

REGULAR MEETING
TUESDAY JUNE 28, 2022
AGENDA

1. Swearing in of new councillor – Melissa Pardy
2. Minutes of June 13, 2022
3. Business Arising
4. Application to build a shed at 59 Main Road, Maddox Cove (A2022-29)
5. Shore Lane Drainage
6. Sales of building lot in Maddox Cove – Bid closed June 20, 2022
7. Development Corporation – Cribbies Park Accessibility Path and construction work at park
8. Letter requesting a sign “Autistic Child in Area”
9. Request for donation – NL U15 Fast Pitch – Jacob Stack
10. Letter requesting speed bump on Southside Road
11. Foreperson’s Report
12. Expense Claims
13. Bills
14. New Business
15. Adjourn

BILLS

Dynamic Engineering (Professional Services Expense)	\$4,617.25
Bell Aliant (Telephone Expense)	\$592.56
Commissionaires (Traffic Control Expense)	\$621.00
Canoe (Office Expense)	\$411.21
Alarm Services (Fire Protection Expense)	\$788.90
Bidgood's (Office Expense)	\$9.99
Bennett's Home Hardware (R&M Building Expense)	\$41.36
Emco (Water Expense)	\$361.68
North Atlantic Supplies (Employee Clothing Expense)	\$195.50
Modern Paving (Road Maintenance Expense)	\$403.01
Royal Canadian Legion (War Memorial Expense)	\$158.96
Stewart McKelvey (Professional Fees Expense)	\$8,231.13
SJN Services (R&M Building Expense)	\$304.75
Rise & Shine Nursery (Tidy Towns Expense)	\$1,064.55
Source Atlantic (Road Maintenance & Safety Expense)	\$252.76
Xylem (Sewer Infrastructure Exp.)	\$931.50
Rogers (Office Expense)	<u>\$91.92</u>
TOTAL	\$19,078.03

TOWN OF PETTY HARBOUR/MADDOX COVE

REGULAR MEETING

TUESDAY JUNE 28, 2022

PRESENT: Ron Doyle, Rick Raymond, Beatrice Burry, Ed Dyke, Agatha Stack-Balsom, Melissa Pardy and Stephanie Stack

ABSENT: Daphne Chafe

#	ITEM
1	Mayor Doyle brought the meeting to order at 6:30pm.
2	Minutes of June 13, 2022 were tabled. Motion #153 Ed Dyke/Rick Raymond Proposed to accept minutes of June 13, 2022. All in favor, motion carried.
	BUSINESS ARISING
3	#4 The levelling of the berm at the look-out should be completed this week.
4	#8 Deputy Mayor Raymond has the plywood to construct the Little Library.
5	#18 The paving road work quotes will be discussed and voted on tonight. The line painting and speed bumps will follow shortly after.
	TONIGHT'S AGENDA
6	Application to build a shed at 59 Main Road, Petty Harbour (A2022-29). The Inspections and Development Committee inspected the area and noted that the measurement from the shed to the fence (boundary) was 54". The regulation for side yard in the residential zone is 1.5 meters (59.05"). The applicant must move the shed so that it meets the 1.5 meter regulation for side yard. Motion #154 Ed Dyke/Rick Raymond Proposed to approve the application to a build a shed at 59 Main Road, Petty Harbour (A2022-29) with the stipulation that the shed be moved to meet the 1.5 meter regulation for side yard. All in favor, motion carried. The Inspection and Development Committee will revisit the area to inspect once the shed is moved.
7	Mayor Doyle, Matthew Chafe (Foreperson), Stephanie Stack (CAO) met with Danny Madden from Dynamic Engineer to discuss the drainage issue on Shore Lane. Mr. Madden noted that there are a couple of options council can look at. The first option would be to leave the drain as an open drain with some minimal work. This would be the cheapest option, but it would make Watt's Lane not accessible. The other option would be to install 3 catch basins and pipe the water across the road. This would be a much more expensive job but would make Watt's Lane accessible. Mr. Madden also noted that this option would be the best option to fix the drainage issue. It was discussed that the town may need to apply for a capital works project as they would not be able to afford to pay for the second option. Mr. Madden noted that the town could request to have this drainage added to the current capital work application for swales throughout the community. Mr. Madden stated that he will make this request to the provincial government to see if they will allow the town to add Shore Lane drainage to the current application.
8	Sale of town building lot at 66 Motion Bay Road. The request for bids closed on June 20, 2022. The town did not receive any bids on the building lot. The minimum bid price for this lot was set at \$85,000.00. It was noted that this minimum bid price may have been too high as there is a fair bit of fill required in the area. Motion #155 Ed Dyke/Rick Raymond Proposed to get a price on the cost to have the lot filled in. Council will then look at setting a minimum bid price and then going out for bids again. All in favor, motion carried.

A letter from the Development Corporation was tabled with regard to options for the accessible pathway at Cribbies Park. Irene Stack and Vonda Hayes were present in chambers to answer any questions on behalf of the Development Corporation. Plan A is a pathway that would run parallel with the berm and not extend throughout the park. Plan B is a pathway that would extend to from the parking area to the back of the park and connect to the basketball court. Councillor Pardy noted that Plan A does not make the entire park accessible, but Plan B makes the entire park accessible. Councillor Stack-Balsom agreed with Councillor Pardy. Ms. Irene Stack noted that the reason there was two options was because some board members had some concerns with a pathway in the middle of the park. They wanted to maximize space for playground equipment in the area. Ms. Irene Stack noted that Plan B was added because Plan A is less accessible and may be needed in order to meet the requirements for the accessibility grant. Ms. Vonda Hayes noted that Formac Construction stated that the pathway will be compacted but it would work like a french drain. Stephanie Stack noted that she was present when this was discussed with Formac Construction. Councillor Dyke stated that it was his understanding that when the accessible pathway grant was applied for, it was to have the entire park accessible. Councillor Burry stated that there would be no point in having a trail if you cannot access the entire park. Councillor Pardy stated that this park should be something everyone should be proud of and be accessible to everyone. Mayor Doyle stated that the town should try to provide accessibility whenever and wherever they can.

Motion #156 Ed Dyke/Agatha Stack-Balsom

Proposed to accept Plan B for the accessible pathway at Cribbies Park. All in favor, motion carried.

There was some discussion with regard the construction of some berms at Cribbies Park. Mayor Doyle noted that the berms may be an issue as the engineer may say that these berms were not part of the original design and therefore void any warranty on his work. Ms. Irene Stack noted that the Development Corporation got the idea for the berms from the engineer along with Rise and Shine Nursery. Ms. Vonda Hayes noted that the berms were on the original application for the TD Grant and would have to be part of the plan for the park moving forward. Staff reached out to the town's engineer (Danny Madden) and sent him an illustration of the proposed berms. Mr. Madden stated that "the use of an earth berm along the rock face behind the asphalt court area should be constructed such that there are no low points and the grading is done such that any water can run away." The berm Mr. Madden was speaking of was B7. Ms. Irene Stack noted that B3, B4, B5 and B6 would be berms but B7 would just be a raised garden bed. It was noted by members of the Development Corporation that the purpose of these berms is to draw up water from the park. Councillor Dyke stated that the town is obligated to move forward with the berms as they were part of the grant application. Ms. Hayes noted that they have contacted Corey Layden to have the front-end loader complete the work on the berms as time is running out to get all this work completed. There was some discussion with regard to the possibility of water from berm B3 running onto the property at 42 Cribbies Road and other property owners on Cribbies Road. Ms. Irene Stack noted that the property owner at 42 Cribbies Road is a member of the Development Corporation and is aware of the plans for the berms. Ms. Irene Stack noted that the Development Corporation could break up B3 into two smaller berms instead of one long berm if that would help with drainage.

Motion #157 Agatha Stack-Balsom/Beatrice Burry

Proposed for the Development Corporation to move forward with the berms at Cribbies Park as per the plan that was submitted. All in favor, motion carried.

Ms. Hayes requested that the town erect a caution sign at the park as the ground is very uneven because the sods have shrunk leaving gaps between the sods. Mayor Doyle stated that the area will need to be rolled in the future to help with this problem.

Motion #158 Ed Dyke/Beatrice Burry

Proposed to purchase and erect a Caution sign at Cribbies Park. All in favor, motion carried.

Ms. Irene Stack asked if the town had any issues with the proposed location of the vegetation at the park. Council noted that they had no issues with this.

10		Request to have an "Autistic Child in Area" sign erected on Long Run Road. Motion #159 Melissa Pardy/Beatrice Burry Proposed to approve the purchase of two "Autistic Child in Area" signs for Long Run Road. All in favor, motion carried.
11		Request for a donation from Jacob Stack who will be travelling to Wimot, Ontario to represent Newfoundland in the NL U15 Selects Fast Pitch Championships. Motion #160 Ed Dyke/Melissa Pardy Proposed to approve a \$100.00 donation for Jacob Stack. All in favor, motion carried.
12		A letter requesting a speed bump at 1-3 Southside Road was tabled. It was noted that since there was a convenience store opened in the area, there has been a lot of pedestrian traffic including a lot of children. It was also noted that there is a blind spot in the area that is very dangerous for pedestrians. Councillor Dyke noted that he visited the area and felt a speed bump would be a good idea as there is a lot of pedestrian traffic. There was also some discussion with regard to water build up in the area and if the speed bump would add to this problem. It was noted that these water issues usually do not happen in the summer when the speed bump will be down. Councillor Dyke and Deputy Mayor Raymond noted that they will keep a check on the area. Councillor Pardy noted that the store owner could possibly erect a rail on the side by the road as to deter customers from exiting onto the road. Motion #161 Ed Dyke/Rick Raymond Proposed to purchase a speed bump and place on Southside Road. Councillor Dyke and Deputy Mayor Raymond will determine the location. All in favor, motion carried.
13		Foreperson's Report The Foreperson's Report was tabled. Motion #162 Rick Raymond/Agatha Stack-Balsom Proposed to accept the Foreperson's Report. All in favor, motion carried.
14		Expense claim for Stephanie Stack in the amount of \$50.00 was tabled. Motion # 163 Ed Dyke/Beatrice Burry Proposed to pay expense claim for Stephanie Stack in the amount of \$50.00. All in favor, motion carried.
15		Bills in the amount of \$19,078.03 were tabled. Motion #164 Rick Raymond/ Beatrice Burry Proposed to pay bills in the amount of \$19,078.03 . All in favor, motion carried.
	NEW BUSINESS	
16		Councillor Pardy noted that William Cull Whitten, a resident of Petty Harbour Maddox Cove, recently received the Harrison McCain Scholarship. Staff will place this in the newsletter and ask residents if they know of any other residents that have received scholarships or awards.
17		Councillor Dyke noted that parking around Tinker's Ice Cream is becoming a problem and causing a safety concern. He stated that he witnessed a large truck parked in the parking spot at Tinkers and his truck was too large for the parking spot. Councillor Dyke noted that the truck extended a couple of feet into the road. Councillor Dyke asked if the town could request no parking for the parking spots on the end closest to the bridge. Mayor Doyle noted that he didn't think council could go back after approving a business to say that they cannot use a couple of the parking spaces. Stephanie Stack (CAO) noted that the town has small parking spaces in front of the town office that have the same issue. If a large truck parks in these spaces, they will also extend out onto the road. It was agreed that staff will contact the Municipal Enforcement Officer and make them aware of these issues and the have the vehicles ticketed.
18		Councillor Dyke noted that the home at 31 Main Road, Petty Harbour is in disrepair, and something should be done about it. He also noted that there are some old skidoos at 48 Main Road, Petty Harbour. He stated that this property owner should also get a letter to have the area cleaned up. Motion #165 Ed Dyke/Melissa Pardy Proposed to send letters to the property owners of 31 Main Road, Petty Harbour and 48 Main Road, Petty Harbour to have their properties cleaned up. All in favor, motion carried.

19		Councillor Dyke noted that the grass at the War Memorial and Bidgood's Cove need to cut as there are Canada Day Celebrations happening there tomorrow. Staff will get this looked after. It was noted that Councillor Dyke and Deputy Mayor Raymond will be laying a wreath on July 1 on behalf of the town. Stephanie Stack will be laying one on behalf of MP Seamus O'Regan. Ann Payne will be laying a wreath on behalf of the Petty Harbour/Maddox Cove Heritage Museum.
20		It was noted that a truck and trailer is regularly parked on Long Run Road next to civic number 30 Long Run Road. This is causing a safety concern for pedestrian and vehicular traffic. Staff will contact the Municipal Enforcement Officer to have this vehicle ticketed.
21		There was some discussion with regard to changing the recycling schedule to have Petty Harbour and Maddox Cove recycling combined. Staff noted that they should have adequate time to pick up both Petty Harbour and Maddox Cove on the one day. It was proposed to leave the recycling schedule as is at this time.
22		Councillor Stack-Balsom asked if there was any news on the Capital Works Project for Motion Bay Road Extension. The CAO noted that the engineer is working on the tender documents. As soon as the engineer completes the tender documents the project will go out to tender. Staff will contact the engineer to get an update.
23		The town received three quotes to have the paving completed throughout the town. Bishop's Paving – \$16,000.00 plus tax Mercer's Paving – \$16,700.00 plus tax Formac 2002 Inc. - \$26,300.00 plus tax Motion #166 Rick Raymond/Beatrice Burry Proposed to accept the quote from Bishop's Paving in the amount of \$16,000.00 plus tax. All in favor, motion carried.
24		Motion #167 Rick Raymond/Beatrice Burry Proposed meeting be adjourned. All in favor, motion carried. Meeting adjourned at 8:02pm.

Ron Doyle, Mayor _____

Stephanie Stack, Chief Administrative Officer _____