

REGULAR MEETING
MONDAY AUGUST 31, 2020
AGENDA

1. Minutes of August 10, 2020
2. Business Arising
3. Application to build an extension to shed at 62C Main Road
4. Application to build a shed at 28 Cribbies Road (App # A2020-99)
5. Application to build a garage at 6 Hannaford's Lane (App #A2020-98)
6. Application to repair retaining wall at 20-22 Main Road, Petty Harbour (App # A2020-100)
7. Pick-up truck tender
8. Request for land behind the Tourist Information Centre to go to tender
9. Letter from business owner Re: write-off of business tax from June – Dec.
10. Tax Sales
11. Foreman's Report
12. Expense Claims
13. Bills
14. New Business
15. Adjourn

BILLS

1. Staples (Office Expense)	\$295.60
2. Source Atlantic (Safety Supplies)	\$135.05
3. Cassie Rideout (Cleaning)	\$130.00
4. Rogers (Office Expense)	\$97.67
5. Stewart McKelvey (Prof. Fees)	\$2,086.10
6. Reprographics (Office Expense)	\$786.19
7. McDonald's Home Hardware	\$113.62
8. Orkin (pest Control)	\$86.25
9. MFB Trucking (Water Exp.)	\$1,681.88
10. John Layden Trucking (Water Exp. & Garbage Truck Exp.)	\$6,399.99
11. Impact Signs (Traffic Control Exp.)	\$105.80
12. Formac 2002 Ltd (Road Maintenance)	\$26,385.60
13. Bell Mobility (Cell phone exp.)	\$204.70
14. City of St. John's (Garbage Exp.)	\$573.25
15. Emco (Water Exp.)	\$849.36
16. Atlantic Technical Services (Water Exp.)	\$14,836.67
17. Clean Sweep (Traffic Services)	\$2,530.00
18. CIBC Mellon (Pension Plan)	\$3,269.18
19. Bidgood's (Office Exp.)	\$15.33
20. Commissionaires (Traffic Services)	\$828.00
21. Bell Aliant (Telephone Exp.)	<u>\$566.57</u>
	\$61,976.81

TOWN OF PETTY HARBOUR/MADDOX COVE

REGULAR MEETING

MONDAY AUGUST 31, 2020

This meeting took place at the community centre and all Covid protocols were in place. (The meeting was open to the public)

PRESENT: Sam Stack, David Green, Harry Chafe, Rick Raymond, Linda Hearn and Stephanie Stack

ABSENT: Sam Lee, Kimberly Orren

#		ITEM
1		Deputy Mayor Stack brought the meeting to order at 6:38 pm.
2		Minutes of August 10, 2020 were read. Motion #248 Lynn Hearn/Harry Chafe Proposed minutes of August 10, 2020 be approved. All in favor, motion carried.
	BUSINESS ARISING	
3		#3 The Foreperson received prices for a diffuser. Cost of diffuser and gauge is \$1,422.32. Motion #249 David Green/Harry Chafe Proposed to purchase diffuser and gauge for \$1,422.32. All in favor, motion carried.
4		#6 Capital Works Project – Lift Stations Staff is waiting to hear back from the engineer.
5		#7 Old Maddox Cove Road Repairs – Emergency Funding The town received notification that they do not qualify for Emergency Funding due to the fact that all the funds for the project will be cover under the Gas Tax Fund.
6		#10 Deputy Mayor Stack asked to have this item discussed at the next meeting.
7		#23 Staff will get pictures of the condition of the property at 11 Skinner’s Hill.
8		#25 36A and 36B Long Run Road The town received follow up letters from the property owners of 36A and 36B Long Run Road. The owner of 36A Long Run Road noted in his letter that he had structural assessments and contractor quotes done to have repairs completed on the home. These repairs included foundation repairs, roof repairs and siding and window replacement. It was noted in his letter that the owner of 36B has decided to have his property demolished. The owner of 36A cannot start any of his repairs until this demolition is complete. The owner of 36B confirmed in his letter that he will be demolishing his property. The demolition of 36B and repairs to 36A will start in the Spring of 2021.
9		#26 There has been no movement in the retaining wall on Southside Road.
	TONIGHT’S AGENDA	
10		Application for an approval in principle to build a 12 x 20 x 12 extension to shed at 62C Main Road, Petty Harbour (App # A2020-101). The Inspections and Development Committee and staff have inspected the area and signed off on the application. The Harbour Authority have signed off on the application. Councillor Chafe noted that he is in a conflict of interest as the applicant is his brother in law. Councillor Hearn noted that she may be in conflict also. Motion #250 Rick Raymond/David Green Proposed Councillor Hearn was in a conflict of interest when discussing or voting on this issue. All in favor, motion carried. Due to the fact that Councillor Hearn and Councillor Chafe were in a conflict, there was no longer a quorum to vote on the application. Motion #251 Rick Raymond/David Green Proposed to defer the application until the next meeting. All in favor, motion carried.

11		<p>Application to build a shed at 28 Cribbies Road (App #A2020-99). This application meets the requirement for an accessory building in the Residential Zone. The Inspections and Development Committee and staff have inspected the area and signed off on the application.</p> <p>Motion #252 David Green/Harry Chafe Proposed to approve the application to build a shed at 28 Cribbies Road (App #A2020-99). All in favor, motion carried.</p>
12		<p>Application to build a garage at 18 Hannaford's Lane (App #A2020-98). Staff is waiting on the confirmed height of the garage.</p> <p>Motion #253 Rick Raymond/Harry Chafe Proposed to defer the application until staff has all the information needed. All in favor, motion carried.</p>
13		<p>Application to repair retaining wall at 20-22 Main Road, Petty Harbour (App#A2020-100). The Inspections and Development Committee and staff have inspected the area and signed off on the application. The Harbour Authority have signed off on the application with the condition that the retaining wall be located in the same location as it is currently.</p> <p>Motion #254 David Green/Lynn Hearn Proposed to approve the application to repair retaining wall at 20-22 Main Road, Petty Harbour (App#A2020-100) with the condition that the retaining wall be located in the same location as it is currently. All in favor, motion carried.</p>
14		<p>There were no tenders received by the closing time for the pick-up truck. Council is considering keeping the pick-up truck. Staff will check with the foreman to ensure that the truck is road worthy.</p>
15		<p>The town received an email inquiring if the land behind the Tourist Information Centre could go out to tender. There was some discussion on how this request has been dealt with by council on two different occasions. It was noted that it has cost the town money in the past to get an appraisal done on the property and then there were no bids received. The CAO noted that a new appraisal would have to be done as the last appraisal was a number of years ago. Councillor Raymond noted that the town could sell the property and use the money on other areas such as a park.</p> <p>Motion #255 David Green/Lynn Hearn Proposed not to sell the property behind the Tourist Information Centre. Deputy Mayor Stack, Councillor Hearn and Councillor Green in favor. Councillor Raymond and Councillor Chafe not in favor. Motion carried.</p>
16		<p>Letter from business owner Re: write-off of business tax from June – Dec. Councillor Green noted that he could understand where this business owner is coming from as there are businesses that are not operating. He noted that businesses are not operating because there is no business not because they don't want to. There was a discussion on how the town would administer any type of discount/write off as there would be other business owners looking for the same treatment. The CAO noted that if council did approve any type of write off/discount then there would have to be criteria that would have to be met. Councillor Hearn noted that council could offer a deferment of the taxes. The CAO recommended that staff call other municipalities to see how they are handling this issue.</p> <p>Motion #256 Rick Raymond/Harry Chafe Proposed to defer until staff checks with other municipalities. All in favor, motion carried.</p>
17		<p>Tax Sales</p> <p>Motion #257 Harry Chafe/Lynn Hearn Proposed to commence a tax sale on 20-30 Shore Lane. All in favor, motion carried.</p> <p>Motion #258 Harry Chafe/David Green Proposed to commence a tax sale on 115-119 Long Run Road. All in favor, motion carried.</p>
18		<p>The Foreperson's Report was tabled.</p> <p>There was some discussion regarding the work that needed to be completed at the Ron Weir Memorial Ball Park/Sarah Chafe Memorial Playground. The foreman requested the purchase of a gas brush cutter in the amount of \$611.96.</p> <p>Motion #259 Lynn Hearn/David Green Proposed to purchase a brush cutter in the amount of \$611.96. All in favor, motion carried.</p> <p>There was also some discussion on hiring back the part-time staff to help with this work.</p> <p>Motion #260 Harry Chafe/Lynn Hearn Proposed to hire back the part-time staff for one week to help with the work at the Ron Weir Memorial Ball Park/Sarah Chafe Memorial Playground. Councillor Raymond, Councillor Hearn and Councillor Chafe in favor. Deputy Mayor Stack</p>

		and David Green not in favor. Motion Carried. Motion #261 Harry Chafe/Rick Raymond Proposed to accept the Foreperson's Report. All in favor, motion carried.
19		Expense claim for Stephanie Stack in the amount of \$50.00 was tabled. Motion #262 Rick Raymond/David Green Proposed expense claim for Stephanie Stack in the amount of \$50.00 be approved. All in favor, motion carried.
20		Expense claim for Matthew Chafe in the amount of \$286.34. was tabled. Motion #263 Rick Raymond/David Green Proposed expense claim for Matthew Chafe in the amount of \$286.34 be approved. All in favor, motion carried.
21		Expense claim for Stephanie Stack in the amount of \$134.17 was tabled. Motion #264 Rick Raymond/David Green Proposed expense claim for Stephanie Stack in the amount of \$134.17 be approved. All in favor, motion carried.
22		Expense claim for Matthew Chafe in the amount of \$64.38 was tabled. Motion #265 David Green/Rick Raymond Proposed expense claim for Matthew Chafe in the amount of \$64.38 be approved. All in favor, motion carried.
23		Bills in the amount of \$61,976.81 were tabled. Motion #266 Rick Raymond/Lynn Hearn Proposed to pay bills in the amount of \$61,976.81 . All in favor, motion carried.
	NEW BUSINESS	
24		Councillor Hearn noted that there are streetlights by the stand on Long Run Road that are out. Staff will check this.
25		Councillor Hearn asked what council would be doing with regard to re-opening the Community Centre. She noted that the Seniors Club had been inquiring. It was noted that the building would have to be deep cleaned after each use and that there would be a cost associated with that. It was also noted that there would have to be someone supervising to ensure that Covid protocols were being met. Councillor Hearn noted that she would be against re-opening as recreation had no one that would be willing to take on the responsibility of this. Council decided they would wait for another month and revisit this issue of re-opening at that time.
26		Councillor Chafe asked where the "Bidgood's Story Board" was. It was noted that the story board is at the entrance of Bidgood's Cove.
27		Deputy Mayor Stack asked if the shouldering of the Main Road was complete. Staff will check in to this.
28		The speed limit sign on the Main Road in Maddox Cove is knocked down and needs to be put back up.
29		Deputy Mayor Stack noted that the guard rail on the Main Road close to 15-19 Main Road is very low. Staff will check into this.
30		Traffic Enforcement Officer The town will keep the traffic Enforcement on for another two weeks. Staff will check into the number of tickets issued.
31		Skinner's Hill – One Way pilot project Council will discuss this at the end of September.
32		Application to place a temporary garbage container at 52 Southside Road. Motion #267 Rick Raymond/Harry Chafe Proposed to approve the application to place a temporary garbage container at 52 Southside Road for a period of 90 days. The container must be placed in applicant's driveway. All in favor, motion carried. Councillor Green abstained from voting as this is his property/application.
33		Motion #268 Rick Raymond/Harry Chafe Proposed meeting be adjourned. All in favor, motion carried. Meeting adjourned at 7:46pm.

Sam Stack, Deputy Mayor _____

Stephanie Stack, Chief Administrative Officer _____