

**REGULAR MEETING**  
**MONDAY APRIL 18, 2022**  
**AGENDA**

1. Minutes of April 4, 2022
2. Business Arising
3. Development Corporation – Progress on Cribbies Park Project
4. Application to Operate a Tourist Accommodation at 68 Southside Road
5. Application to Operate a Tourist Accommodation at 38 Main Road, Petty Harbour
6. Application to Build a Shed at 10 Motion Bay Road Extension.
7. Tourist Accommodation Taxation Policy Revision
8. Bidgood Cove Property
9. Request from Recreation Regarding Cleaning and Snow Clearing of Community Centre
10. Request from PSD Citywide Inc- Grant Notification Service
11. Foreperson's Report
12. Expense Claims
13. Bills
14. New Business
15. Adjourn

## **BILLS**

Bidgood's (Office Expense)	\$19.98
City of St. John's (Garbage Expense)	\$1,912.24
Bennett's Home Hardware (Cleaning & Tools Expense)	\$121.68
Government of NL (Ice Control Expense)	\$12,235.04
Afonso (Sewer Expense)	\$1,388.63
Emco (Water Expense)	\$992.67
John Layden Trucking (Road Maintenance Expense)	\$690.00
Irving Oil Marketing (Gas Expense)	\$2,218.31
MFB Trucking (Water & Road Maintenance Expense)	\$1,221.88
Municipal Assessment Agency (Assessment Fees Expense)	\$3,893.50
Bell Mobility (Cell Phone Expense)	\$395.93
CIBC Mellon (Employee Pension Expense)	\$3,359.48
T&D Enterprises (Snow Clearing Expense)	\$18,916.67
NF Power (Hydro Expense)	\$3,486.59
MFB Trucking (Water & Sewer Expense)	\$9,200
Staples (Office Expense)	\$725.35
Rogers (Office Expense)	<u>\$91.92</u>
<b>Total</b>	<b>\$60,869.87</b>

**TOWN OF PETTY HARBOUR/MADDOX COVE**

**REGULAR MEETING**

**MONDAY APRIL 18, 2022**

**PRESENT: Ron Doyle, Rick Raymond, Agatha Stack-Balsom, Daphne Chafe (Virtually), and Mandy Dinn**  
**ABSENT: Beatrice Burry and Ed Dyke**

#	ITEM
1	Mayor Doyle brought the meeting to order at 6:34pm.
2	Minutes of April 4, 2022 were tabled. <b>Motion #80 Rick Raymond/Agatha Stack-Balsom</b> Proposed to accept minutes of April 4, 2022. All in favor, motion carried.
	<b>BUSINESS ARISING</b>
3	#5. Clarification that there was a request to have the area repaved. During the last meeting it was incorrectly noted that there was not a request from the resident to have the area repaved.
	<b>TONIGHT'S AGENDA</b>
4	Members of the Cribbies Park Committee were present to give council an update on the progress of the Cribbies Park Community Garden Project.  Irene Stack gave a brief overview of their tentative agenda for some upcoming events. The committee is hoping to host a Town Hall meeting on May 28 <sup>th</sup> and a Groundbreaking event on June 5, 2022. They have requested that the mayor be in attendance for this event. They are aiming for their grand finale to be around August 7, 2022.  Vonda Hayes gave a brief overview of the TD funding that was received and some networking that the committee has been doing with various groups such as The Botanical Gardens and Rise and Shine Nursery. Ms. Hayes noted that the official announcement for this grant would take place on Earth Day which is April 22.  Ms. Hayes also requested to have a break down of how the funds were spent on Cribbies Park to help assist her in her final report. She also requested clarification regarding the accessibility grant, specifically if the pathway would have to be paved to be considered accessible. Staff will investigate this.
5	Application to operate a Tourist Accommodation at 68 Southside Road. The notice was sent out to the public and no feedback was received. <b>Motion #81 Rick Raymond/Daphne Chafe</b> Proposed to approve the application in principle to operate a tourist accommodation at 68 Southside Road with the stipulation that they become licensed through the provincial government. All in favor, motion carried.
6	Application to operate a Tourist Accommodation at 38 Main Road, Petty Harbour. This applicant is the new owner of an already existing business. <b>Motion #82 Rick Raymond/Daphne Chafe</b> Proposed to approve the application as a short-term vacation rental for 12 months of the year as per the Town's Tourist Accommodation Policy and the provincial approval submitted with the application. All in favor, motion carried. <b>Motion #83 Rick Raymond/Agatha Stack-Balsom</b> Proposed to not have the application go out to the public as it is already an existing Tourist Accommodation Business. All in favor, motion carried.
7	Application (A2021-74) to build a shed at 10 Motion Bay Road Extension. The application meets the development regulations in the residential zone and the Inspections and Development Committee have signed off on the application. <b>Motion #84 Daphne Chafe/Agatha Stack-Balsom</b> Proposed to approve the application (A2021-74) to build a shed at 10 Motion Bay Road Extension. All in favor, motion carried.

8		Request for revision of Tourist Accommodation Policy <b>Motion # 85 Rick Raymond/Agatha Stack-Balsom</b> Proposed to defer item until next meeting to have two-thirds of council present to vote. All in favor, motion carried.
9		Property at 40-42 Main Road, Petty Harbour <b>Motion #86 Agatha Stack-Balsom/Rick Raymond</b> Proposed to engage the services of Stewart McKelvey to defend the Town in the litigation involving property at 40-42 Main Road, Petty Harbour. All in favor, motion carried.
10		Request from Recreation Commission regarding the cleaning and snow clearing of the Community Centre. <b>Motion #87 Rick Raymond/Agatha Stack-Balsom</b> Proposed to approve for Recreation to hire an individual to snow clear the community centre entrances and invoice the Town for the expense. All in favor, motion carried.  <b>Motion #88 Rick Raymond/Daphne Chafe</b> Proposed to defer any decision on the cleaning of the community centre until council can meet with Recreation. All in favor. Motion carried.
11		Request from PSD Citywide Inc to offer Grant Notification Service <b>Motion #89 Rick Raymond/Agatha Stack-Balsom</b> Proposed not to hire PSD Citywide Inc for their Grant Notification Service as the town already has a volunteer who offers this service free of charge. All in favor, motion carried.
12		Foreman's Report was tabled. <b>Motion #90 Rick Raymond/Agatha Stack-Balsom</b> Proposed to accept the foreman's report. All in favor, motion carried.
13		Expense claim for CAO in the amount of \$30.00 <b>Motion #91 Rick Raymond/Agatha Stack-Balsom</b> Proposed to pay expense claim for CAO in the amount of \$30.00. All in favor, motion carried.
14		Bills in the amount of \$60,869.87 were tabled. <b>Motion #92 Rick Raymond/Agatha Stack-Balsom</b> Proposed to pay bills in the amount of \$60,869.87. All in favor, motion carried.
	<b>NEW BUSINESS</b>	
15		Councillor Balsom requested an update on the lift stations project and Motion Bay Road Extension Capital Works Project. There has been no update since the last meeting.
16		Deputy Mayor Raymond noted that the Inspections and Development Committee did visit Motion Bay Road to inspect the issue with the pavement. He noted that it is an older section of pavement that wouldn't have any warranty remaining.  Deputy Mayor Raymond also advised that the committee also inspected the decking to the Museum and Town Office. He noted that it should be replaced. Some repairs are needed to get through this summer. He recommended having the part-time employee do some repairs in the next month or so. He also recommended that the town use composite decking on any future projects as it will save on maintenance costs in the future.  Deputy Mayor Raymond noted that a lot of the drains in the community are filled with sand and require a cleaning. He suggested setting a budget for drain cleaning that the CAO can monitor rather than having to get council approval when a drain needs cleaning out.
17		The resignation letter of Sherrylynn Rowe was tabled. Ms. Rowe resigned from council effective April 15, 2022. <b>Motion #93 Daphne Chafe/Agatha Stack-Balsom</b> Proposed to accept Sherrylynn Rowe's resignation from council effective April 15, 2022. All in favor, motion carried. Mayor Doyle wished Ms. Rowe all the best in her endeavors.
18		Mayor Doyle gave a brief overview of his and the CAO's meeting with representatives from ACOA and The Department of Industry Energy and Technology late last week. The CAO has sent off all pertaining information and pricing regarding funding for enhancing Bidgood's Cove.

19		<b>Motion #94 Rick Raymond/Agatha Stack-Balsom</b> Proposed meeting be adjourned. All in favor, motion carried. Meeting adjourned at 7:38pm.
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**Ron Doyle, Mayor** \_\_\_\_\_

**Mandy Dinn, Administrative Assistant** \_\_\_\_\_