

REGULAR MEETING
MONDAY FEBRUARY 17, 2025
AGENDA

1. Minutes of February 3, 2025
2. Business Arising
3. Application A2025-01 for Microbrewery at 11 Cribbies Road
4. Request for early payment discount on taxes
5. Request from Recreation for Insurance settlement funds
6. Storage Container for Depot- Quotes
7. Request for tax write-off for 1-21 Hannaford's Lane
8. Town of Logy Bay- Middle Cove-Outer Cover Municipal Plan Amendment
9. Daily Foreperson's Log
10. Expense Claims
11. Bills
12. New Business
13. Adjourn

BILLS

February 17, 2025

| | |
|---|-------------------|
| Bell Mobility (Cell Phone Expense) | \$599.63 |
| Bennett's Home Hardware (Pest Control Expense) | \$40.43 |
| CIBC Visa (Postage & Office Expense) | \$653.86 |
| Bidgood's (Office Expense) | \$34.18 |
| Eastern Ventures (Training Expense) | \$89.70 |
| Emco (Water Infrastructure Expense) | \$309.97 |
| NF Power (Hydro Expense) | \$3,676.76 |
| John Layden Trucking (Water Infrastructure Expense) | \$2,570.25 |
| Towtal Towing (Water Infrastructure Expense) | \$517.50 |
| T&D Enterprises (Garbage Truck Expense) | \$143.75 |
| Reprographics (Copier Expense) | \$321.55 |
| Xylem (Sewer Infrastructure Expense) | \$1,255.80 |
| T&D Enterprises (Snow Clearing Expense) | \$23,925.00 |
| Cassie Rideout (Cleaning Expense) | \$250.00 |
| Stewart McKelvey (Professional Fees Expense) | \$2,163.15 |
| Workplace NL (Worker's Compensation Expense) | <u>\$6,041.30</u> |
| TOTAL | \$42,593.04 |

TOWN OF PETTY HARBOUR/MADDOX COVE

REGULAR MEETING

MONDAY FEBRUARY 17, 2025

PRESENT: Rick Raymond, Ed Dyke, Irene Stack, David Balsom, Agatha Stack-Balsom, Kayla Parsons and Mandy Dinn

ABSENT: Ron Doyle

| | | ITEM |
|---|-------------------------|---|
| 1 | | Acting Mayor Raymond brought the meeting to order at 6:30pm. |
| 2 | | Minutes of February 3, 2025, were tabled. Motion #37 Agatha Stack Balsom/Irene Stack Proposed to accept minutes of February 3, 2025. All in favor. Motion carried. |
| | BUSINESS ARISING | |
| 3 | | #3 Staff have not heard back from the engineer regarding the final inspection of Motion Bay Road Phase I. |
| 4 | | #9 The preferred options were sent back to the engineer regarding the drainage of Motion Bay Road Extension Phase II. |
| 5 | | #11 A letter requesting a maintenance plan for the proposed community food pantry was sent to Recreation. There has been no response to date. |
| | TONIGHT'S AGENDA | |
| 6 | | Application (A2025-01) to operate a microbrewery at 11 Cribbies Road. Councillor Parsons declared a conflict of interest as her husband is doing work for the applicant. Motion #38 Ed Dyke/ Irene Stack Proposed that Councillor Parsons is in a conflict of interest. All in favor. Motion carried. Councillor Parsons left chambers at 6:33pm. The applicant submitted a new parking plan for council to review. Councillor Stack inquired if the Skinner's Hill exit would be made a right turn only and if this would carry over all year long. Councillor Dyke noted that the plan would require a professional stamp certifying the acknowledgment that the plan can fit in the area. Councillor Dyke also noted that there is a list of specifications that would require the applicant working with council to come to an agreement on such as lighting, etc. Motion # 39 Ed Dyke/ Irene Stack Proposed to defer the application until a certified parking plan is received. All in favor. Motion carried. Councillor Parsons returned to chambers at 6:41pm. |
| 7 | | Letter from resident regarding early payment of taxes discount. Motion #40 Ed Dyke/ Agatha Stack Balsom Proposed to send letter to the resident advising that the town cannot give an early payment discount on taxes due to the fact that residential taxes are the base of the Town's revenue source, and the town cannot afford to lose this revenue base. All in favor. Motion carried. |
| 8 | | Letter from Recreation Commission requesting the transfer of the insurance settlement funds from the Town to Recreation. Motion #41 Ed Dyke/Dave Balsom Proposed to have Recreation continue to submit receipts to the Town for reimbursement for replaced items. Acting Mayor Raymond, Councillor Dyke, Stack Balsom, Balsam and Parsons in favour. Councillor Stack not in favour. Motion carried. |
| 9 | | Quotes for 20 feet Sea-can for the Town Depot. Three quotes were received as follows: S&S Supply \$7902.00 plus HST with free delivery New SME \$7500.00 plus \$700.00 delivery plus HST New Akita \$5000.00 plus delivery plus HST Used Motion #42 Kayla Parsons/Agatha Stack Balsom Proposed to purchase the 20-foot sea-can for S&S Supply for \$7902.00 plus HST. All in favor. Motion carried. Staff will have the area at the depot ready for the sea-can to be delivered. |

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| 10 | | Request from owner of 1-21 Hannaford's Lane to have taxes written off for 2025. The owner has an engineer's report stating that the land cannot be developed. Motion #43 Agatha Stack Balsom/ Ed Dyke Proposed to write off the taxes for 2025 for 1-21 Hannaford's Lane and to advise the property owner that an updated engineer's report will be required for any requests to have taxes written off past 2025. All in favor. Motion carried. |
| 11 | | Town of Logy Bay- Middle Cove-Outer Cove Municipal Plan Amendment Motion #44 Ed Dyke/ Agatha Stack Balsom Proposed that the Town of Petty Harbour-Maddox Cove has no issues with the Town of Logy Bay-Middle Cove-Outer Cove's Municipal Plan Amendment for the Jones Pond Area. All in favor. Motion carried. |
| 12 | | Foreman's Log Motion #45 Irene Stack/ Ed Dyke Proposed to accept the foreman's Log. All in favor. Motion carried. |
| 13 | | Expense claim in the amount of \$49.89 for Ed Dyke. Councillor Dyke declared himself in a conflict of interest. Motion #46 Irene Stack/ Agatha Stack Balsom Proposed Councillor Dyke was in a conflict of interest. All in favor. Motion carried. Councillor Dyke left chambers at 6:56pm. Motion #47 Irene Stack/ Agatha Stack Balsom Proposed to approve the expense claim for Ed Dyke in the amount of \$49.89. All in favor. Motion carried. Councillor Dyke returned to chambers at 6:57pm. Expense claim in the amount of \$40.00 for Mandy Dinn Motion #48 Agatha Stack Balsom/ Kayla Parsons Proposed to pay expense claim for Mandy Dinn in the amount of \$40.00. All in favor. Motion carried. Expense Claim in the amount of \$265.88 for Matthew Chafe Motion #49 Kayla Parsons/ Irene Stack Proposed to pay expense claim for Matthew Chafe in the amount of \$265.88. All in favor. Motion carried. Staff will break down kilometers in future expense claims. |
| 14 | | Bills in the amount of \$42,593.04 were presented. Motion #50 Kayla Parsons/ Agatha Stack Balsom Proposed to pay bills in the amount of \$42,593.04. All in favor. Motion carried. |
| | NEW BUSINESS | |
| 15 | | Councillor Stack Balsom noted that the potholes on the Main Road and Long Run Road need attention. Staff advised that this has already been reported to The Department of Transportation & Infrastructure. |
| 16 | | Councillor Stack requested that a notice be sent to residents that snow cannot be pushed into the roadways or across roadways. |
| 17 | | Councillor Stack advised that the hiring process is going well for the new CAO position. The final interviews will be completed this week. |
| 18 | | There was some discussion regarding the requirement for receipts for meals when submitting expense claims. Motion #51 Ed Dyke/Irene Stack Proposed that employees and councillors must have receipts for meals included in expense claims for reimbursement. Councillor Dyke, Stack and Parsons in favor. Acting Mayor Raymond, Councillor Balsom and Stack Balsom not in favor. Motion defeated. |
| 19 | | 2025 Public Meeting schedule. Motion #52 Ed Dyke/Kayla Parsons Proposed to accept the public meeting schedule for 2025 in accordance with the Town & Local Service District Act. All in favor. Motion carried. |
| 20 | | Motion #53 Irene Stack/Ed Dyke Proposed meeting be adjourned. All in favor. Motion carried. Meeting adjourned at 7:12 pm. |

Rick Raymond, Acting Mayor _____

Mandy Dinn, Administrative Assistant _____