

TOWN OF PETTY HARBOUR/MADDOX COVE

REGULAR MEETING

MONDAY DECEMBER 15, 2014

PRESENT: Nat Hutchings, David Stack, Karl Chafe, Harry Chafe, Linda Doyle, Corey Lee and Stephanie Stack

ABSENT: Mark Kieley

#		ITEM
1		Mayor Hutchings brought the meeting to order at 6:30pm
2		Request for an approval in principle letter for Christopher Clarke- Motion Bay Road Ext. Service NL is requiring this letter in order to approve Mr. Clarke's request to install a septic field. Motion #525 Karl Chafe/Harry Chafe Proposed to approve in principle with the stipulations and regulations tabled by the Chief Administrative Officer. All in favor, motion carried.
3		A letter from resident requesting council to consider widening Weir's Lane, and question regarding the relocation of a pole on Weir's Lane. Council will have the Inspections and Development Committee and staff investigate the possibility of widening Weir's Lane. Council notified resident that the pole that was relocated was done so by Newfoundland Power.
4		Motion #526 Karl Chafe/ Harry Chafe Proposed minutes of December 1, 2014 be approved. All in favor, motion carried.
	BUSINESS ARISING	
5		#5 Meeting with Canada Post. Staff will get update on a date for this meeting.
6		#10 Guard Rail Kennedy's Lane. Staff did not get a chance to look into this issue.
7		#11 Trepassey Community Center – Restoring Golden Hall has made it to the finals.
8		#19 Dana Bradley Vigil. Great attendance at the Dana Bradley Vigil organized by Lynn Best. The Town will send Lynn a letter of appreciation for the holding this event.
	TONIGHT'S AGENDA	
9		Request from Development Corp. to have Mary Bishop attend next Development Corp. Meeting. Motion #527 Karl Chafe/Linda Doyle Proposed to have Mary Bishop attend next Development Corp. Meeting. All in favor, motion carried.
10		The Inspections and Development Committee along with staff inspected the parking plan area for the Coffee Shop on 24A and 24B Main Road, Petty Harbour. One of the main areas for parking would need some infilling in order to accommodate cars. This area is in the flood risk area and the owners would need to apply to the Department of Environment and Conservation for a permit in order to do this infilling. Staff will send letter to applicant notifying them that they would have to get this approval before council will approve the parking plan.
11		Wooden Boat Museum is holding a fundraiser on Feb. 28, 2015. If any councillors are interested, please contact staff.
12		Community Grant. This item will be deferred to next meeting.
13		Quote from Greg Stokes to complete the 2014 Financial Statements for the town in the amount of \$3500.00. Motion #528 David Stack/Linda Doyle Proposed to approve quote in the amount of \$3500.00 for Greg Stokes to complete the 2014 Financial Statements. All in favor, motion carried.

14		Letter from resident on 85-95 Cribbies Road regarding damage that was caused to trees when construction company was decommissioning the old Pressure Reducing Chamber. Council will ask resident what the cost of the damages are. This will be discussed again at the next meeting.
15		Email from resident regarding request to move back post from shoulder of road on Motion Bay Road. It was noted that the post has been moved back from shoulder of the road and issue has been resolved.
16		Policy approval – Policy # 1 Seniors Discount, Policy # 2 Combining Property Values, Policy # 3 Transfer of Authority in Absence of Chief Administrative Officer, Policy # 4 Spending Limit. Motion #529 Karl Chafe/ David Stack Proposed to approve Policy # 1 Seniors Discount, Policy # 2 Combining Property Values, Policy # 3 Transfer of Authority in Absence of Chief Administrative Officer, Policy # 4 Spending Limit. All in favor, motion carried.
17		Request to approve application for Crown Land on Motion Bay Road Ext – Larry Chafe. Motion #530 Linda Doyle/ David Stack Proposed to approve application with the stipulation that this property does not front on a publicly maintained road and upgrades would be needed if applicant was to build on this property. All in favor, motion carried.
18		Mandatory use of bicycle helmets will be in effect as of April 1, 2015 as per legislation of the Highway Traffic Act.
19		Request from staff to install 18” culvert on Cribbies Road at the intersection of Cribbies Road and Motion Bay Road Ext. Motion #531 Corey Lee/Harry Chafe Proposed to approve installation of 18” culvert on Cribbies Road at the intersection of Cribbies Road and Motion Bay Road Ext. All in favor, motion carried.
20		A letter from resident on 106 Motion Bay Road regarding overpayment of taxes. Resident is requesting to have refund for extra water and sewer and garbage tax for an apartment. Resident had notified the town in previous years but this extra tax was not taken off his taxes. Motion #532 David Stack/Linda Doyle Proposed to issue credit to his account for next year’s taxes in the amount of \$1,225.00. This motion was rescinded. Motion #533 David Stack/Linda Doyle Proposed to issue credit in the amount of \$1,225.00 to resident. All in favor, motion carried.
21		Bills in the amount of \$101,499.16 Motion #534 Harry Chafe/Linda Doyle Proposed to approve bills in the amount of \$101,499.16. All in favor, motion carried.
	NEW BUSINESS	
22		Check into new lighting system for staff during water breaks in the evening. Staff will get prices and pictures and report back to council. It was also mentioned to ensure that staff that are working as flagmen are wearing full reflective gear during water breaks. Staff will also get a contact person for Safety First which is a company that specializes in any issues relating to safety.
23		The town will require staff to take a picture of any future parking infractions in the town.
24		Have staff check sand box on Skinners Hill.
25		Congratulations is extended to the Recreation Committee as this year’s Santa Claus Parade was a huge success with a record number of floats. This year’s Senior’s Dinner and Dance was also well attended. Staff will send out a letter of congratulations to the Recreation for both events.
26		Staff to get a price on change table for the wheel chair accessible washroom.
27		Staff will send out public notice to residents requesting email addresses in order to set up a group email list for public notices.

		Motion #535 Corey Lee/Linda Doyle Proposed to send out a public notice requesting email addresses in order to set up a group email list for public notices. All in favor, motion carried.
28		The sale of a portion of Bidgoods property will be placed on the agenda for the next meeting.
29		Request from Department of Natural Resources for approval/renewal of Quarry permit on Main Road, Maddox Cove. Motion #536 David Stack/Karl Chafe. Proposed to approve renewal of Quarry permit on Main Road, Maddox Cove. Nat, David, Linda Karl and Harry in favor, motion carried. Corey abstained from voting due to a conflict of interest.
30		Motion #537 David Stack/Corey Lee Proposed to have all the Mayor's names engraved on new Chain of Office. All in favor, motion carried.
31		Motion #538 Corey Lee/Linda Proposed to have CBCL do an analysis of sewer capacity on the proposed 15 unit Apartment complex on Old Road Maddox Cove.
32		Motion #539 Corey Lee/Harry Chafe Proposed meeting be adjourned. All in favor, motion carried. Meeting adjourned at 7:17pm.

Nat Hutchings, Mayor _____

Stephanie Stack, Acting Chief Administrative Officer _____