

REGULAR MEETING
MONDAY JUNE 17, 2024
AGENDA

1. Minutes of June 3 and June 12, 2024
2. Business Arising
3. Request to Speak- David & Betty Doyle- Re: Infrastructure Issues near 97 Main Road, Petty Harbour
4. Application (A2024-24) to operate a Tourist Accommodation at 61 Long Run Road
5. St. Joseph's Storyboard location request
6. Request for Donation- Jacob Stack NL Under 17 Softball
7. Request to replace "Caution - Autistic Child in Area" sign on Long Run Road
8. Request from Recreation Commission-Ron Weir Memorial Ballfield
9. 2023 Audit- Consolidated Financial Statements
10. Chromebooks- 2025 Budget
11. Daily Foreperson's Log
12. Expense Claims
13. Bills
14. New Business
15. Adjourn

BILLS

June 17, 2024

City of St. John's (Garbage Expense)	\$2,221.93
Bell Mobility (Cell Phone Expense)	\$362.19
Government NL (Ice Control Expense)	\$10,483.40
BioMaxx (Sewer Monitoring Expense)	\$5,917.55
CIBC Visa (Postage & R&M Building Expense)	\$304.06
Bennett's Home Hardware (Tools & Hardware & Cleaning Supplies Expense)	\$186.16
Canoe (Office Expense)	\$135.68
Hotwater Systems (R&M Building Expense)	\$232.88
Englobe (Shore Lane CWP Expense)	\$12,124.75
Irving Oil (Gas Expense)	\$1,848.20
John Layden Trucking (Road Maintenance Expense)	\$690.00
NL Power (Hydro Expense)	\$2,599.74
Weir's Construction (Road Maintenance Expense)	\$435.16
Reprographics (Copier Expense)	\$680.36
Saltwire (Advertising Expense)	\$441.39
Cabot Ford (Garbage Truck Expense)	\$1,485.25
Rogers (Office Expense)	\$91.92
Orkin (Pest Control Expense)	<u>\$77.33</u>
TOTAL	\$40,317.95

TOWN OF PETTY HARBOUR/MADDOX COVE

REGULAR MEETING

MONDAY JUNE 17, 2024

PRESENT: Rick Raymond, Ed Dyke, Irene Stack, Agatha Stack Balsom, David Balsom and Mandy Dinn

ABSENT: Ron Doyle

	ITEM
1	Deputy Mayor Raymond brought the meeting to order at 6:30pm.
2	Minutes of June 3, 2024, were tabled. Motion #168 Ed Dyke/ Irene Stack Proposed to accept minutes of June 3, 2024. All in favor, motion carried. Minutes of June 12, 2024, were tabled. Motion #169 Irene Stack/ David Balsom Proposed to accept minutes of June 12, 2024. All in favor, motion carried.
	BUSINESS ARISING Minutes of June 3, 2024
3	#8 Staff is waiting on the contractor and will hopefully have the direction of Main Road Lane change in the next week or so.
4	#6 The large pothole on the wharf by the co-op has been repaired.
5	#4 A letter has been sent to the Mini-Aquarium regarding the parking issues near the Mini-Aquarium and Carton Loft.
	#18 A quote was received in the amount of \$1,500.00 plus HST to have the french drain installed on Cribbies Road. Motion # 170 Irene Stack/ Ed Dyke Proposed to accept the quote from MFB Trucking for \$1500.00 plus HST to have the french drain installed on Cribbies Road.
	Minutes of June 12, 2024
	#4 William Coady has accepted the position of part-time labourer with the town. Mr. Coady started work on Friday June 14.
	TONIGHT'S AGENDA
6	David and Betty Doyle requested to speak to council regarding the infrastructure issues that they are having around their home at 97 Main Road, Petty Harbour. Mrs. Doyle spoke about her concerns regarding the lack of maintenance to the infrastructure in the area. She noted that the 3 manholes are all clogged with sand and debris. She noted that her driveway is falling in and there are sinkholes developing on the property. She believes that this is caused by the roadway sinking. MHA Loyola O'Driscoll visited her property this past weekend and will bring her concerns to the Department of Transportation and Infrastructure Minister. Staff will get in contact with their contact at the department also to see if he can visit the area. The foreman will get pictures of the problem areas to have on file.
7	Application (A2024-24) for an approval in principle to operate a tourist accommodation business at 61 Long Run Road. A notice was sent to the public for comment. There were no comments or concerns received. The accommodation must be registered with the provincial government before a permit is issued by the town. Motion # 171 Ed Dyke/ Irene Stack Proposed to approve the tourist accommodation application in principle (A2024-24). The applicant must register with the Government NL before a permit is issued by the town. All in favor, motion carried.
8	St. Joseph's Storyboard. Members of the Storyboard Committee, Recreation and Council met onsite and have all agreed with the proposed location of the storyboard. Motion # 172 David Balsom/ Ed Dyke Proposed to approve the location of the Storyboard. All in favor. Motion carried.
9	Request for Donation from Jacob Stack who will be travelling to Quebec for the NL Under 17 Selects Softball. Motion # 173 Ed Dyke/Irene Stack

		Proposed to donate \$100 to Jacob Stack, as he is travelling outside the province and meets the criteria for the town's donation policy. All in favor. Motion carried.
10		<p>"Caution- Autistic Child In area" sign request on Long Run Road. Staff were in contact with the Autism Society who advise not to erect a sign that stated this. They noted that it could possibly make a vulnerable person more vulnerable. They recommended erecting a sign that states "Caution, Children at Play". This gets a very similar message across- to use caution.</p> <p>Motion # 174 Ed Dyke/ David Balsom</p> <p>Proposed to purchase and erect a sign for Long Run Road that states "Caution, Children at Play" and to purchase and replace the "Special Needs" sign on Long Run Road with the same message. All in favor, motion carried.</p>
11		<p>Requests from Recreation Commission to have gates fixed, new garbage box installed, waterspout moved, water pipe made safer, clean up behind chalet, and class A stone installed around edges of pavement at the ballfield. Deputy Mayor Raymond advised that he would move the water spout at the ballfield. A new garbage box has been purchased for the ballfield.</p> <p>Motion #175 Irene Stack & Ed Dyke</p> <p>Proposed that staff will get gates repaired, water pipe cut, and clean up behind the chalet. Staff will also get a quote on installing class A stone around the edges of the pavement. All in favor, motion carried.</p> <p>Recreations request for extra funding.</p> <p>Motion #176 Irene Stack/ Ed Dyke</p> <p>Proposed to defer this request until they receive a quote for the installation of fill around the pavement and they receive a breakdown from Recreation on what they plan on using their funds for. All in favor, motion carried.</p>
12		<p>2023 Audit- Consolidated Financial Statements</p> <p>Motion 177 Ed Dyke/ David Balsom</p> <p>Proposed to approve the 2023 Audit- Consolidated Financial Statements. All in favor, motion carried.</p>
13		<p>Chromebooks</p> <p>Motion # 178 Irene Stack/ Agatha Stack-Balsom</p> <p>Proposed to defer the purchase of Chromebooks for council until 2025 and have this expense added to the 2025 budget. All in favor, motion carried.</p>
14		<p>Foreperson's Daily Log.</p> <p>Motion # 179 Irene Stack/ David Balsom</p> <p>Proposed to accept the foreperson's daily log. All in favor, motion carried.</p>
15		There were no expense claims to be presented.
16		<p>Bills in the amount of \$40,317.95.</p> <p>Motion #180 Ed Dyke/ David Balsom</p> <p>Proposed to pay bills in the amount of \$40,317.95. All in favor, motion carried.</p>
	NEW BUSINESS	
17		Councillor Stack inquired about the Commissionaires start date. They will begin their patrols on June 17. Staff will ask them to ticket more frequently when necessary.
18		<p>Councillor Stack requested that a social media form be developed for volunteers and committee members to sign.</p> <p>Motion # 181 Irene Stack/ Agatha Stack-Balsom</p> <p>Proposed to develop social media expectations form for all volunteers and committee members of council to sign. All in favor, motion carried.</p>
19		Councillor Stack noted the deplorable condition of Long Run Road. It was noted that staff cannot make any repairs to this road as it is owned by the Department of Transportation & Infrastructure.
20		Councillor Dyke requested that the speedbumps be installed in the coming days, as the children will be out of school for the summer.
21		Deputy Mayor Raymond requested that the pilons be installed by Chafe's Landing as they were in previous years.

22		Motion #182 Ed Dyke/ Irene Stack Proposed meeting be adjourned. All in favor, motion carried. Meeting adjourned at 7:18 pm.
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Rick Raymond, Deputy Mayor _____

Mandy Dinn, Administrative Assistant _____