

TOWN OF PETTY HARBOUR/MADDOX COVE

REGULAR MEETING

MONDAY MARCH 15, 2018

PRESENT: Sam Lee, Kimberly Orren, Harry Chafe, Linda Hearn, Rick Raymond, Sam Stack, David Green and Stephanie Stack

#	ITEM
1	Mayor Lee brought the meeting to order at 6:30 pm
2	Minutes of March 12, 2018 were read. Motion #82 Harry Chafe/Rick Raymond Proposed minutes of March 12, 2018 be approved. All in favor, motion carried.
	BUSINESS ARISING
3	#8 Report from Darren Patey with the Department of Municipal Affairs and Environment with regard to the chlorine station. The report recommended the town's operators be equipped with full-faced respirators with approved chlorine gas cartridges and chemical resistant gloves. Motion #83 Harry Chafe/Kimberly Orren Proposed to order chemical resistant gloves. Staff will get a cost and more information with regard to the full-faced respirators. All in favor, motion carried.
	TONIGHT'S AGENDA
4	Application for an approval in principle from Motion Bay Road Brewing Company to operate a micro-brewery at 35 Southside Road. Mayor Lee, Harry Chafe and Lynn Hearn left chambers at 6:38pm due to conflict of interest. Representatives from the micro-brewery were present in chambers to discuss the application. The micro-brewery presented a letter from their engineer along with sewer pump designs and specifications. It was noted that council could contact Mederra Engineering if they had any further questions. Deputy Mayor Stack and Councillor Green asked about the size of the tanks. The tanks have a capacity of 1500 liters. There was also some discussion with regard to parking. The micro-brewery has two parking spaces at the Co-op and 8 parking spaces leased on a yearly basis from the Harbour Authority. The hours of operation for the micro-brewery are from 2pm – 10pm. Councillor Green asked if there would be any food being served on the premises. It was noted that there would not be any food served. The brewery would have a capacity of 56 persons including staff. Council provided engineered drawings of the sewer line to the micro-brewery for their review. Motion #84 Kimberly Orren/David Green Proposed to approve the application in principle to operate a micro – brewery at 55 Southside Road with the conditions that it is approved by the Department of Municipal Affairs and Environment and they obtain any approvals/permits that are required from any departments and agencies in order to operate this type of business. The Inspections and Development Committee will inspect the location when work has progressed. It was also noted that the micro-brewery will do a discharge report periodically and provide the Town with this information. All in favor, motion carried. Mayor Lee, Councillor Chafe and Councillor Hearn returned at 6:50pm
5	Expenses claims – There were two expense claims for Mayor Lee that were presented. One expenses claim for an Ink Cartridge and one expense claim for lunch for a meeting of council. Motion #85 Sam Stack/David Green Proposed to approve the two expense claims for Mayor Lee. All in favor, motion carried.

6		Disclosure Statements for Council were presented Motion #86 Rick Raymond/Harry Chafe Proposed to accept the disclosure statements for council. All in favor, motion carried.
7		An application to remove remnants of old stage/flake at 6B Main Road, Petty Harbour along with excavation of the area and the placement of armour stone was presented. Mayor Lee and Kimberly Orren met with a representative of the Harbour Authority on site to review the application. It was noted that the property owners in the area were notified of the proposed development and there were no concerns brought forward. Motion #87 Sam Stack/David Green Proposed to approve the application in principle under the condition that it is final approved by the Department of Municipal Affairs and Environment. All in favor, motion carried.
8		Motion #88 Harry Chafe/Kimberly Orren Proposed bills in the amount of \$1,331.73 be approved for payment. All in favor, motion carried.
	NEW BUSINESS	
9		There will be a workshop on Municipal Asset Management offered by the Canadian Institute of Planners. The workshop will take place in the Petty Harbour/Maddox Cove Community Centre on April 16, 2018 from 9:30am – 2:30pm. Mayor Lee, Lynn Hearn and Stephanie Stack will attend. As the workshop will be held on a Monday, it was agreed that the CAO hours for that day will be 8:00am – 5:00pm.
10		Councillor Chafe has tried to reach Ronnie and Johnny to book the music for the Volunteer Night but was unable to reach them. He will call again to try to book them.
11		The CAO noted that the newsletter will be going out in the mail over the next week or so. It was noted that council has some information that they would like to place in the newsletter. Information on the Volunteer Night will also be placed in the newsletter.
12		Mayor Lee will check to see if all the additional street lights have been put in place.
13		Mayor Lee noted that there is a large amount of water running on Motion Bay Road Extension. He noted that it has washed out a significant amount of the fill that council had placed there only a short time ago. He suggested that the town may have to do something with the ditching in order to alleviate the water/drainage issues. The CAO asked if the town would have their engineer to look at the area before work is done and noted that the Town's engineer had looked at the drainage in this area in previous years. The engineer noted that Council should be very careful when looking at drainage in this area. Mayor Lee stated that he will get a price from a construction company to have this ditching done.
14		Motion #89 Rick Raymond/David Green Proposed the meeting be adjourned. All in favor, motion carried. Meeting adjourned at 7:40 pm.

Samuel Lee, Mayor _____

Stephanie Stack, Chief Administrative Officer _____

TOWN OF PETTY HARBOUR/MADDOX COVE
REGULAR MEETING
THURSDAY MARCH 15, 2018

1. Minutes of March 12, 2018
2. Business Arising
3. Application/Approval in Principle letter for Motion Bay Brewing Company
4. Two expense claims for Mayor Lee.
5. Disclosure Statements
6. Excavation Application for 6B Main Road Petty Harbour
7. Bills
8. New Business
9. Adjourn

BILLS

Bell Mobility (Cell Phone Expense)	\$84.52
McDonald's Home Hardware (R&M Building)	\$412.31
Stewart McKelvey (Professional Fees)	\$633.65
T&D Enterprises (Truck Expense)	<u>\$201.25</u>
TOTAL	\$1331.73