

REGULAR MEETING
MONDAY JULY 8, 2019

1. Minutes of June 17, 2019
2. Business Arising
3. Application to back-fill property at 27 Motion Bay Road Extension.
4. Application to build a greenhouse at 29A Cribbies Road.
5. Application to build a wheelchair accessible fishing pier at 10D Main Road, Petty Harbour
6. Application to build a deck at 202 Main Road, Maddox Cove.
7. Application to build an extension to shed at 12 Cribbies Road.
8. Application to Park Trailer at 12 Main Road, Petty Harbour.
9. Expense Claims for CAO, Foreman and Administrative Assistant and Bill Lee.
10. Non- Compliant Tourist Accommodation- 122 Motion Bay Road.
11. Request to construct "Off-Grid Domes" in the hills of Maddox Cove.
12. Quotes to have the Silhouettes sandblasted and refinished.
13. Revised "Motion Bay Road Extension Upgrading Engineering Services Proposal" from CBCL Ltd.
14. Revised "Accessory Building Water Taxation Policy".
15. Revised "Fence Regulations".
16. Bills
17. New Business
18. Adjourn

BILLS

Bell Aliant (Telephone Expense)	\$520.39
Brenntag Canada (Water & Sewer Expense)	\$1115.98
CIBC Mellon (Pension Plan Expense)	\$1093.76
CBCL (Professional Services Expense)	\$2350.66
Government of NL (Snow Clearing & Ice Control Expense)	\$13849.86
Cassie Rideout (Cleaning Expense)	\$140.00
Dick's & Company (Office Expense)	\$840.65
Impact Signs (Road Maintenance Expense)	\$187.45
Irving Oil Marketing (Gas Expense)	\$1126.62
Kent (Road Maintenance Expense)	\$124.53
McDonald's Home Hardware (R&M Building Expense)	\$153.36
NF Power (Street Lighting Expense)	\$2433.81
NF Power (Hydro Expense)	\$2158.18
Orkin Canada (Pest Control Expense)	\$86.25
Rogers (Office Expense)	\$282.34
Reprographics (Office Expense)	\$673.97
SNC Lavalin (Water Valve Replacement Expense)	\$15691.15
Shaw Service Station (Truck Expense)	\$241.50
S&S Supply (Road Maintenance Expense)	\$575.58
Municipal Assessment Agency (Assessment Fees Expense)	\$3861.00
Hiscock Rentals (R&M Building Expense)	<u>\$5.74</u>
TOTAL	\$47,512.78

TOWN OF PETTY HARBOUR/MADDOX COVE

REGULAR MEETING

MONDAY JULY 8, 2019

PRESENT: Sam Stack, Rick Raymond, Harry Chafe, Linda Hearn, David Green and Stephanie Stack

ABSENT: Kimberly Orren and Mayor Lee

#	ITEM
1	Deputy Mayor Stack brought the meeting to order at 6:30pm.
2	Minutes of June 17, 2019 were read. Motion #228 David Green/ Harry Chafe Proposed minutes of June 17, 2019 be approved. All in favor, motion carried.
	BUSINESS ARISING
3	#3 Capital Works Project Water Valve Replacement Maddox Cove The Prime Consultant Agreement from SNC Lavalin has been presented to the Department of Municipal Affairs and Environment for approval. Once this is approved SNC Lavalin will be moving forward with the tendering process.
4	#4 The tender for the parking area on Skinner's Hill has closed. The town received 5 bids. The lowest bid was in the amount of \$188,947.88. The funding for this project was only \$72,880.00. There is a short fall of \$116,067.88. Staff have contacted ACOA and the Department of Tourism, Culture, Industry and Innovation to see if more funding for the project is possible. ACOA have indicated that additional funding for this project would not be possible. The Town has not heard back from the Department of Tourism, Culture, Industry and Innovation. Staff will contact the engineer to see if the scope of work can be reduced. The town may have to exclude the traffic arm in order to meet the funding restrictions.
5	#7 Staff will contact the roofing contractor to find out when the roof repairs will be completed.
6	#8 The mirror for Skinner's Hill has been ordered but has not been received yet.
7	#11 The town has not heard back from the Harbour Authority with regard to the waterfront bulk garbage pick-up.
8	#12 Staff will check to see if the drains on Shore Lane have been cleaned out.
9	#23 Staff is getting a quote to have the guardrail on Southside Road repaired.
10	#25 Staff and the Inspections and Development Committee have inspected the location of the trampoline. There is no issue with regard to the location of the trampoline.
11	#27 The Finance Committee met on June 27, 2019. The town is in good fiscal standings and has been meeting its budgetary goals.
12	#29 The Canada Day Celebrations were a huge success. The town would like to thank recreation for organizing this event again this year.
13	#36 The parking area at the corner of Old Maddox Cove Road and the Main Road in Maddox Cove should be completed by next week.
	TONIGHT'S AGENDA
14	Application to back fill property at 27 Motion Bay Road Extension. The Inspections and Development Committee and staff inspected the area and signed off on the application. Motion #229 Harry Chafe/Lynn Hearn Proposed to approve the application to back fill property at 27 Motion Bay Road Extension as per area marked on survey. All in favor, motion carried.
15	Application to build a greenhouse at 29A Cribbies Road. Councillor Raymond left council chambers at 6:41pm due to a conflict of interest. The Inspections and Development Committee and staff inspected the area and signed off on the application. Motion #230 Harry Chafe/Dave Green Proposed to approve the application to build a greenhouse at 29A Cribbies Road. All in favor, motion carried. Councillor Raymond returned to chambers at 6:42pm.

16		<p>Application for Fishing for Success to construct a wheelchair accessible fishing pier at 10D Main Road, Petty Harbour.</p> <p>The Inspection and Development Committee inspected the area and have signed off on the application. It was noted that there would be no cribs used in the construction only posts in the water. The applicant presented a new drawing to council of the wheelchair accessible fishing pier.</p> <p>Motion #231 Dave Green/Rick Raymond</p> <p>Proposed to approve the application to construct a wheelchair accessible fishing pier at 10D Main Road, Petty Harbour with the stipulation that the pier be open to the public to fish. All in favor, motion carried.</p>
17		<p>Application to build a patio at 202 Main Road, Maddox Cove. Councillor Raymond left council chambers at 6:44pm due to a conflict of interest. The Inspections and Development Committee along with staff inspected the area and signed off on the application.</p> <p>Motion #232 Harry Chafe/David Green</p> <p>Proposed to approve the application to build a patio at 202 Main Road, Maddox Cove. All in favor, motion carried. Councillor Raymond returned to chambers at 6:45pm.</p>
18		<p>Application to build a shed at 12 Cribbies Road, Petty Harbour. The Inspections and Development Committee along with staff inspected the area and signed off on the application. The application for the shed exceeds the lot coverage for accessory buildings when combined with the applicant's current accessory buildings. There was some discussion with regard to the 10% variance that council is permitted to allow.</p> <p>Motion #233 Harry Chafe/David Green</p> <p>Proposed to approve the application to build a shed with the 10% variance. The applicant can configure the size of the shed but it would have to meet the 7% lot coverage with a 10% variance. All in favor, motion carried.</p>
19		<p>Application to place a storage trailer at 12 Main Road, Petty Harbour. The Inspections and Development Committee along with staff inspected the area and signed off on the application.</p> <p>Motion #234 Rick Raymond/Harry Chafe</p> <p>Proposed to approve the application to place a storage trailer at 12 Main Road, Petty Harbour. All in favor, motion carried.</p>
20		<p>Expense Claims</p> <p>Motion #235 Rick Raymond/David Green</p> <p>Proposed to approve expense claim for Mandy Dinn in the amount of \$40.00. All in favor, motion carried.</p> <p>Motion #236 Harry Chafe/Rick Raymond</p> <p>Proposed to approve expense claim for Stephanie Stack in the amount of \$40.00. All in favor, motion carried.</p> <p>Motion #237 Rick Raymond/David Green</p> <p>Proposed to approve expense claim for Matthew Chafe in the amount of \$654.28. All in favor, motion carried.</p> <p>Motion #238 David Green/Rick Raymond</p> <p>Proposed to approve expense claim for Billy Lee in the amount of \$262.62. All in favor, motion carried.</p>
21		<p>Non-Compliant Tourist Accommodation- 122 Motion Bay Road. Councillor Green, Hearn and Chafe were in conflict of interest. There was not a quorum. This item will be placed on the agenda for the next meeting.</p>
22		<p>Request to construct "Off-Grid Domes" in the hills of Maddox Cove for tourist accommodations. Councillor Green, Hearn and Chafe were in conflict of interest. There was not a quorum. This item will be placed on the agenda for the next meeting. Council will email staff any questions they would like answered with regard to this applicant.</p>
23		<p>The town received a quote in the amount of \$1,380.00 to have the "There but not There" silhouettes sandblasted and painted. Council considered this quote to be high. There was some discussion on different types of applications to have these silhouettes refinished. Councillor Green noted that there is a product called PlastDip that the town could use that is fairly inexpensive. Councillor Raymond noted that there is a place on Bell Island that does galvanization. Staff will get a price on this also.</p>
24		<p>Motion Bay Road Extension Upgrading Engineering Services Proposal</p> <p>The town received a quote/proposal from CBCL Ltd. for engineering services for upgrades to Motion Bay Road Ext. (Phase 1). The amount of the quote was \$17,054.50.</p> <p>Councillor Chafe wanted to know how this project became priority one for the town. He noted that there are a lot of long term residents in the town that do not</p>

		<p>have sewer yet. Deputy Mayor Stack noted that council did already discuss this issue and have agreed to move forward with this. Councillor Hearn stated that council had agreed to use Gas Tax money for these upgrades. Councillor Raymond asked what happens if we spend this money for engineering costs and decide we do not want to move forward. Are we out this money? Councillor Chafe noted that the last time the engineers quote the road upgrades for Motion Bay Road Extension it came it at \$500,000 or \$600,000. The CAO noted that that was when the town was looking at a two lane street. The town is now looking at a one way street.</p> <p>Motion #239 David Green/Lynn Hearn Proposed to accept the Services Proposal from CBCL Ltd. in the amount of \$17,054.50 to complete engineering services for upgrades to Motion Bay Road Extension. Deputy Mayor Stack, Councillor Raymond, Councillor Green and Councillor Hearn in favor. Councillor Chafe not in favor. Motion carried.</p>
25		<p>The revised "Accessory Building Water Taxation Policy" was tabled.</p> <p>Motion #240 Harry Chafe/David Green Proposed to accept the revised "Accessory Building Water Taxation Policy. All in favor, motion carried.</p>
26		<p>The revised Fence Regulation was tabled. As council requested more time to review this item will be placed on the next agenda.</p> <p>Motion #241 Rick Raymond/David Green Proposed to defer until the next meeting. All in favor, motion carried.</p>
27		<p>Bills in the amount of \$47,512.78.70 were tabled.</p> <p>Motion #242 Rick Raymond/ Harry Chafe Proposed to pay bills in the amount of \$47,512.78. All in favor, motion carried.</p>
	NEW BUSINESS	
28		<p>Councillor Hearn submitted the amounts that the town would need to cover for the Canada Day celebrations. The town's contribution would be \$562.59. Councillor Hearn will submit the bills to the office for payment.</p>
29		<p>Councillor Hearn noted that end caps need to be placed on the guard rails at the opening of the new look out area.</p> <p>Motion #243 David Green/ Rick Raymond Proposed for the town to place two end caps on the guard rails at the opening of the new look out. Staff will check to see if the town has any in their inventory. If not, staff will purchase two. All in favor, motion carried.</p> <p>Councillor Raymond noted class A stone needs to be placed in the look-out area.</p> <p>Motion #244 Rick Raymond/David Green Proposed to place class A stone in the look-out area. All in favor, motion carried.</p>
30		<p>Councillor Raymond noted that the large rocks that mark the perimeter of Cribbies Park do not meet the town's fence regulation. Councillor Raymond also noted that the Cribbies Park Committee is in need of funding to complete the drainage for the park. The Cao noted that Council did meet with the park committee and they were supposed to present a proposal to council about what they would require in funding. Councillor Raymond stated that he will meet with the committee and report back to council.</p>
31		<p>Councillor Chafe noted that there is a lot of garbage that is on the road from patrons of the mini aquarium. He noted that the mini aquarium should place some garbage bins along Southside Road. Staff will contact the mini Aquarium and request this.</p> <p>Councillor Hearn also wanted to thank Glen Whitten for donating his time for the Town Clean-up. It was very much appreciated.</p>
32		<p>Councillor Chafe noted that the Maddox Cove ball field walkway area is in need of stone. He also noted that he does not want to spend money on this stone if Recreation/Town can acquire funding for paving. Councillor Chafe said that he has been in contact with Seamus O'Regan's Office but has not heard anything back. Staff will look into funding options. Councillor Chafe will get a price on the paving and report back to staff.</p>
33		<p>Councillor Green inquired if the mobile chip truck had obtained a permit. He was informed that they did receive a permit.</p>
34		<p>The foreman's report was tabled.</p> <p>There was a problem with a wire to the flow meters. This will have to be repaired. Councillor Green asked if there was a warranty on the flow meters. Staff will check into this.</p>

		Staff will also be getting a quote on the potholes and patch work that need to be done throughout the town.
35		Application to build a shed at 6B Main Road, Petty Harbour. A copy of the survey will be requested before council will be able to make a decision on this application.
36		An email requesting an extension for placement of temporary trailer at 58 Main Road, Petty Harbour. There was some discussion with regard to the date this original permit expired. The original permit expired in September of 2018. Motion #245 David Green Proposed to give an extension until December 31, 2019. There was no seconder for this motion. Motion defeated. Motion #246 Rick Raymond/David Green Proposed to give a 30 day from today extension. After the 30 days the trailer would need to be removed or another application filled out.
37		An email from a resident at 28 Cribbies Road requesting that the town grade their driveway. Since the town did road repairs in the area the elevation of the driveway has changed and it is difficult to access her driveway without damaging a vehicle. Motion #247 Harry Chafe/Rick Raymond Proposed to grade the driveway to correct the elevation. All in favor, motion carried.
38		Motion #248 Rick Raymond/Lynn Hearn Proposed meeting be adjourned. All in favor, motion carried. Meeting adjourned at 7:55pm.

Sam Stack, Deputy Mayor _____

Stephanie Stack, Chief Administrative Officer _____