

**TOWN OF PETTY HARBOUR/MADDOX COVE**

**REGULAR MEETING**

**MONDAY FEBRUARY 26, 2018**

**PRESENT: Sam Lee, Kimberly Orren, Harry Chafe, Linda Hearn, Rick Raymond, David Green, Sam Stack and Noreen Costello**

#	ITEM
1	Mayor Lee brought the meeting to order at 6:37 pm
2	Minutes of February 12, 2018 were read. <b>Motion #53 Harry Chafe/Rick Raymond</b> Proposed minutes of February 12, 2018 be approved. All in favor, motion carried.
	<b>BUSINESS ARISING</b>
3	There was no business arising.
	<b>TONIGHT'S AGENDA</b>
4	Application from Motion Bay Brewing Company (formerly Killick Brewing Company) to operate a micro-brewery at 35-45 Southside Road. Mayor Lee, Councilor Hearn and Councilor Chafe left chambers at 6:50 pm due to a conflict of interest. There was some discussion on the water lines for this brewery. Two members from the Motion Bay Brewery were present and indicated they will be checking into the existing water and sewer system and they will have engineering drawings submitted to the town for approval. They have received approval from the Department of Municipal Affairs and Environment with regards to the discharge of effluent to the public sewer and are awaiting approval from the Flood Risk Division of the Department of Municipal Affairs and Environment. Council indicated some concerns on parking in the area. The Mini Aquarium also has parking in the area. Council stated Motion Bay Brewing Company will need a letter from the Harbour Authority as to the duration they are providing them with parking spaces. The hours of operation will be 2 – 10 pm. Periodically the company will collect some effluent samples during the discharge and Council has requested they submit results to the town. There was some discussion on how much pressure will be put on the sewer line. Will check with engineer on this. There won't be a continuous flow of waste water only at time when cleaning the tank. Council has requested a letter to be sent from their engineer to be submitted to the town's engineer with respect to tying into the water and sewer line, to confirm that the Town's sewer line can take the added pressure when cleaning the tank. There will be some odor from the brewing which won't be significant. They are hoping to be open August/September. <b>Motion #54 David Green/Kimberly Orren</b> Proposed to defer motion for this application until the next meeting. All in favor, motion carried.
5	Request to write off 2018 business tax for January – June for St. John's Aquarium in the amount of \$150.00 <b>Motion #55 Kimberly Orren/Rick Raymond</b> Proposed to write off business tax in the amount of \$150.00 for January – June for St. John's Aquarium. All in favor, motion carried.
6	Request to write off 2018 business tax January – June for Petty Harbour Co-op in the amount of \$508.46. <b>Motion #56 Rick Raymond/David Green</b> Proposed to <b>NOT</b> approve the write off 2018 business tax in the amount of \$508.46 for Petty Harbour Co-op as business is operating for more

		than six months and therefore to pay business tax for a full year. All in favor, motion carried.
7		Mayor Lee, Councilor Hearn and Chafe returned to the meeting at 7:10 pm.
8		Email from business owner asking that Council look into unlicensed business rentals to confirm that they are paying business tax, commercial garbage and water rates. Mayor Lee stated that Councilor Green may be in conflict as he is a business owner of commercial rentals. Councilor Green stated that in his opinion he was not in conflict. There was some discussion on this. <b>Motion # 57 Kimberly Orren/Rick Raymond</b> Proposed that this matter be deferred until Council can consult with Department of Municipal Affairs as to whether or not Councilor Green is in conflict with respect to this matter. All in favor, motion carried.
9		A letter from East Coast Trail inviting Council to attend their 18 <sup>th</sup> annual East Cost Trail fundraising hike to be held on Saturday, June 2 <sup>nd</sup> at the Petty Harbour/Maddox Cove Community Centre. There was some discussion on who will be doing the catering for this event. It was agreed to defer sending a response for the next meeting in order to consult with Recreation on the matter of catering.
10		A policy on overtime policy was presented by Councilor Orren. <b>Motion #58 Harry Chafe/Kimberly Orren</b> Proposed to defer this matter for discussion in a closed meeting. All in favor, motion carried.
11		#8 on the agenda East Coast Trail Hike – June 2, 2018 is a duplicate of #6 on the agenda.
12		<b>Motion #59 Sam Stack/Harry Chafe</b> Proposed to approve travel claim for Administrative Assistant in the amount of \$40.32. Councilor Orren asked a question on staff using their own vehicle for council business. All in favor, motion carried.
13		Deputy Mayor Stack proposed that staff and councillors be paid a minimum rate of \$15.00 to travel to the Goulds and a minimum rate of \$20.00 be paid to travel to St. John's/Mt. Pearl on council business. There was some discussion on this. <b>Motion #60 Sam Stack/Linda Hearn</b> Proposed that staff and councillors be paid \$10.00 to travel to the Goulds and \$20.00 to travel to St. John's/Mt. Pearl on council business. Anything over 50 kms will be paid by km rate. All in favor, motion carried.
14		<b>Motion #61 Harry Chafe/Rick Raymond</b> Proposed bills in the amount of \$32517.31 be approved for payment. All in favor, motion carried. <b>NOTE: These bills are a duplicate from the previous meeting which were paid on February 13, 2018.</b>
	<b>NEW BUSINESS</b>	
15		Councilor Hearn stated an invoice for payment in the amount of \$228.18 by Recreation has been submitted for payment.
16		Councilor Chafe informed Council that Recreation will be holding their AGM on Tuesday, February 27 <sup>th</sup> at 7:00 pm.
17		Councilor Green informed Council that the Museum held their AGM on February 25 <sup>th</sup> . The following are members that were elected: Ron Doyle – Chair, David Green – Vice Chair, Bill Lee – Treasurer, Ann Payne – Secretary, Members at Large – Mike Hearn, Jim Kieley, Heather Cox and Dawn Kieley.
18		<b>Motion #62 Rick Raymond/Sam Stack</b> Proposed to approve travel claim in the amount of \$16.80 for Mayor Lee. Sam Stack, Kimberly Orren, Linda Hearn, Rick Raymond, Harry Chafe and David Green in favor. Mayor Lee abstained from voting. Motion carried.
19		Councilor Chafe suggested a letter be sent to the Museum Committee congratulating them on a great presentation of pictures from the late James Kennedy along with photos from Frank Chafe held on Saturday, February 24 <sup>th</sup> at the Community Centre.
20		Mayor Lee suggested a Get Well Card be sent to the staff who are presently on sick leave.

21		Mayor Lee read out some suggestions from the public with respect to the town arising from a public meeting which was held on February 1 <sup>st</sup> . Council will look at these suggestions at a later date.
22		<p>Thomas Clarke was present with respect to his resubmitting an application to develop land on Motion Bay Road Extension. There was some discussion on the responsibility of the upkeep of road. Mr. Clarke presented a drawing showing the overhead of the area. Mr. Clarke was asked to initial the change of the date of the application to present date.</p> <p><b>Motion #63 Sam Stack/Linda Hearn</b></p> <p>Proposed to approve in principal the application for Mr. Clarke to develop land on Motion Bay Road Extension subject to amendments to the Town Plan. Also the developer will be responsible for snowclearing to this property. Also subject to approval as to where the entrance to the property will be located. The town will only maintain the road as it is doing at the present. Sam Lee, Sam Stack, Kimberly Orren, Linda Hearn, Rick Raymond and David Green in favor. Harry Chafe not in favor. Motion carried.</p>
23		<p><b>Motion #63 Harry Chafe/Rick Raymond</b></p> <p>Proposed the meeting be adjourned. All in favor, motion carried. Meeting adjourned at 9:03 pm.</p>

Samuel Lee, Mayor \_\_\_\_\_

Noreen Costello, for Chief Administrative Officer \_\_\_\_\_

**TOWN OF PETTY HARBOUR/MADDOX COVE**  
**REGULAR MEETING**  
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1. Minutes of February 12, 2018
2. Business Arising
3. Application/Approval in Principle letter for Motion Bay Brewing Company
4. Request to Speak- Thomas Clarke
5. Invoices – Write-offs
6. Letter from Resident regarding accommodations taxation.
7. Invitation from East Coast Trail to attend Fundraising Hike and for the Mayor to bring greetings on behalf of the Town.
8. Overtime policy
9. East Coast Trail Hike – June 2, 2018
10. Expense claim – Mandy Dinn
11. Expense Claim
12. Volunteer Week
13. Bills
14. New Business
15. Adjourn