

**REGULAR MEETING**  
**MONDAY JANUARY 23, 2023**  
**AGENDA**

1. Minutes of January 9, 2023
2. Business Arising
3. Town Plan Amendments
4. Email from resident on 9 Motion Bay Road Extension Re: river
5. Review of Travel Expense Policy
6. Fireworks for 50<sup>th</sup> Anniversary of incorporation for the town
7. Foreperson's Report
8. Expense Claims
9. Bills
10. New Business
11. Adjourn

## BILLS

Bennett's Home Hardware (Cleaning & Tools Expense)	\$77.34
Bidgood's (Office Expense)	\$30.38
Canoe (Office Supplies Expense)	\$98.82
Dick's & Company (Office Supplies Expense)	\$55.19
City of St. John's (Garbage Expense)	\$2,184.48
Emco (Water Infrastructure Expense)	\$641.70
JW Consulting (Professional Fees Expense)	\$7,475.00
Newfoundland Distributors (Tools Expense)	\$508.75
NF Power (Hydro Expense)	\$37.78
Saltwire (Advertising Expense)	\$882.78
Stewart McKelvey (Professional Fees Expense)	\$2,167.80
T&D Enterprises (Snow-Clearing Expense)	\$21,791.67
Bell Aliant (Telephone Exp.)	\$631.21
Rogers (Office Expense)	<u>\$91.92</u>
TOTAL	\$36,674.82

**TOWN OF PETTY HARBOUR/MADDOX COVE**

**REGULAR MEETING**

**MONDAY JANUARY 23, 2023**

**PRESENT: Ron Doyle, Rick Raymond, Ed Dyke, Irene Stack, Agatha Stack-Balsom, Beatrice Burry, Melissa Pardy and Stephanie Stack**

#		ITEM
1		Mayor Doyle brought the meeting to order at 6:31pm.
2		Minutes of January 9, 2023 were tabled. <b>Motion #16 Rick Raymond/Ed Dyke</b> Proposed to accept minutes of January 9, 2023 . All in favor, motion carried.
	<b>BUSINESS ARISING</b>	
3		#4 The town will send another letter to the owners of “The Stand General Store” regarding this issue. Staff will ask the owners for a follow up.
4		#6 Councillor Stack asked if a permit had been issued to the residents of 12 Cribbies Road for their new water connection. It was noted that a permit had not been issued. Councillor Stack also stated that the applicant asked about having the permit fee waived. Council agreed that they would not be waiving this fee. Staff will contact the residents to have them fill out the application for their new water connection.
5		#7 The town did not hear back from Mr. Adrian Tanner with regard to setting up a committee.
6		#20 The mini splits at the community centre are repaired.
	<b>TONIGHT’S AGENDA</b>	
7		Town Plan Amendments Council met with Mary Bishop to discuss making amendments to the Harbourfront Zone. Council would like to add height and side yard regulations to this zone. Ms. Bishop will get back to the town with her recommendations. Ms. Bishop will also look at reducing the rear yard and/or setback in the residential zone.
8		Letter from resident of 9 Motion Bay Road Extension with regard to stream behind her home. The Inspections and Development Committee (Deputy Mayor Raymond and Councillor Dyke) inspected the stream. They noted that the stream is running well. Councillor Dyke noted that there are a few rocks in the stream but they seem like they have been there for a long while. He noted that cleaning the stream of all the rocks would make the stream flow faster and potentially cause problems. It was the recommendation of the Inspections and Development Committee to leave the stream as it is. Staff will keep an eye to the flow of the stream. <b>Motion #17 Irene Stack/Ed Dyke</b> Proposed that the stream remain in its current state. All in favor, motion carried
9		Travel Expense Policy was reviewed. Councillor Pardy left chambers at 6:54pm due to a conflict. Her sister is an employee of the town. <b>Motion #18 Rick Raymond/Irene Stack</b> Proposed to revised Policy #14 Travel Expense Policy as follows: Daily Meals Breakfast @ \$9.60 per day for any meeting or Town business that occurs in the morning.  Dinner @ \$16.80 per day if Town business is 3 hours or more and outside of Petty Harbour/Maddox Cove.  Supper @ \$26.04 per day if Town business is 3 hours or more and outside of Petty Harbour/Maddox Cove.  All in favor, motion carried. Councillor Pardy returned at 6:55pm.
10		Fireworks – The town will be putting off fireworks for the town’s 50 <sup>th</sup> Anniversary. They will be held on February 17, 2023 with an alternate date of February 18, 2023. Staff will pick up the supplies for hot dogs and hot chocolate. Hot dogs and hot chocolate will be served at the Tourist Information Centre at 8:00pm and then everyone will move to the waterfront area on the beach at 9:00 for the fireworks. Councillor Raymond and Councillor Dyke will look after putting off the fireworks.

		Staff will send out a notice and remind anyone with pets that fireworks will be going off at this time.
11		Foreperson's Report was tabled <b>Motion #19 Ed Dyke/Melissa Pardy</b> Proposed to approve the Foreperson's Report. All in favor, motion carried. It was noted that there are some issues with the lift station on the northside by the beach. The internal piping is in disrepair and needs repairs. The foreman is getting quotes for council to review.
12		Expense Claim for Mandy Dinn in the amount of \$20.00 was tabled. Councillor Pardy left chamber due to a conflict of interest at 7:05pm <b>Motion #20 Ed Dyke/Rick Raymond</b> Proposed to approve an expense claim for Mandy Dinn in the amount of \$20.00. All in favor, motion carried. Councillor Pardy returned at 7:06pm
13		Bills in the amount of \$36,675.32 were tabled. <b>Motion #21 Melissa Pardy/Rick Raymond</b> Proposed to pay bills in the amount of \$36,675.32. All in favor, motion carried.
	<b>NEW BUSINESS</b>	
14		Councillor Dyke noted that there are two open ditches at 115A Main Road, Petty Harbour that are a safety hazard. Staff will contact Transportation and Works to see what the issue is with these ditches. If needed staff will send a letter to the property owner also.
15		Councillor Dyke noted that someone is pushing snow on the look-out. Staff will check with their contractor to see if they are pushing the snow. This is causing all the stone to be pushed up against the berm which the town will have to repair in the spring. Staff will send a general notice to the public asking residents not to push snow at the look-out.
16		Councillor Stack noted that the print on the garbage and recycling schedule magnets were not as clear as the previous magnets. Staff will note this for next year's order.
17		<b>Motion #22 Ed Dyke/Irene Stack</b> Proposed meeting be adjourned. All in favor, motion carried. Meeting adjourned at 7:10pm.

**Ron Doyle, Mayor** \_\_\_\_\_

**Stephanie Stack, Chief Administrative Officer** \_\_\_\_\_