

TOWN OF PETTY HARBOUR/MADDOX COVE

REGULAR MEETING

MONDAY AUGUST 7, 2017

PRESENT: Nat Hutchings, Linda Doyle, Mark Kieley, Corey Lee and Stephanie Stack

ABSENT: Harry Chafe

#	ITEM
1	Mayor Hutchings brought the meeting to order at 6:32pm
	BUSINESS ARISING
2	Minutes of July 18, 2017 were read. There were no errors or omissions. Motion #140 Corey Lee/Linda Doyle All in favor, motion carried.
3	#3 The fence and the landscaping in front of St. George's Church has been complete.
4	#5 Mayor Hutchings and staff inspected the drain on Cribbies Road by John Bartlett's. Staff will clean out the drain in the coming weeks.
5	#6 Staff is waiting to get a permit from the Department of Transportation and Works in order to start the culvert on the Main Road by Oceanview Boulevard.
6	#8 There was some discussion with regard to the report from the Town's engineer and the coverage of the water line. Council feels that the coverage is inadequate and that it should be at least 6ft. The Finance Committee will meet on August 8 to discuss how and if the Town can finance this if approved.
7	#13 The tax sale of 182-194 Main Road, Maddox Cove will take place on Tuesday August 8, 2017 at 10:30am.
8	#14 The roads have been swept throughout the community. Staff wanted Council to know that the bikes and quads are driving sand back on the road almost immediately after the sweeping is complete.
9	#23 Section of paving by Nicki Kieley's has to be completed.
10	#27 Waiting on a plaque for Jack for 50 years of service. The town will make a presentation at the next meeting.
	TONIGHT'S AGENDA
11	Killick Stone Brewery Parking Plan - the Town received an email from Killick Stone Brewery and the Harbour Authority stating that the areas of parking that have been designated for the brewery will be free of any boats in order to accommodate the assigned parking for the brewery.
12	A letter from Sherry Maher with regard to a start-up of a softball next year at the Maddox Cove ballfield. This letter was forwarded to Recreation for their review. Council noted that this would be great for the community.
13	A letter from a resident with regard to the cost of permits for repairs. There was some discussion with regard to concern of the cost of permits. Council noted that they do not charge for general repairs such as windows, siding and roof repair. Council also stated that all municipalities charge various amounts for permits and that staff have to inspect the area which in turn is a cost to the town. Council would like staff to send a letter to the complainant explaining the Tax Structure and why they charge these fees.
14	A thank you from Recreation was tabled with regard to the work completed at the ballfield/playground in Maddox Cove. The letter also thanked office staff for their help to the summer students.
15	A letter with regard to new signage on Big Hill Road and Long Run

		Road and the repositioning of the Southside Side Road street side was tabled. Motion #141 Corey Lee/Linda Doyle Proposed to request from the Department of Transportation and Works a sharp left hand turn sign on the corner of Long Run Road and Southside Road and to have staff look at the repositioning of the Southside Road street sign. All in favor, motion carried.
16		A quote to place a walkway and resting area at the beach in Maddox Cove was tabled in the amount of \$4,945.00. This will be deferred to the next meeting and there was not a quorum to vote on the issue.
17		A request for an Approval in Principle for a septic system at 16 Shore Lane. Motion #142 Corey Lee/Mark Kieley Proposed to issue an Approval in Principle for a septic system at 16 Shore Lane under the condition it is final approved by Service NL. All in favor, motion carried.
18		Bills in the amount of \$10,429.44 Motion #143 Corey Lee/Mark Kieley Proposed to pay the bills in the amount of \$10,429.44. All in favor, motion carried.
	NEW BUSINESS	
19		A quote to complete water break on Skinner's Hill was tabled in the amount of 3,200.00 plus tax. Motion #144 Corey Lee/Mark Kieley Proposed to approve the quote in the amount of 3,200.00 plus tax. All in favor, motion carried
20		An issue with regard to drainage and shoulder of the road washing out around 42- 44 Motion Bay Road. Motion #145 Corey Lee/Mark Kieley Proposed to get a quote on the work that is needs to be completed. All in favor motion carried.
21		There is still a lot of traffic on Motion Bay Road Extension around the area of the PRV. There are issues with regard to littering and speeding. Staff will contact the RNC with regard to this.
22		Council would like to move the digital speed sign to Long Run Road.
23		Motion #146 Corey Lee/Mark Kieley Proposed meeting be adjourned. All in favor, motion carried. Meeting adjourned at 7:10pm

Nat Hutchings, Mayor _____

Stephanie Stack, Chief Administrative Officer _____

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1. Minutes of July 18, 2017
2. Business Arising
3. Letter from Harbour Authority confirming parking for proposed Microbrewery.
4. Letter from Resident requesting to book the ballfield for a league next year.
5. Letter of concern from resident regarding the cost of permits.
6. Letter of thanks from the Recreation Commission for the work that was put into repairing the Sarah Chafe Memorial Playground.
7. Request from business owner to place more signage at the intersections of Long Run Road, Southside Road and Main Road and a No Turn Around sign further up Big Hill Rd.
8. Quote for walkway to Maddox Cove Beach.
9. Request from Danny Madden of Dynamic Engineering for preliminary approval of a septic system at 16 Shore Lane for Service NL.
10. Bills
11. New Business
12. Adjourn

BILLS

Afonso Group (Water & Sewer Expense)	\$759.00
Alarm Services (R&M Building Expense)	\$737.73
Dicks & Company (Office Supplies Expense)	\$114.98
Eastchem (Water & Sewer Expense)	\$1,155.12
Emco (Water & Sewer Expense)	\$1,938.95
Impact Signs (Road Maintenance Expense)	\$98.67
Irving Oil Marketing (Gas Expense)	\$1,200.23
McDonald's Home Hardware (R&M Building, Office Supplies, Misc.)	\$419.30
NF Power (Street Lighting Expense)	\$2,320.72
North Atlantic Supplies (Employee Clothing Expense)	\$359.95
Rona (Miscellaneous Expense)	\$92.06
Rogers (Office Expense)	\$121.79
The Telegram (Advertising Expense)	\$810.88
NF Power (Hydro Expense)	\$185.06
Enviro Masters (R&M Building- Lawn Care)	<u>\$115.00</u>
 TOTAL	 \$10,429.44