

**REGULAR MEETING**  
**MONDAY MARCH 11, 2024**  
**AGENDA**

1. Minutes of February 26, 2024
2. Business Arising
3. Application to build a home at 124 Motion Bay Road (A2024-005)
4. Emergency Preparedness Plan Review
5. Town of Witless Bay - Proposed amendment to the St. John's Urban Region Regional Plan
6. Request for an amendment to the Town Plan and Regulations with regard to rearyard requirements for apartments
7. Foreperson's Report
8. Expense Claims
9. Bills
10. New Business
11. Adjourn

## **BILLS**

**March 11, 2024**

Bennett's Home Hardware (Cleaning Supplies Expense)	\$99.44
Bell Mobility (Cell Phone Expense)	\$361.21
BioMaxx (Sewer Monitoring Expense)	\$5,917.22
CIBC (Office, Postage, & R&M Building Expense)	\$661.79
Cassie Rideout (Office Cleaning Expense)	\$250.00
Access (Office Expense)	\$11.39
Eastern Safety (Employee Training Expense)	\$115.00
Englobe (Professional Fees Expense)	\$2,875.00
Grainger (R&M Building Expense)	\$35.17
Irving Oil Marketing (Gas Expense)	\$2,181.58
Kent (R&M Building Expense)	\$78.59
John Layden Trucking (Water Infrastructure Expense)	\$414.00
MSS Contracting (R&M Building Expense)	\$290.10
MFB Trucking (Water Infrastructure Expense)	\$1,190.25
Orkin (Pest Control Expense)	\$71.60
T&D Enterprises (Snow Clearing Expense)	\$21,791.67
NF Power (Hydro & Street Lighting Expense)	<u>\$5,930.52</u>
	<b>\$42,202.93</b>

**TOWN OF PETTY HARBOUR/MADDOX COVE**

**REGULAR MEETING**

**MONDAY MARCH 11, 2024**

**PRESENT: Ron Doyle, Rick Raymond, Agatha Stack Balsom, David Balsom and Stephanie Stack**

**ABSENT: Ed Dyke, Beatrice Burry and Irene Stack**

	<b>ITEM</b>
1	Mayor Doyle brought the meeting to order at 6:31pm
2	Minutes of February 26, 2024, were tabled. <b>Motion #51 Rick Raymond/Agatha Stack Balsom</b> Proposed to accept minutes of February 26, 2024. All in favor, motion carried.
	<b>BUSINESS ARISING</b>
3	#4 The town has not heard anything back with regard to the extra funding for Capital Works Project – Motion Bay Road Ext. Staff will contact the province to see if there is any new information.
4	#6 Hangashore Films that has the community centre rented had a leak that came down through the town office. Hangashore’s insurance company has been contacted and should be out to assess in the coming days. Mayor Doyle stated that he felt the community centre should not be rented out for long term rentals. He stated it is a community centre and should be for community events. Staff will set up a meeting with Recreation to discuss this.
5	#12 Capital Works Project - Storm Run-off Swales 17-GI-23-00093 <b>Motion #52 Agatha Stack Balsom/David Balsom</b> Proposed to award the Capital Works Project - Storm Run-off Swales 17-GI-23-00093 contract in the amount of \$63,469.65 to Mercer’s Paving. If the town does not receive the extra \$3,699.09 funding for this project the town will cover this extra cost. All in favor, motion carried.
6	#19 Staff are still working with Triware Technologies on purchasing laptops/Chrome Books for council.
	<b>TONIGHT’S AGENDA</b>
7	Application (A2024-05) to build a home at 124 Motion Bay Road. The application meets all the requirements for a home in the residential zone. The Inspections and Development Committee have inspected the area and signed off on the application. <b>Motion #53 Agatha Stack Balsom/Rick Raymond</b> Proposed to approve the application (A2024-05) to build a home at 124 Motion Bay Road. All in favor, motion carried.
8	The Emergency Preparedness Plan was reviewed. There were some changes to make to the contact information on Supplement A. <b>Motion #54 Agatha Stack Balsom/David Balsom</b> Proposed to approve Supplement A of the Emergency Preparedness Plan with changes to contact information. All in favor, motion carried
9	The Town of Witless Bay - Proposed Amendment to the St. John’s Region Regional Plan was tabled. Council reviewed the amendment and have no comment.
10	Request for an amendment to the Town Plan and Regulations with regard to rearyard and side yard requirements for apartments. Mayor Doyle noted that the regulations for sideyard and rearyard for apartments are probably there due to the fact that an apartment complex is a bigger commercial building and it would require more space to separate it from other single/double residential homes. Councillor Balsom noted that the regulations could also be there because an apartment complex with multiple residents in the one area could generate more noise. <b>Motion #55 David Balsom/Agatha Stack Balsom</b> Proposed not to move forward with an amendment to the Town Plan and Regulations with regard to rearyard and side yard requirements for apartments. All in favor, motion carried.
11	Foreperson’s Report <b>Motion #56 Agatha Stack Balsom/David Balsom</b> Proposed to accept the foreperson’s report. All in favor, motion carried.

12		Expense claim for Mandy Dinn in the amount of \$30.00 was tabled. <b>Motion #57 Agatha Stack Balsom/Rick Raymond</b> Proposed to pay expense claim for Mandy Dinn in the amount of \$30.00. All in favor, motion carried.  Expense claim for Irene Stack in the amount of \$484.90 was tabled. <b>Motion #58 Rick Raymond/David Balsom</b> Proposed to pay expense claim for Irene Stack in the amount of \$484.90. All in favor, motion carried.
13		Bills in the amount of \$42,202.93 were tabled. <b>Motion #59 Agatha Stack Balsom/Rick Raymond</b> Proposed to pay bills in the amount of \$42,202.93. All in favor, motion carried.
	<b>NEW BUSINESS</b>	
14		Councillor Stack Balsom noted that the St. Joseph's Parish Committee hosted a bingo on February 28, 2024 in aid of the storyboard. Councillor Stack Balsom stated that it was a well attended event.
15		Councillor Balsom asked if the town had a lock box on the thermostat at the depot. It was noted that there are only baseboard heaters at the depot. Staff will check to ensure the temperature is kept at a reasonable consistent temperature.
16		Mayor Doyle noted that Recreation had their AGM on Tuesday February 27, 2024. Mayor Doyle stated that their Financial Report was tabled at the meeting. Mayor Doyle noted that Recreation had a very healthy bank account in the amount of \$29,966.27. Mayor Doyle also noted that the Financial Report was vague in some areas and would like to see a more detailed financial report. Council will bring this forward when they meet with Recreation.
17		<b>Motion #60 Rick Raymond/Agatha Stack Balsom</b> Proposed meeting be adjourned. All in favor, motion carried. Meeting adjourned at 6:55 pm.

Ron Doyle, Mayor \_\_\_\_\_

Stephanie Stack, Chief Administrative Officer \_\_\_\_\_