

**TOWN OF PETTY HARBOUR/MADDOX COVE**

**REGULAR MEETING**

**MONDAY April 4, 2016**

**PRESENT: Nat Hutchings, Harry Chafe, Linda Doyle, Mark Kieley, David Stack and Mandy Dinn**

**ABSENT: Corey Lee, Karl Chafe**

#		ITEM
1		Mayor Hutchings brought the meeting to order at 6:30pm
2		Minutes of March 21, 2016 were read. There were no errors or omissions. <b>Motion #376 David Stack/Linda Doyle</b> All in favor, motion carried.
	<b>BUSINESS ARISING</b>	
3		#4 Thank you to the new Recreation Commission that was formed at the AGM on March 29. Richard Clements is the Chair of the committee and Nat Hutchings is the Vice-Chair. Linda Hearn is the treasurer and Colleen Stack is secretary. There are seven members at large. Thank you to everyone that volunteered for past positions on the Recreation Commission.
4		#5 Church Lane River will be addressed in the near future. Staff and Contractor are working out a time to complete job.
5		#9 Volunteer celebration will have to take place outside of Volunteer Week. Committee will get together and come up with a date.
6		#13 Pre-construction meeting will be held on May 2 at 10:00am to discuss Capital Works Project Cribbies Road/ Skinner's Hill Project and upgrades to Big Hill Road.
	<b>TONIGHT'S AGENDA</b>	
7		2016 Tax Recovery Plan was presented. <b>Motion # 377 David Stack/Mark Kieley</b> Proposed to accept the 2016 Tax Recovery Plan. All in favor. Motion Carried.
8		Request from Town of Witless Bay to cost share a Development Officer. <b>Motion #378 Harry Chafe/David Stack</b> Proposed not to accept the offer from the Town of Witless Bay to cost share a development officer. All in favor. Motion Carried.
9		Application to operate a Vacation Home at 9 Big Hill Road. This is a discretionary use in the Heritage zone and was sent out to the public for 14 days. There were no responses or concerns received regarding the application. <b>Motion #379 Harry Chafe/Mark Kieley</b> Proposed to approve the application to operate a Vacation Home at 9 Big Hill Road. All in favor. Motion Carried.
10		A letter was presented from the FFAW requesting that a letter be copied and sent to the Federal Fisheries Minister requesting that the LIFO (Last In First Out) policy be reversed with regard to the Shrimp Fishery in the province. <b>Motion #380 Harry Chafe/Linda Doyle</b> Proposed to copy and send the letter to the Federal Fisheries Minister requesting that the LIFO policy be reversed with regard to the Shrimp Fishery in the province. All in favor. Motion Carried.
11		Request from staff to write-off \$81.48 in accumulated interest from a resident's account which is paid through the Department of Advanced Education and Skills as the Department does not pay interest on Municipal accounts. <b>Motion #381 Linda Doyle/Mark Kieley</b>

		Proposed to write-off accumulated interest in the amount of \$81.83 for a tax account that is paid through the Department of Advanced Education & Skills. All in favor. Motion Carried.
12		<p>A quote in the amount of \$2,988.00 was presented to complete work on the Town Depot.</p> <p><b>Motion #382 Harry Chafe/David Stack</b></p> <p>Proposed to accept quote to complete work on the Town Depot with a 2 month completion time and an inspection by the Inspections and Development Committee.</p> <p><b>Motion #383 Harry Chafe/David Stack</b></p> <p>Proposed to rescind Motion # 382.</p> <p>All in favor. Motion rescinded.</p> <p><b>Motion #384 Harry Chafe/David Stack</b></p> <p>Proposed to defer until the next meeting as Council is waiting on another quote.</p> <p>All in favor. Motion carried.</p>
13		<p>Request to house a goat at 63 Main Road Petty Harbour.</p> <p><b>Motion #385 Mark Kieley/Harry Chafe</b></p> <p>Proposed to accept request to house a goat at 63 Main Road Petty Harbour. Nat Hutchings, Linda Doyle, David Stack and Mark Kieley in favor. Harry Chafe not in favor. Motion carried.</p>
14		<p>Letter from resident requesting the retaining wall near 7 Big Hill Road be replaced.</p> <p><b>Motion #386 Harry Chafe/David Stack</b></p> <p>Proposed to have the Town's Engineer to look at the wall and make recommendations as to whether the wall will need to be repaired or replaced. All in favor. Motion carried.</p>
15		<p>Letter from residents concerning Weir's Lane being blocked off during the demolition of the house at 4 Weir's Lane.</p> <p><b>Motion #387 Harry Chafe/David Stack</b></p> <p>Proposed to send a letter to the owners of the house on 4 Weir's Lane asking that they call the Town Office 24 hours in advance of having to block off Weir's Lane and office staff will then contact surrounding residents to notify them of the necessary Lane block. All in favor. Motion carried.</p>
16		<p>Bills in the amount of \$13,565.43 were presented to Council.</p> <p><b>Motion #388 Linda Doyle/Mark Kieley</b></p> <p>Proposed to pay the bills in the amount of 13,565.43. All in favor, motion carried.</p>
	<b>NEW BUSINESS</b>	
17		Staff will contact Newfoundland Power regarding the street light out on Skinner's Hill.
18		<p>Issue of parking on road on O'Brien's Lane.</p> <p><b>Motion #389 Mark Kieley/David Stack</b></p> <p>Proposed place No Parking signs on one side of O'Brien's Lane. Have Development and Inspections Committee determine where to place the signs. All in favor, motion carried.</p>
19		Staff will put a message in the next newsletter regarding parking rules and regulations in the Town.
20		Request to have staff place no parking signs on Main Road near Chafe's Landing again this year.
21		Some additional discussion regarding the removal of the house on Weir's Lane.
22		<p>Request from staff to attend the Professional Municipal Administrators Annual Convention April 20-22.</p> <p><b>Motion #390 Mark Kieley/Linda Doyle</b></p> <p>Proposed to have office staff attend the Professional Administrators Annual Convention April 20-22. All in favor. Motion carried. David Stack abstained from voting due to a possible conflict of interest.</p>
23		<b>Motion #391 David Stack/Mark Kieley</b>

		Proposed meeting be adjourned. All in favor, motion carried. Meeting adjourned at 7:05pm
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**Nat Hutchings, Mayor** \_\_\_\_\_

**Mandy Dinn, Administrative Assistant** \_\_\_\_\_