognition Book in the amount of \$195.00 <b>Motion #394 Karl Chafe/David Stack</b> Proposed to approve donation in the amount of \$195.00 for the Annual Military Service Recognition Book. All in favor. Motion Carried.
11	Request from the Wooden Boat Museum to renew the Town’s membership in the amount of \$30.00 <b>Motion #395 Corey Lee/Harry Chafe</b> Proposed to approve membership renewal in the amount of \$30.00. All in favor. Motion Carried.
12	A request from the RDF Trail Company to utilize an area in Petty Harbour as a finish line for an upcoming running race from Cape Spear to Petty Harbour. Will set up a meeting with RDF Trail Company to discuss the particulars of the race before approving.
13	Application for approval in principle to build a house at 10 Motion Bay Road Ext. <b>Motion #396 Corey Lee/Karl Chafe</b> Proposed to defer application until the Inspections and Development

		Committee speaks with staff with regard to sewer hookup. All in favor. Motion carried.
14		Quote for renovations to the Town Depot in the amount of \$2,988.00. <b>Motion #397 David Stack/Corey Lee</b> Proposed to approve quote for renovations to the Town Depot in the amount of \$2,988.00. If any unforeseen expenses arise throughout the renovations, staff will report back to Council before work is completed. All in favor. Motion carried.
15		Request from the Town of Torbay for an amendment to the St. John's Urban Regional Plan. <b>Motion #398 David Stack/Karl Chafe</b> Proposed to approve the amendment to the St. John's Urban Region Regional Plan. All in favor. Motion carried.
16		Application for an 18 x 34 x 10 extension to the Petty Harbour Fishermen's Co-op. Harry Chafe left the room at 6:50 due to a conflict of interest. <b>Motion #399 David Stack/Corey Lee</b> Proposed to approve application and issue new permit but to waive fee for permit. David and Nat in favor, Corey and Karl not in favor. Motion defeated. <b>Motion #400 Corey Lee/Karl Chafe</b> Proposed to approve application with applicable fee. Corey and Karl in favor, David and Nat not in favor. Motion defeated. <b>Motion #401 Corey Lee/Karl Chafe</b> Proposed to approve application with applicable fee. All in favor, motion carried. Harry returned at 7:03
17		Bills in the amount of \$52,848.29 were presented to Council. <b>Motion #402 Harry Chafe/Karl Chafe</b> Proposed to pay the bills in the amount of 52,848.29. All in favor, motion carried.
	<b>NEW BUSINESS</b>	
18		Pot holes at bottom of Motion Bay Road need to be addressed. Staff will look into this.
19		Staff to contact Seamus O'Regan's office again to try to set up a meeting.
20		Have staff check into issue of garbage being placed in the garbage truck that is parked in the depot after hours. There have been reports of coyotes.
21		Staff will set up a meeting to review the Town's Emergency Preparedness Plan.
22		An appraisal has been received for the property behind the Tourist Information Centre. <b>Motion #403 Karl Chafe/Harry Chafe</b> Proposed to start the process of sale which would include advertising in a local paper and around the community and also setting up an auction time. All in favor, motion carried
23		Staff is currently working on a water break in the river. Staff have voiced concerns about how deteriorated this line is. Staff will contact the Town's engineer to get a ball park price on completing this job. Once this is received Council can determine how they want to proceed.
24		Letter from Minister Eddie Joyce seeking confirmation of support of the North East Avalon Regional Planning Process. The next steps of the planning process will convene once support is confirmed.
25		Speed Limit sign on Main Road Maddox Cove is stuck on 49. Staff will look into this.
26		Concern about ATV use on O'Brien's Lane beginning at 3:00pm. Staff will contact RNC to patrol the area.
27		<b>Motion #404 Corey Lee/Harry Chafe</b> Proposed meeting be adjourned. All in favor, motion carried. Meeting

	adjourned at 7:17pm
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**Nat Hutchings, Mayor** \_\_\_\_\_

**Stephanie Stack, Chief Administrative Officer** \_\_\_\_\_