

TOWN OF PETTY HARBOUR/MADDOX COVE

REGULAR MEETING

MONDAY JANUARY 26, 2015

PRESENT: Nat Hutchings, David Stack, Karl Chafe, Harry Chafe, Linda Doyle, Mark Kieley and Stephanie Stack

ABSENT: Corey Lee

#	ITEM
1	Mayor Hutchings brought the meeting to order at 6:31pm
2	Motion #17 Karl Chafe/Harry Chafe Proposed minutes of January 12, 2015 be approved. All in favor, motion carried.
	BUSINESS ARISING
3	#3 Application to build an office building- North Atlantic Ziplines. There was some discussion regarding the proposal. Motion #18 Karl Chafe/David Stack Proposed to set up a public meeting to review the proposal and to listen to concerns from the community. Staff will set a time and will notify the public once the date is finalized. All in favor, motion carried.
4	#5 Canada Post – there was some discussion regarding the area around the mail boxes and the need for salting and sanding. Staff will contact Canada Post to request to have area salted and sanded.
5	#7 Staff will look into purchasing outside portable lighting for outside work.
6	#11 Resident who is currently tying his boat up to the Town’s property will continue to do so this year.
7	#19 Guardrail on Kennedy’s Lane. Council will look into this again in the spring. Council was notified that this project is not an approved project for the Gas Tax Fund.
8	#24 Plexiglass for Bus Shelter on the Long Run. Motion #19 David Stack/Linda Doyle Proposed to purchase plexiglass for bus shelter on Long Run Road and have installed. Ask staff to try to install plexiglass in more secure manner in order to make it more difficult to remove. All in favor, motion carried.
9	#25 Water pressure in Maddox Cove. There was some discussion regarding low water pressure in Maddox Cove. Motion #20 Karl Chafe/Harry Chafe Proposed to send public notice to residents explaining how the new pressure reducing station is still not fully functional, staff will also place in the newsletter. All in favor, motion carried.
10	#28 Guardrail on Southside Road, across from Cavell’s Lane is in need of repair. Council will look into doing repairs to all guardrails in the Spring.
	TONIGHT’S AGENDA
11	Letter from resident regarding correspondence from the Town that they received with regard to pushing snow across the street onto private property. Staff will send follow up letter to resident answering the questions that were asked of Council.
12	Letter from resident requesting the salting and sanding of Cavell’s Lane. Mark Kieley left the meeting at 7:00 due to a conflict of interest. Motion #21 Linda Doyle/Harry Chafe Proposed to amend next year’s snowclearing contract to include the salting and sanding of Cavell’s Lane. Council received an estimate for this work in the amount of \$2000-\$3000. Nat, David, Linda and Harry in favor, Karl not in favor, motion carried. Mark returned at 7:06 pm.
13	CBDC – Community Business Development Corporation is recruiting

		board members. Staff will place this in the next Newsletter.
16		Request from staff to write off taxes in the amount of \$925.00. Motion # 22 Karl Chafe/Linda Doyle Proposed to write off taxes in the amount of \$925.00 All in favor, motion carried.
17		Request from the Petty Harbour Mini Aquarium for the Town to sponsor a tank for the 2015 season. Motion #23 Karl Chafe/Mark Kieley Proposed to sponsor a tank at the Mini Aquarium in the amount of \$250.00 for the 2015 season. All in favor, motion carried.
18		Discussion of the sewer capacity in relation to a proposed development of a 15 unit apartment complex on Old Maddox Cove Road. Staff will notify applicant regarding zoning and that this type of a development would be a discretionary use in this zone. Staff will also notify developer that he would have to pay for the cost of the sewer analysis in order to determine if the development can proceed.
19		Request from to apply to increase the 2015-2016 Municipal Capital Works for Cribbies Road/Skinners Hill Storm Sewer and Road Upgrades to \$77,366.45 with the Canadian Imperial Bank of Commerce which will cover the cost of the Town's portion of 10% for this project. Motion #24 Harry Chafe/ Linda Doyle Proposed for the Town of Petty Harbour/Maddox Cove to apply to increase the 2015-2016 Municipal Capital Works for Cribbies Road/Skinners Hill Storm Sewer and Road Upgrades to \$77,366.45 with the Canadian Imperial Bank of Commerce which will cover the cost of the Town's portion of 10% for this project. All in favor, motion carried
20		Request from staff to have a pole light installed on pole for the Pressure Reducing Station. Motion #25 David Stack/ Karl Chafe Proposed to have a pole light installed at the Pressure Reducing Station. All in favor, motion carried.
21		Request from the Development Corp./Cribbies Road Park Committee to apply for the Wellness Grant for the Community Garden. This is one of the projects noted in the Town's new Community Wellness Plan. Motion #26 David Stack/Karl Chafe Proposed to allow the Development Corp./ Cribbies Road Park Committee to apply for the Wellness Grant for the Community Garden. All in favor, motion carried.
22		Letter was tabled from the Government of NL regarding the proposed undertaking for extension to Robert E. Howlett Memorial Drive. Any issues or concerns can be forward to 729-0090, 1-800-563-6181 or ivystone@gov.nl.ca
23		Gas Tax Capital Investment Plan 2015 -2019. Funding available for this period is \$232,498.00. Motion #27 Karl Chafe/Harry Chafe Be it resolved that the Town of Petty Harbour/Maddox Cove submit the Gas Tax Capital Investment Plan 2015-2019 to the Department of Municipal and Intergovernmental Affairs for funding to replace water shut off valves throughout the community. This will be priority #1 on the list. All in favor, motion carried. Motion #28 Harry Chafe/Linda Doyle Be it resolved that the Town of Petty Harbour/Maddox Cove submit the Gas Tax Capital Investment Plan 2015-2019 to the Department of Municipal and Intergovernmental Affairs for funding to extend sewer on the serviced section of Motion Bay Road Ext. This will be priority #2 on the list. All in favor, motion carried.
24		Bills in the amount of \$9,968.26 Motion # 29 Linda Doyle/Karl Chafe Proposed to approve bills in the amount of \$9,968.26. All in favor, motion carried.

	NEW BUSINESS	
25		<p>The Cribbies Road Park Committee held their first meeting on January 20, 2015 to elect a committee. There was an election of officers and the following is the new formed committee:</p> <p>Vonda Wareham – Chair Chris White – Vice Chair Alicia Burry – Secretary Nancy White – Treasure Madonna Raymond – Director at Large Kimberley Orren – Director at Large Angie Raymond – Director at Large Mark Kieley – Director at Large Patsy Doyle – Director at Large David Stack – Council Representative Harry Chafe – Recreation Committee Representative</p> <p>Motion # 30 David Stack/Karl Chafe Proposed to add the Cribbies Road Park Committee to the Towns insurance policy. All in favor, motion carried.</p>
26		<p>Staff will contact Department of Transportation and Works to address washouts on the Main Road in Maddox Cove.</p> <p>Will also have staff look into wash outs throughout the community, such as Big Hill Road and Church Lane.</p> <p>Staff will try to set up a meeting with the Minister of Transportation and Works to discuss ongoing issues in the Town.</p>
27		<p>Have staff check potholes at beginning of Motion Bay Road.</p>
28		<p>Letter from the Tidy Towns Committee regarding garbage that was not covered being left behind was tabled. Council will send Tidy Towns a letter to ensure the committee that the town is dedicated to keeping this town clean and beautiful and this program is designed to do that.</p>
29		<p>Wheelchair parking for the Community Center.</p> <p>Motion # 31 David Stack/Linda Doyle Proposed to order two (2) wheelchair parking signs for the Community Center. All in favor, motion carried.</p>
30		<p>Motion #32 Linda Doyle/Karl Chafe Proposed meeting be adjourned. All in favor, motion carried. Meeting adjourned at 7:45pm.</p>

Nat Hutchings, Mayor _____

Stephanie Stack, Acting Chief Administrative Officer _____