

**REGULAR MEETING**  
**MONDAY DECEMBER 5, 2022**  
**AGENDA**

1. Minutes of November 21, 2022
2. Business Arising
3. Adopt the National Building Code
4. Rising Sea Levels – Request to speak Adrian Tanner
5. Email from resident of 61 Main Road, Petty Harbour Re: Curb Stops
6. Shoreline – Christmas greeting ad request
7. Request for an extension to permit to build house at 51-53 Main Road, Maddox Cove (A2020-07)
8. 10D Main Road – Update on plot plan
9. Wash-out at wharf by Bidgood's Cove
10. Foreperson's Report
11. Expense Claims
12. Bills
13. New Business
14. Adjourn

## **BILLS**

Bennett's Home Hardware (R&M Building Expense)	\$186.57
Dynamic Engineering (Professional Fees Expense)	\$7,351.38
Cassie Rideout (Cleaning Expense)	\$200.00
Bell Aliant (Telephone Expense)	\$630.59
CIBC Mellon (Employee Pension Expense)	\$3,359.48
Enviro Masters (R&M Building Expense)	\$833.75
Impact Signs (Road Maintenance Expense)	\$225.40
John Layden Trucking (Pickup Truck Expense)	\$218.50
Orkin (Pest Control Expense)	\$66.30
Saltwire (Advertising Expense)	\$634.80
Biomax (Sewer Monitoring Expense)	\$6,106.50
Irving Oil Marketing (Gas Expense)	\$2,039.23
NF Power (Street Lighting & Hydro Expense)	<u>\$5,180.80</u>
<b>TOTAL</b>	<b>\$27,033.30</b>

**TOWN OF PETTY HARBOUR/MADDOX COVE**

**REGULAR MEETING**

**MONDAY DECEMBER 19, 2022**

**PRESENT: Ron Doyle, Rick Raymond, Ed Dyke, Melissa Pardy, Beatrice Burry, Irene Stack and Stephanie Stack**

**ABSENT: Agatha Stack-Balsom**

#	ITEM
1	Mayor Doyle brought the meeting to order at 6:30pm.
2	Minutes of November 21, 2022 were tabled. <b>Motion #330 Rick Raymond/Melissa Pardy</b> Proposed to accept minutes of November 21, 2022. All in favor, motion carried.
	<b>BUSINESS ARISING</b>
3	#3 The lawyer is still working on having the title search completed.
4	#4 The town has not heard back from the owners of “The Stand General Store” regarding this issue. Staff will ask the owners for a follow up.
5	#6 Staff will send a letter to the property owner of 59 Main Road, Maddox Cove to see if the containers and debris has been removed.
	<b>TONIGHT’S AGENDA</b>
6	Adopt the 2020 National Building Code of Canada <b>Motion #331 Ed Dyke/Irene Stack</b> Proposed to adopt the 2020 National Building Code of Canada. All in favor, motion carried.
7	Rising Sea Levels – Request to speak from Adrian Tanner. Mr. Tanner was not present at the meeting.
8	Email from owner of 61 Main Road, Petty Harbour regarding possible water issues and curb stops. The owner of 61 Main Road noted in her email that her neighbour has been concerned over hearing water running in the mornings since renovations were completed at 61 Main Road. Staff inspected the area and seen no visible signs of a water break or leak. Staff also checked pressures going into on both homes and both are normal. Staff visited the neighbouring house at 63 Main Road and the owner indicated that he had not been hearing the water running recently. It was agreed by both the owner of 61 Main Road and 63 Main Road that everyone just monitor the situation over the next few months. The owner of 61 Main Road was also informed by staff of the purpose of the 3 curb stops on her property and that they are all operational with new fittings and lines. Staff noted that there are no concerns of leaks on these new lines and fittings.
9	Request to advertise with The Shoreline for their Christmas Edition. <b>Motion #332 Ed Dyke/Melissa Pardy</b> Proposed not to advertise in The Shoreline for their Christmas Edition. All in favor, motion carried.
10	Request for an extension to a permit to build a home at 51-53 Main Road, Maddox Cove (Permit#P2020-117). Mayor Doyle and Deputy Mayor Raymond left chamber due to a conflict of interest at 6:41pm. <b>Motion #333 Melissa Pardy/Beatrice Burry</b> Proposed to grant a 6-month extension to Permit #P2020-117. Permit will now expire on June 4, 2022. All in favor, motion carried. Mayor Doyle and Deputy Mayor Raymond returned to chambers at 6:43pm.
11	10D Main Road, Petty Harbour – Update on Plot Plan Councillor Dyke noted that he visited the site along with the foreperson and building #3 (one currently under construction) has been moved and now meets the 1.5 metre side yard requirement. <b>Motion #334 Ed Dyke/Melissa Pardy</b> Proposed to remove the stop order on this building #3. All in favor, motion carried.  Councillor Dyke noted that building #5 still does not meet the 1.5 metre requirement. It was noted that the deadline for the property owner to provide a plot plan was up on December 5, 2022. Councillor Pardy stated that the town could give

		<p>the owner the option to move the shed or provide a plot plan. Kim Orren was present in chambers and spoke on this issue. Ms. Orren noted that this development (Building #5) was inspected twice. Once when the pegs were down and once when the floors were in place. Ms. Orren noted that council can give a 10% variance on the 1.5 metre regulation.</p> <p><b>Motion #335 Ed Dyke/Beatrice Burry</b> Proposed to give Ms. Orren 1 week to apply to the town for this variance for Building #5. All in favor, motion carried.</p>
12		<p>Wash-out at wharf by Bidgood's Cove. Deputy Mayor Raymond noted that he inspected the area with the foreperson. Deputy Mayor Raymond noted that water seems to be getting out of the pipe/culvert and causing this issue. He stated that the hole is small at the top but is larger underneath. Deputy Mayor Raymond informed staff to fill in the area with rocks and then cover with soil. He stated that this should help with it washing out. Deputy Mayor Raymond stated he would not recommend digging up this culvert. Councillor Dyke asked if staff could keep an eye on this.</p>
13		<p>Foreperson's Report was tabled <b>Motion #336 Ed Dyke/Rick Raymond</b> Proposed to approve the Foreperson's Report. All in favor, motion carried.</p>
14		<p>Expense Claim <b>Motion #337 Ed Dyke/Melissa Pardy</b> Proposed to approve an expense claim for Stephanie Stack in the amount of \$20.00. All in favor, motion carried.</p>
15		<p>Bills in the amount of \$27,033.30 were tabled. <b>Motion #338 Melissa Pardy/Rick Raymond</b> Proposed to pay bills in the amount of \$27,033.30. All in favor, motion carried.</p>
	<b>NEW BUSINESS</b>	
16		<p>Councillor Dyke noted he and Deputy Mayor Raymond attended the Senior's Dinner and Dance. Councillor Dyke stated that there were approximately 90 people that attended. He stated that it was a great time and thanked Recreation for a job well done. Councillor Pardy also noted that recreation did a great job on the tree lighting celebrations also. Staff will send a letter to recreation.</p>
17		<p>Councillor Dyke noted that staff visited the stream on Cribbies Road and will be doing some work on the stream in the coming days.</p>
18		<p>The next meeting will be December 19, 2022. The first meeting of the new year will start on January 9, 2023.</p>
19		<p>Canada Summer Jobs <b>Motion #339 Melissa Pardy/Rick Raymond</b> Proposed to apply for 2 parking attendant positions for the Canada Summer Program. All in favor, motion carried.</p>
20		<p>Mayor Doyle noted that it was great to see the kids from Goulds Elementary at the tree lighting. Mayor Doyle stated that he will try to get them involved in the Remembrance Day Service also.</p>
21		<p><b>Motion #340 Rick Raymond/Ed Dyke</b> Proposed meeting be adjourned. All in favor, motion carried. Meeting adjourned at 7:05pm.</p>

Ron Doyle, Mayor \_\_\_\_\_

Stephanie Stack, Chief Administrative Officer \_\_\_\_\_