

**TOWN OF PETTY HARBOUR/MADDOX COVE**

**REGULAR MEETING**

**MONDAY AUGUST 27, 2018**

**PRESENT: Sam Lee, Harry Chafe, Linda Hearn, Rick Raymond, David Green, Sam Stack and Mandy Dinn**

**ABSENT: Kimberly Orren**

#	ITEM
1	Mayor Lee brought the meeting to order at 6:48 pm
2	Minutes of August 13, 2018 were read. <b>Motion # 309 Lynn Hearn/Rick Raymond</b> Proposed minutes of August 13, 2018 be approved. All in favor, motion carried.
	<b>BUSINESS ARISING</b>
3	#3 Keith Hutchings has contacted CAO and will check into the issue of fences being erected near the roadway.
4	#4 Mayor has spoken to Chief Boland of the RNC regarding a new traffic calming initiative that the RNC hopes to start. Staff will contact RNC again with regard to issuing parking tickets within the town.
5	#5 The speed bumps have been completed along with the signage.
6	#9 The surveyor will be out Tuesday or Wednesday to survey the Town Depot.
7	#8 The Parking lot of the Town Office has been sealed. Staff will paint parallel lines yellow.
8	#11 Staff will contact siding company again to repair siding.
9	#12 Mayor Lee will follow up with contractor to get proper grade for wheelchair accessible ramp.
10	#13 Service NL determined that there was not a septic leak on Main Road, Maddox Cove.
11	#14 Staff will fix hole that is forming in pavement at intersection of Cribbies Road and Skinner's Hill. Mayor Lee spoke to engineer with regard to the collapsed culvert on Cribbies Road. Staff will find out why it was not covered under warranty.
12	#15 Mayor requested a quote for the leveling of the proposed parking area by the powerhouse but has not received it yet.
13	#16 Mayor requested a quote for filling in the drain near the entrance to the ballfield to be used for extra parking but has not received it yet.
14	#17 Staff will follow-up with the City of St. John's regarding the request for a traffic light to be installed at the intersection of Petty Harbour Road and Main Road, Goulds.
	<b>TONIGHT'S AGENDA</b>
15	Council was presented with a rating of the Requests for Proposals that were submitted for the engineering services for the capital Works Valve Replacements Project. The Department of Municipal Affairs rated the RFPs. <b>Motion #310 Sam Stack/Lynn Hearn</b> Proposed to accept SNC Lavalin as the engineering firm for the Capital Works Project- Valve Replacements as per the Department of Municipal Affairs ratings.
16	Municipalities Newfoundland & Labrador call for elections. No member of council was interested at this time
17	St. John's Urban Region Regional Amendment. <b>Motion #311 Rick Raymond/Harry Chafe</b> Proposed to send a letter advising the City of St. John's that The Town of Petty Harbour/Maddox Cove does not foresee any issue with the re-

		zoning of the property at 364 Blackhead Road from Industrial General and Open Space Reserve to Residential Medium Density. All in favor, motion carried.
18		Letter from property owner requesting a sharp turn sign to be placed near the intersection of Long Run Road and the Main Road. It was also requested that a larger Dead End No Turn Around sign be erected further up Big Hill Road. The property owner also inquired about damages to his property caused by vehicles trying to turn in the area. <b>Motion # 312 Rick Raymond/David Green</b> Proposed to purchase and erect a Dead End No Turn Around sign on Big Hill should it be needed after the area is inspected. All in favor, motion carried. Staff will contact the Department of Transportation & Works with regard to placing a Sharp Turn sign at the intersection of Long Run Road and Main Road, Petty Harbour. Council advised property owner that the driver's vehicle insurance should cover any damages done to his property.
19		Expense claim for Glen Whitten in the amount of \$20.00 was presented. <b>Motion # 313 Sam Stack/Rick Raymond</b> Proposed to accept the expense claim for Glen Whitten in the amount of \$20.00. All in favor. Motion carried.
20		Expense claim for Lynn Hearn in the amount of \$20.00 was presented. <b>Motion # 314 Sam Stack/Rick Raymond</b> Proposed to accept the expense claim for Lynn Hearn in the amount of \$20.00. All in favor. Motion carried.
21		Expense claim for Mandy Dinn in the amount of \$40.00 was presented. <b>Motion # 315 Sam Stack/Harry Chafe</b> Proposed to accept the expense claim for Mandy Dinn in the amount of \$40.00. All in favor. Motion carried.
22		Request for Crown Land- Motion Bay Road Extension. There had been some concern regarding a buffer zone in the area and the applicant provided council with a drawing of all the properties in the surrounding area. There was an area left as a buffer between the properties. <b>Motion # 316 Sam Stack/Rick Raymond</b> Proposed to approve the crown land request for Motion Bay Road Extension. Sam Stack, Lynn Hearn, Rick Raymond, Harry Chafe and David Green in favor. Mayor Lee not in favor. Motion carried.
23		Municipalities Newfoundland & Labrador Annual General Meeting will take place in Gander from October 4-6, 2018. <b>Motion #317 David Green/Harry Chafe</b> Proposed to defer until the next meeting as all councilors were not present and may wish to attend. All in favor. Motion carried.
24		Bills in the amount of \$13,575.42 were presented. <b>Motion # 318 Rick Raymond/Harry Chafe</b> Proposed to pay bills in the amount of \$13,575.42. All in favor. Motion carried.
25		There was no CAO log to present as CAO was on annual leave.
26		2018-2020 Snow Clearing Contract Staff will send Councilor Green the last civic numbers on Power House Lane and Motion Bay Road Extension. Councilor Green will make the changes as earlier discussed. <b>Motion # 319 David Green/ Lynn Hearn</b> Proposed to accept the 2018-2020 Snow Clearing Contract with the changes to the last civic numbers for Power House Road and Motion Bay Road Extension being added. All in favor. Motion carried.
	<b>NEW BUSINESS</b>	
27		Two quotes were received to replace the tarp on the garbage truck. <b>Motion # 319 David Green/Rick Raymond</b> Proposed to accept quote from Petty Harbour Canvas in the amount of \$550.00 plus tax to replace the tarp on the garbage truck. All in favor,

		motion carried.
28		Mayor Lee noted that the fill from Skinner's Hill could have been used for the lookout in Maddox Cove. Staff and council will be mindful of any fill that could be used in the future.
29		<b>Motion #320 Rick Raymond/Harry Chafe</b> Proposed meeting be adjourned. All in favor, motion carried. Meeting adjourned at 8:04pm.

Samuel Lee, Mayor \_\_\_\_\_

Mandy Dinn, Administrative Assistant \_\_\_\_\_

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**REGULAR MEETING**  
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1. Minutes of August 13, 2018
2. Business Arising
3. Capital Works Project- Valve Replacements- RFP
4. Municipalities Newfoundland & Labrador call for nominations
5. St. John's Urban Region Regional Amendment- St. John's Municipal Plan amendment
6. Letter from property owner requesting additional signage on Southside Road and Big Hill Road
7. Expense claim for Glen Whitten
8. Expense claim for Lynn Hearn
9. Expense claim Mandy Dinn
10. Request for Crown Land- Motion Bay Road Extension (request to speak)
11. Municipalities NL AGM
12. Snow Clearing Contract
13. Bills
14. CAO call log
15. New Business
16. Adjourn

## Bills

Big Erics (Office Supplies Expense)	\$545.69
Bell Aliant (Telephone Expense)	\$571.38
Eastchem (Water & Sewer Expense)	\$1095.38
GTC Training (Training Expense)	\$184.00
Gregory Stokes CA (Professional Fees Expense)	\$4887.50
Impact Signs (Traffic Services Expense)	\$621.00
John Layden Trucking (Road Maintenance Expense)	\$4715.00
McDonald's Home Hardware (Truck, R&M & Cleaning Expense)	\$239.43
Modern Paving (Road Maintenance Expense)	\$188.28
Rogers (Office Expense)	\$206.91
Atlantic Construction Elite (Traffic Services Expense)	\$106.95
Emco (Water & Sewer Expense)	<u>\$213.90</u>
TOTAL	\$13,575.42