

REGULAR MEETING
TUESDAY JULY 30, 2024
AGENDA

1. Minutes of July 16, 2024
2. Business Arising
3. Application to build extension to shed and dormer at 95 Cribbies Road (A2024-55)
4. Application to build extension to shed at 114 Motion Bay Road (A2024-56)
5. Application to construct deck and wheelchair ramp at 39 Main Road, Petty Harbour(A2024-58)
6. Application to build extension to landing of deck at 35 Southside Road (A2024-59)
7. Request to place traffic mirror at 95 Main Road, Petty Harbour
8. Letter to council regarding speeding in the community
9. Drainage issue on Big Hill Road
10. Daily Foreperson's Log
11. Expense Claims
12. Bills
13. New Business
14. Adjourn

BILLS
July 30, 2024

Englobe (Capital Works Expense- Shore Lane)	\$1,373.40
Emco (Water Infrastructure Expense)	\$396.72
GTC Safety Services (Employee Training Expense)	\$235.75
Hi Tech Communications (Truck Expense)	\$91.98
Bennett's Home Hardware (R&M Building Expense)	\$62.05
CA Services (Lawn Care Expense)	\$1,753.75
Bell Aliant (Telephone Expense)	\$684.37
CW Parsons (Road Maintenance Expense)	\$19,347.14
Brenntag (Water Infrastructure Expense)	\$1,190.95
Dynamic Engineering (Capital Works Expense- Motion Bay Road Ext.)	\$8,694.00
Atlantic Purification Systems (Water Infrastructure Expense)	\$832.60
Commissionaires (Traffic Control Expense)	\$1,127.00
Bidgood's (Office Expense)	\$12.19
DBL Signs (Road Maintenance Expense)	\$106.84
John Layden's Trucking (Water Infrastructure & Truck Expense)	\$598.00
MFB Trucking (Water Infrastructure & Road Maintenance Expense)	2,116.00
Meridian Engineering (Capital Works Expense- Swales)	\$8,169.77
Mercer's Paving (Capital Works Expense- Swales)	\$69,646.95
Orkin (Pest Control Expense)	\$77.33
RJK Auto Repair (Garbage Truck Expense)	<u>\$852.51</u>
Total	\$117,369.30

TOWN OF PETTY HARBOUR/MADDOX COVE

REGULAR MEETING

TUESDAY JULY 30, 2024

PRESENT: Ron Doyle, Rick Raymond, Ed Dyke, Irene Stack, Agatha Stack Balsom, David Balsom, Kayla Parsons and Mandy Dinn

	ITEM
1	Mayor Doyle brought the meeting to order at 6:30pm.
2	Minutes of July 16, 2024, were tabled. Motion #228 Agatha Stack-Balsom/ Irene Stack Proposed to accept minutes of July 16, 2024. All in favor, motion carried.
	BUSINESS ARISING
3	#4 The drain on Cribbies Road still needs additional work completed. Motion #229 Ed Dyke/ Irene Stack proposed that Mayor Doyle was in a conflict of interest. All in favor, motion carried. Mayor Doyle left chambers at 6:32pm. The Inspections & Development Committee will meet to discuss what additional work needs to be completed. Mayor Doyle returned to chambers at 6:35pm.
4	#5 The Inspections and Development Committee have spoken with the owners of Peerless Fish and advised them to have the water by-pass removed immediately
5	#13 Application A2024-43 to construct 2 retaining walls at 23 Old Maddox Cove Road. The Inspections & Development Committee inspected the area and signed off on the application with the stipulation that the retaining wall not extend any further than the fence in the area. Motion #230 Ed Dyle/ Dave Balsom Proposed to approve the application for the 2 retaining walls A2024-43 with the stipulation that the retaining wall not extend further than the fence in the area. All in favor, motion carried.
6	#27 The kick-off meeting for the Capital Works Project- Motion Bay Road Extension Phase 2 is scheduled for Friday August 2 at 9:30am.
7	#32 Staff will check with other municipalities regarding staff using private vehicles for work duties.
	TONIGHT'S AGENDA
8	Application (A2024-55) to build an extension to shed and dormer at 95 Cribbies Road. The Applicant withdrew his application.
9	Application (A2024-56) to build an extension to shed at 114 Motion Bay Road. The Inspections & Development Committee inspected the area and signed off on the application. Motion # 231 Ed Dyke/ Irene Stack Proposed that Deputy Mayor Raymond was in a conflict of interest. All in favor, motion carried. Deputy Mayor Raymond left chambers at 6:47pm. Motion #232 Ed Dyke/ Irene Stack Proposed to approve application A2024-56 to build an extension to shed at 114 Motion Bay Road. All in favor, motion carried. Deputy Mayor Raymond returned to chambers at 6:48pm.
10	Application (A2024-58) to construct a deck and wheelchair ramp at 39 Main Road, Petty Harbour. The applicant has approval from the Department of Transportation as the development is along the main road. The Inspections & Development Committee inspected the area and signed off on the application. Motion # 233 Ed Dyke/ Irene Stack Proposed to approve application A2024-58 to construct a deck and wheelchair ramp at 39 Main Road, Petty Harbour with the stipulation that it is constructed within the applicant's property boundary. All in favor, motion carried.
11	Application (A2024-59) to build an extension to deck at 35 Southside Road. The Inspections and Development Committee inspected the area and signed off on the application. The applicant requires approval from the Department of

		Environment as it is in the flood risk area. Motion # 234 Rick Raymond/ Ed Dyke Proposed to approve the application for an extension to deck at 35 Southside Road with the stipulation that approval is granted from the Department of Environment. All in favor, motion carried.
12		Request from resident to place a traffic mirror in the rea of 95 Main Road, Petty Harbour. The Inspections & Development Committee inspected the area and felt that a traffic mirror would not be ideal for the area and that signage in the area may be the better alternative, Motion # 235 Irene Stack/ Agatha Stack-Balsom Proposed to contact the Department of Transportation and request to have caution hidden driveway signs erected in the area. All in favor, motion carried.
13		Letter from resident regarding speeding in the community. Motion #236 Ed Dyke/ Irene Stack Proposed to contact the Department of Transportation requesting traffic calming measures along the main road through the community. All in favor, motion carried.
14		Update from resident of 14 Big Hill Road regarding drainage issues. Motion #237 Rick Raymond/ Agatha Stack-Balsom Proposed that Acting CAO was in a conflict of interest. Mayor Doyle, Deputy Mayor Raymond, Councillors Dyke, Stack-Balsom, & Balsom in favor, Councillors Stack & Parsons not in favor. Motion carried. Acting CAO left chambers at 7:02pm. Motion #238 Rick Raymond/ Irene Stack Proposed to have the area inspected again by the Inspections & Development Committee before making any further decisions regarding the property. All in favor, motion carried. Acting CAO returned to chambers at 7:09pm.
15		Foreperson's Daily Log. Motion # 239 Rick Raymond/ Irene Stack Proposed to accept the foreperson's daily log. All in favor, motion carried.
16		Expense claim in the amount of \$20.00 for Stephanie Stack. Motion # 240 Irene Stack/ Dave Balsom Proposed to approve expense claim for Stephanie Stack in the amount of \$20.00. All in favor, motion carried.
17		Bills in the amount of \$117,369.30. Motion #241 Ed Dyke/ Irene Stack Proposed to pay bills in the amount of \$117,369.30. All in favor, motion carried.
	NEW BUSINESS	
18		Due to the dry and hot weather, Councillor Dyke requested an update of the water levels from staff.
19		Councillor Dyke requested that a follow up be made to resident regarding the debris at the corner of Old Maddox Cove Road and Main Road, Maddox Cove.
20		Councillor Balsom noted that parking was very congested on Southside Road this past weekend. Staff will place the no parking signs along southside road as was done in previous years. Staff will also request an updated parking plan from the Mini-Aquarium.
21		Councillor Dyke gave an update regarding the water issues at 89 Main Road, Maddox Cove. Staff have been unable to confirm if there is a water break in the area. If there is a water break, it is on private property and would be the property owner's responsibility to repair. Motion # 242 Rick Raymond/ Dave Balsom Proposed to send letter to resident advising them that there is a leak detection system available through private companies to find water breaks, as the water is affecting neighboring properties. All in favor, motion carried.
22		Staff will get a quote for the Code of Conduct training for committee members for an evening or weekend during the week of September 7-16. Staff will also see if all staff require this training.
23		The stabilization work is underway after the fire at the community centre. The restoration company is waiting for the insurance adjuster before they can move forward with repairs.
24		3 Quotes for a new generator to be used for water breaks were presented as follows: Toy Box \$899.00

		Hiscock's \$1400.00 Honda \$1718.00 Motion #243 Rick Raymond/ Ed Dyke Proposed to accept Quote from Honda in the amount of \$1718.00 plus hst. All in favor, motion carried.
25		Motion #244 Ed Dyke/ Irene Stack Proposed meeting be adjourned. All in favor, motion carried. Meeting adjourned at 7:34 pm.

Ron Doyle, Mayor _____

Mandy Dinn, Administrative Assistant _____