

**TOWN OF PETTY HARBOUR/MADDOX COVE**

**REGULAR MEETING**

**MONDAY DECEMBER 14, 2015**

**PRESENT: Nat Hutchings, David Stack, Karl Chafe, Corey Lee, Mark Kieley and Stephanie Stack**

**ABSENT: Linda Doyle, Harry Chafe**

#		ITEM
1		Mayor Hutchings brought the meeting to order at 6:32pm
2		Minutes of November 26, 2015 were read. There were no errors or omissions. <b>Motion #304 Karl Chafe/David Stack</b> Proposed minutes of November 26, 2015 be approved. All in favor, motion carried.
	<b>BUSINESS ARISING</b>	
3		#3 The Town sponsored Food Drive was a great success. Staff along with Mayor Hutchings picked up over 2 and ½ truckloads of food for our local food bank. Staff plans to make this an annual food drive. Thank you to all our residents for their support.
4		#6 The GIS Mapping of the Town infrastructure has started. This year we will focus on Petty Harbour and mapping all of the water and sewer lines along with shut off valves and manholes. Next year the focus will be on Maddox Cove.
5		#8 Mark Kieley gave an update of the meeting with regard to the Goulds Come Home Year. Mark said that the committee is in the preliminary stages and that he offered the support of the Town once they get up and running.
	<b>TONIGHT'S AGENDA</b>	
6		Staff have investigated the possibility of installing a surveillance camera in the area of the Pressure Reducing Station on Pancake. The best and cheapest option would be a trail camera which would cost approximately \$150.00. There are a few issues with installing a camera in this area, one being a place to mount the camera and the other being that it would have to be easily accessible in order to remove the SD Card on a frequent basis. <b>Motion #305 Corey Lee/Mark Kieley</b> Proposed not to purchase a camera at this time as the issue with garbage has subsided. Staff and Council will keep a close watch to the area. All in favor, motion carried.
7		<b>Motion #306 Karl Chafe/David Stack</b> Proposed to appoint Tom Strickland of Business Logistics Services for the Town's Assessment Review Commissioner. All in favor, motion carried.
8		Application to build a front and back porch/extension at 10B Main Road Petty Harbour. <b>Motion #307 Karl Chafe/Corey Lee</b> Proposed not to approve back porch/extension as this does not meet the rear yard requirement. It was also proposed that the Town send out notice to the public for the front porch/extension as per the regulation for the Heritage Zone. Council will then vote on the front porch/extension at the next meeting. All in favor, motion carried.
9		Application for extension to 11 Main Road, Petty Harbour - Chafe's Landing. This extension has been inspected by the Inspections and Development Committee. It has also been approved by the Department of Environment. Council has sent out a public notice and there have been no responses <b>Motion #308 Karl Chafe/David Stack</b> Proposed to approve the extension to 11 Main Road, Petty Harbour -

		Chafe's Landing. All in favor, motion carried.
10		Request from licensee to amend license agreement for Bidgood's Cove Berth and right of way to include a clause to allow both parties the option to review the policies within the 25 year time frame. <b>Motion #309 David Stack/Mark Kieley</b> Proposed to amend license agreement for Bidgood's Cove Berth and right of way to include a clause to allow both parties the option to review the policies within the 25 year time frame. Any changes to the License agreement before the 25 year term would have to be accepted by both parties in writing. All in favor, motion carried.
11		Stop Work and Removal order for 39 Motion Bay Road with regard to posts on shoulder of road. Stop Work and Removal order was tabled. <b>Motion #310 Mark Kieley/Karl Chafe</b> Proposed to send out Stop Work and Removal order for 39 Motion Bay Road as tabled which states that the owner will have to remove posts within 20 days or the Town will have them removed. All in favor, motion carried.
12		Request from Citizen Crime Prevention for donation for the Annual Crime Prevention Calendar. <b>Motion #311 Corey Lee/Karl Chafe</b> Proposed not to make a donation at this time as funds are limited. All in favor, motion carried.
13		Sale of land behind Tourist Information Center. A public notice with regard to this sale was sent out to the public. There was 1 letter submitted. This letter was tabled. <b>Motion #312 Mark Kieley/Karl Chafe</b> Proposed to move forward with the sale of this property which would include subdividing the parcel of land along with getting an appraisal of the property once subdivided. All in favor, motion carried.
14		Letter from Ron and Maureen Chafe requesting reimbursement of legal fees and a written public apology from Council. This letter was tabled at the meeting. Mayor Hutchings read statement: The Town's decision with regard to approving this application to build a house on 4 Weir's Lane was made in good faith. The Town's lawyer recommends that the Town not award any costs for legal fees as reimbursement for such legal fees was not awarded in the courts decision.  The Town regrets any hardship unintentionally caused to any parties involved in this matter. <b>Motion #313 Corey Lee/Mark Kieley</b> Proposed not to reimburse the cost of legal fees. All in favor, motion carried.
15		Bills in the amount of \$36,674.49 were presented to Council. <b>Motion #314 Karl Chafe/David Stack</b> Proposed to pay the bills in the amount of \$36,674.49. All in favor, motion carried.
	<b>NEW BUSINESS</b>	
16		Deputy Mayor Stack wanted to say a big thank you to Recreation for organizing a number of great events over the last couple of weeks. These include the Senior's Dinner and Dance, the tree lighting and the Santa Claus Parade.
17		Next regular meeting will be held on January 11, 2016.
18		Mayor Hutchings wanted to wish everyone a very Merry Christmas and all the best in the New Year.
19		<b>Motion #315 Karl Chafe/David Stack</b> Proposed meeting be adjourned. All in favor, motion carried. Meeting adjourned at 7:05pm

David Stack, Deputy Mayor \_\_\_\_\_

Stephanie Stack, Chief Administrative Officer \_\_\_\_\_