

REGULAR MEETING
MONDAY APRIL 4, 2022
AGENDA

1. Minutes of March 21, 2022
2. Business Arising
3. Email regarding application to operate a business at 38 Main Road Petty Harbour (Request to speak)
4. Email with regard to washout/sink hole at 33 Motion Bay Road
5. Town Business sign – DRAFT for consideration
6. Northeast Avalon Joint Council Meetings
7. Application to operate a Tourist Accommodation at 68 Southside Road
8. Request for donation from Goulds Minor Hockey U18 Team Tournament
9. Request for donation St. Kevin's High School Hockey Team – Alumni Charity Hockey Classic
10. Foreperson's Report
11. Expense Claims
12. Bills
13. New Business
14. Adjourn

BILLS

Bennett's Home Hardware (R&M Building Expense)	\$20.69
Cal LeGrow (Insurance Expense)	\$26,430.55
CBCL (Sewer Monitoring & Professional Fees Expense)	\$506.00
Atlantic Technical Services (Water Expense)	\$4,459.13
Brenntag (Water Expense)	\$1,432.79
Afonso (Sewer Expense)	\$810.75
NF Power (Hydro & Street Lighting Expense)	\$2,529.97
Modern Printing (Office Expense)	\$657.23
Printer Tech Solutions (Office Expense)	\$225.40
Xylem Canada (Sewer Expense)	\$424.35
Government of NL (Snow Clearing Expense)	\$4,081.76
CIBC Visa (Office, Truck & Garbage Expense)	\$564.50
Clarke's Trucking & Excavating (Covid Stimulus Expense)	\$5,352.77
Cassie Rideout (Office Cleaning)	\$240.00
Atlantis Business Forms (Office Expense)	<u>\$303.60</u>
TOTAL	\$48,039.49

TOWN OF PETTY HARBOUR/MADDOX COVE

REGULAR MEETING

MONDAY APRIL 4, 2022

PRESENT: Ron Doyle, Rick Raymond, Agatha Stack-Balsom, Beatrice Burry, Ed Dyke, Sherrylynn Rowe (virtual), Daphne Chafe (virtual) and Stephanie Stack

#		ITEM
1		Mayor Doyle brought the meeting to order at 6:31pm.
2		Minutes of March 21, 2022 were tabled. Motion #67 Rick Raymond/Ed Dyke Proposed to accept the minutes of March 21, 2022. All in favor, motion carried.
	BUSINESS ARISING	
3		#4 The recycling starter kits were placed in the mail last week. There has been positive feedback about the recycling program.
	TONIGHT'S AGENDA	
4		An email with regard to the application process for a tourist accommodation business at 38 Main Road, Petty Harbour was tabled. Ms. Renee Lee was present in chambers to speak. Ms. Lee stated she wanted clarification on what was required of them with regard to their business. She asked why they would have to send out a public notice as this business had been there for a long period of time. Mayor Doyle noted that the town needs to have an application filled out as they need to know who the business operators are and who to send the invoices to. Mayor Doyle stated that once the town has an application, council can determine if it is required to go out to the public.
5		Washout/sink hole at 33 Motion Bay Road. Councillor Dyke and Councillor Raymond visited the area to investigate the issue. Councillor Dyke noted that there was a large hole that was a safety concern. He informed the town to have this hole filled in. Councillor Dyke suggested to council that moving forward council should require all new culverts to be a minimum of 24". Councillor Chafe noted that due to climate change culvert size should be increased. Councillor Rowe stated that she would not be in favor or support the decision to make all culverts a minimum of 24" as that could be tricky to do in some places in the town. She stated that in some areas it may be very hard to get even 21". Councillor Dyke noted that this drain should be given priority when cleaning out drains in the spring. Motion #68 Ed Dyke/Rick Raymond Proposed that any new culverts or replacement culverts have a minimum size of 24". This will be referenced on any new approval letters. Mayor Doyle, Deputy Mayor Raymond, Councillor Chafe, Councillor Burry, Councillor Stack-Balsom, Councillor Dyke in favor. Councillor Rowe not in favor. Motion carried. There was some discussion with regard to the replacement of the paving in this area now that the hole has been filled in. Councillor Raymond noted that as per the survey of the area, the hole is on town property (town road easement). He stated that the hole is the town's responsibility, but the town does not need to have it paved. If the property owner wants to pave it, then he can.
6		Business Directory Sign A quote and design for a new town business sign was presented. The cost of the sign would be \$820.00 plus tax. Three will be interchangeable slots for each business in the town. Mayor Doyle noted that the town had budgeted \$1,200.00 for this in the 2022 budget. Mayor Doyle noted that a good location for this sign could be at the sand pit on Long Run Road by the hydro dam. This area could accommodate cars hauling in to look at the sign. The town would have to get permission from NF Power to the place the sign in this area. Councillor Raymond also noted that the town would also need to get a permit from the city to erect a sign. It was noted that the town could get business owners to cover the cost of their slot. Motion #69 Ed Dyke/ Proposed to purchase the business directory sign in the amount of \$820.00 plus tax. Councillor Stack-Balsom noted that the town would need to get permission from NF Power first before ordering the sign. Councillor Raymond noted that the town would need a sign at both entrances to the community. Councilor Raymond noted that the

		<p>town could possibly do one this year and one next year. Councillor Rowe noted that the better location for the sign would be in Maddox Cove as most tourist that visit the town come from the Maddox Cove entrance to the town. She stated that tourists are coming from Cape Spear and the downtown area of St. John's. Mayor Doyle agreed and stated that a sign is needed at both entrances to the town. Councillor Stack-Balsom stated that the town could possibly do one sign this year and one sign next year.</p> <p>Councillor Dyke rescinded his motion</p> <p>Motion #70 Agatha Stack-Balsom/ Ed Dyke Proposed to get approval from NF power to place the sign at the sand pit on Long Run Road and to get a permit from the city to erect. Staff will then purchase 1 sign in the amount of \$820.00.</p> <p>It was noted that staff will give council the complete cost including excavation and materials to erect the sign at the next meeting.</p>
7		<p>Northeast Avalon Joint Council</p> <p>Mayor Doyle noted that he is the representative for attending these meetings on behalf of council. He noted that he does not have the time to commit to this as he sits on other committees. Councillor Rowe is the alternate representative to attend these meetings. Councillor Rowe noted that she does get the information from these meetings on a regular basis and does review the information. She stated and Mayor Doyle confirmed that there hasn't been a lot on the agendas that is pertinent to the town. They stated that it is mostly Covid updates. Councillor Rowe noted that she will attend these meetings in the future if there is anything on the agendas relevant to the town as long as the meetings are virtual.</p>
8		<p>Application to operate a tourist accommodation at 68 Southside Road.</p> <p>Motion #71 Ed Dyke/Agatha Stack-Balsom Proposed to send this out to the public for comment. All in favor, motion carried.</p>
9		<p>Request for donation from Goulds Minor Hockey for U18 tournament. Councillor Dyke noted that he is in a conflict of interest with regard to this agenda item and the next agenda item as his son is involved in both tournaments. Council agreed that Councillor Dyke was in conflict of interest. Councillor Dyke left chambers at 7:06pm.</p> <p>It was noted that there are 3 teens from the community that are involved in this tournament. Mayor Doyle suggested that the town may be able to help with a team donation instead of individual donation as there is no travel involved in this tournament. Councillor Rowe stated that she would not be in favor of this as there are a lot of these types of requests. She stated that the town would not be able to support them all. Councillor Chafe noted that there is a cap on donations in the amount of \$1500.00.</p> <p>Motion #72 Rick Raymond/Beatrice Burry Proposed to donate \$100.00 to Goulds Minor Hockey for the U18 Provincial Tournament. All in favor, motion carried.</p>
10		<p>Request for donation from St. Kevin's High School for 6th Annual Hockey Alumni Charity Classic. There are 5 teens from the community involved in this event. Councillor Dyke was still absent from chambers due to a conflict.</p> <p>Motion #73 Rick Raymond/Beatrice Burry Proposed to donate \$100.00 to St. Kevin's High School for 6th Annual Hockey Alumni Charity Classic. All in favor, motion carried. Councillor Dyke returned to chambers at 7:13pm.</p>
11		<p>The foreperson's report was tabled.</p> <p>The Inspections and Development Committee and staff will set up a time to go around the community to inspect the drains to see which ones need cleaning out.</p> <p>Motion #74 Ed Dyke/Rick Raymond Proposed to accept the Foreperson's Reports. All in favor, motion carried.</p>
12		<p>Expense claim for Stephanie Stack in the amount of \$60.00 was tabled.</p> <p>Motion #75 Ed Dyke/Rick Raymond Proposed to approve the expense claim for Stephanie Stack in the amount of \$60.00. All in favor, motion carried.</p>
13		<p>Bills in the amount of \$48,039.49 were tabled.</p> <p>Motion #76 Rick Raymond/Beatrice Burry Proposed to pay bills in the amount of \$48,039.49. All in favor, motion carried.</p>
	NEW BUSINESS	

14		<p>Councillor Chafe noted that the section of Motion Bay Road at the intersection of Main Road is in bad condition. She stated that she thought that this section of pavement was only done last year. She asked if there is any type of warranty on this work. It was noted that there may have only been small patching done in this area. It was noted that the Inspections and Development Committee will take a look at this area.</p>
15		<p>Councillor Rowe noted that she attended a meeting of the Development Corporation. She noted that there were a couple of items that she was asked to bring back to council.</p> <p>#1 When the Development Corporation were doing up the plan for the park, they noticed that the basketball court was not in good shape and needs to be resurfaced or repaved. Councillor Rowe stated that the committee felt that this should be done in conjunction with all the other work happening with the park. Councillor Rowe stated that the committee had no price to have this work done. Councillor Rowe asked if there was a pot of money that could be used for this or if council had any suggestions. Councillor Dyke stated that council would need a price before being able to consider anything. He stated that there are roads throughout the town that need work before the town could spend money on this. Councillor Rowe stated that she assumed it would be less than \$20,000. Mayor Doyle stated that this is not money that the town budgeted for but could be something they could look at in budget in 2023. Councillor Rowe noted that the committee is looking into getting a corporate sponsor also. Deputy Mayor Raymond noted that Canadian Tire has some sort of grant that might be applicable.</p> <p>#2 Councillor Rowe noted that there are a number of boulders at the entrance to Cribbies Park. The committee would like to have these boulders repositioned around the park. She noted that the committee is looking into getting a company to volunteer their time and equipment to do this. Councillor Rowe stated that if the town has an excavator in the area in the near future that they may be able to have this work completed. Mayor Doyle asked how this work can be completed without tearing up the landscaping that was just completed.</p> <p>Councillor Rowe noted that the Development Committee would like to give an update to council at the next meeting.</p>
16		<p>The Recreation Commission informed the town that they will be hosting the community clean up on June 12 from 1:00 – 3:00pm.</p>
17		<p>The Development Corporation asked the town for permission to use the town logo for correspondence and a banner for Cribbies Park. Council agreed that the Development Corporation could use the town's logo.</p>
18		<p>Bulk Garbage Pick Up Motion #77 Ed Dyke/Agatha Stack-Balsom Proposed to move forward with the 2022 bulk garbage pick-up by appointment only. All in favor, motion carried.</p>
19		<p>The town received a quote to lease a finisher for the photo copier. This finisher would collate and staple sheets that go to the copier. The cost to lease this equipment would be \$55.00 a month. The CAO Stephanie Stack noted that she did not feel it was necessary as it would not get a lot of use. Motion #78 Ed Dyke/Rick Raymond Proposed not to enter into a lease for the finisher for the photo copier. All in favor, motion carried.</p>
20		<p>Mayor Doyle noted that the town will be meeting with ACOA and the Department of Industry, Energy and Technology on Friday April 8, 2022 at 2:00pm to discuss a proposal for an entertainment stage and washroom at Bidgood's Cove and a washroom at Cribbies Park. The purpose of the meeting is to determine if this type of project would be funded by ACOA and the Department of Industry, Energy and Technology. Councillor Rowe asked if the accessible picnic area at Bidgood's Cove would be eliminated in order to accommodate the proposed entertainment stage. Mayor Doyle noted that the accessible picnic area would not be disturbed. Mayor Doyle stated that the stage would only enhance the existing area.</p>
21		<p>Mayor Doyle noted that the museum is still working on the "Barking Pot Display". Mayor Doyle tabled a design of what the display would look like. It was noted by the Mayor that the deck to the museum is in bad condition and requires repairs. These repairs were supposed to be completed in conjunction with the barking pot display but things got off the rails with covid and the museum did not complete the application for funding. Mayor Doyle noted that there is an issue with the utility pole that is in front of the museum. Originally, the museum was going to look at having this pole moved but it was determined that the cost to have it moved is \$13,500.00 Mayor Doyle noted that he felt that the deck and the barking pot display project should be separated and the repairs to the deck completed in the spring due to safety</p>

		<p>concerns. It was noted that the Inspections and Development Committee and staff will look at the deck to see what repairs need to be completed.</p> <p>Mayor Doyle also noted that the AGM for the museum will be held on May 8, 2022 at 2:00pm.</p> <p>Councillor Rowe asked if the town could possibly add the new projects (basketball court and moving of boulders) at Cribbies Park to the ACOA application. Councillor Dyke noted that the town can't spend all their resources on Cribbies Park. He stated that the town is supporting Cribbies Park and there are a lot of things happening in the park. Mayor Doyle noted that the committee may have to take on some of these project themselves and figure out how to get funding.</p>
22		<p>Motion #79 Ed Dyke/Agatha Stack-Balsom</p> <p>Proposed meeting be adjourned. Mayor Doyle, Deputy Mayor Raymond, Councillor Chafe, Councillor Burry, Councillor Stack-Balsom, Councillor Dyke in favor. Councillor Rowe not in favor. Motion carried. Meeting adjourned at 8:04pm.</p>

Ron Doyle, Mayor _____

Stephanie Stack, Administrative Assistant _____