

**TOWN OF PETTY HARBOUR/MADDOX COVE**  
**REGULAR MEETING**  
**MONDAY AUGUST 13, 2018**

1. Minutes of July 30, 2018
2. Business Arising
3. Sewer Holding Tank at 62A Main Road, Petty Harbour. Request to speak from John & Sue Warford and Reg Best or Representative of the Harbour Authority.
4. Letters from owners of Tourist Accommodations
5. Letter from the Nature Conservancy with regard to property tax.
6. Snow Clearing Contract
7. Expense claim for Stephanie Stack
8. Expense claim for Cyril Whitten
9. Expense claim for Glen Whitten
10. Expense claims for Tidy Towns – Jackie Williams
11. Proposed parking area at Maddox Cove ballfield down from main gate.
12. Skinner's Hill – Possible one way traffic
13. Skinner's Hill extra costs for consideration – Pavement on shoulder of road
14. Application for Crown Lands Motion Bay Road Extension - Thomas Clarke
15. Bills
16. CAO call log
17. New Business
18. Adjourn

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### **BILLS**

1. Bell Mobility (Cell Phone Exp.)	\$84.52
2. Brenntag (Water & Sewer Exp.)	\$2,433.69
3. Big Eric's (Cleaning supplies)	\$33.52
4. Bidgood's (Water)	\$31.42
5. City of St. John's (Garbage Exp.)	\$2,258.52
6. CBCL Limited (Prof. Fees)	\$2,722.91
7. Country Trailers (Truck Exp.)	\$1,161.50
8. East Chem (Water & Sewer Exp.)	\$401.64
9. Enviromasters (Mowing)	\$511.75
10. Irving Oil Limited (Gas Exp.)	\$1,164.60
11. McDonald's Home Hardware (R & M Building)	\$71.01
12. NF Power (Hydro & Street Lighting Exp.)	\$3,951.44
13. Rona (Water & Sewer Exp.)	\$63.90
14. Stanley's Flowers (Tidy Towns Exp.)	\$1,587.00
15. Xylem Water Solutions (Water & Sewer Exp.)	<u>\$581.90</u>
<b>TOTAL</b>	<b>\$17,059.32</b>

**TOWN OF PETTY HARBOUR/MADDOX COVE**

**REGULAR MEETING**

**MONDAY AUGUST 13, 2018**

**PRESENT: Sam Lee, Sam Stack, Kimberly Orren, Rick Raymond, Lynn Hearn, David Green, and Mandy Dinn**

**ABSENT: Harry Chafe**

#	ITEM
1	Mayor Lee brought the meeting to order at 6:31pm.
2	Minutes of July 30, 2018 were read. <b>Motion #292 David Green/Kimberly Orren</b> Proposed minutes of July 30, 2018 be approved. All in favor, motion carried.
	<b>BUSINESS ARISING</b>
3	#7 Staff has contacted the Department of Transportation and Keith Hutchings regarding fences being erected near the roadway.
4	#8 Council is unaware of any tickets being issued in the Town for parking violations from the RNC. Staff will contact RNC again.
5	#9 The Development and Inspections Committee along with staff will meet to determine the placements of the speed bumps throughout the community.
6	#10 Council had been referring to Tourist Accommodations being TAP Certified. The proper term should be licensed.
7	#11 7 residents had shown interest in in the billeting of travelers with Irish Connections. This number was insufficient to move forward with the program. Staff will contact those 7 residents and thank them for their interest.
8	#12 The parking lot in front of the Town Office is scheduled to be sealed on Tuesday.
9	#13 <b>Motion # 293 Rick Raymond/ David Green</b> Proposed to have the Town Depot surveyed. All in favor. Motion carried.
10	#14 Councillor Green will follow up with The Department of Transportation regarding traffic calming initiatives.
11	#15 Staff will contact siding company as the repair has not been completed to date.
12	#16 Mayor Lee will check to see what the proper grade is for a wheelchair accessible ramp.
13	#20 Staff will get an update from Service NL regarding the possible septic leak at 189 Main Road, Maddox Cove.
14	#25 Pothole at intersection of Cribbies Road and Skinner's Hill needs repairs again. Staff will look into this. Staff will also check with engineer regarding culvert being washed away on Cribbies Road.
15	#27 NF Power are not willing to sign a lease for the proposed parking area. Mayor Lee will get a quote on the parking area.
16	#32 Council will get a quote on leveling the drain area near the entrance to the ballfield to be used for extra parking.
17	#33 A letter has been sent to the City of St. John's regarding the possibility of getting a traffic light installed at the intersection of Main Road, Goulds and Petty Harbour Road.
	<b>TONIGHT'S AGENDA</b>
18	Letters from the owners of tourist accommodations were presented to Council. Karen Vincent and Geoff Coughlan were present in chambers to speak. There was concern of a conflict of interest regarding two councilors. <b>Motion #294 Kimberly Orren/ Sam Stack</b>

	<p>Proposed that David Green was in a conflict of interest. Mayor Lee, councilor Hearn, councilor Raymond, deputy mayor Stack, councilor Orren in favor. Councilor Green not in favor. Motion carried.</p> <p>Councilor Green left chambers at 6:58pm.</p> <p><b>Motion #295 Rick Raymond/Kimberly Orren</b> Proposed that Lynn Hearn was in a conflict of interest. Mayor Lee, deputy mayor Stack, councilor Orren, councilor Raymond in favor. Councilor Hearn not in favor. Motion carried.</p> <p>Councilor Hearn left chambers at 6:59pm.</p> <p>Ms. Vincent and Mr. Coughlan both had concerns regarding the current taxation schedule for vacation rentals as opposed to Air B&amp;B rentals. They requested a fairer less discrepant taxation and to have business taxes deferred until a recommendation is made by the Tourist Accommodations Committee. They also wanted to see any unlicensed accommodations to become licensed. Mr. Coughlan also requested that the seasonal aspect of the business be taken into consideration in the future.</p> <p>Council will take these things into consideration once a recommendation has been made by the committee.</p> <p>Staff will send a follow-up letter to the accommodations operators that were contacted in the spring. Staff will check the air B&amp;B site for any new rentals.</p> <p>Councilors Hearn and Green returned to chambers at 8:46pm.</p>
19	<p>John &amp; Susan Warford and Reg Best were present in chambers to speak regarding the sewer holding tank at 62A Main Road, Petty Harbour. Mr. Best stated to council that the Harbour Authority did not have any issues with the sewer holding tank being on the property. Mrs. Warford requested that council grandfather in the tank as it has been there for at least five years.</p> <p><b>Motion #296 Sam Stack/Rick Raymond</b> Proposed to allow the sewer holding tank to stay on the property with the stipulations that the removal order is now null and void, the tank must be removed if the building changes ownership, the property must connect to the water and sewer should a business ever open on the property and the tank must be pumped out on a regular basis. All in favor. Motion carried.</p>
20	<p>Request from the Nature Conservancy to have their taxes wrote off for 2018.</p> <p><b>Motion #297 Rick Raymond/Kimberly Orren</b> Proposed to write off the taxes for the Nature Conservancy for 2018 as they are a not-for-profit.</p> <p>Councilor Raymond, councilor Orren, councilor Hearn and councilor Green in favor. Mayor Lee and deputy mayor Stack not in favor. Motion carried.</p>
21	<p>Revised snow clearing contract was presented to Council.</p> <p><b>Motion #298 Sam Stack/Rick Raymond</b> Proposed to defer this item until the next meeting as further changes are required. Notably the time frame of the contract and the last civic number of Motion Bay Road Extension is to be added. All in favor. Motion carried.</p>
22	<p>Expense claim for Stephanie Stack.</p> <p><b>Motion # 299 Rick Raymond/Kimberly Orren.</b> Proposed to accept expense claim for Stephanie Stack. All in favor. Motion carried.</p>
23	<p>Expense claim for Cyril Whitten.</p> <p><b>Motion #300 Rick Raymond/ Sam Stack</b> Proposed to accept expense claim for Cyril Whitten. All in favor. Motion carried.</p>
24	<p>Expense claim for Glen Whitten.</p> <p><b>Motion #301 Rick Raymond/David Green</b> Proposed to accept expense claim for Glen Whitten. All in favor. Motion carried.</p>
25	<p>Expense claims for Jackie Connolly for planting supplies and community benches.</p>

		<p><b>Motion #302 Rick Raymond/ David Green</b> Proposed to accept expense claim for Jackie Connolly for planting supplies. All in favor. Motion carried.</p> <p><b>Motion #303 Rick Raymond/David Green</b> Proposed to accept expense claim for Jackie Connolly for community benches. All in favor Motion carried.</p>
26		Mayor will get a quote on leveling the area by ballfield as discussed in business arising.
27		<p>Possibility of making Skinner's Hill a one-way road.</p> <p><b>Motion #304 Lynn Hearn/David Green</b> Proposed to defer making a decision until the road work is completed on Skinner's Hill. All in favor. Motion carried.</p>
28		Deputy Mayor Stack advised Council that the pavement in question on Skinner's Hill had been removed. Staff will contact engineer to set up a meeting with council to discuss the work on Skinner;s Hill and to see if the cost estimate they were waiting on is completed.
29		<p>Application to acquire crown land on Motion Bay Road Extension.</p> <p><b>Motion #305 Sam Stack/Rick Raymond</b> Proposed to approve application for crown land on Motion Bay Road Extension. Mayor Lee, Councilor Green, Councilor Orren, Councilor Raymond not in favor. Councilor Hearn and Councilor Stack in favor. Motion defeated.</p> <p><b>Motion # 306 Kimberly Orren/Rick Raymond</b> Proposed that the applicant provide a crown land survey of other crown land in the area that can act as a buffer should the application be approved and council will revisit the application. All in favor. Motion carried.</p>
30		<p><b>Motion #307 Rick Raymond/Kimberly Orren</b> Proposed bills in the amount of \$17,059.32 be approved for payment. All in favor, motion carried.</p>
	<b>NEW BUSINESS</b>	
31		Councilor Green noted that a staff member received a very rude email from a resident recently and wanted to remind residents that staff are only doing their jobs.
32		Deputy Mayor Stack stated that he is disappointed with the condition of the entrance to the Town Office. It was noted that the siding has been pressure washed and it is badly stained. Mayor Lee noted that painting is on the todo list but staff is shorthanded and extremely busy.
33		Councilor Green noted that he had some issues with the appeal letter that Council has received from a past applicant.
34		1Long Run Road removal/repair order expires is September 28, 2018.
35		Staff will get quotes for a new tarp for the garbage truck as one is needed.
52		<p><b>Motion #308 Rick Raymond/ David Green</b> Proposed the meeting be adjourned. All in favor, motion carried. Meeting adjourned at 9:46 pm.</p>

Samuel Lee, Mayor \_\_\_\_\_

Mandy Dinn, Administrative Assistant \_\_\_\_\_