

REGULAR MEETING
MONDAY JANUARY 18, 2021
AGENDA

1. Minutes of January 4, 2021
2. Business Arising
3. Application to build shed at 106 Motion Bay Road (A2021-01)
4. Application to move shed at 10D Main Road (A2021-03)
5. Application to demolish shed and to construct convenience store (A2020-132)
6. Harbour Authority request to speak on the installation of water lines
7. Covid-19 Stimulus Program approval
8. Letters regarding Parking Issue on "Lee's Lane"
9. ACOA – Proposed walking trail
10. Epilepsy – Purple Day
11. Foreman's Report
12. Expense Claims
13. Bills
14. New Business
15. Adjourn

BILLS

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| Babb Security (R&M Building Expense) | \$1,955.00 |
| CIBC Visa (Water Expense) | \$23.00 |
| City of St. John's (Garbage Expense) | \$1,881.31 |
| Bell Mobility (Cell Phone Expense) | \$213.33 |
| Eastchem (Water Expense) | \$1,642.20 |
| EMCO (Water & Sewer Expense) | \$729.08 |
| McDonald's Home Hardware (R&M Building & Cleaning Expense) | \$114.68 |
| Hercules SLR (Sewer Expense) | \$111.30 |
| Northeast Avalon Joint Council (Membership Fees Expense) | \$300.00 |
| NF Power (Hydro Expense) | \$3,351.31 |
| Municipal Assessment Agency (Assessment Fees Expense) | \$3,900 |
| T&D Enterprises (Snow Clearing & Truck Expense) | \$17,116.94 |
| Stewart Mckelvey (Professional Fees Expense) | \$3,330.40 |
| Reprographics (Copier Expense) | \$448.71 |
| Rogers (Office Expense) | <u>\$97.67</u> |
| TOTAL | \$35,214.93 |

TOWN OF PETTY HARBOUR/MADDOX COVE

REGULAR MEETING

MONDAY JANUARY 18, 2021

This meeting took place at the community centre and all Covid protocols were in place. (The meeting was open to the public)

PRESENT: Sam Lee, Sam Stack, Linda Hearn, Kimberly Orren, Harry Chafe, Rick Raymond, David Green and Stephanie Stack

| # | ITEM |
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| 1 | Mayor Lee brought the meeting to order at 6:30 pm. |
| 2 | Minutes of January 4, 2021 were tabled. Motion #11 David Green/Kim Orren Proposed minutes of January 4, 2021 be approved. All in favor, motion carried. |
| | BUSINESS ARISING |
| 3 | #5 Tax sale for 115-119 Long Run Road will take place on Thursday January 21, 2021 at 1:00pm at the Town Office. |
| 4 | #13 Orkin – Pest Control The town will pay the Orkin bill in full for the year in order to avail of a 35 -40% savings. |
| 5 | #15 The traffic mirrors have been adjusted. |
| 6 | #21 The old pick-up truck has been donated to the Salvation Army. |
| | TONIGHT'S AGENDA |
| 7 | Application to build shed at 106 Motion Bay Road (A2021-1). The Inspections and Development Committee have inspected the area and signed off on the application. The application meets the requirements for an accessory building in the Residential Zone once the existing shed on the property is removed. Motion #12 Harry Chafe/David Green Proposed to approve the application to build a shed at 106 Motion Bay Road (A2021-1). The existing shed on the property must be removed before construction begins on new shed. All in favor, motion carried. |
| 8 | Application to relocate a shed at 10D Main Road, Petty Harbour (A2021-3). The Inspections and Development Committee have inspected the area and signed off on the application. The application meets the requirements for an accessory building in the Harbourfront Zone. Councillor Orren declared a conflict of interest and refrained from the discussion and voting. Motion #13 Sam Stack/Lynn Hearn Proposed to approve the application in principle with the stipulation that it is approved by the Department of Environment, Climate Change and Municipalities. All in favor, motion carried. |
| 9 | Application to demolish shed and to build a convenience store at 28 Main Road, Petty Harbour (A2020-133). The applicant sent in a floor and parking plan for the proposed convenience store for council to review. Councillor Green noted that he would like to have a better concept picture of the proposed building before it goes out to the public. Councillor Orren noted that the parking plan that was submitted shows that vehicles will be double parked. Mayor Lee noted that the applicant has 6 spaces on his parking plan but there are only 3 spaces that can be utilized without double parking. Council agreed that 3 spaces would be sufficient for the convenience store as customers will only be parking for very short periods of time. Motion #14 Sam Stack/Rick Raymond Proposed to send out the application to the public for comment. All in favor, motion carried. |
| 10 | Harbour Authority request for installation of water lines. Council will set up a private meeting with the Harbour Authority to discuss this matter. The Harbour Authority will get back to the town for a date for the meeting once they have investigated this issue further to see if it is feasible. |

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| 11 | | <p>Covid-19 Stimulus Program The town received confirmation that they were successful in acquiring funds from the Covid-19 Stimulus Program in the amount of \$68,643.82. These funds will be used for renovations to the town hall and to fix the drainage problem at Cribbies Park.</p> <p>Motion #15 Kim Orren/Harry Chafe Proposed to accept the funding for the Covid-19 Stimulus Program and for the Mayor and CAO to sign the agreement on behalf of the town. All in favor, motion carried.</p> <p>Mayor Lee noted that the CAO has sent an email to the Development Corporation informing them of the funding. Council will set up a meeting with the Development Corporation to discuss this project. Mayor Lee also noted that the town needs to have the boundary lines for Cribbies Park pegged by the surveyor.</p> |
| 12 | | <p>Letters regarding parking and fence on Lee's Lane. Mayor Lee noted that all residents and property owners on Lee's Lane were sent a letter asking them not to park at the end of the Lane so that they do not impede access to anyone's property. Mayor Lee also noted that the letter that the town received states that the fence is an eyesore. Mayor Lee noted that he felt that the fence was not an eyesore. Deputy Mayor Stack noted that he felt that these issues are personal issues between property owners and not for the town to get involved in. Mr. Leo Hearn was present in chambers to speak on behalf of Fishing for Success. Mr. Hearn asked council why they maintain the laneway if they don't own it. Mayor Lee stated they maintain it for the residents that live on the laneway. Mr. Hearn asked what would happen if the Lane was blocked and an ambulance could not get down the lane. Mayor Lee stated that the town cannot do anything. Deputy Mayor Stack stated that the police should be called if the lane is blocked. Councillor Green asked for some clarification on what part of the lane was Crown Land. It was noted that all of the lane is Crown Land.</p> |
| 13 | | <p>Proposed ACOA Project – Walkway on shoulder of Main Road. Mayor Lee noted that the proposed area on the shoreline may be an issue. Council will set up a sub-committee to investigate this proposed project further. Mayor Lee, Deputy Mayor Stack and Councillor Orren will sit on this committee. Deputy Mayor Stack will inform the CAO when he would like to set up a walk through of the area with ACOA. The CAO will move forward with the proposed public washroom at the Tourist Information Centre.</p> |
| 14 | | <p>Purple Day for Epilepsy Motion #16 Kim Orren/David Green Proposed to light up the town office in purple for Epilepsy on March 26, 2021. All in favor, motion carried.</p> |
| 15 | | <p>Foreperson's Report The Foreperson's Report was tabled. The foreperson requested a new toolbox for the back of the pick-up truck. The height of the current toolbox obstructs the view in the back window and makes it very difficult to see staff when they are salting and sanding the roads. The current toolbox also leaks.</p> <p>Motion #17 Harry Chafe/Kim Orren Proposed to purchase a new toolbox for the pick-up. Councillor Hearn, Councillor Orren, Councillor Green, Councillor Raymond and Councillor Chafe in favor. Mayor Lee and Deputy Mayor Stack not in favor. Motion carried.</p> <p>Motion #18 Kim Orren/David Green Proposed to accept the Foreperson's Report. All in favor, motion carried.</p> |
| 16 | | <p>Motion #19 Kim Orren/Rick Raymond Proposed expense claim for Stephanie Stack in the amount of \$20.00 be approved. All in favor, motion carried.</p> |
| 17 | | <p>Bills in the amount of \$35,214.93 were tabled. Motion #20 Rick Raymond/Kim Orren Proposed to pay bills in the amount of \$35,124.93. All in favor, motion carried.</p> |
| | <p>NEW BUSINESS</p> | |
| 18 | | <p>Councillor Chafe noted that Recreation will be renting out the centre for the February 13th election. It was noted that all Covid-19 protocols will be followed. Mayor Lee noted that recreation should ensure that a deep cleaning of the building is completed after the election.</p> |

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| 19 | | Deputy Mayor Stack noted that the Town of Flatrock recently sent out a calendar to residents that notes important dates such as garbage days, community events etc. Deputy Mayor stated that he felt that Petty Harbour/Maddox Cove should do something like this for their residents. The sample Deputy Mayor Stack presented was a magnet for the fridge. Staff will get pricing on a magnet type calendar and Councillor Green will get pricing on a full paper calendar. |
| 20 | | The town received a letter regarding a fence on Lee's Lane blocking access to property at the end of the property occupied by Fishing for Success. Councillor Orren noted that she was in a conflict of interest and refrained from speaking on the matter. Mayor Lee asked if there was anyone present in chambers representing the letter. There was no one present. It was noted by the CAO that there is no other property on the tax roll in this area only the property occupied by Fishing for Success. Mayor Lee stated that this is a private matter and there is nothing the Town can do when it comes to property disputes and right of ways. Staff will send a letter back to the person that wrote the letter stating that this is a private/legal matter between property owners. |
| 21 | | Mayor Lee noted that there are some potholes in the subdivision that need to be fixed. Mayor Lee also noted that there is a pothole on the Main Road by the lift station that needs to be fixed. |
| 22 | | Motion #21 Rick Raymond/Kim Orren Proposed meeting be adjourned. All in favor, motion carried. Meeting adjourned at 7:40pm. |

Sam Lee, Mayor _____

Stephanie Stack, Chief Administrative Officer _____