

TOWN OF PETTY HARBOUR/MADDOX COVE

REGULAR MEETING

MONDAY DECEMBER 1, 2014

PRESENT: Nat Hutchings, David Stack, Karl Chafe, Harry Chafe, Linda Doyle, Mark Kieley, Corey Lee and Stephanie Stack

#		ITEM
1		Mayor Hutchings brought the meeting to order at 6:30pm
2		Paul and Elaine Lee were present in Council chambers to discuss the parking issue on Skinner’s Hill. Mr. Lee spoke on behalf of the home owner. There was some discussion around the issue of a vehicle being parked on shoulder and side of the road. Council informed Mr. Lee that there is extra parking in the church parking lot if needed, as long as vehicle is removed before snow clearing.
3		Minutes of November 17, 2014 were read. There were no errors or omissions. Motion #514 Karl Chafe/ Harry Chafe Proposed minutes of November 17, 2014 be approved. All in favor, motion carried.
	BUSINESS ARISING	
4		#8 Water will be shut off in the Town on December 2, 2014 in order to decommission the old Pressure Reducing Chamber.
5		#16 Council will set up a meeting with Canada Post to discuss post office.
6		#19 Pot Hole on Main Road by David Doyle’s. Staff will call Department of Transportation and Works again to check on this work.
7		#20 The Town has received an appeal for a stop work order for 8A Main Road, Petty Harbour.
8		#21 The town would like to extend a big thank you to the Petty Harbour/Maddox Cove Recreation on a great Tree Lighting Ceremony again this year.
9		#23 The New Town Plan has been approved and has been sent to the Department of Municipal and Intergovernmental Affairs to be registered.
10		#25 Kennedy’s Lane Guard Rail. Staff inspected the site and concluded that in order to complete this work they would have to enter on private property and possibly have to move trees. Mayor Hutching was speaking to the property owner and they will allow council to enter onto their property and remove trees if needed. Staff will get a letter drawn up for the property owner to sign. Motion #515 Karl Chafe/ Linda Doyle Proposed to have guard rail installed if property owner will sign a letter stating that is any damages are incurred or trees removed that council is not responsible. All in favor, motion carried.
	TONIGHT’S AGENDA	
11		Trepassey Community Center – Restoring Golden Hall. Residents of Trepassey are looking to the public to vote online through the Aviva Community Fund in order for them to win a contest to enable them to complete repairs to the Golden Hall that occurred during a flood. The Town will send out notification on social media to try to gain support for this worthwhile venture. Email address: https://www.avivacommunityfund.org/ideas/acf19443
12		2015 Budget Proposal. Expenditures General Government \$514,320.18 Protective Services \$42,306.22 Transportation Services \$198,000.00 Environmental Health \$71,000.00

		<p>Planning & Development \$13,000.00 Recreation and Culture \$36,000.00 Fiscal Services <u>\$68,546.08</u> Total Expenditures \$943,172.58</p> <p>Revenues Taxes \$788,392.18 Sales of Goods and Services \$ 43,004.00 Other revenue from own sources \$ 5,00000 Government Transfers <u>\$106,776.40</u> Total Revenues \$943,172.58</p> <p>Motion #516 David Stack/ Linda Doyle Proposed to adopt the 2015 Budget. All in favor. Motion carried.</p>
13		<p>2015 Tax Schedule was tabled. Motion #517 Linda Doyle/Karl Chafe Proposed to adopt the 2015 Tax Schedule. All in favor. Motion carried.</p>
14		<p>Motion #518 Corey Lee/Mark Kieley Proposed to adopt the 2010 National Building Code and any supplements and amendments, as the minimum development standards. All in favor. Motion carried.</p>
15		<p>Temporary staff Christmas Bonus. Motion #519 Karl Chafe/Corey Lee Proposed to approve temporary staff bonus in the amount of \$200. All in favor. Motion carried.</p>
16		<p>Quote from Atlantic Technical Services for repairs and installation of flow meter and purchase of new surge protection for the Chlorine Station in the amount of \$24,000.00. Motion #520 Harry Chafe/David Stack Proposed to request reallocation of additional funds in the amount of \$24,000.00 from Project # 00054 Road Upgrading – Cribbies Road Skinners Hill to Project # 00113 - Chlorine Gas System Upgrade for a flow meter and surge protection and to enter into an agreement with the Department of Municipal and Intergovernmental Affairs for the above said amount. All in favor, motion carried.</p>
17		<p>A parking plan for 24a and 24B Main Road, Petty Harbour was presented. The town will have the Inspections and Development Committee inspect the property and report back to Council for the next meeting.</p>
18		<p>Bills in the amount of \$33,151.27 Motion #521 Karl Chafe/Mark Kieley Proposed to approve bills in the amount of \$33,151.27. All in favor, motion carried.</p>
	NEW BUSINESS	
19		<p>Request to use the War Memorial Site for a vigil for Dana Bradley on December 14, 2014 at 7:00pm. Will check with the War Memorial Committee to see if this is something that can happen on this site. Alternate location could be parking lot of the Tourist Information Center.</p>
20		<p>There is a concrete marker placed on shoulder of the road at 54 Motion Bay Road Subdivision. Staff will send resident a letter requesting that the marker be moved back from the shoulder of the road as it may interfere with snow clearing operations.</p>
21		<p>The town will have a drop off box for the food bank at the Town Office. Staff will notify residents through social media.</p>
22		<p>The town will require staff to take a picture of any future parking infractions in the town.</p>
23		<p>Check with staff regarding signage during water breaks.</p>
24		<p>Have staff compile a list of all drains that have been cleaned out.</p>
25		<p>Staff will call the towns engineer to check on status of sewer report.</p>
26		<p>Request from staff to approve application for Matched Training Financial Assistance for Cash Handling, Budgeting, and Financial Evaluation along with Legal Matters Affecting your Municipality. Motion #522 Karl Chafe/Linda Doyle</p>

		Proposed to approve application for Matched Training Financial Assistance for Cash Handling, Budgeting, and Financial Evaluation along with Legal Matters Affecting your Municipality. All in favor, motion carried.
27		Christmas Eve closure for office staff. Motion #523 Corey Lee/Mark Kieley Proposed to close office on Christmas Eve. All in favor, motion carried.
28		Motion #524 Corey Lee/Karl Chafe Proposed meeting be adjourned. All in favor, motion carried. Meeting adjourned at 7:25pm.

Nat Hutchings, Mayor _____

Stephanie Stack, Acting Chief Administrative Officer _____