

**REGULAR MEETING**  
**WEDNESDAY JANUARY 26, 2022**  
**AGENDA**

1. Minutes of January 10, 2022
2. Business Arising
3. Letter of concern regarding broken gray-water pipes at 84 Southside Road
4. Code of conduct virtual information session for councillors
5. Municipal Assessment Agency- elected municipal representatives
6. Appoint Assessment Review Commissioner
7. Tax Sales
8. Foreperson's Report
9. Expense Claims
10. Bills
11. New Business
12. Adjourn

## **BILLS**

CBCL Limited (Professional Fees Expense)	\$875.75
CIBC Mellon (Employee Pension Plan Expense)	\$3,359.47
Bell Aliant (Telephone Expense)	\$608.47
Brenntag (Water Expense)	\$1,419.13
Bidgood's (Office Expense)	\$20.38
Apex Construction (Snow Fence Expense)	\$107.41
Bennett's Home Hardware (Truck & Snow Clearing Expense)	\$88.02
EMCO (Water Expense)	\$2,058.68
North Atlantic Supplies (Employee Clothing Expense)	\$69.35
SNC Lavalin (Professional Fees Expense)	\$2,525.40
Stewart McKelvey (Professional Fees Expense)	\$1,099.98
Rogers (Office Expense)	<u>\$91.92</u>
<b>TOTAL</b>	<b>\$12,323.96</b>

**TOWN OF PETTY HARBOUR/MADDOX COVE**

**REGULAR MEETING**

**WEDNESDAY JANUARY 26, 2022**

**PRESENT: Ron Doyle, Rick Raymond, Agatha Stack-Balsom, Sherrylynn Rowe (virtually), Daphne Chafe, Ed Dyke and Mandy Dinn**  
**ABSENT: Beatrice Burry**

#		ITEM
1		Mayor Doyle brought the meeting to order at 6:30pm.
2		<p>Minutes of January 10, 2022 were tabled.</p> <p><b>Motion #11 Ed Dyke/Agatha Stack-Balsom</b>  Proposed to change “will” to “may” in the last line of #17. All in favor, motion carried.</p> <p><b>Motion #12 Rick Raymond/Ed Dyke</b>  Proposed to accept the minutes of January 10th, 2022 with change. All in favor, motion carried.</p>
	<b>BUSINESS ARISING</b>	
		No business arising.
	<b>TONIGHT’S AGENDA</b>	
3		<p>Letter of concern regarding broken grey water pipes at 84 Southside Road was tabled. It was noted that the town had contacted the property owner on two occasions since 2019 to have the pipes repaired. To date they have not been repaired.</p> <p><b>Motion #13 Rick Raymond/Daphne Chafe</b>  Proposed to send an order to the property owner of 84 Southside Road giving them 14 days to make the necessary repairs to the grey water pipes. If they are not repaired in 14 days, the town will take action to repair the pipes and invoice the property owner for the costs associated. All in favor, motion carried.</p>
4		Information regarding a code of Conduct-Virtual Information Session from The Department of Municipal & Provincial affairs was presented. Councillors were encouraged to attend. Deputy Mayor Raymond & Councillors Chafe, Dyke, Stack-Balsom, and Rowe will attend the session on February 23, 2022, at 6pm.
5		A news release from the Municipal Assessment Agency was tabled. Mayor Betty Moore, Clarke’s Beach has been elected as the Avalon Representative to the Board of Directors of the Municipal Assessment Agency.
6		<p>Request to appoint Assessment Review Commissioner, Mitch Moran for the Town of Petty Harbour-Maddox Cove’s Assessment Review Commissioner for 2022.</p> <p><b>Motion #14 Ed Dyke/Rick Raymond</b>  Proposed to appoint Mitch Moran as the Town of Petty Harbour-Maddox Cove’s Assessment Review Commissioner for 2022. All in favor, motion carried.</p>
7		<p>Properties that were delinquent in paying property taxes to the town were presented to council for possible tax sales. The properties are located at 28, 31 &amp; 31A Main Road Petty Harbour and 1-21A Hannaford’s Lane.</p> <p>The properties at 28, 31 and 31A Main Road, Petty Harbour were discussed first. Council was advised that 28 and 31 Main Road, Petty Harbour are both vacant properties while 31A is inhabited. Water &amp; sewer has already been disconnected to 31A Main Road. Council was also notified that it is extremely difficult to sell a property that is inhabited in a tax sale.</p> <p><b>Motion #15 Rick Raymond/Ed Dyke</b>  Proposed to proceed with a tax sale on 28 and 31 Main Road, Petty Harbour. All in favor, motion carried.</p> <p>The property at 1-21A Hannaford’s Lane was discussed. Council was presented</p>

		with an engineer's letter stating that the land was undevelopable. Previously, council had written off the taxes on this parcel of land from 2013-2019. <b>Motion #16 Daphne Chafe/Agatha Stack-Balsom</b> Proposed to not proceed with a tax sale and to write off taxes for 1-21A Hannaford's Lane in the amount of \$1,720.50 as it is undevelopable. Mayor Doyle, Deputy Mayor Raymond, Councillors Chafe, Dyke and Stack-Balsom in favor. Councillor Rowe not in favor, motion carried.
8		Foreman's Report The Foreman's Report was presented to council. Councillor Dyke inquired about possible shortages in the marketplace of supplies for water and sewer maintenance. Staff will check with the foreman to see if the town has enough product available to last for a while. <b>Motion #17 Ed Dyke/Rick Raymond</b> Proposed to accept the Foreman's Report. All in favor, motion carried.
9		Expense Claim <b>Motion #18 Rick Raymond/Daphne Chafe</b> Proposed to approve the expense claim for Stephanie Stack in the amount of \$40.00. All in favor, motion carried.
10		Bills in the amount of <b>\$12,323.96</b> were tabled. <b>Motion #19 Ed Dyke/Rick Raymond</b> Proposed to pay bills in the amount of <b>\$12,323.96</b> . All in favor, motion carried.
	<b>NEW BUSINESS</b>	
11		Councillor Chafe noted the poor condition of the property located at 6A Long Run Road. Staff will place this item on the agenda for the next meeting of council.
12		Councillor Rowe gave an update on the work that the Recycling Committee has been doing. The committee met for the first time in January with the goal of developing a curb-side recycling program within the town. Their next meeting is scheduled for early February.
13		Councillor Stack-Balsom reminded council that they should hear an update on the Capital Works Project decision from the provincial government by February.
14		Councillor Chafe noted the condition of the main road near 97 Main Road, Petty Harbour. Staff will send a letter directly to the Minister of Transportation & Infrastructure regarding this issue.
15		Request from staff to replace the "Caution Special Needs Child in Area" sign on Long Run Road that was vandalized. <b>Motion #20 Ed Dyke/Agatha Stack-Balsom</b> Proposed to replace the "Caution Special Needs Child in Area" sign on Long Run Road. All in favor, motion carried.
16		Councillor Rowe asked staff to contact the Harbour Authority regarding reinstalling a traffic mirror on the entrance to the north side waterfront.
17		<b>Motion #21 Rick Raymond/Daphne Chafe</b> Proposed meeting be adjourned. All in favor, motion carried. Meeting adjourned at 7:31pm.

Ron Doyle, Mayor \_\_\_\_\_

Mandy Dinn, Administrative Assistant \_\_\_\_\_