

TOWN OF PETTY HARBOUR/MADDOX COVE

REGULAR MEETING

MONDAY APRIL 28, 2014

PRESENT: Nat Hutchings, David Stack, Karl Chafe, Corey Lee, Harry Chafe, Mark Kieley, Linda Doyle, Stephanie Stack and Mandy Dinn

#		ITEM
1		Mayor Hutchings brought the meeting to order at 6:30pm
2		Minutes of April 7, 2014 were read. There were no errors or omissions. Motion #278 David Stack/Karl Chafe All in favor, motion carried.
	BUSINESS ARISING	
3		#6 Two quotes were received for the renovations on the community centre washrooms. The project will cost more than \$10,000 so will have to go to public tender. Staff will get particulars on the public tender process. Motion #279 David Stack/Mark Kieley Proposed to put project out for public tender. All in Favor, motion carried
4		#3 Staff will contact the Department of Environment directly to see if there has been any progress in the changes to the Flood Plan. Council will follow up at next week's meeting.
5		#5 Staff did contact police about vehicles parked in no parking areas and tickets were issued. Issue of a vehicle that is parked very close to a no parking sign at the bottom of Big Hill was discussed. Staff will speak to Jackie about the possibility of moving the sign back to eliminate any parking in the area.
6		#8 Resident was happy to be able to provide a newsletter to the community. Staff will work closely with resident on this project.
7		#9 Application to build house and garage on 59-61 Main Road Maddox Cove. Inspection cannot be completed until the pegs are placed on property. It was suggested that some members of the Inspections and Development Committee would like to do inspections on Saturdays and consult with rest of the committee at a later time.
8		#12 The Harbour Authority have put the washrooms project on the waterfront on hold until after the crab season is finished.
9		#14 Resident informed staff that they were not responsible for having the snow plowed into the street during the last major snowfall. Staff will send a letter to that resident apologizing for the mix up.
10		#15 Staff has not heard back from resident that received damages to her vehicles rim and tire from a break in the road caused by the Town.
11		#22 Staff was in contact with Andrew Wheeler and Sam Stack. It was determined that there were a number of initiatives that came out of the Town's Municipal Review. These have to be looked at as a whole and linked to the Town's business growth. The Town's Planner advised that the next step would be to have a meeting with ACOA and ITRD. This may be something for the Development Corporation to be involved in.
	TONIGHT'S AGENDA	
12		The Town's Engineer, Greg Sheppard was in attendance to discuss the Pressure Reducing Valve and The Gas Tax Project for Big Hill Road. Mr. Sheppard noted that he has not received an update regarding the request for extra funding from Municipal Affairs on the PRV. He estimates that the Town should hear back from Municipal Affairs in a weeks or so. Keith Hutchings has also been working on the project. The town has been notified that they will be receiving a grant of

		\$300,000 for upgrades to Cribbies road and Skinner's Hill. The Gas Tax Project for Big Hill Road was discussed. The Town has \$110,000 for upgrades. Greg Sheppard will set up a meeting with Jackie to go over what needs to be done.
13		The Proposed skate park was discussed. The Recreation Commission are going to start the fundraising process and possibly approach some oil companies for possible donations. The location of the skate park was also discussed. The idea of centralized recreation was also discussed. Recreation will get two quotes for the cost of excavation for the Cribbies site and the Maddox Cove Ballfield site and move forward from there.
14		The Age-Friendly Grant was discussed. Council will have a long term plan developed to address the needs for age-friendly community. Motion #280 David Stack/Karl Chafe Proposed for Town Planner, Mary Bishop, to take over as consultant to complete the age- friendly plan. All in favor, motion carried.
15		The rodent problem in Maddox Cove was brought forward. Motion #281 David Stack/Corey Lee Proposed to have staff send a notice to residents to clean up properties and dog waste to help reduce the rodent problem. All in favor, motion carried.
16		Application to build a house at 11 Motion Bay Road Maddox Cove. Motion #282 Harry Chafe/Mark Kieley Proposed to approve application subject to the inspection and approval of the Inspection and Development Committee. All in Favor, motion carried.
17		Letter from concerned resident regarding the excavation of a property above their residence. Staff have inspected the area and have not found issue with the excavation. Motion #283 David Stack/Linda Doyle Proposed to send letter to resident stating that staff have not found fault with the excavation. All in favor, motion carried.
18		Town had received a letter from Ocean Quest for four signs, two in Maddox Cove and two in the Goulds routes to Petty Harbour. They also would like to place a small building near the Harbour Authority on the Southside. Motion #284 Corey Lee/Linda Doyle Proposed to send letter to Ocean Quest requesting that they send out a notice to residents with the details of the business before the signage and shed can be approved. All in favor, motion carried.
19		Request from Recreation Commission to increase funding Motion #285 Mark Kieley/Linda Doyle Proposed to increase funding for Recreation. After some discussion it was determined that a proper budget was needed. Topic deferred until next meeting. Harry Chafe will get budget to staff before next meeting. Mark Kieley Rescinded Motion
20		Request from the Recreation Commission for snow-clearing and snow-removal from the community centre parking lot to be covered by the Town in next year's budget. Motion #286 Corey Lee/David Stack Proposed to cover the costs of the snow removal and snow-clearing of the community centre parking lot in next year's budget. All in favor, motion carried.
21		Staff were informed that 13 positions were granted for the Summer Program this year. The Town received 6 positions and the Recreation Commission received 7 positions. Priority is to be given to Post-Secondary students and minority groups. Some discussion of hiring the coordinator for an extra week. Motion #287 Corey Lee/Mark Kieley Proposed to hire the coordinator for an extra week and split the cost of the extra week's wages. All in favor, Motion carried

22		<p>Letter from 2014 Tely Hike Fundraiser requesting a donation from Council.</p> <p>Motion #288 Karl Chafe/Corey Lee</p> <p>Proposed to donate \$100.00 to the Tely Hike Fundraiser.</p> <p>All in favor. Motion carried</p>
23		<p>A letter was presented from the Union which represents Canada Post postal workers. It stated that a further reduction in hours is likely and they would like Council to support their resolution to stop Canada Post from further reducing hours.</p> <p>Motion #289 Karl Chafe/David Stack</p> <p>Proposed to support the Unions resolution to try and stop further reduction in hours by Canada Post.</p> <p>All in favor, motion carried.</p> <p>Staff will send a letter back listing all the areas where the Town is dissatisfied with services.</p>
24		<p>Bill 6 Legislation was discussed. Municipalities Newfoundland and Labrador does not support Bill 6.</p>
25		<p>Chain of Office design was presented for approval.</p> <p>Motion #290 Corey Lee/Karl Chafe</p> <p>Proposed to approve the Chain of Office design</p> <p>All in favor, motion carried.</p>
26		<p>Tidy Town's will be holding its annual Community Clean-up on June 1st from 2:30-5:30pm. They are requesting that the Town provide hotdogs and drinks like in the past.</p> <p>Motion #291 David Stack/Karl Chafe</p> <p>Proposed to provide the hotdogs and drinks for the Community Clean-up.</p> <p>All in favor, motion carried.</p> <p>Tidy Town's also requested \$1500.00 for flowers as allocated in this year's budget.</p> <p>Motion #292 Harry Chafe/Mark Kieley</p> <p>Proposed to provide \$1500.00 for flowers to Tidy Towns.</p> <p>All in favor, motion carried.</p>
27		<p>Town's Spring clean-up was discussed.</p> <p>Motion #293 Corey Lee/Linda Doyle</p> <p>Proposed to send a notice to residents of spring clean-up. May 27th will be the final date to have items out for pick-up.</p> <p>All in favor, motion carried.</p>
28		<p>Bills were presented for payment.</p> <p>Motion #294 Harry Chafe/Corey Lee</p> <p>Proposed to pay invoices totaling \$8,815.17.</p> <p>All in favor, motion carried.</p>
	NEW BUSINESS	
29		<p>Thank you from Karl Chafe for the flower arrangement that was sent to his Mother's funeral.</p>
30		<p>Gravel being cleaned from the side roads. Will speak to staff about this.</p>
31		<p>Work needs to be done on shoulder of roads. Staff will contact Keith Hutchings to see if this can get something moving.</p>
32		<p>Issue of staff safety was brought forward. Staff will be reminded to use proper safety procedures.</p>
33		<p>Boil Order was lifted. Proper protocol was followed.</p>
34		<p>Thank you from Stephanie and Mandy for the flowers they received for Administrative Professionals Day.</p>
35		<p>Card was sent to Council from the people of Haiti thanking the Town for the donation to Team Broken Earth.</p>
36		<p>Thank you from Lynn Best for the flowers that she received after the seminar that she provided to Council.</p>
37		<p>Staff advised council that confirmation was received that the Team</p>

		Building Seminar did qualify for the Gas Tax training.
38		Letter was presented from GWK Holdings advising Council that the company has a new technology for finding water and sewer leaks. This information will be passed on the Supervisor of Operations.
39		Letter was presented from The Municipal Assessment Agency asking Council to pass along any issues or recommendations to their contact at the agency.
40		There was some discussion about the benefits of possibly changing the Town's auditor to ensure accuracy and efficiency. Council will look into this next year.
41		Motion #295 Harry Chafe/Corey Lee Proposed meeting be adjourned. All in favor, motion carried. Meeting adjourned at 8:40 pm

Nat Hutchings, Mayor _____

Stephanie Stack, Acting Chief Administrative Officer _____