

REGULAR MEETING
MONDAY AUGUST 10, 2020
AGENDA

1. Minutes of July 29, 2020
2. Business Arising
3. Application for excavation/leveling for building and septic test pits at 23 Shore Lane Road (App #A2020-93)
4. Application for an approval in principle to build an extension to a shed at 29-31 Southside Road (App # A2020-88)
5. Application to build a shed at 60 Southside Road (App #A2020-89)
6. Application for an approval in principle to build a shed on Northside Harbour Front – Harbour Authority
7. Letter regarding the condition of the Sarah Chafe Memorial Playground.
8. New Disclosure Statement – Councillor Green
9. Foreman's Report
10. Expense Claims
11. Cheque Register
12. Bills
13. New Business
14. Adjourn

BILLS

1. Commissionaires (Traffic Services)	\$828.00
2. Terrapure (Sewer Expense)	\$744.63
3. McDonald's Home Hardware (R & M Building)	\$9.17
4. NF Power (Street Lighting)	\$1,948.57
5. Irving Oil Marketing (Gas Expense)	\$979.29
6. John Layden Trucking (Garbage Expense)	\$3,181.55
7. CIBC Visa (Driver Abstracts)	\$60.00
8. Cassie Rideout (Cleaning Exp.)	\$225.00
9. NF Power (Hydro Expense)	\$1,345.10
10. CBCL Ltd. (Sewer Monitoring Exp.)	<u>\$158.47</u>
	\$9,479.78

TOWN OF PETTY HARBOUR/MADDOX COVE

REGULAR MEETING

MONDAY AUGUST 10, 2020

This meeting took place at the community centre and all Covid protocols were in place. (The meeting was open to the public)

PRESENT:; Sam Stack, David Green, Harry Chafe, Rick Raymond, Linda Hearn and Stephanie Stack

ABSENT:; Sam Lee, Kimberly Orren

#		ITEM
1		Deputy Mayor Stack brought the meeting to order at 6:30 pm.
2		Minutes of July 29, 2020 were read. Motion #231 Rick Raymond/ David Green Proposed minutes of July 29, 2020 be approved. All in favor, motion carried.
	BUSINESS ARISING	
3		#3 The Foreperson received prices from Darren Patey for a diffuser. This will be discussed at the next meeting.
4		#4 Two Doggie Bag Dispensers have been installed. The third one will be installed at The Point when a hole is dug for a post.
5		#5 As of July 30 th there were 4 tickets issued. There have been a number of tickets issued since then.
6		#6 Capital Works Project – Lift Stations The town received approval for the amendment of this project to include all repairs and upgrades to the lift stations not just the control panels. Staff will contact the engineers to start the tendering process.
7		#8 Old Maddox Cove Road – Road Repairs The town is still waiting on a decision for the application for Emergency Funding from the Provincial Government in the amount of \$30,000. The meeting of the Executive Committee was supposed to take place last week but was postponed. They will be meeting on Tuesday August 11, 2020. We should have an answer on our request after this meeting.
8		#17 Application to replace fishing shed on Southside waterfront and to complete repairs on a second shed (App #A2020-85). It was noted that the town would need a picture of the second shed where the repairs will be taking place. The town received these pictures and staff have attached them to the application.
9		#20 Staff have mailed parking permits to residents of Southside Side Road. Permits have been issued to residents from 68 Southside Road down to the end of the Southside Road.
	TONIGHT'S AGENDA	
10		Application for excavation/leveling for building and septic test pits at 23 Shore Lane (App #A2020-93). The Inspections and Development Committee and staff have inspected the area and signed off on the application. Motion #232 Harry Chafe/Lynn Hearn Proposed to approve application for excavation/leveling for building and septic test pits at 23 Shore Lane (App #A2020-93). All in favor, motion carried. This applicant asked council would there be an issue with the sharing of a driveway for the current house and the new proposed house. The applicant stated that the parties would enter into a legally-binding driveway agreement with the new owners which would set out the terms of the use of the driveway and the sharing of costs associated with clearing and maintenance of it. The Driveway Agreement would be registered with the Registry of Deeds as part of the conveyance of the property. Council agreed that they do not see an issue with the sharing of a driveway if this agreement was in place. It was noted that the applicant would need to put in an application for the home before council could officially vote on the issue.

11		<p>Application for an approval in principle to build an extension to a shed at 29-31 Southside Road (App # A2020-88). This application meets the requirement for an accessory building in the Harbourfront Zone. The Inspections and Development Committee and staff have inspected the area and signed off on the application. The Harbour Authority have also signed off on this application.</p> <p>Motion #233 Harry Chafe/David Green Proposed to approve the application in principle to build an extension to a shed at 29-31 Southside Road (App # A2020-88) with the stipulation that it is approved by the Department of Environment. All in favor, motion carried.</p> <p>The applicant also noted that his shut off valve is on the neighbouring property and is requesting that council move it at their expense. Deputy Mayor Stack noted that there are several properties that have their curb stops on neighbouring properties. Deputy Mayor Stack noted that if council does it for this property then they would have to do it for a number of properties and it would be very expensive for the town.</p> <p>Motion #234 Harry Chafe/Rick Raymond Proposed that the shut off valve will stay as is. All in favor, motion carried.</p>
12		<p>Application to build a shed at 60 Southside Road (App #A2020-89). This application meets the requirement for an accessory building in the Heritage Zone. The Inspections and Development Committee and staff have inspected the area and signed off on the application.</p> <p>Motion #235 Harry Chafe/David Green Proposed to approve the application to build a shed at 60 Southside Road (App #A2020-89). All in favor, motion carried.</p>
13		<p>Application from the Harbour Authority for an approval in principle to build a 4 x 4 shed on the Northside Harbour Front (App # A2020-95). The Inspections and Development Committee and staff have inspected the area and signed off on the application.</p> <p>Motion #236 David Green/Rick Raymond Proposed to approve the application in principle to build a 4 x 4 shed on the Northside Harbour Front (App # A2020-95) with the stipulation that it is approved by the Department of Environment. All in favor, motion carried.</p>
14		<p>A letter from a resident concerned about the condition of the Sarah Chafe Memorial Playground was tabled. Councillor Hearn noted that she had brought up these concerns last year but they were put off. Deputy Mayor Stack noted that he visited the area and noted that he did not think it was that bad. He stated that the entrance of the park needs a little work. Staff will inspect the area and see what needs to be done. It was also noted that there are 2 picnic tables on the deck of the ballfield chalet that need to be repaired or put in the garbage. It was noted that there are lights in the ballfield chalet that are not working. These lights should be LED and on a timer. Councillor Chafe noted that recreation would fix the swing in the playground. Councillor Green noted that Covid has slowed down some of the town's regular maintenance.</p> <p>Motion #237 Rick Raymond/Lynn Hearn Proposed to purchase two new picnic tables for the ballfield chalet. All in favor, motion carried.</p>
15		<p>New Disclosure Statement – Councillor Green</p> <p>Motion #238 Harry Chafe/Rick Raymond Proposed to approve Councillor Green's new disclosure statement. All in favor, motion carried.</p>
16		<p>The Foreperson's Report was tabled. It was noted that the new speed signs on the side roads need to be a priority on the list that staff has.</p> <p>Motion #239 Harry Chafe/Rick Raymond Proposed to accept the Foreperson's Report. All in favor, motion carried.</p>
17		<p>Expense claim for Stephanie Stack in the amount of \$50.00 was tabled.</p> <p>Motion #240 Harry Chafe/Lynn Hearn Proposed expense claim for Stephanie Stack in the amount of \$50.00 be approved. All in favor, motion carried.</p>
18		<p>Expense claim for Michael Hayes in the amount of \$20.00 was tabled.</p> <p>Motion #241 Rick Raymond/Lynn Hearn Proposed expense claim for Michael Hayes in the amount of \$20.00 be approved. All in favor, motion carried.</p>

19		Expense claim for Stephanie Stack in the amount of \$20.00 was tabled. Motion #242 David Green/Rick Raymond Proposed expense claim for Stephanie Stack in the amount of \$20.00 be approved. All in favor, motion carried.
20		Expense claim for Matthew Williams in the amount of \$430.96 was tabled. Motion #243 Lynn Hearn/Rick Raymond Proposed expense claim for Matthew Williams in the amount of \$430.96 be approved. All in favor, motion carried.
21		The Cheque Register was tabled. Motion #244 Rick Raymond/David Green Proposed to approve the Cheque Register. All in favor, motion carried.
22		Bills in the amount of \$9,479.78 were tabled. Motion #245 Rick Raymond/David Green Proposed to pay bills in the amount of \$9,479.78. All in favor, motion carried.
	NEW BUSINESS	
23		Council received a complaint regarding debris and the condition of the property at 11 Skinner's Hill. Councillor Hearn noted that the area is a mess and should be cleaned up. Motion #246 Lynn Hearn/David Green Proposed to send a letter to the resident asking him to clean up the area. Council will give the resident 2 weeks. All in favor, motion carried.
24		Councillor Green asked staff to speak to the Canada Summer Jobs students. He stated that they should be more attentive and not be sitting with their head on the table. Staff will speak to the students. Councillor Green also noted that it was a very hot day and understood that it was very tiring in the heat.
25		Deputy Mayor Stack asked staff to follow up on the condition of 36A and 36B Long Run Road. The property owners noted in previous letters that they would have work completed by the end of July.
26		Councillor Green asked for staff to check into the retaining wall on Southside Road to see if there has been any movement in the wall.
27		The Development Corporation had their AGM on August 5, 2020. There were 11 members elected. Deputy Mayor Stack noted that the Corporation will initially be focusing on Cribbies Park. Mayor Lee asked staff to bring forward the possibility of the Development Corporation using the Tourist Information Centre as a place to have their meetings as the Community Centre was closed due to Covid-19. Councillor Green noted that the Tourist Information Centre is a very small space and it would be impossible to abide by the physical distancing protocols. It was decided that council will look at this at the next meeting as the province may move to another alert level by then.
28		The town received an email from a resident who is considering setting up a medical clinic at 13 Main Road, Petty Harbour. The resident stated that there are only 3 parking spaces on this property. The resident also noted that there is public parking adjacent to the property that could be used. The consensus from council was that they do not see an issue with the parking for this property if used for a medical clinic.
29		Motion #247 Rick Raymond/Harry Chafe Proposed meeting be adjourned. All in favor, motion carried. Meeting adjourned at 7:20pm.

Sam Stack, Deputy Mayor _____

Stephanie Stack, Chief Administrative Officer _____