

**TOWN OF PETTY HARBOUR/MADDOX COVE**

**REGULAR MEETING**

**MONDAY JANUARY 27, 2014**

**PRESENT: Nat Hutchings, David Stack, Karl Chafe, Corey Lee, Harry Chafe, Mark Kieley, Linda Doyle, and Stephanie Stack**

#		ITEM
1		Mayor Hutchings brought the meeting to order at 6:30pm
2		Minutes of December 3, 2013 were read. There were no errors or omissions. <b>Motion #209 Karl Chafe/Linda Doyle</b> All in favor, motion carried.
3		Minutes of January 13, 2014 were read. There were no errors or omissions. <b>Motion #210 Karl Chafe/Linda Doyle</b> All in favor, motion carried.
	<b>BUSINESS ARISING</b>	
	<b>TONIGHT'S AGENDA</b>	
4		Kimberley Orren made presentation regarding plans for the Island Rooms. She presented an overview of the project and is asking for the support from council. Council is in favor of this project and will help Ms. Orren as much as they can.
5		There were discussions regarding the Age Friendly Grant. The first thing that needs to happen is to set up a committee which will involve other community groups and volunteers. Harry Chafe will be the representative from council and will get a committee set up in the coming weeks that will include representatives from Recreation, Seniors club and other interested volunteers in the community. Kimberley Orren also stated that she is interested in sitting on this committee as she has experience with conducting surveys.
6		Fines for residents not getting approval or permits. Staff will check with other municipalities to see if they have fines set up and report back to Council.
7		Discussions regarding shed being built on waterfront without the approval of Department of Conservation and Environment and without permit from Council. The Dept. of Environment is still investigating this. Council will wait until they get a report from the Dept. of Environment before they make a decision.
8		Set up meeting with Mary Bishop for February 3, 2014.
9		MMSB compositing bids at a cost of \$21.99 <b>Motion #211 David Stack/Linda Doyle</b> Council will send out a letter to the public to see if there is any interest in this project. All in favor. Motion carried
10		Letter from resident to infill property on Main Road, Petty Harbour. Corey left the meeting at 7:10 due to conflict of interest. <b>Motion #212 Linda Doyle/Mark Kieley</b> Proposed to approve in principal in accordance with the Department of Environment Flood proofing Guidelines and subject to the approval of the Department of Environment and Conservation. David, Nat, Karl, Linda, Mark & Harry in favor, Corey was absent due to conflict of interest. Corey returned to the meeting at 7:12.
11		David Stack gave an update on meeting held with recreation regarding the skate park. Surveys were reviewed and location was discussed. Council stated to recreation that Council will help out in any way they can, but Recreation would have to take the lead on this project. Staff

		spoke to ACOA regarding funding that may be available through Community Infrastructure Improvements Projects. We may be approved under this project but as on now there is no funding available. Staff will keep in touch with ACOA check if status has changed.
12		Letter that Keith Hutchings sent to the Minister of Transportation and Works regarding erosion on Main Road between Petty Harbour and Maddox Cove was read.
13		Green Team Program- There was some discussion regarding different projects that we could possibly do. Council would prefer to defer this to the next meeting when everyone has a chance to review.
14		Request from staff CAO & Administrative Assistant) to conduct interviews for Full time 1 year placement for Administrative Assistant position. <b>Motion #213 Corey Lee/Karl Chafe</b> Proposed for staff to conduct interviews and to bring back recommendations to council to approve. All in favor, motion carried
15		Email & letter from Minster Steve Kent regarding the North East Avalon regional planning project requesting a commitment to participate in funding and discussions. <b>Motion #214 David Stack/Harry Chafe</b> Proposed to send letter stating that the town is willing to participate in the financing and engage in the discussions for the North East Avalon regional planning project. All in favor. Motion carried.
16		Letter from resident on 67 Motion Bay Road regarding problem with water drainage due to culvert issue. Jackie to take a look at this and report back to council for the next meeting.
17		Letter from resident to request an approval in principal letter to operate a seasonal vending business on 23 Southside Road. <b>Motion #215 David Stack/Karl Chafe</b> Proposed to approve in principal subject to the approval of the Department of Environment and Conservation. All in favor, motion carried.
18		Gift for CAO for her departure. <b>Motion #216 Linda Doyle/David Stack</b> Proposed to purchase gift for CAO in the amount of approximately \$100.00. All in favor, motion carried.
19		<b>Motion #217 David Stack/Harry Chafe</b> Proposed invoices in the total of \$3,786.11 be approved for payment. All in favor, motion carried.
	<b>NEW BUSINESS</b>	
20		Get Jackie to fix siding off the front of building
21		Linda – Lines need to be done on road. Staff will make sure that this is done early in Spring
22		Karl – Shoulder of roads in the community need to be fixed. Check with Jackie
23		Harry – Presented letter from Recreation for repairs and renovations needed for Community Center. Get Jackie to get 3 quotes for work (Labor & Materials) and report back to council with the quotes.
24		Harry – Asked the need for 3 workers in garbage truck as per request from residents. He was informed that staff has to commute through the community in a vehicle and outside workers consist of 1 supervisor and 1 maintenance person and 1 laborer. It was stated that these jobs are necessary in order to run the Town efficiently.
25		Nat – number of pole lights not working in community. Get Jackie to check on this.
26		Letter from resident regarding issues with snow clearing and salt and sand on Cavell’s lane along with issues regarding water running down from driveway on property next door. <b>Motion #217 David Stack/Karl Chafe</b> Proposed to send letter to resident stating that when this lane was

		originally paved it was agreed among residents that there would no vehicular traffic allowed and that this was just to be used as pedestrian traffic except for the use of emergency vehicles. Jackie will check to see if there is anything we can do with regarding the water running down from driveway on property next door
27		<b>Motion #218 Corey Lee/Mark Kieley</b> Proposed meeting be adjourned. All in favor, motion carried. Meeting adjourned at 8:10pm

**Nat Hutchings, Mayor** \_\_\_\_\_

**Stephanie Stack, Administrative Assistant** \_\_\_\_\_