

REGULAR MEETING
MONDAY JANUARY 22, 2024
AGENDA

1. Minutes of January 8, 2024
2. Business Arising
3. Application for excavation at 99-105 Main Road, Petty Harbour (A2024-002)
4. Application for an approval in principle to build an extension to apartment complex at 31 Motion Bay Road (A2024-001)
5. Town of Torbay - Proposed amendment to the St. John's Regional Plan
6. Foreperson's Report
7. Expense Claims
8. Bills
9. New Business
10. Adjourn

BILLS

January 22, 2024

Bennett's Home Hardware (Propane Expense)	\$26.91
Bidgood's (Office Expense)	\$65.08
City of St. John's (Garbage Expense)	\$2,303.65
Canoe (Office Supplies Expense)	\$74.74
Emco (Water Infrastructure Expense)	\$21.44
John Layden Trucking (Road Maintenance Expense)	\$805.00
Meridian Engineering (Professional Fees Expense)	\$1,394.38
MFB Trucking (Road Maintenance Expense)	\$977.50
Municipal Assessment Agency (Assessment Fees Expense)	\$3,926.00
Stewart McKelvey (Professional Fees Expense)	\$1,390.10
Royal Canadian Legion (Donation Expense)	\$255.00
Triware Technologies (Office Expense)	\$80.50
Rogers (Office Expense)	\$91.92
Work Authority/Kodiak (Employee Clothing Expense)	<u>\$86.24</u>
	\$11,498.46

TOWN OF PETTY HARBOUR/MADDOX COVE

REGULAR MEETING

MONDAY JANUARY 22, 2024

PRESENT: Ron Doyle, Ed Dyke, Irene Stack, Beatrice Burry, Agatha Stack Balsom, David Balsom and Mandy Dinn

ABSENT: Rick Raymond

		ITEM
1		Mayor Doyle brought the meeting to order at 6:30pm.
2		Minutes of January 8, 2024, were tabled. Motion #13 Agatha Stack Balsom/ Beatrice Burry Proposed to accept minutes of January 8, 2024. All in favor, motion carried.
	BUSINESS ARISING	
3		#11 Staff is still waiting to hear from Municipal Affairs regarding the extra funding for Motion Bay Road Extension. Staff will contact the department for an update.
4		#10 Capital Works Project- Storm Runoff Remediation and Mitigation (Swales) must be retendered as the successful contractor did not accept the contract with the reduced scope of work.
5		#17 The CAO met with staff regarding the recycling program. Staff felt that the recycling schedule could be reduced to 2 days per month. Motion #14 Irene Stack/ Agatha Stack-Balsom Proposed to change the recycling schedule to two full days a month. Paper pickup in Petty Harbour and Maddox Cove will take place on one Wednesday of the month and container collection in Petty Harbour and Maddox Cove will take place on another Wednesday of the month. Labels of the new recycling schedule will also be purchased in the amount of \$239.00 plus HST. All in favor. Motion carried.
	TONIGHT'S AGENDA	
6		Application (A2024-002) to excavate at 99-105 Main Road, Petty Harbour. The Inspections & Development Committee inspected the area and signed off on the application with stipulations. Motion #15 Ed Dyke/ Irene Stack Proposed to approve the application (A2024-002) to excavate at 99-105 Main Road Petty Harbour with the following stipulations: that a highway access permit be acquired from the Department of Transportation, that a public notice be sent to residents in advance of any possible road closures or lane reductions, that the applicant contact Newfoundland Power regarding working near or under powerlines, that a flag person be onsite, and that all traffic and signage safety standards be followed. Any damage done to town infrastructure is the responsibility of the applicant. Should blasting be required, a blasting plan and permit shall be required. All in favour. Motion Carried.
7		Application (A2024-001) for an approval in principle to build an extension to the apartment complex at 31 Motion Bay Road. The Inspection & Development Committee inspected the area and the application meets the requirements in the residential zone. As an apartment complex is discretionary use in the residential zone, a notice would have to be sent to the public for comment regarding this application. As this is only an approval in principle, a more detailed plan and application will be required for council's review before considering a final approval. Motion # 16 Ed Dyke/Beatrice Burry Proposed to send a notice regarding application (A2024-001) out to the public for comment. All in favor, motion carried.
8		Proposed amendment to the St. John's Regional Plan- Town of Torbay Council reviewed the amendment and have no comment.
9		Foreperson's Report Two new tires are required for the garbage truck. Three quotes were obtained and Kal Tire was the cheapest at \$796.42 tax included. Motion # 17 Ed Dyke/Agatha Stack Balsom Proposed to accept the foreperson's report and to purchase two tires for the garbage truck from Kal Tire in the amount of \$796.42 tax in. All in favor, motion carried.

10		Expense claim for Stephanie Stack in the amount of \$50.00. Motion # 18 Ed Dyke/David Balsom Proposed to pay expense claim for Stephanie Stack in the amount of \$50.00. All in favor, motion carried.
11		Expense claim for Mandy Dinn in the amount of \$20.00. Motion # 19 Irene Stack/Beatrice Burry Proposed to pay expense claim for Mandy Dinn in the amount of \$20.00. All in favor, motion carried.
12		Bills in the amount of \$11,498.46. Motion #20 Ed Dyke/Beatrice Burry Proposed to pay bills in the amount of \$11,498.46. All in favor, motion carried.
	NEW BUSINESS	
13		The Town Plan Amendment #2 and #3 with regard to 11 Cribbies Road have been registered and advertised. The Amendment is now complete.
14		Councillor Balsom asked if staff could check into getting GPS systems installed on both town vehicles. Motion #21 David Balsom/Agatha Stack-Balsom Proposed to have staff check into getting GPS systems installed on both town vehicles. All in favor. Motion carried.
15		Blocked Culvert-30 Cribbies Road Mayor Doyle left chambers at 6:52pm due to a conflict of interest. The town foreman and Councillor Dyke reinspected the area and determined that the best course of action would be to get Afonso out to see if they can clear the drain. They felt that this was the best way to proceed as the road is very narrow and digging up in the area could possibly narrow the roadway further. This would also protect the homeowner's property. Motion # 22 Ed Dyke/ Irene Stack Proposed to have Afonso proceed with trying to clear the blocked culvert at 30 Cribbies Road. All in favor. Motion Carried. Mayor Doyle returned to chambers at 6:57pm.
16		Councillor Dyke inquired if taxes could be paid by credit card. The town only accepts cash, cheque, or email transfer due to the high fees associated with credit card processing.
17		Councillor Stack mentioned the buildup of ice on Shore Lane over the last little while and wanted to know if the water issues on Shore Lane will be corrected by the Capital Works Project. She was advised that an engineer would have to make this determination.
18		Request from property owner to have \$336.05 in property taxes reimbursed as he was incorrectly charged commercial property tax on the residential portion of his property from February to December 2023. Motion # 23 Ed Dyke/Irene Stack Proposed to credit \$336.05 to the property owner's 2024 taxes. All in favor. Motion carried.
19		Motion #24 Ed Dyke/Agatha Stack-Balsom Proposed meeting be adjourned. All in favor, motion carried. Meeting adjourned at 7:05 pm.

Ron Doyle, Mayor _____

Mandy Dinn, Administrative Assistant _____