

TOWN OF PETTY HARBOUR/MADDOX COVE

REGULAR MEETING

MONDAY MARCH 10, 2014

PRESENT: Nat Hutchings, David Stack, Karl Chafe, Corey Lee, Harry Chafe, Mark Kieley, Linda Doyle, Stephanie Stack and Mandy Dinn

#		ITEM
1		Mayor Hutchings brought the meeting to order at 6:30pm
2		Minutes of February 24, 2014 were read. There were no errors or omissions. Motion #242 Karl Chafe/Corey Lee All in favor, motion carried.
	BUSINESS ARISING	
3		#13 Staff updated councilors that the AED (defibrillator) has been purchased and has been placed at the Recreation Centre. Training will take place this week free of charge from the Heart and Stroke foundation. Members of various committees will be trained on how to use the machine.
4		#15 Update from staff on the survey of the chlorine station. Staff is in the process of contacting surveyor regarding survey of the chlorine station.
	TONIGHT'S AGENDA	
5		Mayor Hutchings gave an update of the meeting held with the Minister of Environment and Conservation on March 5, 2014. Mayor Hutchings and the councilors that attended were pleased with the progress made and will wait to hear from Department Officials regarding how the Town is to move forward with the restrictions with the new Flood Risk Mapping.
6		Volunteer Week will take place from April 6-12, 2014. Nominations for Volunteer Awards are due by March 14, 2014. Council discussed various groups and individuals that could possibly be recognized. It was decided that a committee be set up to plan an event to honor all the volunteers in the community. Stephanie, Mandy, Linda and Karl will form the planning committee. Staff will check available dates for the event. Staff will call and book Community Centre for April 12,2014.
7		Staff presented the costs associated with purchasing a debit machine for the Town Office. Motion # 243 David Stack/Corey Lee Proposed not to purchase a debit machine for the Town Office due to the excessive fees and lack of demand. Nat, Harry, David, Linda, Corey, Mark in favor. Karl not in Favor. Motion Carried.
8		Kimberly Orren made a presentation to council regarding her plans to develop the Island Rooms area of Petty Harbour. Ms. Orren requested that council support her application to acquire a parcel of Crown Land in the area. She also requested to operate a home office and that The Green Team have use of the Town Office facilities should her application be approved. After some discussion, council deferred any decision until after a private meeting.
9		The Age-Friendly grant was clarified by staff. It was outlined that the grant must be used for an assessment. A committee has been set up for the purpose of moving forward with the planning stage. The committee consists of Sam Stack-Chair Sam Lee Mike Abbott Mary Kieley Teresa Williams

		<p>Nat Hutchings Staff will forward the name of the contact person for the grant to the committee chair.</p>
10		<p>Letter from a concerned resident regarding the development of Motion Bay Road Extension. After some discussion it was determined that staff will send a letter to the concerned resident stating that the developer has a permit for excavation only and they will be required to submit detailed plans before any further development occurs. Once the new town plan is adopted council will ensure that all regulations are followed before any further development occurs.</p>
11		<p>Letters from tourist accommodation operators requesting to be charged business tax for half a year as opposed to the full year 7:43 Harry left the room because of Conflict of Interest as his brother-in-law operated a Tourist Accommodation facility. Motion #244 Karl/Corey Proposed that the full year tax structure remain the same. Mark, David, Corey, Karl, Linda in favor. Nat not in favor. Motion Carried. Harry returned to meeting at 7:45.</p>
12		<p>The deed for Ocean View Boulevard was presented to council. Council reviewed and after some discussion decided that some issues have to be addressed before taking over the area. Staff will request survey from Lawyer and have staff inspect subdivision before town proceeds with taking over area.</p>
13		<p>CreAction team building seminar date confirmed for March 29, 2014. Staff will send out a reminder email to those scheduled to attend. Harry will check to see if any members from Recreation would like to attend.</p>
14		<p>Letter from resident requesting a list of businesses operating in the community be available to residents and published on the Town's website. Staff checked into this matter and according to ATIPPA regulations consent must be given by business owners first before the names of businesses can be put on website. Staff will send letter to resident with a list of the businesses and informing him that only businesses that request their names be on the website will be placed there.</p>
15		<p>An update was given on the possible development of the Crown Land behind the Maddox Cove Ball Field. There was some discussion of setting up some legal stipulations. Council will set up another meeting with the developer to outline what needs to be done before project can move forward.</p>
16		<p>North East Avalon Joint Council was discussed. Mayor Hutchings will be representative and David will also attend when needed. First meeting will be March 19, 2014.</p>
17		<p>Mark left room at 7:56pm due to conflict of interest due to the fact that his father-in-law lives on this lane. Staff relayed concerns from a resident about the signage on Cavell's Lane. Resident would like the No Vehicular Traffic sign removed and replaced with a "Use at Own Risk" sign. Motion #245 Corey/Harry Proposed to change sign to "Use at Own Risk" Corey in favor. Nat. Harry, David, Karl, and Linda not in Favor. Motion Defeated. Mark returned to meeting at 8:04pm</p>
18		<p>The current post office will be closing its doors in the community as of March 28, 2014. Mayor was speaking to Canada Post officials and they were inquiring about a piece of property to place emergency temporary mailboxes. These are meant to be temporary until a new post office can open. Staff discussed various possible locations. Staff will contact Canada Post officials with the suggested area.</p>
19		<p>Application to build a home on Weir's Lane. Motion #246 David/Corey</p>

		Proposed that the roads committee inspect area and obtain further details as to height of proposed home. All in favor. Motion Carried.
20		Bills were presented. Motion #247 David/Mark Proposed invoices in the total of \$24,649.90 be approved for payment. All in favor. Motion Carried.
	NEW BUSINESS	
21		Motion #248 David/Karl Proposed that any future residential/commercial building applications provide a detailed plan or blue print in order to be considered for approval. All in favor. Motion Carried.
22		Snow being piled up around the garbage box at the Rec Centre was discussed. It was determined that the problem has since been fixed.
23		A meeting will be set up between members of Recreation and Council to discuss the Recreation budget and insurance policy. Harry will get back to Council with a date.
24		There will be a St. Paddy's Day Dance at the Rec Centre on Saturday, March 15, 2014.
25		Letter from the Museum Committee stating that their grand re-opening will be in June and the Arts and Heritage Festival will be from August 14-17, 2014. They also requested that they have the desk, chair and computer that was previously used by their committee. Motion #249 Corey/David Proposed to donate the property to the museum committee for their use. Staff will send a letter to the museum committee thanking them for all their hard work. All in favor. Motion Carried.
26		Mayor Hutchings will attend a pre-budget funding announcement organized by the Department of Municipal Affairs on Tuesday morning.
27		Motion #250 Corey/David Proposed meeting be adjourned. All in favor. Motion carried. Meeting adjourned at 8:43pm
28		Council entered into a private meeting regarding The Island Rooms proposal.

Nat Hutchings, Mayor _____

Stephanie Stack, Acting Chief Administrative Officer _____