

REGULAR MEETING
TUESDAY JULY 11, 2023
AGENDA

1. Minutes of June 27, 2023
2. Business Arising
3. Draft Composting Policy
4. Fence at 10D Main Road, Petty Harbour
5. Application (A2023-56) to construct a retaining wall at 20 Cribbies Road
6. Application (A2023-57) to remove a shed from 4 Motion Bay Road
7. Application (A2023-58) to place shed on property at 75 Motion Bay Road
8. CBDC Celtic – Youth Ventures
9. Movie/Film Productions
10. Request for donation – Citizen’s Crime Prevention Association
11. Foreperson’s Report
12. Expense Claims
13. Bills
14. New Business
15. Adjourn

BILLS
July 11, 2023

SJN Services (R & M Building)	\$612.89
Municipal Assessment Agency (Assessment Fees)	\$3,880.50
NF Power (Street Lighting)	\$2,489.74
MFB Trucking (Cribbies Park & Road Maintenance)	\$2,242.50
John Layden Trucking (Road Maintenance)	\$5,175.00
NF Power (Hydro Exp.)	\$2,138.63
Bell Mobility (Cell Phone Exp)	\$347.00
Hiscock Rentals (Lawn Care)	\$13.80
Rise and Shine Nursery (Tidy Town Expense)	\$1,265.93
CIBC Visa (Postage, R & M Building & Splash Pad Permit)	\$462.01
Irving Oil Marketing (Gas Expense)	<u>\$1,851.36</u>
TOTAL	\$20,479.36

TOWN OF PETTY HARBOUR/MADDOX COVE

REGULAR MEETING

TUESDAY JULY 11, 2023

PRESENT: Ron Doyle, Rick Raymond, Ed Dyke, Melissa Pardy, Agatha Stack-Balsom, Irene Stack, Beatrice Burry, and Mandy Dinn

#		ITEM
1		Mayor Doyle brought the meeting to order at 6:31pm.
2		Minutes of June 27, 2023 were tabled. Motion #229 Rick Raymond/ Agatha Stack-Balsom Proposed to accept minutes of June 27, 2023. All in favor, motion carried.
	BUSINESS ARISING	
3		#10 Staff will be issuing tickets when necessary for parking violations within the town.
4		#13 The application for 37 Cribbies Road was put on hold by the applicant.
5		#15 Council meetings will be every second Tuesday for the summer months.
6		#28 The steps to the garbage truck have not been installed to date.
7		#16 The pumps have been sent out to Xylem for repairs. This is not related to the upgrades to the lift stations project.
8		#18 Staff have been looking into purchasing a commercial garbage bin for the community centre.
	TONIGHT'S AGENDA	
9		Draft Composting Policy A draft composting policy was presented to Council. There was some discussion regarding a few changes that were required to the draft policy. The following changes were proposed. 1. Tight-fitting lids would be changed to proper-fitting lids. 2. The minimum distance that a composting bin can be from the property boundary would change from 10 feet to 1.5 meters. 3. Compost bins shall be located in the rear yard would be changed to compost bins shall not be permitted in the front yard of properties. Motion #230 Agatha Stack-Balsom-Rick Raymond Proposed to accept the Composting Policy with the noted changes. All in favor, motion carried.
10		Fence at 10D Main Road, Petty Harbour There was some discussion around the fence being in non-compliance with the permit that was issued from the town. The permit from the town stated that the fence must be 2 meters from the highwater mark. Motion # 231 Ed Dyke/Irene Stack Proposed to send the property owner a copy of the permit and approval letter with the stipulation of 2 meters from the highwater mark highlighted and give the applicant 2 weeks to comply. All in favor, motion carried.
11		Application (A2023-56) to construct a retaining wall at 20 Cribbies Road. Motion #232 Ed Dyke/Beatrice Burry Proposed that Deputy Mayor Raymond was in a conflict of interest as the applicant is his sister. All in favor, motion carried. Deputy Mayor Raymond left the chambers at 6:48pm. The Inspections & Development Committee inspected the area and signed off on the application. Motion #233 Ed Dyke/Melissa Pardy Proposed to approve application A2023-56 to construct a retaining wall at 20 Cribbies Road. All in favor. Motion carried. Deputy Mayor Raymond returned to chambers at 6:49pm.

12	<p>Application (A2023-57) to remove shed at 4 Motion Bay Road. The Inspections & Development Committee inspected the area and signed off on the application.</p> <p>Motion #234 Ed Dyke/Rick Raymond Proposed to approve the application A2023-57 to remove shed at 4 Motion Bay Road and to follow appropriate safety guidelines during the move. All in favor, motion carried.</p>
13	<p>Application (A2023-58) to place a shed at 75 Motion Bay Road. The Inspections & Development Committee inspected the area and signed off on the application. The application also meets the lot coverage requirement for accessory buildings.</p> <p>Motion #235 Ed Dyke/Irene Stack Proposed to approve application A2023-58 to place a shed at 75 Motion Bay Road. All in favor, motion carried.</p>
14	<p>Request from CBDC Celtic Youth Ventures to have permits waived for student summer businesses up until September 15th, 2023.</p> <p>Motion # 236 Rick Raymond/Beatrice Burry Proposed to waive permits for student summer businesses until September 15th, 2023. All in favor, motion carried.</p>
15	<p>Councillor Dyke expressed concern regarding the current process of movie/film industry shooting in the town. He noted that he would like to see a policy put in place and an eventual permitting system. Councillor Dyke also agreed that it may take some time to develop a policy. He asked councillors to consider this issue and offer insight before the next meeting.</p> <p>Motion # 237 Ed Dyke/Rick Raymond Proposed to defer this topic until the next meeting of Council.</p> <p>Councillor Stack noted that five business days' notice should be given to council before a film crew arrives in town so residents can be notified.</p> <p>Motion # 238 Irene Stack/Ed Dyke Proposed that five business days' notice be required before a film or movie crew arrives in the community. All in favor. Motion Carried. Staff will relay this information to their contact in the industry.</p>
16	<p>Request for Donation from the Citizen's Crime Prevention Association.</p> <p>Motion # 239 Rick/Raymond/Beatrice Burry Proposed not to donate to the Citizen's Crime Prevention Association due to budgetary constraints. All in favor, motion carried.</p>
17	<p>Foreperson's Report</p> <p>Motion # 240 Ed Dyke/ Beatrice Burry Proposed to accept the foreperson's report. All in favor, motion carried.</p>
18	<p>Expense claim for Mandy Dinn in the amount of \$30.00. Councillor Pardy left chambers at 7:16pm due to a conflict of interest.</p> <p>Motion # 241 Rick Raymond/Agatha Stack-Balsom Proposed to pay expense claim for Mandy Dinn in the amount of \$30.00. All in favor, motion carried. Councillor Pardy returned to chambers at 7:17pm.</p> <p>Expense claim for Stephanie Stack in the amount of \$30.00.</p> <p>Motion # 242 Rick Raymond/Irene Stack Proposed to pay expense claim for Stephanie Stack in the amount of \$30.00. All in favor, motion carried.</p> <p>Expense claim for Jackie Connolly in the amount of \$61.97.</p> <p>Motion # 243 Rick Raymond/Melissa Pardy Proposed to pay expense claim for Jackie Connolly in the amount of \$61.97. All in favor, motion carried.</p>
19	<p>Bills in the amount of \$20,479.36 were tabled.</p> <p>Motion #244 Melissa Pardy/Beatrice Burry Proposed to pay bills in the amount of \$20,479.36. All in favor, motion carried.</p>

20	NEW BUSINESS	
21		<p>Councillor Dyke and the Forman have marked the potholes in the community that need repair. Staff are in the process of getting quotes on the paving. Staff have received quotes on the line painting also. Councillor Dyke noted that there is a need for another speedbump at the upper side of the ballfield on Motion Bay Road.</p> <p>Motion # 245 Ed Dyke/ Irene Stack Proposed to purchase one speedbump to be placed on the upper side of the ballfield on Motion Bay Road. All in favor. Motion carried.</p>
22		<p>Request from Heritage Museum for their \$2000 grant from the town.</p> <p>Motion #246 Rick Raymond/Ed Dyke Proposed that the town pay the museum their \$2000 grant for 2023. All in favor. Motion carried.</p>
23		<p>A drawing of the retaining wall/sloped embankment at Motion Bay Road Extension was received from the town's engineer. Staff will ask to have the coordinates plotted on a survey to get a better view of its location.</p>
24		<p>Motion #247 Rick Raymond/ Agatha Stack-Balsom Proposed meeting be adjourned. All in favor, motion carried. Meeting adjourned at 7:25pm.</p>

Ron Doyle, Mayor _____

Mandy Dinn, Administrative Assistant _____