

REGULAR MEETING
MONDAY FEBRUARY 7, 2022
AGENDA

1. Minutes of January 26, 2022
2. Business Arising
3. Letters regarding road wash out on Shore Lane (Shelley Bryant requested to speak)
4. Application to operate a business at 1-3 Southside Road (A2022-04)
5. Letter with regard to river on Cribbies Road
6. Condition of home at 6A Long Run Road
7. Review Emergency Management Plan
8. Foreperson's Report
9. Expense Claims
10. Bills
11. New Business
12. Adjourn

BILLS

CBS Rentals (Tools Expense)	\$634.80
Bennett's Home Hardware (R&M Building Expense)	\$9.53
Access (Office Expense)	\$45.89
Dick's & Company (Office Expense)	\$596.85
Irving Oil (Gas Expense)	\$2,027.36
John Layden Trucking (Road Maintenance Expense)	\$230.00
CIBC Visa (Training, employee clothing & office expense)	\$1,995.89
NF Power (Street Lighting Expense and Hydro Expense)	\$6,450.70
North Atlantic Supplies (Employee Clothing Expense)	\$707.25
Clarke's Construction (Cribbies Park)	\$5,388.20
Orkin (Pest Control Expense)	\$60.38
Staples (Office Expense)	\$82.79
Weir's Construction (Road Maintenance Expense)	\$303.03
T & D Enterprises (Snow clearing)	\$18,916.67
Cassie Rideout (Cleaning Exp.)	\$225.00
T& D Entreprises (Garbage Truck Expense)	<u>\$136.85</u>
TOTAL	\$37,811.19

TOWN OF PETTY HARBOUR/MADDOX COVE

REGULAR MEETING

MONDAY FEBRUARY 7, 2022

PRESENT: Ron Doyle, Rick Raymond, Agatha Stack-Balsom, Sherrylynn Rowe (virtually), Beatrice Burry, Ed Dyke and Stephanie Stack

ABSENT: Daphne Chafe

#	ITEM
1	Mayor Doyle brought the meeting to order at 6:32pm.
2	Minutes of January 26, 2022 were tabled. Motion #22 Rick Raymond/Ed Dyke Proposed to accept the minutes of January 26, 2022. All in favor, motion carried.
	BUSINESS ARISING
3	#3 Order for 84 Southside was sent out by registered mail.
4	#4 Councillor Burry requested to be registered for the Code of Conduct Training.
	TONIGHT'S AGENDA
5	Letters regarding road wash out on Shore Lane were tabled. There were 4 in total. Shelley Bryant requested to speak on this issue. Ms. Bryant noted that the washouts on Shore Lane have been an issue on Shore Lane for a number of years. She stated that this recent washout was by far the worst. She stated that it has become a bigger issue since Hamlyn Heights was developed and drain water was diverted to Watt's Lane. Ms. Bryant noted that she felt that the water coming down Watt's Lane needed to be addressed along with the drain in front of her property. She stated that her bank is eroding and noted that there needs to be a culvert installed there to stabilize her bank. Staff have been down to look at the area and the foreman noted that he felt that a catch basin needs to be installed where the drainage from Hamlyn Heights enters Watt's Lane. The foreman also noted that a culvert would then need to extend down Watt's Lane and across Shore Lane. Council agreed that this has been an ongoing issue for several years and has been costing the town for maintenance on this road on a regular basis. Councillor Rowe noted that Watt's Lane has been used as a trail for ATV's to travel in order to cut wood. She stated that this should be considered when developing a solution to this drainage problem. Motion #23 Ed Dyke/Agatha Stack-Balsom Proposed to consult an engineer for recommendations for the area and to get costing. All in favor, motion carried.
6	Application to operate a business at 1-3 Southside Road (A2022-04). Councillor Burry noted that the ramp to the building was being removed for parking. She asked if there would be any wheelchair access to the building. This was not noted on the application. Motion #24 Rick Raymond/Ed Dyke Proposed application for a new business be sent out to the public for comment. All in favor, motion carried.
7	Letter with regard to river on Cribbies Road Staff received a letter from the property owner at 37 Skinner's Hill with regard to issues she had with flooding to her home and for the town to clean out any build up in the river as well as address issue with the side runoff. Mayor Doyle noted that he and Matthew visited the area. He stated that staff could look at this in the spring and possibly clean out any debris or rocks that have fallen into the river. Councillor Raymond noted that the river further up Cribbies Road, behind 43 Cribbies Road, needs to be cleaned out. Mayor Doyle noted that the town needs to be very careful if they start dredging the river. He stated that if the town does dredge, that someone else further down the river may get issues. He stated that the town could do a regular cleanout such as removing rocks that may have fallen into the river but not dredging and changing the river. Councillor Rowe asked if the river was on private property and if we can do this work. Councillor Raymond noted that his property has a 4ft easement from the river. The CAO – Stephanie Stack noted that council has to be careful when cleaning out the river. She stated that the town should not strip all the vegetation from the river as vegetation does

		<p>slow down the flow of the river. Stripping the river of vegetation will cause the river to have stronger flow which may cause issues.</p> <p>Motion #25 Ed Dyke/Agatha Stack Balsom Proposed that Staff and the Inspections and Development Committee investigate the river and if there are any major issues such as large rocks or large amounts of slit in the river, to have it cleaned out. All in favor, motion carried.</p>
8		<p>Condition of home at 6A Long Run Road</p> <p>Motion #26 Ed Dyke/Beatrice Burry Proposed to send the property owner a letter inquiring about the status of the upgrades to this home. All in favor, motion carried.</p>
9		<p>Emergency Preparedness Plan Review</p> <p>Staff will send the Plan to council for review. Council will meet after the next meeting to review the plan.</p>
10		<p>Foreman's Report</p> <p>Motion #27 Rick Raymond/Beatrice Burry Proposed to accept the Foreman's Report. All in favor, motion carried.</p>
11		<p>Expense Claim</p> <p>Motion #28 Rick Raymond/Ed Dyke Proposed to approve the expense claim for Matthew Chafe in the amount of \$472.70. All in favor, motion carried.</p> <p>Motion #29 Rick Raymond/Beatrice Burry Proposed to approve the expense claim for Mandy Dinn in the amount of \$20.00. All in favor, motion carried.</p> <p>Motion #30 Ed Dyke/Rick Raymond Proposed to approve the expense claim for Matthew Chafe in the amount of \$177.32. All in favor, motion carried.</p> <p>Motion #31 Ed Dyke/Rick Raymond Proposed to approve the expense claim for Stephanie Stack in the amount of \$20.00. All in favor, motion carried.</p>
12		<p>Bills in the amount of \$37,811.19 were tabled.</p> <p>Motion #32 Agatha Stack-Balsom/Ed Dyke Proposed to pay bills in the amount of \$37,811.19. All in favor, motion carried.</p>
	NEW BUSINESS	
13		<p>Councillor Dyke noted that the protocols for Covid -19 have changed and would like to open to public meeting back up instead of virtual. Council agreed to open the meeting up to the public. They will be held at the community centre to allow for physical distancing.</p>
14		<p>Councillor Raymond noted that he spoke to a resident on the Main Road in Maddox Cove and the drain behind his property needs to be looked at. Staff and the Inspections and Development Committee will have a look at the area.</p>
15		<p>Councillor Raymond noted that he spoke to the property owner at 51-53 Main Road Maddox Cove. Councillor Raymond visited the area and stated that there was a lot of water coming down from the back road (Motion Bay Road Extension). Councillor Raymond also stated that the property owner informed him that he will be doing some work in the spring to alleviate the issue of water coming down his driveway and across the main road.</p>
16		<p>Councillor Raymond also noted that the catch basin at 43 Cribbies Road is too high. He stated that the catch basin is not catching any water. Councillor Rowe noted that there is a problem in the area. She also stated that the catch basin needs to be lowered. Staff and the Inspections and Development Committee will investigate this.</p>
17		<p>Councillor Raymond noted that the town should look into having some sandbags ready for these rainfall events. The CAO will speak to the foreperson with regard to this.</p>
18		<p>Mayor Doyle and the CAO gave council an update on the progress for the funding application that includes a performance stage at Bidgood's Cove along with a public washroom at the Tourist Information Centre and a washroom at Cribbies Park. The CAO noted that the town is currently in the concept phase and is compiling quotes</p>

		for the work that has to be completed.
19		Councillor Agatha Stack-Balsom asked if there was any news on the Capital Works Project – Motion Bay Road Extension. The CAO informed her that there was no news. Staff will contact the Department to check on the status.
20		Motion #33 Rick Raymond/Agatha Stack-Balsom Proposed meeting be adjourned. All in favor, motion carried. Meeting adjourned at 8:00pm.

Ron Doyle, Mayor _____

Stephanie Stack, Administrative Assistant _____