

TOWN OF PETTY HARBOUR/MADDOX COVE

REGULAR MEETING

MONDAY JANUARY 26, 2025

PRESENT: Ed Dyke, Irene Stack, Rick Raymond, Sam Stack, Todd Chafe, Nancy Bungay, Kayla Parsons and Mandy Dinn

		ITEM
1		Mayor Dyke brought the meeting to order at 6:31pm.
2		Motion #1 Irene Stack/Kayla Parsons Proposed to accept minutes of December 22, 2025. All in favor. Motion carried.
	BUSINESS ARISING	No Business Arising
	TONIGHT'S AGENDA	
3		Letter of concern regarding drain at 9 Motion Bay Road Extension. Mayor Dyke stepped down from the mayor's chair at 6:32pm to discuss this agenda item. Deputy Mayor Irene Stack assumed the mayor's chair at 6:32pm. Mayor Dyke visited the area and reported to council that he did not see any obstructions in the drain. He noted that if the rocks were removed from the drain that it could increase the water flow and potentially cause issues. He also noted that the Inspection Committee inspected the drain approximately 18 months ago and there have been no issues in the area since then. Mayor Dyke noted that the rock wall that was mentioned in the letter of concern is on private property and not the responsibility of the Town. As for the garbage that has collected in the drain, staff could possibly clean that out in the spring. Motion #2 Ed Dyke/ Sam Stack Proposed to send a letter to resident advising that the drain is causing no issues and that council will monitor the situation. Town staff will clean the garbage from the drain in the spring. All in favor. Motion carried. Mayor Dyke Returned to the mayor's chair.
4		Letter of concern regarding drainage issue at 33 Cribbies Road. Funds have been allocated in the 2026 budget to install a swale in the area. A letter will be sent to the resident advising that money has been budgeted to have a swale installed in the area in 2026.
5		Request to advertise in the community from NL Audio Guide. The developer of NL Audio Guide is a young entrepreneur from the community. Staff will advise that he can advertise at the Tourist Information Centre this summer. He will also be welcomed to share a link on the Town's Social media page.
6		Quotes for mini split at Town Office. The quotes were as follows: Hotwater & Freshair Systems- \$9,745.11 plus HST. Hot Frost- \$8,800.00 plus HST. There was some discussion regarding the BTU of each item. Council noted that 36,000 BTU unit would work more efficiently in the larger space. Motion #3 Irene Stack/ Sam Stack Proposed to accept the quote Hotwater & Freshair Systems, as it has a 36,000 BTU, in the amount of \$9,745.11 plus HST with the stipulation that it includes a 10-year warranty on parts and warranty parts labour. All in favor. Motion carried.
7		Letter of concern regarding roaming cat. A letter was received regarding a roaming cat. Staff requested that pictures of the cat be provided in hopes of identifying the owner. The letter did give some clues as to who the owner may be, but council could not be sure without proof. Motion #4 Sam Stack/ Kayla Parsons Proposed to send an email reminder to residents advising that pets are not permitted to roam freely in the community. All in favor. Motion carried.

8		Provincial Budget 2026 Engagement process. Staff will make a submission on behalf of the Town noting a desire for increased infrastructure spending and the pavement of Long Run Road.
9		Foreman's Log Motion #5 Kayla Parsons/ Nancy Bungay Proposed to accept the foreman's log. All in favor. Motion carried.
10		Expense claim for Mandy Dinn was presented in the amount of \$90.00. Motion #6 Kayla Parsons/ Irene Stack Proposed to pay the expense claim for Mandy Dinn in the amount of \$90.00. All in favor. Motion carried.
11		Bills in the amount of \$78,215.88 were presented. Motion #7 Kayla Parsons/ Rick Raymond Proposed to pay bills in the amount of \$78,215.88. All in favor. Motion carried.
	NEW BUSINESS	
12		Councillor Parsons advised council that the Recreation Committee will be holding their AGM on February 24, 2026. Deputy Mayor Stack agreed to chair the meeting. Recreation is also planning a pancake supper for Shrove Tuesday. More information will be available in the coming days. Councillor Parsons asked about Recreations last audit. CAO noted that Recreation will be audited when the Town's audit is completed in February or March.
13		Councillor Stack asked if the back area of the community centre near the kitchen and boardrooms could be cleaned up. Councillor Parsons advised that Recreation is in the process of cleaning out the back rooms and have a limited supply of volunteers at the moment. Councillor Stack asked if the flags could be replaced at the Town Office. CAO noted that they will be replaced in the spring as they will only be destroyed by the wind if it is done during the winter.
14		Deputy Mayor Stack noted that she'd like to see more involvement from council in conferences and training. There is valuable information available for council and staff to take advantage of.
15		Mayor Dyke gave an overview to council of the meeting with Minister Loyola O'Driscoll that was held at the Town Office earlier in the day. Mayor Dyke noted that it was a productive meeting. Lines of communication have been opened, and any funding opportunities will be communicated to staff. Long Run Road is also a priority of the area MHA of have paved in 2026.
16		Letters requesting that salt and sand boxes be replaced at Big Hill Road and Church Lane. Council noted that town staff and the snow clearing contractor do a great job salting and sanding the town's roads. Salting and sanding of private property is the responsibility of the private property owners and any supply or materials is also their responsibility. If there is ever an issue with public roads being slippery, it is taken care of by the contractor and staff in a very timely manner. The boxes were put in these locations historically for salting and sanding the public roads when vehicles got stuck on public roads. The Town's Snow clearing has advanced to the point that this is no longer necessary. Motion #8 Kayla Parsons/Irene Stack Proposed to not supply salt and sand for private property as the town's roads are salted and sanded by town staff and the snow clearing contractor. All in favor. Motion Carried. Should resident's encounter any issues with public roads being slippery, they can contact the office for assistance.
17		Motion #9 Rick Raymond/ Sam Stack Proposed meeting be adjourned. All in favor. Motion carried. Meeting adjourned at 7:12pm..

Mayor, Ed Dyke _____

Chief Administrative Officer, Mandy Dinn _____