

**TOWN OF PETTY HARBOUR/MADDOX COVE**

**REGULAR MEETING**

**MONDAY JANUARY 13, 2014**

**PRESENT: Nat Hutchings, David Stack, Karl Chafe, Corey Lee, Harry Chafe, Mark Kieley, Linda Doyle, and Stephanie Stack**

#		ITEM
1		Mayor Hutchings brought the meeting to order at 6:30pm
2		Minutes of December 2, 2013 were read. There were no errors or omissions. <b>Motion #200 David Stack/Karl Chafe</b> All in favor, motion carried.
3		Minutes of December 18, 2013 were read. There were no errors or omissions. <b>Motion #201 Harry Chafe/Karl Chafe</b> All in favor, motion carried.
	<b>BUSINESS ARISING</b>	
	<b>TONIGHT'S AGENDA</b>	
4		Request from Beverley Layden to discuss development of her land. Corey Lee proposed that he may be in conflict do to the fact that Beverley Layden is his Sister-in-Law. Everyone voted in favor of Corey to stay and be included in the discussion. There was some discussion as to why Beverley cannot develop this parcel of land. Council notified Mrs. Layden that she would first have to get approval from the Dept. of Conservation and Environment as per the flood plain. Council will try to set up a meeting with the Minister to discuss the issues with the flood plain and development.
5		Letter from Independent Consultants Group and The Town of Bay Bulls regarding a proposal of a shared Development/Control officer. <b>Motion #202 Corey Lee/Linda Doyle</b> Proposed to send a letter stating that at this time the town would not be interested in a shared Development/Control Officer as the Town has limited space for development therefore not warranting the need for a Development/Control Office. All in favor. Motion carried.
6		Set up meeting with Mary Bishop for February 3, 2014.
7		David Stack would like to set up a meeting with the Development Corp. to try to revitalize this committee and maybe start the Stage area on the Bidgood's property. David will set up a meeting in the near future.
8		Discussions regarding shed being built on waterfront without the approval of Department of Conservation and Environment and without permit from Council. Staff will check to see if there are fines for not obtaining a permit. Send resident letter stating that he has to obtain permit and issue fine if it is stated in our by-laws. Council would also like to send a letter to Department of Conservation and Environment stating that council feels that it is the Dept. of Conservation and Environment that is requiring approval for any development in the flood plain and that they should be enforcing this if someone does not follow the rules and does not get approval from them.
9		David Stack will set up meeting with Recreation to go over the surveys that were returned regarding the Skate Park. Also call Don Nolan regarding surveying of the ball field in Cribbies.
10		Request from resident to write off W& S tax for stage. Corey Lee declared a Conflict of Interest and left the room at 7:23 due to the fact that this is his uncle, he returned at 7:25.

		<p><b>Motion #203 David Stack/Linda Doyle</b> Proposed to write off W&amp;S taxes in the amount of 390.00 Nat, David, Karl, Linda, Harry and Mark in favor, Corey was absent due to Conflict of interest. Motion carried.</p>
11		<p>Full time 1 year placement for Administrative Assistant position. <b>Motion #204 David Stack/Linda Doyle</b> Proposed to advertise job in The Telegram and in the mail next week. All in favor, motion carried</p>
12		<p>Jackie to check into the Generators for the Emergency Preparedness Plan. Also call NF Power to generalized reason as to why the generating station cannot switch over to the Town during power outage. Place this letter on our website.</p>
13		<p>PRV Station update. Our engineer has advised Council that we will not get the extra funding needing for the PRV as the Department of Municipal Affairs has stated that they do not have the extra funding at this time. Dept. of Municipal Affairs suggests that the Town re-tender the project. The towns' engineer suggests that we re-tender without the inclusion of the isolation values. <b>Motion #205 David Stack/Karl Chafe</b> Proposed the town send a letter to Mr. Keith Hutchings requesting he look into this for the town. If Mr. Hutchings cannot do anything then we will re-tender and change the scope of the tender, excluding the isolation values. All in favor, Motion carried</p>
14		<p>Letter from resident on 44 Main Road, Petty Harbour requesting snowclearing of lane. <b>Motion #206 Harry Chafe/Mark Kieley</b> Proposed to send letter to resident stating that it is not the responsibility of council to clear Right-O-Way. All in favor. Motion carried</p>
15		<p><b>Motion #207 David Stack/Karl Chafe</b> Proposed invoices in the total of \$25,926.11 be approved for payment. All in favor, motion carried.</p>
	<b>NEW BUSINESS</b>	
16		<p>David – Would like council to pick 1 issue each meeting from the Councillor Orientation to review with council.</p>
17		<p>Fundraiser for Valerie Doyle on February 1, 2014</p>
18		<p>Linda –Asked if Seniors Club is audited. Check with Recreation to see if this is audited through Recreation.</p>
20		<p>Staff will send a Thank you to Mr. Keith Hutchings and Mr. Christian Morris for the great job of snowblowing the Main Road.</p>
21		<p>Karl – Send T &amp; D Enterprises a letter thanking them for the great job of snowclearing over the past month.</p>
22		<p>Check with Heart &amp; Stroke Foundation regarding AED</p>
23		<p>Mark – Sand box half way up Cavell's Lane. Jackie to talk to Harry Chafe regarding this.</p>
24		<p>Harry – Recreation will be having a Family Fun Day. May have Ice Fishing Derby. David Stack and Corey Lee had concerns over safety and liability. Suggested that maybe they have the Family Fun Day at the Ball Park. Harry will talk to Recreation regarding this.</p>
25		<p>Nat - Age Friendly Grant. Mayor Hutchings stated that there was some suggestions on maybe placing exercise equipment in the Community Center. Will place this grant on the agenda for the next meeting to discuss.</p>
26		<p>Nat – Meeting with Mr. Ryan Cleary on January 14, 2014. Mayor Hutchings will discuss the New Flood Plain with Mr. Cleary.</p>
27		<p>Request from CAO for 4 weeks Annual Leave for 2005-2006. Council agreed that they will not pay for these 4 weeks as previously decided at meeting on December 18, 2013</p>
28		<p>Council agreed to pay CAO for 5 weeks annual leave as per contract.</p>
29		<p><b>Motion #208 David Stack/Karl Chafe</b> Proposed meeting be adjourned. All in favor, motion carried. Meeting</p>

		adjourned at 8:25 pm
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**Nat Hutchings, Mayor** \_\_\_\_\_

**Noreen Costello, Chief Administrative Officer** \_\_\_\_\_