

REGULAR MEETING
MONDAY DECEMBER 16, 2019
AGENDA

1. Minutes of December 2, 2019
2. Business Arising
3. Draft Excavation Application
4. Application to operate tourist accommodation business at 9 Big Hill Road
5. Scope of Work – Motion Bay Road Extension
6. Expense Claims
7. Bills
8. New Business
9. Adjourn

BILLS

CBCL (Professional Services Expense)	\$1,745.47
Stewart McKelvey (Professional Fees Expense)	\$554.30
Bell Mobility (Cell Phone Expense)	\$184.58
City of St. John's (Garbage Expense)	\$2,115.88
John Layden Trucking (Truck & Road Maintenance Expense)	\$172.48
Impact Signs (Truck Expense)	\$96.95
McDonald's Home Hardware	\$127.42
Municipalities NL (Membership Fees Expense)	\$1,445.10
North Atlantic Supplies (Employee Clothing Expense)	\$227.70
Reprographics (Copier Expense)	\$363.14
T&D Enterprises (Snow Clearing Expense)	\$14,438.25
NF Power (Hydro Expense)	\$3,139.53
Cassie Rideout (Cleaning)	\$105.00
Bidgood's (Office Expense)	<u>\$10.76</u>
TOTAL	\$24,726.56

TOWN OF PETTY HARBOUR/MADDOX COVE

REGULAR MEETING

MONDAY DECEMBER 16, 2019

PRESENT: Sam Lee, Sam Stack Linda Hearn, David Green, Kimberly Orren Rick Raymond, and Stephanie Stack
ABSENT: Harry Chafe

#	ITEM
1	Mayor Lee brought the meeting to order at 6:30pm.
2	Minutes of December 2, 2019 were read. Motion #409 Rick Raymond/David Green Proposed minutes of December 2, 2019 be approved. All in favor, motion carried.
	BUSINESS ARISING
3	#8 The town has not heard back from the City of St. John's with regard to Beer Pond. Councillor Hearn arrived at 6:32pm.
4	#9 The town is still waiting for Newfoundland Power to move guide wire on Southside Road in order to move the rock to help alleviate the water/drainage problem. Councillor Orren arrived at 6:37pm.
5	#14 Stephanie Stack (CAO) congratulated the Recreation Commission on another wonderful Christmas Parade.
6	#19 The gravel on the shoulder of Southside Road has not been removed yet. It will be done this week.
	TONIGHT'S AGENDA
7	The draft Excavation Application was tabled. There was some discussion with regard to the section "Type of Fill". It was noted that this would be important information for council to have. Motion #410 Kim Orren/David Green Proposed to accept the Draft Excavation Application with three changes. All in favor, motion carried.
8	Application to operate a tourist accommodation at 9 Big Hill Road. Councillor Hearn and Councillor Green left chambers due to a conflict of interest at 6:55pm. Councillor Orren disclosed that she is employed with The Watershed and may be in a conflict of interest. Motion #411 Sam Stack/Rick Raymond Proposed that councillor Orren was in a conflict of interest when discussing this matter. No one voted in favor of the motion, motion defeated. Motion #412 Sam Stack/Kim Orren Proposed to send a notice to the public for comment. All in favor, motion carried. Councillor Hearn and Councillor Green returned to chambers at 6:59pm.
9	Motion Bay Road Extension – Scope of Work. The Scope of Work for Motion Bay Road Extension that was prepared by CBCL Ltd. was tabled. There was some discussion over the cost for the scope of work which was \$402,000. Council was unsure if this was for the first phase or all phases to be completed. Council noted that there were a number of questions that they need the engineer to answer. Some of the questions were with regard to a new proposed retaining wall on the inside of Motion Bay Road Extension and the proposed width of the road. Deputy Mayor Stack questioned why council could not run the drains down through Oceanview Boulevard and upgrade these drains. Stephanie Stack (CAO) noted that the engineer previously answered this question in a previous meeting stating that it would be more expensive to go this route. Councillor Orren noted that maybe the engineer is going with the natural flow of the water and that is why he is proposing the drain in the area he has noted on the scope of work. Deputy Mayor Stack stated that the town should consider getting a second opinion on the scope of work. It was noted that there would be an additional cost for this. Mayor Lee stated that the town can't afford to spend a million or half a million dollars on a road with no homes. Deputy Mayor Stack noted that the town previously had a quote from a contractor in the amount of \$40,000 to upgrade the road which would in turn

		create a drain. Deputy Mayor Stack said this is something the town should look into again. Stephanie Stack (CAO) noted that she would not recommend the town moving forward with any work on Motion Bay Road Extension unless it was approved by an engineer. There was some discussion with regard to the scope of work not including all sections of the road. Mayor Lee asked council again "Do we have \$400,000 to spend on half a road"? Councillor Orren noted that council should be concerned about the potential of properties down below Motion Bay Road extension getting water. Staff will set up a meeting with the town's engineer to review the scope of work for January 13 at 6:30pm. Staff will also ask the engineer to give a written explanation as to why he feels that the drains going through Oceanview Boulevard would be more expensive and not a good option.
10		Expense Claims Expense Claim for Matthew Chafe in the amount of \$256.06 was tabled. Motion #413 Rick Raymond/David Green Proposed Expense Claim for Matthew Chafe in the amount of \$256.06 be approved. All in favor, motion carried. Expense Claim for Stephanie Stack in the amount of \$202.33 was tabled. Motion #414 Rick Raymond/David Green Proposed Expense Claim for Stephanie Stack in the amount of \$202.33 be approved. All in favor, motion carried. Expense Claim for Mayor Lee in the amount of \$20.00 was tabled. Motion #415 Rick Raymond/David Green Proposed Expense Claim for Mayor Lee in the amount of \$20.00 be approved. All in favor, motion carried
11		Bills in the amount of \$24,726.56 were tabled. Motion #416 Rick Raymond/Sam Stack Proposed to pay bills in the amount of \$24,726.56. All in favor, motion carried.
	NEW BUSINESS	
12		Councillor Green noted that the river next to Chafe's Landing has a lot of vegetation growing in it and is concerned that it needs to be cleaned out. Council informed Councillor Green that engineers have told them that vegetation in a drain/river is a good thing as it reduces erosion and slows the flow of water when there is heavy run off/rainfall.
13		The foreperson's report was tabled. Motion #417 Rick Raymond/Dave Green Proposed to accept the foreperson's report. All in favor, motion carried.
14		The cheque log was tabled. Motion #418 Lynn Hearn/Kim Orren Proposed to approve the cheque log. All in favor, motion carried.
15		A request from the Petty Harbour Mini Aquarium for a 2020 tank sponsorship in the amount of \$300.00 was tabled. Mayor Lee and Councillor Hearn left chambers due to a conflict of interest at 8:17pm. Motion #419 Rick Raymond/Kim Orren Proposed to approve a 2020 tank sponsorship for the in Mini aquarium in the amount of \$300.00. All in favor, motion carried. Mayor Lee and Councillor Hearn returned to chambers at 8:17pm
16		A letter from Avalon Fundamentals to place a batting cage at left field at the ballfield in Maddox Cove was tabled. Motion #420 Sam Stack/Kim Orren Proposed to approve the request to place a batting cage at left field at the ballfield in Maddox Cove with the condition that the location is approved by the Recreation Commission. All in favor, motion carried.
17		Deputy Mayor Stack noted that the town should set up a meeting with the new Minister of Municipal Affairs – Derrick Bragg in the new year to discuss the town being approved to ticket on the Main Road. Staff will set up a meeting.
18		Councillor Green noted that there is a property at 31 Main Road that may have his electrical connected directly to the pole as he do not think there is a meter on the building. It was noted that maybe the property owner has an extension cord running from the property behind. Mayor Lee noted that he does not feel that this is something that the town is responsible for addressing.
19		Deputy Mayor Stack wished staff and council a very Merry Christmas
20		Mayor Lee presented a gift for staff to wish them a Merry Christmas.
21		Mayor Lee noted that he attended a meeting of the North East Avalon Joint

		Council on December 4, 2019. The next meeting is January 16, 2020 at 6:30. Election of Officers will take place at this meeting.
22		Motion #421 Sam Stack/Rick Raymond Proposed meeting be adjourned. All in favor, motion carried. Meeting adjourned at 8:37pm. Council meet after the meeting to review Accounts Receivable.

Mayor, Sam Lee _____

Stephanie Stack, Chief Administrative Officer _____