

TOWN OF PETTY HARBOUR/MADDOX COVE

REGULAR MEETING

MONDAY JUNE 16, 2014

PRESENT: Nat Hutchings, David Stack, Karl Chafe, Corey Lee, Mark Kieley, and Stephanie Stack

ABSENT: Harry Chafe and Linda Doyle

#	ITEM
1	Mayor Hutchings brought the meeting to order at 6:40pm
2	Staff was present to discuss/review job duties.
3	Minutes of June 2, 2014 were read. There were no errors or omissions. Motion #352 Karl Chafe/David Stack All in favor, motion carried.
4	Minutes of June 10, 2014 were read. There were no errors or omissions. Motion #353 Karl Chafe/Corey Lee All in favor, motion carried.
	BUSINESS ARISING
5	#5 Staff will contact Work, Services and Transportation to follow up on work that needs to be completed in the town. ASAP
6	#19 Council will get staff to check the ditching on Shore Lane to see if there is anything that the town can do to try to alleviate some of the issues with drainage
7	#30 Orders have been sent out for unsightly or dilapidated structures once the 30 day time frame is up Council will move forward with action to rectify the matters.
	TONIGHT'S AGENDA
8	New Horizon for Seniors Grant – up to \$25,000. Deadline to apply for this grant is July 4, 2014. Council along with Development Corp, Recreation and Seniors group will discuss this at a meeting held with Mary Bishop with regard to the Age Friendly Grant on Wednesday June 18, 2014
9	Motion #354 Karl Chafe/Corey Lee Be it resolved that the Town of Petty Harbour/Maddox Cove approve the amendment for additional funding of \$105,430 and enter into an agreement with Department of Municipal and Intergovernmental Affairs with regard to the 2014-2015 Municipal Capital Works Project # 12037 New Pressure Reducing Station/Water System Valve Replacement in the amount of \$396,357. All in favor, motion carried.
10	Motion #355 Mark Kieley/ David Stack Be it resolved that the Town of Petty Harbour/Maddox Cove approve and enter into an agreement with Department of Municipal and Intergovernmental Affairs with regard to the 2014-2015 Municipal Capital Works Project # 17-MCW-15-00054 Road Upgrading – Cribbies Road/Skinners Hill in the amount of \$300,000. All in favor, motion carried.
11	Email from resident regard water run-off from Motion Bay Road Extension down to Main Road, Maddox Cove. Inspections and Development Committee along with staff will inspect the area and report back to council.
12	Quote to replace siding on front of Town Office building in the amount of \$5,500.00. Motion #356 Karl Chafe/Mark Kieley Proposed to approve quote in the amount of \$5,500.00 in principal subject to the approval of the Finance Committee. All in favor, motion carried.
13	Quote to replace steps on front of Town Office building in the amount of \$2,840.00.

		<p>Motion #357 Karl Chafe/Corey Lee Proposed to approve quote in the amount of 2,840.00 in principal subject to the approval of the Finance Committee. All in favor, motion carried.</p>
14		<p>NEAR Plan meeting will be held on June 25, 2014 at 5:00. Mayor Hutchings and CAO will attend.</p>
15		<p>Request from Recreation to have a portion of guard rail removed and 6 mail boxes from entrance to community center. Motion #358 Corey Lee/Mark Kieleley Proposed to request Canada Post to move 6 mail boxes by entrance to community center. Once this is complete council will look at the option of moving the guardrail.</p>
16		<p>Sewer Outfall sign in Maddox Cove Motion #359 Corey Lee/Mark Kieleley Proposed to approve sign with changes. All in favor, motion carried.</p>
17		<p>Quote from CBCL for flow meter monitoring for Maddox Cove Sewer system in the amount of \$2757.40. Motion #360 Linda Doyle/Mark Kieleley Proposed to approve quote in the amount of \$2757.40. All in favor, motion carried. There was some discussion regarding issue with placing flow meter in one of the Towns' manholes due to the size of the pipe CBCL were unable to place the flow meter in manhole. CBCL will try to install flow meter in another manhole and report back to the town.</p>
18		<p>Right of way on Shore Lane. Inspections and Development Committee will look into the issue of water drainage on Shore Lane and report back to council.</p>
19		<p>Auditors report for 2013 Financial Statements. Motion #361 David Stack/Karl Chafe Proposed to approve the Draft copy of the 2013 Financial Statements for the town. All in favor, motion carried.</p>
20		<p>Application to build extension to house on 76 Southside Road Motion #362 Corey Lee/Karl Chafe Proposed to approve application subject to the approval of the Inspections and Development Committee and subject to neighbor signing oath in the presence of Commissioner of Oaths. All in favor, motion carried.</p>
21		<p>Motion # 363 Corey Lee/Karl Chafe Proposed to have regular council meetings scheduled for every 3 weeks during the summer months. All in favor, motion carried.</p>
22		<p>Letter from resident regarding water drainage issue on Weir's Lane Motion #364 Corey Lee/Karl Chafe Proposed to send letter to resident stating that council will monitor this issue as the problem stems from leaves blocking up the grate in front of culvert. All in favor, motion carried.</p>
23		<p>Motion #365 Corey Lee/Karl Chafe Proposed invoices in the total of \$12,709.70 be approved for payment. All in favor, motion carried.</p>
	NEW BUSINESS	
24		<p>Issue with cars parking on side of Harbour House causing congestion in the area. Motion #366 Corey Lee/Karl Chafe Proposed to ask owners of Harbour House if the Town can place a "No Parking Sign on side of building.</p>
25		<p>Staff to complete patching of pavement throughout community. If work is on Main Road, contact Dept. of Work Services and Transportation.</p>
26		<p>There was some discussion regarding keys for the Community Center. Mark stated that he had call from someone needing to get into the Community Center for a function. Recreation are the contact in a case like this as the Town does not know what functions are happening in the Community Center at different times.</p>

27		North Atlantic Ziplines – Check with Rob Carter to see if the plans for his boat are still moving forward.
28		On Tuesday June 24, 2014 at 10:00 there will be a Pre-Construction meeting for the construction of the Pressure Reducing Station Chamber. This meeting would include Mayor Hutchings, councillors, staff, Greg Sheppard and construction company.
29		Motion #367 Corey Lee/David Stack Proposed meeting be adjourned. All in favor, motion carried. Meeting adjourned at 8:20 pm
		Council entered into a private meeting regarding legal issue.
30		Council open meeting to public at 8:40pm. Mayor Hutchings brought meeting to order.
31		Motion #368 Karl Chafe/Mark Kieley Proposed to send developer of Oceanview Blvd a letter from the town's lawyer stating the work/repairs that need to be completed before the town will take over ownership of the road. All in favor, motion carried.
32		Motion #369 Corey Lee/Karl Chafe Proposed meeting be adjourned. All in favor, motion carried. Meeting adjourned at 8:45 pm

Nat Hutchings, Mayor _____

Stephanie Stack, Acting Chief Administrative Officer _____