

REGULAR MEETING
MONDAY FEBRUARY 17, 2020
AGENDA

1. Minutes of February 3, 2020
2. Business Arising
3. Letter of concern regarding property owner having his lawn extended to edge of pavement at 39 Motion Bay Road
4. Application to build a home at 51-53 Main Road, Maddox Cove (Application #A2020-03)
5. Quote for town telephone messaging system
6. Ticketing regulations – Adoption
7. Development Corporation
8. Set a date for the review of the Emergency Preparedness Plan
9. Resolution to borrow – CWP Water Valve Replacement
10. Foreperson's Report
11. Expense Claims
12. Bills
13. New Business
14. Adjourn

BILLS

Construction Signs Ltd. (Road Maintenance Exp.)	\$97.75
Bell Mobility (Cell Phone Exp.)	\$212.54
Afonso (Sewer Exp.)	\$3,636.88
City of St. John's (Garbage Exp.)	\$1,831.96
Trio (Pension Exp.)	\$1,179.38
Emco (Water Exp.)	\$345.47
McDonald's Home Hardware (Truck Exp. & Misc.)	\$220.66
Workplace NL (Worker's Compensation)	\$4,911.78
Reprographics (Office Exp.)	\$189.04
T & D Enterprises (Snow Clearing Exp.)	\$499.10
Orkin (Pest Control Expense)	\$86.25
John Layden Trucking (Garbage Exp.)	\$1,058.00
NF Power (Hydro Expense)	<u>\$4,206.27</u>
TOTAL	\$18475.08

TOWN OF PETTY HARBOUR/MADDOX COVE

REGULAR MEETING

MONDAY FEBRUARY 17, 2020

PRESENT: Sam Lee, Sam Stack Linda Hearn, David Green, Harry Chafe, Kimberly Orren, Rick Raymond and Stephanie Stack

#		ITEM
1		Mayor Lee brought the meeting to order at 6:42pm.
2		Minutes of February 3, 2020 were read. Motion #39 Rick Raymond/Lynn Hearn Proposed minutes of February 3, 2020 be approved. All in favor, motion carried.
	BUSINESS ARISING	
3		#3 Meeting with Minister Bragg regarding ticketing on the Main Road will take place on Wednesday February 19, 2020.
4		#14 It was noted by the foreperson that the water consumption levels have decreased. This may be due to the repair of a water break on Long Run Road. Staff will monitor the consumption over the coming days/weeks.
5		#21 A letter has been sent to the owner of an unlicensed vehicle parked on Southside Road. No response to date.
6		#31 The Canada Summer Jobs application has been submitted.
	TONIGHT'S AGENDA	
7		Letter of concern regarding property owner having his lawn extended to edge of pavement at 39 Motion Bay Road. There was some discussion over the order that was sent to the property owner back on December 15, 2015. Mayor Lee noted that this order states that anything beyond the property owner's property line has to be removed. Councillor Hearn noted that the grass extends to the edge of the pavement. Deputy Mayor Stack stated that this property is no different than any other properties that have their driveway's paved and extended to the edge of the road. Mayor Lee argued that it is different, and this property has its landscaping sloped to the edge of the road. Mayor Lee noted that pedestrians have to walk on the road and causes a safety issue. He noted that this needs to be corrected. Deputy Mayor Stack noted that the property owner is not interfering with snow being pushed/cleared in the area. Mayor Lee reiterated that the problem is pedestrians can not walk on the shoulder of the road. Mayor Lee suggested that council wait until the spring so that council can visit the area to see the issue. Deputy Mayor Stack noted that if council implements something then it would have to be a community wide implementation. Councillor Orren noted that this property owner is the only one that has markers on the edge of the road. Councillor Green noted that the way the landscaping is done creates a hazard to pedestrians. Council will revisit this in the spring. Staff will send a letter to the owner of 39 Motion Bay Road informing him that council will be looking into this in the spring when the weather improves. Staff will also send a letter to the complainant informing them that they will look into this in the spring.
8		Application to build a home at 51-53 Main Road, Maddox Cove. Application # A2020-03). Deputy Mayor Stack asked if the grading reports meets the town plan. Staff will have this confirmed. Staff will also have the town's engineer review the applicant's water and sewer design. Motion #40 Rick Raymond/Kimberly Orren Proposed to approve the application in principle with the condition that the town's engineer approves the engineered drawing of the water and sewer and it meets the slope/grading regulations. All in favor, motion carried.
9		Quote for a telephone messaging system was tabled in the amount of \$2,245.00 for the first year of a five-year plan and the preceding four years would be \$1,695.00. It was noted that the current system is working well. It was also noted that it was good to have this information in case council would like to move forward with something like this in the future.
10		Amended Ticketing Regulations were tabled. There was some discussion over sections of the regulations. Mayor Lee noted that the town's lawyer has reviewed the regulations and have ensured that they are in

		line with the Highway Traffic Act. Motion #41 Harry Chafe/Rick Raymond Proposed to adopt the revised ticketing regulations as tabled. All in favor, motion carried.
11		Development Corporation – Staff will set up a meeting with the chair of the Development Corporation and interested new members.
12		Emergency Preparedness Plan Review Councillor Green noted that there is a resident that has skills and has worked with preparing and developing Emergency Preparedness Plans. He suggested that the town could have him involved in the review process. Staff will contact the resident to see if he is interested in reviewing our Emergency Preparedness Plan.
13		Resolution to borrow for Capital Works Project – Water Valve Replacement Motion #42 Sam Stack/Rick Raymond Be it resolved that the Town of Petty Harbour/Maddox Cove apply to borrow for Municipal Capital Works for Water Valves Replacement in Petty Harbour/Maddox Cove in the amount of \$53,503.00 with the Canadian Imperial Bank of Commerce which will cover the cost of the town's portion of 10% for this project. Loan amortization period: 120 months Fixed Loan Term: 10 years Interest Rate: Prime Rate plus 1.00% Furthermore, it was agreed to approve for the Mayor and Chief Administrative Officer to sign on behalf of the town for this project. All in favor, motion carried.
14		The Foreperson's Report was tabled.
15		Expense claim for Stephanie Stack in the amount of \$405.49 was tabled. Motion #43 Sam Stack/Rick Raymond Proposed expense claim for Stephanie Stack in the amount of \$405.49 be approved. All in favor, motion carried.
16		Bills in the amount of \$18,475.08 were tabled. Motion #44 Rick Raymond/Sam Stack Proposed to pay bills in the amount of \$18,475.08. All in favor, motion carried.
	NEW BUSINESS	
17		The 2020 Municipal Symposium (MNL) will take place in Gander, NL from April 29 – May 2. Deputy Mayor Stack noted that he is interested in attending.
18		Deputy Mayor Stack asked if council could pay the monthly bill for T & D Enterprises for the snow clearing without it having to go to a meeting. Mayor Lee, Councillor Chafe and Councillor Hearn left chambers at 7:45pm due to a conflict. Deputy Mayor Stack also noted that the contract amount has already been approved by council when the contract was awarded. Motion #45 David Green/Rick Raymond Proposed to pay the T & D Enterprises snow clearing bill when it is received. All in favor, motion carried. Mayor Lee, Councillor Chafe and Councillor Hearn returned to chambers at 7:47pm.
19		Councillor Orren asked if council would be interested in obtaining a credit card for the town so that employees do not have to use their own credit cards for purchase such as online subscriptions for Microsoft Office. The consensus from council and from the CAO was that a credit card is not needed and the risks out-weighs the benefit. Stephanie Stack (CAO) will check with the bank to see if there are other options other than a credit card.
20		Councillor Chafe noted that T & D Enterprises have removed/trucked a large amount of snow from the community centre parking lot. He noted that when recreation receives the invoice, they will be discussing it with council.
21		Recreations' AGM will take place on February 27, 2020 at 7:00pm. Mandy will send out an email informing residents.
22		The town received a quote in the amount of \$4,300.00 to have the engineering work completed for Motion Bay Road Extension. This work includes costing to upgrade the road and drainage along Motion Bay Road Extension and exiting through Oceanview Boulevard. Motion #46 David Green/Sam Stack Proposed to accept the quote to in the amount of \$4,300.00 to have the engineering work completed for Motion Bay Road Extension. This work includes costing to

		upgrade the road and drainage along Motion Bay Road Extension and exiting through Oceanview Boulevard. All in favor, motion carried.
23		The town received a quote for manhole inflow protectors and valve plugs. Deputy Mayor Stack noted that maybe the town should just order a couple of the manhole inflow protectors to test them. Motion #47 Sam Stack/Rick Raymond Proposed to order 3 manhole inflow protectors in the amount of \$118.00 each. All in favor, motion carried.
24		The treasurer of Avalon Fundamentals, Stephanie Stack, presented a new 55" Smart Television to the Town of Petty Harbour/Maddox Cove to place in their meeting room as a thank you for the use of the Ron Weir Memorial Ball Park and the use of the town's meeting room. Avalon Fundamentals recognizes that the support of the town and recreation is key to their success. Mayor Lee thanked Avalon Fundamentals for their generous donation.
25		Motion #48 Rick Raymond/David Green Proposed meeting be adjourned. All in favor, motion carried. Meeting adjourned at 8:02pm.

Mayor, Sam Lee _____

Stephanie Stack, Chief Administrative Officer _____