

**TOWN OF PETTY HARBOUR/MADDOX COVE**

**REGULAR MEETING**

**MONDAY JULY 7, 2014**

**PRESENT: Nat Hutchings, David Stack, Karl Chafe, Corey Lee, Mark Kieley, Harry Chafe, Linda Doyle and Stephanie Stack**

#		ITEM
1		Mayor Hutchings brought the meeting to order at 6:35 pm
2		Weir Family was present to discuss new home being built on Weir's Lane. David Weir was present in chambers to speak on behalf of Ron and Maureen Chafe. David presented the case as to why the Chafe's were opposed to this development with concerns being voiced regarding privacy, snowclearing and emergency vehicles. Mayor Nat Hutchings, on behalf of Council, spoke as to the regulations that the town has in place and has to abide by. Mayor Hutchings stated that this development fits within the regulations for the Heritage Area and that the property owner has a right to develop his land.
3		Mike Lee was present in chambers to discuss the excavation on Motion Bay Road Ext. Mr. Lee has concerns and stated that the town should make sure that a proper plan of this area should be in place before any development should occur. Mr. Lee was assured that once this land was ready to be developed that a complete plan would have to be presented to council before any approval is considered.
4		Minutes of June 16, 2014 were read. There were no errors or omissions. <b>Motion #370 Karl Chafe/Mark Kieley</b> All in favor, motion carried.
	<b>BUSINESS ARISING</b>	
5		#5 Dept. of Transportation and Works has been contacted regarding the road work that needs to be completed in the community. Some of this work has already been started.
6		#7 Staff to check on dilapidated structures that were ordered to be clean-up to see if all have been completed.
7		#17 Check with Greg Sheppard regarding sewer flow meter to see if modification has been completed.
	<b>TONIGHT'S AGENDA</b>	
8		Request from the Arts and Heritage Festival Committee for donation of \$1500.00 for fireworks. <b>Motion #371 David Stack/Karl Chafe</b> Proposed to approve donation of \$1500 for fireworks. All in favor, motion carried.
9		Summer hours for staff. <b>Motion #372 Karl Chafe/Mark Kieley</b> Proposed to approve summer hours 8:00 – 4:30 up to the end of August. Staff to send out notice to public. All in favor, motion carried
10		Office closure from August 4 – 8, 2014 <b>Motion #373 Karl Chafe/Corey Lee</b> Proposed to close office from August 4 – 8, 2014. Staff to send out notice to public. All in favor, motion carried
11		Speeding in the community. <b>Motion #374 David Stack/Linda Doyle</b> Proposed to get quotes on portable digital speed signs. All in favor, motion carried
12		Update from Inspections and Development Committee regarding drainage issue from Motion Bay Road Ext. Council will continue to monitor issue and will get the towns engineer to inspect area with the Inspections and Development Committee.
13		Water drainage issue on Shore Lane next to Right of way.

		<p><b>Motion #375 David Stack/Harry Chafe</b> Proposed to send property owner letter stating that they have to repair the trench that is running through property and causing runoff issues. All in favor, motion carried.</p>
14		<p>Culvert on Shore Lane. <b>Motion #376 Karl Chafe/Corey Lee</b> Proposed to replace current culvert with longer culvert as per recommendations from staff and Inspections and Development Committee. David, Karl, Linda, Corey, Mark and Harry in favor, Nat not in favor. Motion carried.</p>
15		<p>Parking issue on Southside Road/Bottom of Bill Hill Road. <b>Motion #377 Harry Chafe/David Stack</b> Proposed change signs to read No Parking during snowclearing operations November – May. All in favor, motion carried.</p>
16		<p>Request from museum to return Bark Pot that is currently used as a flower pot back to its original state. <b>Motion #378 David Stack/Harry Chafe</b> Proposed to approve museum to return Bark pot back to original state. All in favor, motion carried.</p>
17		<p><b>David Stack left chambers at 7:47 pm due to a conflict of interest.</b> Request from the Provincial Boys Midget Fast Pitch Team for donation as they will be representing the Province in the Canadian Midget National Championship. <b>Motion #379 Karl Chafe/Corey Lee</b> Proposed to make a donation in the amount of \$50. All in favor, motion carried. <b>David returned at 7:50pm</b></p>
18		<p>Request for 2 picnic tables at the Maddox Cove ball field. <b>Motion #380 Karl Chafe/Mark Kieley</b> Proposed to purchase 2 picnic tables for the Maddox Cove Ball field. All in favor, motion carried.</p>
19		<p>Application from Island Rooms for shed, wheel chair accessible fishing pier, twine loft, flake, 2 stages, slip way and wheelbarrow runway. <b>Motion #381 Karl Chafe/Mark Kieley</b> Proposed to approve in principal subject to the approval of the Inspections and Development Committee, approval from the Dept. of Environment and Conservation and approval of the Harbour Authority. All in favor, motion carried.</p>
20		<p>Update on New Horizon Grant. Application has been made for the New Horizon Seniors Grant that would include the hiring of a person to coordinate all activities along with setting up a committee to oversee project. Grant will also include money for outings and some workout equipment. The town should know if they received this grant over the next number of weeks.</p>
21		<p>The town will send letter to Lynn Best thanking her for the great job on compiling the newsletter.</p>
22		<p>Request for approval in principal letter to build house on Main Road, Maddox Cove. Council does not have enough information on this proposal. Applicant will be invited to next meeting to discuss proposed development.</p>
23		<p>Request to operate trucking business in community. <b>Motion #382 Karl Chafe/Mark Kieley</b> Proposed to approve in principal subject to a public notice being sent to residents to see if there are any issues with this proposal. All in favor, motion carried.</p>
24		<p>NEAJC is looking for a representative from council to sit on the committee. Staff will send Corey Lee dates of the next meetings to see if he will be available to attend.</p>
25		<p>Quote from SanEco Tech for system to reduce bi-products in water system - \$175,000. <b>Motion #383 Karl Chafe/Harry Chafe</b> Proposed to decline quote as the town currently does not have any issues with bi-products in our water. All in favor, motion carried</p>
26		<p><b>Motion #384 Mark Kieley/Harry Chafe</b></p>

		Proposed invoices in the total of \$22,462.72 be approved for payment. All in favor, motion carried.
	<b>NEW BUSINESS</b>	
27		David - Grass cutting on Maddox Cove Ball field. Staff will get grass cut over the next day or so. Staff will get price on sit on lawn mower and report back to council at the next meeting.
28		Linda – Personalized Thank you cards for the Town. <b>Motion #385 Linda Doyle/David Stack</b> Proposed to purchase personalized Thank-you cards for the town. All in favor, motion carried.
29		Linda – Construction sign at bottom of Skinners Hill needs to be moved as it is causing a blind spot when coming out of intersection.
30		Karl – Potholes throughout community need to be fixed. <b>Motion #386 Karl Chafe/Harry Chafe</b> Proposed to have paving company down to fill in pot holes throughout community. All in favor, motion carried.
31		Corey – Suggested having a Family/Movie Night for kids in the community. Recreation will look into this and may bring together with the Summer Program Camp Night.
32		Mark – Fence being erected on Southside Road. A permit has been issued for this fence and staff and the Inspections and Development Committee have been down to sign off on this.
33		Damaged guiderail posts at the end of Southside Road next to Blair Chafe’s. Staff will check this section of guiderail and repair posts if necessary.
34		Bills were presented for Canada Day Celebrations. <b>Motion #387 Harry Chafe/Linda Doyle</b> Proposed to pay bill in the amount of \$1,072.77. All in favor, motion carried.
35		Harry – Check into cutting off water to stages in the off fishing season to eliminate resident s from living on the waterfront. Staff will check with Municipal Affairs to see if this can be done.
36		East Coast Trail requesting a meeting regarding mountain biking trip on the East Coast Trail. The East Coast Trail Association is opposed to this and is looking for support from communities. Council will meet with East Coast Trail Association on Wednesday July 9, 2014 at 6:30
37		Quote was presented for a 2(two) sided sign with changeable letters for notices and upcoming events to be placed in front of Town Office in the amount of \$1,500.00. Will look at putting this in the budget for next year.
38		Petty Harbour Café is transferring ownership and the new owner is requesting a letter stating the business is registered and the town has no issues with the transfer of ownership. <b>Motion #388 Harry Chafe/Linda Doyle</b> Proposed to send letter to new owner stating the business is registered and the town has no issues with the transfer of ownership. All in favor, motion carried.
39		Letter from resident regarding issue with drain on Weir’s Lane along with resident cleaning dog cage in drain. <b>Motion #389 David Stack/Harry Chafe</b> Proposed to have Inspections and Development Committee along with staff check into this problem. Staff will send resident who is allegedly cleaning dog cage in drain a letter requesting him to stop this practice. All in favor, motion carried.
40		A report from the Finance Committee was tabled. Currently the town is in good financial standing. There was some discussion regarding the 10% portion of the 90/10 split for the 2(two) Capital Works Projects that will commence this year. The town is looking at \$70,000 to be the 10% cost of these two projects and had the option of paying from the bank account or securing a loan to cover the cost. <b>Motion #390 David Stack/Karl Chafe</b> Proposed to secure loans for the 10% portion of the Capital Works Projects. All in favor, motion carried.

41		<b>Motion #391 Corey Lee/Karl Chafe</b> Proposed meeting be adjourned. All in favor, motion carried. Meeting adjourned at 9:20 pm
42		Council entered into a private meeting.

**Nat Hutchings, Mayor** \_\_\_\_\_

**Stephanie Stack, Acting Chief Administrative Officer** \_\_\_\_\_