

TOWN OF PETTY HARBOUR/MADDOX COVE

REGULAR MEETING

TUESDAY AUGUST 13, 2024

PRESENT: Ron Doyle, Rick Raymond, Ed Dyke, Irene Stack, Agatha Stack Balsom, David Balsom, and Mandy Dinn

ABSENT: Kayla Parsons

		ITEM
1		Mayor Doyle brought the meeting to order at 6:30pm.
2		Minutes of July 30, 2024, were tabled. Motion #245 Ed Dyke/Agatha Stack-Balsom Proposed to accept minutes of July 30, 2024. All in favor, motion carried.
	BUSINESS ARISING	
3		#6 The engineer will be setting up a preconstruction meeting for Capital Works Project Motion Bay Road Phase I in the coming days. Construction should be starting in the coming week or two.
4		#7 Staff checked with other municipalities. Office staff are expected to abide by the town's travel policy. The other municipalities only have staff use town owned vehicles.
5		#23 The insurance adjuster will be contacting the restoration company to get quotes on the restoration of the Community Centre. The town should hear back by the end of the week.
6		#21 The owner of 87 Main Road, Maddox Cove has advised the town that he is not willing to pay for the leak detection system as there is no trace of chlorine and his water is not being affected.
	TONIGHT'S AGENDA	
7		Application (A2024-61) for Harbour Authority to hook up water on north-side waterfront. The Inspections & Development Committee inspected the area and noted that if the line is a ¾ inch line than they may have an issue with the water pressure. Motion #246 Ed Dyke/Agatha Stack Balsom Proposed to approve application A2024-61 with the stipulation that should water pressure be low on the applicant's line the town will not be responsible. All in favor, motion carried.
8		Application (A2024-66) to build a shed at 95 Cribbies Road. The Inspections & Development Committee inspected the area and signed off on the application. Motion # 247 Ed Dyke/ Irene Stack Proposed to approve application A2024-66 to build a shed at 95 Cribbies Road. All in favor, motion carried.
9		Water/drainage issues at 14 Big Hill Road. The Inspections & Development Committee will inspect the area before the next meeting of council. The foreman will inspect the area during the next heavy rainfall to see what the issues are in the area.
10		Request from Wild Mother Provisions to have 2024 business tax written off as they are no longer operating. Motion # 248 Rick Raymond/ Dave Balsom Proposed to write off 2024 business tax in the amount of \$313.50 for Wild Mother Provisions. All in favor, motion carried.
11		Quotes for line painting were presented to council. Quotes were as follows: Blacktop Solutions \$2200 plus hst Cleansweep \$2350 plus hst Formac \$3470 plus hst Motion # 249 Ed Dyke/ Dave Balsom Proposed to accept quote from Blacktop Solutions in the amount of \$2200 plus hst. All in favor, motion carried.

12		Quote for Code of Conduct Training. A quote from JW Consulting was presented. The quote was either \$2000 for in-person training or \$1000 for virtual training for 20-25 people. Motion #250 Irene Stack/Agatha Stack Balsom Proposed to accept the quote for \$2000 for in-person Code of Conduct training. All in favor, motion carried.
13		Foreperson's Daily Log. Motion # 251 Agatha Stack-Balsom/ Dave Balsom Proposed to accept the foreperson's daily log. All in favor, motion carried.
14		There was no expense claims presented.
15		Bills in the amount of \$19,410.24. Motion #252 Agatha Stack Balsom/Ed Dyke Proposed to pay bills in the amount of \$19,410.24. All in favor, motion carried.
	NEW BUSINESS	
16		Councillor Stack requested that staff fill in the curb stop at 73 Main Road, Maddox Cove.
17		Councillor Stack presented a template for a new Scope of Work form to be used when getting quotes on larger projects. Council will send any recommendations to the CAO before the next meeting on how to improve the form. Staff will have the form copied in the same format as the other town forms and documents.
18		Deputy Mayor Raymond noted the terrible condition of Long Run Road. Staff will contact the Department of Transportation & Infrastructure regarding this again.
19		Councillor Dyke presented a quote from MFB Trucking to have the drain on Cribbies Road finished in the amount of \$2000 plus hst. Mayor Doyle left the chambers due to a conflict of interest at 7:05pm. The foreman will check with the contractor to see if this is the lowest he can quote on the project. The foreman will also measure up the area for sods and get a quote on the sods without installation. Mayor Doyle returned to chambers at 7:20pm.
20		Motion #253 Rick Raymond/ Agatha Stack Balsom Proposed meeting be adjourned. All in favor, motion carried. Meeting adjourned at 7:21 pm.

Ron Doyle, Mayor _____

Mandy Dinn, Administrative Assistant _____