

**TOWN OF PETTY HARBOUR/MADDOX COVE**

**REGULAR MEETING**

**MONDAY MAY 19, 2015**

**PRESENT: Nat Hutchings, Corey Lee, David Stack, Mark Kieley, Linda Doyle, Karl Chafe and Stephanie Stack**

**ABSENT: Harry Chafe**

		<b>ITEM</b>
1		Mayor Hutchings brought the meeting to order at 6:33pm.
2		<b>Motion #133 Karl Chafe/Linda Doyle</b> Proposed minutes of May 19, 2015 be approved. All in favor, motion carried.
	<b>BUSINESS ARISING</b>	
3		#2 The Town's engineer will do inspection of sewer on Southside Road on Monday.
4		#5 Speed limit sign is needed on Main Road Maddox Cove – on digital speed sign post just before Motion Bay Road intersection. <b>Motion #134 Karl Chafe/Mark Kieley</b> Proposed to contact the Department of Transportation and Works for approval to erect Speed Limit sign. Staff will order sign. All in favor, motion carried.
5		#7 Council met with Danny Madden with regard to engineering services. Mr. Madden will send in a portfolio of his work for Council to review.
6		#10 All drains in the community will be cleaned out over the next couple of weeks.
7		#21 Staff was speaking to property owner of 47 Main Road, Petty Harbour with regard to placing a Heritage Sign "The Corner" on the post that is on the property. Property owner has approved for the Town to place the sign on the post as long as it faces Cribbies Road as not to impede with parking to her property.
8		#23 The Development Corporation has been informed that the request for the Bidgood's Cove Stage to be named "The Alan Doyle Stage" has been approved by Council.
9		#25 The shoulder of the road that required immediate repair have been fixed by the Department of Transportation and Works. The rest of the work required on the Main Road will be added to the summer work plan for the Department of Transportation and Works.
10		#26 Staff has been notified about having the gate to the depot locked in the evenings. Mayor Hutchings left the meeting at 6:42pm due to a conflict of interest. There was some discussion with regard to a semi truck being parked inside the locked gate. <b>Motion #135 Mark Kieley/Corey Lee</b> Proposed that owner of truck be informed that he can no longer park this vehicle on Town property. All in favor, motion carried. Mayor Hutchings returned at 6:43.
11		#34 The Town's engineer will meet with Council on Monday at 6:30 to review the Gravel Road Policy.
	<b>TONIGHT'S AGENDA</b>	
12		Application for Crown Land – Motion Bay Road Ext. "Pancake". Re: Public Notice regarding accessibility of pathway. Letters from residents were tabled with regard to the pathway and development in this area. <b>Motion #136 David Stack/Karl Chafe</b> Proposed that Council meet with applicant to discuss the pathway and will bring back to the next public meeting. All in favor, motion carried.
13		Application to build garage at 35 Motion Bay Road. David Stack left the meeting at 7:04pm due to a conflict of interest. <b>Motion #137 Corey Lee/Mark Kieley</b> Proposed to approve application to build a garage subject to a member of the Inspection and Development inspecting and approving the application. All in favor, motion carried. David Stack returned at 7:07 pm.
14		Application to build an extension to house at 59 Maddox Cove Road.

		<p><b>Motion #138 Karl Chafe/Corey Lee</b> Proposed to approve application to build an extension to house subject to a member of the Inspection and Development inspecting and approving the application. All in favor, motion carried.</p>
15		Staff to set up a meeting of Council with regard to approvals/sign offs of small applications – ie. Garage, sheds, decks etc.
16		<p>Application for approval in principle to sub divide lots at 1-5 Shore Lane. <b>Motion #139 Karl Chafe/Linda Doyle</b> Proposed to approve the application in principle to sub divide lots at 1-5 Shore Lane. All in favor, motion carried.</p>
17		<p>Application to operate a home based Yoga Studio at 25 Motion Bay Road. The Inspections and Development Committee and staff have inspected the parking area and signed off on adequate parking. <b>Motion #140 Linda Doyle/Karl Chafe</b> Proposed to approve application to operate a home based Yoga Studio at 25 Motion Bay Road with the stipulation that this will be a 6 month temporary permit. If issues arise with parking or traffic in the area council reserves the right to revoke the permit at any time. Public notice will go out to residents as this is a discretionary use in a Residential Zone, if there are any concerns Council will review before permit is issued. David, Karl, Linda, Mark and Mayor Hutching in favor, Corey not in favor, motion carried.</p>
18		<p>Request from staff for office summer hours to be 8:00 am – 4:30pm. <b>Motion #141 Corey Lee/Mark Kieley</b> Proposed to approve office summer hours to be 8:00 am – 4:30pm. All in favor, motion carried.</p>
19		<p>Request from Recreation to have phone bill for the Maddox Cove ballfield transferred over to the Town. <b>Motion #142 David Stack/Linda Doyle</b> Proposed to transfer ballfield phone bill to the Town. All in favor, motion carried.</p>
20		Susan Hafey with the New Horizon Seniors grant will be hosting a Get up, Get out and Get active day to celebrate National Health and Fitness Day. This event will take place on Saturday June 6 at 11:00am.
21		Letter from Minister David Brazil of the Department of Transportation and Works with regard to the repairs to the Main Road through Petty Harbour/Maddox Cove was tabled. Some work has been completed and the rest will be placed on the Departments summer work schedule.
22		<p>Letter from Youth Ventures requesting to waive any fees with regard to students setting up a new business. <b>Motion #143 Corey Lee/David Stack</b> Proposed to waive any fees with regard to students setting up a new business. All in favor, motion carried.</p>
23		Canada 150 Community Infrastructure Program – Recreation will look into this program as eligible funding includes repairs to community centers. Deadline for applications is June 17, 2015.
24		<p>Letter from Town of Portugal Cove St. Philip’s regarding the re-designation and re-zoning of an area of land east of Windsor Heights which would require an amendment to the St. John’s Urban Regional Plan. <b>Motion #144 David Stack/Linda Doyle</b> Proposed to send letter to the Town of Portugal Cove St. Philip’s stating that the Town of Petty Harbour/Maddox/Cove does not have concerns with the amendment and rezoning of this parcel of land. All in favor, motion carried.</p>
25		<p>Request from the Royal Canadian Legion to advertise in the annual Military Service Recognition Booklet. <b>Motion #145 David Stack/Karl Chafe</b> Proposed to approve a 1/10<sup>th</sup> page ad in the amount of \$195.00. All in favor, motion carried.</p>
26		<p>Bills in the amount of \$3,174.77 <b>Motion # 146 David Stack/Mark Kieley</b> Proposed to approve bills in the amount of \$3,174.77. All in favor, motion carried.</p>
	<b>NEW BUSINESS</b>	

27		Public meeting summer schedule. <b>Motion # 147 David Stack/Mark Kieley</b> Proposed that the summer schedule will start on June 15 and run every three week instead of two up to Labor Day. All in favor, motion carried.
28		Pole light not working on Skinners Hill. Staff will call NF Power with regard to this pole light.
29		Application for Community based program for seniors – New Horizon Grant. Dawn Chafe has volunteered to look into this for the Town and possibly fill out the application.
30		Check with the Harbour Authority with regard to garbage containers that they place around the community.
31		Valve cover on Motion Bay Road next to Ian Chafe's is not secure and is dislodging. Staff will look into this.
32		Canada Post is looking for a permanent location for the super mail boxes. They would like to have three locations in order to make it more convenient to customers to receive their mail. Possible locations would be Southside Road, Petty Harbour close to Town Office, one in Maddox Cove. Council will need to look for possible locations for these super mail boxes over the next couple of weeks.
33		Tidy Towns Community Clean-Up took place on Sunday May 30, 2015 and was another huge success. Council will send Tidy Towns and Jackie Connolly a thank you for all their hard work and dedication to keeping our Town beautiful. Staff will also update the website.
34		<b>Motion #148 Corey Lee/Mark Kieley</b> Proposed meeting be adjourned. All in favor, motion carried. Meeting adjourned at 7:45pm.

**Nat Hutchings, Mayor** \_\_\_\_\_

**Stephanie Stack, Chief Administrative Officer** \_\_\_\_\_