

TOWN OF PETTY HARBOUR/MADDOX COVE

REGULAR MEETING

MONDAY JANUARY 29, 2018

PRESENT: Sam Lee, Kimberly Orren, Harry Chafe, Linda Hearn, Rick Raymond, David Green, Sam Stack and Stephanie Stack

#	ITEM
1	Mayor Lee brought the meeting to order at 6:45 pm
2	<p>Motion #16 Harry Chafe/Sam Stack Proposed to remove employee name from # 35 of the January 15 minutes. All in favor, motion carried.</p> <p>Motion #17 Kimberly Orren/Rick Raymond Proposed to change Motion # 7 of the January 15, 2018 minutes to state that Kimberly Orren was not in favor. Also correct Councillor Chafe's name. All in favor, motion carried.</p> <p>Minutes of January 15, 2018 were read.</p> <p>Motion #18 Sam Stack/Rick Raymond Proposed minutes of January 15, 2018 be approved with changes as per Motion #16 & 17 above. All in favor, motion carried.</p>
	BUSINESS ARISING
3	# 9 This will be discussed when council meets with the Minister of Municipal Affairs and Environment.
4	# 33 The new pole lights should be installed by mid-February.
	TONIGHT'S AGENDA
5	<p>Application from Motion Bay Brewing Company (formerly Killick Brewing Company) to operate a micro-brewery at 35-45 Southside Road. Mayor Lee, Lynn Hearn and Harry Chafe left chambers at 6:55pm due to a conflict of interest.</p> <p>Motion #19 Kimberly Orren/David Green Proposed to defer the application as applicant has informed council that the square footage of the micro-brewery has changed. All in favor, motion carried. Mayor Lee, Lynn Hearn and Harry Chafe returned at 7:05pm.</p>
6	<p>Application from North Atlantic Ziplines to relocate the office space and to operate a one bedroom B & B (tourist accommodation) at 30-32 Main Road, Petty Harbour. David Green left the chambers due to a conflict of interest at 7:06pm. There was a vote of council to determine if Councillor Hearn and Councillor Chafe were in a conflict of interest. Mayor Lee, Sam Stack voted that they were in conflict and Rick Raymond and Kimberly Orren voted that they were not in conflict. Motion defeated. Councillor Hearn and Chafe remained in Chambers.</p> <p>Motion #20 Kimberly Orren/Sam Stack Proposed to approve application from North Atlantic Ziplines to relocate the office space and to operate a one bedroom B & B (tourist accommodation) at 30-32 Main Road, Petty Harbour. All in favor, motion carried. David Green returned at 7:15 pm.</p>
7	<p>Request for donation from NL Police Curling Association Benefit Hockey Game.</p> <p>Motion #21 Sam Stack/David Green Proposed not to approve a donation for the NL Police Curling Association Benefit Hockey Game. All in favor, motion carried.</p>
8	Request from PHMC Recreation for support for the induction of Colin Walsh into Petty Harbour Hall of Fame.

		<p>Motion #22 David Green/Kimberly Orren Proposed that council will cover half the cost of the induction ceremony. All in favor, motion carried.</p>
9		<p>Request for donation from Chloe Kieley who will be travelling to Scotland for the WKC Aberdeen Open Tournament. Motion #23 David Green/Lynn Hearn Proposed to approve donation in the amount of \$100 for Chloe Kieley as per the Town's Donation Policy. All in favor, motion carried.</p>
10		<p>Municipal Affairs Municipal Review and recommendations. Motion #24 Sam Stack/Harry Chafe Proposed to defer this until Council meets with the Department of Municipal Affairs and Environment. All in favor, motion carried.</p>
11		<p>Request from owner of 6 – 8 Weir's Lane to no longer be charged water & sewer tax. Motion #25 Kimberly Orren/Harry Chafe Proposed that Council will not charge water and sewer tax at 6 – 8 Weir's Lane beginning 2018 with the condition that the house will be removed within the year. If the house is not removed within the year, the owner will be responsible to pay water & sewer tax for 2018 and all future water & sewer tax. Sam Lee, Harry Chafe, Rick Raymond, Lynn Hearn, Kimberly Orren and David Green in favor, Sam Stack not in favor. Motion carried.</p>
12		<p>Green Team Project – Councillor Stack contacted the Conservation Corps Newfoundland and Labrador for details of the Green Team Project. The project covers 1 Team Leader, 3 workers and a coordinator to oversee the project. A Conservation Corps regional coordinator will oversee all projects within the region. The Town would be responsible for 15% of the cost of the project which would be \$3,500.00. The town would also be required to pay for any materials for the project. The deadline for the application is February 23, 2018. Motion #26 Sam Stack/Harry Chafe Proposed to move forward with the application. Council will provide staff with the specific details of the proposed project for the application. All in favor, motion carried.</p>
13		<p>Motion #27 Kimberly Orren/Harry Chafe Proposed to appoint Tom Strickland as the town's Assessment Review Commissioner. All in favor, motion carried.</p>
14		<p>Occupational Health and Safety Committee Motion #28 Harry Chafe/Lynn Hearn Proposed to defer this until the next meeting. All in favor, motion carried.</p>
15		<p>The costing in the amount of \$117,642.99 for sewer extension on Motion Bay Road Extension was tabled. The Finance Committee will discuss this for the 2019 budget.</p>
16		<p>Bills in the amount of \$8,919.42 Motion #29 Harry Chafe/Rick Raymond Proposed to pay the bills in the amount of \$8,919.42 All in favor. Motion carried.</p>
17		<p>The CAO's after hour's phone log was tabled.</p>
	NEW BUSINESS	
18		<p>Councillor Raymond noted that there have been complaints with regard to parking on Cribbies Road in the vicinity of St. Joseph's Church. The road at times is not accessible for emergency vehicles due to issues with parking. Mayor Lee noted that Council will be speaking to the Minister of Municipal Affairs and Environment with regard to Council having the authority to issue fines. There was some discussion with regard to enforcement and the overall issues of parking in the community. Staff will place no parking signs in the area of St. Joseph's Church. Staff will also notify both town parishes of the problem with parking and ask that they bring forward to parishioners.</p>

19		First Aid – A tentative date of January 31 for the first aid training was determined. Staff will contact all participants to confirm their availability and will notify the trainer.
20		Councillor Hearn noted that there may be an issue with the Canada Summer Jobs this year. There is a substantial amount of work to run this program each year and this year they may require a coordinator to oversee the program. Councillor Hearn stated that Recreation may be looking for the Town to cover half the cost to hire a coordinator. Recreation will get back to Council on this after the Recreation AGM.
21		Recreation will be holding a dinner and dance on February 10, 2018. Music by Johnny & Ronnie.
22		Request from former employee for the 2017 Christmas Bonus. Motion #30 Harry Chafe/Rick Raymond Proposed to pay Paul Doyle's 2017 Christmas Bonus. Sam Lee, Harry Chafe, Rick Raymond, Lynn Hearn, Kimberly Orren and David Green in favor, Sam Stack not in favor. Motion carried
23		Motion #31 Harry Chafe/Sam Stack Proposed to cancel the current Christmas Bonus policy. Further proposed to cancel all staff Christmas bonuses on a go forward basis, as well as, discontinue the practice of Staff and Councillors going out to Christmas dinner. All in favor, motion carried.
24		Council will be meeting with Minister Eddie Joyce with the Department of Municipal Affairs and Environment in the near future. Council is waiting on a date for the meeting.
25		There will be a Town Meeting on Thursday February 1, 2018 at the Community Centre. Councillor Raymond noted that Vonda Wareham with the Cribbies Road Park will have a small presentation prepared for the meeting.
26		The museum will be having a slideshow presentation at the Community Centre that will highlight pictures from the late James Kennedy along with photos from Frank Chafe. Tickets are \$10 which includes soup and sandwiches.
27		Councillor Orren noted that the Labour Management Committee had their first meeting. There were a number of issues that the committee is working on. There will be another meeting scheduled for next week. Councillor Raymond and Councillor Hearn will get back to Councillor Orren with availability.
28		Mayor Lee was speaking to Newfoundland Power with regard to town having a parking area in the area of the river (next to the town depot). Mayor Lee will meet with a representative of Newfoundland Power to go over the request. Mayor Lee also noted that he looked into prices from Canadian Parking Equipment for automated parking entry terminal. The cost of an automated parking entry terminal is approximately \$10,000.
29		Motion #32 Rick Raymond/Lynn Hearn Proposed meeting be adjourned. All in favor, motion carried. Meeting adjourned at 8:40pm.
30		Mayor Lee brought meeting back to order at 8:41pm
31		There was some discussion with regard to the parking regulation in the Town Plan. The town plan states that "no part of any off-street parking area shall be closer than 1.5 metres to the front lot line in any zone". It was noted that the majority of parking spaces in the town do not meet this regulation. Council will review the town plan for possible amendments such as this for the next meeting. Staff will place this on the agenda for the next meeting.
32		Motion #33 Kimberly Orren/Rick Raymond Proposed meeting be adjourned. All in favor, motion carried. Meeting adjourned at 8:43pm.

Samuel Lee, Mayor _____

Stephanie Stack, Chief Administrative Officer _____

TOWN OF PETTY HARBOUR/MADDOX COVE
REGULAR MEETING
MONDAY JANUARY 29, 2018

1. Minutes of January 15, 2018
2. Business Arising
3. Application/Approval in Principle letter for Killick Brewery Company
4. Application for North Atlantic Ziplines to relocate office space and Bed and Breakfast.
5. Request for donation from NL Police Curling Association for Benefit Hockey Game.
6. Request from PHMC Recreation for support for the induction of Colin Walsh into the Hall of Fame.
7. Request for donation from Chloe Kieley
8. Department of Municipal Affairs Municipal Review and recommendations
9. Request from owner of 6 – 8 Weir's Lane to no longer charge water & sewer tax.
10. Green Team Project
11. Appoint an Assessment Review Commissioner
12. Occupational Health & Safety Committee
13. Costing from CBCL for the sewer extension on Motion Bay Road Ext.
14. Bills
15. CAO – Phone log
16. New Business
17. Adjourn

BILLS

Brenntag Canada (Water & Sewer Expense)	\$1,559.09
Bill Vincent Service Centre (Truck Expense)	\$66.62
Big Erics (Cleaning Supplies Expense)	\$545.23
Bell Aliant (Telephone Expense)	\$555.94
CBCL Ltd. (Professional Services Expense)	\$719.33
Dick's & Company (Office Supplies Expense)	\$424.35
Eastchem (Water & Sewer Expense)	\$1,095.38
Irving Energy (Propane Expense)	\$20.23
McDonald's Home Hardware (Cleaning Expense)	\$28.91
Northeast Avalon Joint Council (Membership Fees Expense)	\$300.00
Orkin Canada (Pest Control Expense)	\$73.03
Rogers (Office Expense)	\$97.67
North Atlantic Supplies (Employee Clothing Expense)	\$690.00
NF Power (Street Lights)	\$2,336.09
The Business Post (Advertising Expense)	<u>\$407.54</u>
TOTAL	\$8,919.42