

TOWN OF PETTY HARBOUR/MADDOX COVE

REGULAR MEETING

MONDAY FEBRUARY 1, 2021

This meeting took place at the community centre and all Covid protocols were in place. (The meeting was open to the public)

PRESENT: Sam Lee, Sam Stack, Linda Hearn, Kimberly Orren, Harry Chafe, David Green and Stephanie Stack

ABSENT: Rick Raymond

#		ITEM
1		Mayor Lee brought the meeting to order at 6:31 pm.
2		Minutes of January 18, 2021 were tabled. Motion #22 Harry Chafe/David Green Proposed minutes of January 18, 2021 be approved. All in favor, motion carried.
	BUSINESS ARISING	
3		#3 The tax sale for 115-119 Long Run Road took place on Thursday January 21, 2021 at 1:00pm at the Town Office. This property sold for \$5,141.00 which was the opening bid.
4		#10 Harbour Authority request for installation of water lines. The Harbour Authority is investigating this issue further and will get back to council to set up a date to meet. Staff will check with the Harbour Authority to see if they want to set up a meeting.
5		#13 Proposed ACOA Project – Walkway on shoulder of Main Road. Deputy Mayor Stack noted that the sub-committee will set up a time to do a walk through once the snow is gone.
6		#19 Town Calendars Staff received the following quotes for calendars to distribute to residents: 12 X 18 calendar - \$1.00 ea. plus tax 8.5 X 11 Magnet – \$1.65 ea. plus tax 4 x 6 calendar - \$275.00 per 500 All the above have a one time \$60.00 design fee Motion #23 Harry Chafe/David Green Mayor Lee, Deputy Mayor Stack, Councillor Green, Councillor Chafe, Councillor Hearn in favor. Councillor Orren not in favor. Motion carried.
	TONIGHT'S AGENDA	
7		Application to demolish shed and to build a convenience store at 28 Main Road, Petty Harbour (A2020-133). This application was sent out to the public for comment. There were no comments received. Motion #24 Lynn Hearn/Harry Chafe Proposed to approve the application in principle with the stipulations it is approved by the Department of Environment. There was some discussion over parking in the area. There was also some discussion on the exact location the new building will be constructed. Council/The Inspections and Development Committee would like to meet with the applicant to verify the location of the new building. Staff will set up a meeting. Councillor Hearn and Councillor Chafe rescinded Motion 24 to approve the application in principle.
8		Stop Work Order for 10C Main Road, Petty Harbour. Council was informed that there was a stop work order issued to the owner of 10C Main Road, Petty Harbour due to the fact that an extension to a shed was being built without the proper permit. A permit was issued but it was for repairs to an existing shed but this was a new extension that was being built. The property owner has since torn down this extension.

9		<p>The final draft of the agreement for 51-59 Motion Bay Road Extension was tabled. Deputy Mayor Stack noted he had a question about 1(g) in the agreement that referenced the property owner having to obtain insurance on his property. The town's lawyer gave an explanation as to why this clause should be in the agreement. Deputy Mayor Stack also noted that he didn't think the agreement was necessary at all. Mayor Lee stated that it is necessary as it protects the town.</p> <p>Motion #25 Sam Stack/Lynn Hearn Proposed to approve the final draft of the agreement for 51-59 Motion Bay Road Extension. All in favor, motion carried. Staff will send off the agreement to the owner of 51-59 Motion Bay Road Extension for signing.</p>
10		<p>Regional Wayfinding Strategy.</p> <p>The town received an email from Colin Heffernan – Economic Development Coordinator with the Town of Conception Bay South regarding the regional Wayfinding Strategy. Mr. Heffernan was asking for the Town of Petty Harbour/Maddox Cove to declare an informal interest in the Regional Wayfinding Strategy – Location Plan Project. Mr. Heffernan was looking to gauge the town's interest in the project, and determine their ability to contribute financially; ideally, interested municipalities would be willing to follow the regional signage template. Once interested communities are identified Mr. Heffernan would report this back to ACOA and develop a funding application. Councillor Orren noted that she has been a member on the Regional Wayfinding Strategy Team for the past 3 years. She noted that there is currently a pilot project in Portugal Cove/St. Philips (Tender Phase). Councillor Orren noted that these signs would direct tourist around the Northeast Avalon. She noted that the possible cost per community would be \$10,000 (after Provincial and Federal share town's could possibly only pay \$1,000). Councillor Orren also noted that each community will have common signs but would be a little different to distinguish each town. Councillor Chafe noted that Petty Harbour/Maddox Cove does not need signs for tourists as we already have lots of tourists. He noted that he felt that other towns would be piggy backing on Petty Harbour/Maddox Cove.</p> <p>Motion #26 David Green/Lynn Hearn Proposed for the town to declare an informal interest in the Regional Wayfinding Strategy – Location Plan Project. All in favor, motion carried.</p>
11		<p>Request from Avalon Fundamental for use of the Ron Weir Memorial Ball field for the 2021 Season. Council forwarded this request onto the Recreation Commission.</p>
12		<p>Request for a letter of support for "All Hands on Deck for High Speed Internet in NL".</p> <p>Motion #27 Sam Stack/Harry Chafe Proposed for the town to sign a letter of support for "All Hands on Deck for High Speed Internet in NL". Mayor Lee, Deputy Mayor Stack, Councillor Chafe and Councillor Hearn in favor. Councillor Orren and Councillor Green not in favor. Motion carried.</p>
13		<p>Proposed amendment to the St. John's Urban Region Regional Plan – Town of Portugal Cove St.Philip's. Council had no issues or comments with regard to this amendment.</p>
14		<p>The Foreperson's Report was tabled.</p> <p>The pump at the lift station by the bridge is causing trouble and had to be sent out for repair.</p> <p>The new garbage truck has arrived. New snow tires need to be purchased before it can be used. There are a couple of options:</p> <p>Option 1 - Purchase a full set of tires and rims to switch out winters and summers. The price from Cabot Ford for a full set of 6 tires and rims is \$3,924.00 plus HST.</p> <p>Option 2 - Sell the tires that are currently on the truck to and purchase a set that would work for both summer and winter. We could get \$150.00 per tire to put towards a new set. Cheapest tire option is \$235.00 per tire to a more expensive option of \$350.00 per tire. To install and balance it is \$63.00 per tire</p> <p>*We will only need to purchase 4 tires as the ones on the front will work fine for all seasons.</p> <p>The Foreperson's recommendation is to purchase a set that would work year- round. This would save the hassle of having to store the tires and switching the tires over twice a year, plus the additional cost of getting the tries changed over.</p> <p>Deputy Mayor Stack noted that he would like to move forward with Option 1.</p>

		<p>Councillor Green also agreed with Option 1 because it would extend the life of the tires.</p> <p>Motion #28 Sam Stack/David Green Proposed to purchase 4 new winter tires and wheels – not studded. All in favor, motion carried.</p> <p>Motion #29 Sam Stack/Kim Orren Proposed to accept the Foreperson’s Report. All in favor, motion carried.</p>
15		<p>Expense Claims</p> <p>Motion #30 David Green/Kim Orren Proposed to approve the expense claim for Matthew Chafe in the amount of \$357.45 All in favor, motion carried.</p> <p>Motion #31 Lynn Hearn/Kim Orren Proposed to approve the expense claim for Stephanie Stack in the amount of \$50.00. All in favor, motion carried.</p>
16		<p>Bills in the amount of \$10,239.72 were tabled.</p> <p>Motion #32 Harry Chafe/David Green Proposed to pay bills in the amount of \$10,239.72 All in favor, motion carried.</p>
	NEW BUSINESS	
17		<p>Councillor Chafe noted that the Elections NL had the centre rented on Thursday January 28, 2021. They followed all Covid protocols.</p>
18		<p>Deputy Mayor Stack noted that there is a pole light required on the Main Road going toward Maddox Cove.</p> <p>Motion #33 Sam Stack/David Green Proposed to have a new pole light installed on the Main Road going toward Maddox Cove. All in favor, motion carried.</p>
19		<p>Mayor Lee noted that there has been a new sign ordered that will be installed by 15 Main Road, Maddox Cove “School Bus Stop Ahead”.</p>
20		<p>Once the new garbage truck has the new winter tires installed and on the road, the old garbage will be placed on the agenda to see how council would like to move forward.</p>
21		<p>Mayor Lee asked how the town’s tools are being secured at the town depot. The CAO will check into this. Staff will also get a price on a new engraver for the tools.</p>
22		<p>The CAO gave an update on the Capital Work Projects for the Lift Station. The lift station by the Fishermen’s Center has all the mechanical work completed. The electrical will follow shortly. The Capital Works Project for the lift stations by the bridge and by the Northside slipway is still in the design phase. It has been recently discovered that the lift station by the bridge has a pipe leaking. It is the opinion of the project engineer that the town do a complete retrofit of this station and just an electrical retrofit of the lift station by the Northside slipway. The engineer will finalize the design work with this in mind.</p>
23		<p>Assessment Review Commissioner</p> <p>Motion #34 Sam Stack/Lynn Hearn Proposed to appoint Assessment Review Commission. All in favor, motion carried.</p>
24		<p>Update on Old Maddox Cove Road Repairs It is currently at the design stage. Should be tendered by February and ready to begin in April.</p>
25		<p>Request from homeowner of 7 Hannaford’s Lane for leniency on their garbage fee and water tax as the homeowner is no longer living in the home. Mayor Lee declared a conflict of interest and refrained from commenting or voting.</p> <p>Motion #35 Harry Chafe/Lynn Hearn Proposed to write off the garbage fee for the first 6 months of 2021 in the amount of \$50.00. All in favor, motion carried.</p>
26		<p>Request from a tourist accommodation business owner for an exemption to their business tax as their property has been used as permanent residential accommodations since March of 2020. Councillor Hearn and Councillor Chafe declared a conflict of interest and refrained from commenting or voting.</p> <p>Motion #36 Kim Orren/Sam Stack Proposed to write off Business Tax for the first 6months of 2021 in the amount of \$398.20. All in favor, motion carried.</p>

27		The town received an email from the property owner of 15-23 Shore Lane regarding the ditch and eroding embankment around their property. Council has discussed this previously and determined that it is the property owner's responsibility if their property is eroding. They also stated that it is the property owner's responsibility to secure their property. Councillor Orren noted that the property owner is currently doing construction in the area and this may be adding to the problem. Mayor Lee noted that the town hasn't received any new information and he sticks with council's original decision. Councillor Hearn also agreed that it is the property owner's responsibility to secure their property. Staff will send a letter back to the property owners stating that council stands by its original decision on this matter.
28		Deputy Mayor Stack noted that he feels when a conflict of interest is declared that the councillor should remove themselves from chambers. There is a board room in the community centre that can be used for this. Councillor Orren noted that she had some concern over this as there may be more than one person at a time declaring a conflict of interest. It was noted that there is enough room in the board room for councillor to physical distance.
29		Mayor Lee noted that there are areas/roads in the town where the road reservations are unknown or inconsistent. He wanted to know what the town could do about his. It was noted that the only thing the town could do was to expropriate land which would be a very costly venture for the town.
30		Motion #37 Harry Chafe/David Green Proposed meeting be adjourned. All in favor, motion carried. Meeting adjourned at 8:15pm.

Sam Lee, Mayor _____

Stephanie Stack, Chief Administrative Officer _____