

TOWN OF PETTY HARBOUR/MADDOX COVE

REGULAR MEETING

MONDAY FEBRUARY 8, 2016

PRESENT: David Stack, Karl Chafe, Linda Doyle, Harry Chafe, Karl Chafe, Corey Lee and Stephanie Stack

ABSENT: Mark Kieley

#		ITEM
1		Mayor Hutchings brought the meeting to order at 6:32pm
2		Minutes of January 25, 2016 were read. There were no errors or omissions. Motion #332 David Stack/Karl Chafe Proposed minutes of January 25, 2016 be approved. All in favor, motion carried.
	BUSINESS ARISING	
3		#6 The Town has not received any response from the letter they sent to the Petty Harbour/Maddox Cove Tourism Association.
4		#11 Staff has yet to receive a price from contractor to conduct the inspection of the depot. Will check with staff and report back to Council.
	TONIGHT'S AGENDA	
5		New Policy - Small Business Tax Policy. Council meet at a private meeting on January 28, 2016 to discuss the issue with regard to small business tax. Councillor Harry Chafe brought forward a motion from this private meeting. Motion #333 Harry Chafe/ David Stack Proposed to adopt a new Small Business Tax Policy as follows: The Town of Petty Harbour/Maddox Cove will charge a \$50 Small Business Tax to any business who had a Gross Revenue of \$2,000.00 or less and does not have a registered HST #. If both criteria are met and Council received a signed copy of the Gross Revenue for the previous year from the business owner, a small business tax of \$50 will apply. David, Nat, Linda and Harry in favor, Karl and Corey not in favor, motion carried.
6		New Policy - Tax Accounts to be Current and all Fines Paid to obtain a Permit Policy. Motion #334 Karl Chafe/Corey Lee It is the policy of the Town that no permits be issued to any property owner or tenant of property for which Property, Business, Water and Sewer tax or Garbage fees are in arrears or any fines that have not been paid. If property owner or tenant has been issued an Order to have property repaired or torn down, then the Town will only issue a permit based on the specific Order. This policy shall apply for ALL property improvements including repairs, fencing. All in favor, motion carried.
7		New Policy – Harassment Policy. Motion #335 Corey Lee/Karl Chafe Proposed to adopt the New Harassment Policy as tabled. All in favor, motion carried. Current Employees, new hires and Council will sign off on Harassment Policy.

8		Request from the Newfoundland and Labrador Police Curling Association for a donation for an ad in the 21 st Annual Charity Benefit Hockey Game. Motion #336 Corey Lee/David Stack Proposed to purchase a 1/10 of a page ad in the amount of \$225.00. Nat, David, Linda, Corey, and Harry in favor, Karl not in favor, motion carried.
9		Request from Home Again Furniture Bank for support of the program. Motion #337 Corey Lee/Harry Chafe Proposed to advertise Home Again's services in the Town's next newsletter and on the Town's website. All in favor, motion carried.
10		Bills in the amount of \$25,604.92 were presented to Council. Motion #338 Harry Chafe/Linda Doyle Proposed to pay the bills in the amount of \$25,604.92. All in favor, motion carried.
	NEW BUSINESS	
11		Request from Councillor Karl Chafe for a list of Organization that the Town has made a donation to in 2015. Staff will get this information and bring back to the next meeting.
12		Potholes on Main Road – The Department of Transportation and Works did complete some work on the roads during the week of February1, 2016 but was not satisfactory. Staff contacted the department again to advise them that the work was incomplete.
13		Problem with garbage on pancake and the road that leads to the Catholic Cemetery. This item will be on the agenda for the next meeting.
14		Request from the Cribbies Park Planning Committee for permission to apply for the Edible Trees Canada 2016 Funding Grant. The funding (up to max of \$4,000) will be used to purchase edible fruit trees, prep planting sites, purchase materials (soil, mulch, protective coverings/straps, etc.), and educate community gardeners on how to plant, care and maintain edible fruit trees. All trees and activities will take place in Cribbies Park and Community Garden and will be incorporated into existing programming that will take place this summer 2016. Motion #339 Corey Lee/Karl Chafe Proposed to approve for the Cribbies Park Planning Committee to apply for the Edible Trees Canada 2016 Funding Grant. All in favor, motion carried.
15		There are a number of pole lights out throughout the community. Staff will get the numbers on all the poles and report to Newfoundland Power.
16		Council would like to see the coordinators report for the Age Friendly Grant. The Town has approximately \$6,300.00 that may have to be returned as the deadline to spend the funds is March 10, 2016.
17		Motion #340 Corey Lee/Karl Chafe Proposed meeting be adjourned. All in favor, motion carried. Meeting adjourned at 7:25 pm

Nat Hutchings, Mayor _____

Stephanie Stack, Chief Administrative Officer _____