

REGULAR MEETING
MONDAY APRIL 3, 2023
AGENDA

1. Minutes of March 21, 2023
2. Business Arising
3. Application to construct a shed at 49 Motion Bay Road, Petty Harbour (A2023-11)
4. Application to construct a wooden fence at 10D Main Road, Petty Harbour (A2023-12)
5. Application to construct a temporary Chicken Coop (A2023-08)
6. Bulk Garbage Schedule
7. Request for donation from the Goulds Lions Arena
8. Capital Works Project – Storm Runoff and Remediation (Swales)
9. Foreperson's Report
10. Expense Claims
11. Bills
12. New Business
13. Adjourn

BILLS
APRIL 3, 2023

1. Orkin (Pest Control)	\$66.30
2. Saltwire Network (Town Amendment Ad)	\$441.39
3. CIBC Mellon (Pension Plan Exp.)	\$3,359.48
4. Bennett's Home Hardware (Cleaning Supplies/R & M Building/Office)	\$168.99
5. CBCL Limited (Prof. Fees - Splash Pad)	\$4,600.00
6. NF Exchequer (Snow Clearing Exp.)	\$7,448.55
7. Bidgood's (Office Exp.)	\$24.38
8. Bell Aliant (Telephone Exp.)	\$631.46
9. Cal LeGrow (Insurance Exp.)	<u>\$27,949.70</u>
TOTAL	\$44,690.25

TOWN OF PETTY HARBOUR/MADDOX COVE

REGULAR MEETING

MONDAY APRIL 3, 2023

PRESENT: Ron Doyle, Rick Raymond, Ed Dyke, Irene Stack, Agatha Stack-Balsom, Beatrice Burry, Melissa Pardy and Stephanie Stack

#		ITEM
1		Mayor Doyle brought the meeting to order at 6:31pm.
2		Minutes of March 21, 2023 were tabled. Motion #81 Melissa Pardy/Agatha Stack Balsom Proposed to accept minutes of March 21, 2023. All in favor, motion carried.
	BUSINESS ARISING	
3		#3 Staff will contact the Department of Transportation and Infrastructure again with regard to 115A Main Road. Staff will also send along pictures of the area.
4		#4 The town is still waiting to hear from Dynamic Engineering with regard to the drainage design for the Motion Bay Road Extension project. They have been contacted a number of times with no response. Mayor Doyle will contact Dynamic Engineering to see what is causing the delays.
5		#5 The town received a letter from The Stand General Store as a follow up to the meeting council had with them with regard to a noise complaint in the area. There were some suggestions that council gave to the store owners to try to help alleviate this problem. In the letter from the owners it was noted that these suggestions were not feasible and would not likely solve the noise issue. The owners noted that they want to work with the town and would allow council to complete a noise decibel test to see if they exceed any set levels. Staff will send a letter to the concerned resident with regard to this.
6		#6 The Development Corporation held their AGM on March 27, 2023. There was a new corporation formed. Councillor Stack noted that there are still 2 positions available on the executive. Councillor Stack stated that the corporation will have their first meeting and then they will go out to the public to try to fill these two positions.
7		#20 Staff inspected the drains on Old Maddox Cove Road. It was noted that there is still a lot of snow in the drains, so it is hard to determine if they need to be cleaned out. These drains will be looked at again in the spring.
8		#22 Staff is working to have the digital speed sign repaired as it was damaged in the last windstorm.
9		#24 Staff will have pricing on embroidery for clothing for the next meeting.
10		#25 It was noted that Splash Pad Project should go to tender the end of April.
	TONIGHT'S AGENDA	
11		Application to construct a shed, deck and new asphalt at 49 Motion Bay Road, Petty Harbour (A2023-11). This application meets the requirements for an accessory building in the residential zone. The Inspections and Development Committee have inspected the area and signed off on the application. Deputy Mayor Raymond noted that there were no issues with this application. Motion #82 Rick Raymond/Ed Dyke Proposed to approve the application to construct a shed, deck and new asphalt at 49 Motion Bay Road, Petty Harbour (A2023-11). All in favor, motion carried.
12		Application to construct a 13 ft wooden fence at 10D Main Road, Petty Harbour (A2023-12). The location of this fence was previously inspected by and signed off on by the Inspections and Development Committee but the application was denied due to the material of the fence (chain link). Motion #83 Ed Dyke/Melissa Pardy Proposed to approve the application to construct a 13 ft wooden fence at 10D Main Road, Petty Harbour (A2023-12) on the southside. The material of the fence would have to be the same as the current fence in the area and could not exceed 6ft in height. All in favor, motion carried.

13		<p>Application to construct a temporary chicken coop at 37 Skinner's Hill (A2023-08). The applicant is requesting to have the chicken coop for 1 month. A notice went out to surrounding residents with one letter received. The letter was tabled. Mayor Doyle and Stephanie Stack noted that they may be in a conflict of interest when discussing this issue.</p> <p>Motion #84 Ed Dyke/Agatha Stack Balsom Proposed that Mayor Doyle is in a conflict when discussing this issue. All in favor, motion carried.</p> <p>Motion #85 Ed Dyke/Irene Stack Proposed that Stephanie Stack is in a conflict when discussing this issue. All in favor, motion carried.</p> <p>Mayor Doyle and Stephanie Stack left chambers at 6:45pm.</p> <p>Motion #86 Agatha Stack Balsom/Beatrice Burry Proposed to approve a temporary chicken coop at 37 Skinner's Hill (A2023-08) with the stipulation that it will be removed after 30 days. All in favor, motion carried. Mayor Doyle and Stephanie Stack returned to chambers at 6:48pm</p>
14		<p>Bulk Garbage Schedule Motion #87 Ed Dyke/Melissa Pardy Proposed to have the annual Bulk Garbage/Spring Clean-up this year. The cleanup will run from May 1 – June 30th by appointment only. All in favor, motion carried.</p>
15		<p>A request for a donation from the Goulds Lions Arena. Councillor Dyke noted that this building is not owned by the City of St. John's. He stated that the arena is a not for profit. They have a board of volunteer directors made up of members' from minor hockey, lions club and the public. The arena was purchased from the City in 1997. Councillor Dyke noted that he doesn't think the town has any money in the budget this year for a donation but noted that he would like to see it considered for next year's budget. Councillor Dyke also noted that this would be a onetime donation. Council will look at this request during the 2024 budget consultations.</p>
16		<p>Capital Works Project – Storm Runoff and Remediation (swales) Motion #88 Irene Stack/Rick Raymond Proposed to approve this project in the amount of \$89,126.00 and the town to cover its 10% cost share for this project in the amount of \$8,082.00. The Mayor and the CAO will sign the agreement on behalf of the town. All in favor, motion carried.</p>
17		<p>Foreperson's Report was tabled. Motion #89 Ed Dyke/Beatrice Burry Proposed to approve the Foreperson's Report. All in favor, motion carried.</p> <p>Council discussed the possibility of hiring part-time staff early so that some projects could get done before staff holidays start in the spring/summer. Motion #90 Ed Dyke/Irene Stack Proposed to call in parttime staff at the CAO discretion starting April 17, 2023. All in favor, motion carried.</p>
18		<p>Expense Claim for Stephanie Stack in the amount of \$40.00 was tabled. Motion #91 Rick Raymond/Beatrice Burry Proposed to approve an expense claim for Stephanie Stack in the amount of \$40.00. All in favor, motion carried.</p>
19		<p>Bills in the amount of \$44,690.25 were tabled. Motion #92 Rick Raymond/Agatha Stack Balsom Proposed to pay bills in the amount of \$44,690.25. All in favor, motion carried.</p>
	NEW BUSINESS	
20		<p>Councillor Dyke stated that he was speaking to the foreman with regard to a collapsed culvert on Old Maddox Cove Road. He stated that it will need to be dug up and replaced. Motion #93 Ed Dyke/Rick Raymond Proposed to replace culvert on Old Maddox Cove Road. All in favor, motion carried.</p>
21		<p>Councillor Stack Balsom noted that there was a tree stump in the river by Chafe's Landing. Staff will have this removed.</p>
22		<p>Strategic Tourism Plan It was noted that council will need a representative from council to sit on the</p>

		Working Tourism Group. Councillor Stack noted that she will be the representative for council on this committee.
23		Gas Tax Application – Lift Station Repairs Motion #94 Agatha Stack Balsom/Melissa Pardy Proposed that the Town of Petty Harbour/Maddox Cove submit its Capital Investment Plan to apply for Gas Tax Funding for lift station upgrades in the amount of \$96,887.50. All in favor, motion carried.
24		Council will meet with Recreation on April 4 to discuss the impact the splash pad project will have with the summer program this summer. Council will also discuss the kitchen at the community centre and the Food Service License.
25		Motion #95 Rick Raymond/Ed Dyke Proposed meeting be adjourned. All in favor, motion carried. Meeting adjourned at 7:20pm.

Ron Doyle, Mayor _____

Stephanie Stack, Chief Administrative Officer _____